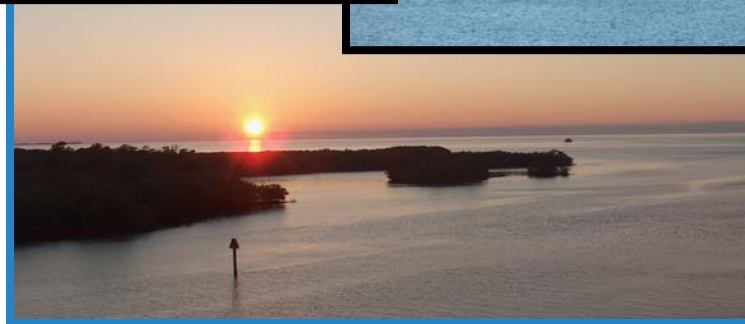
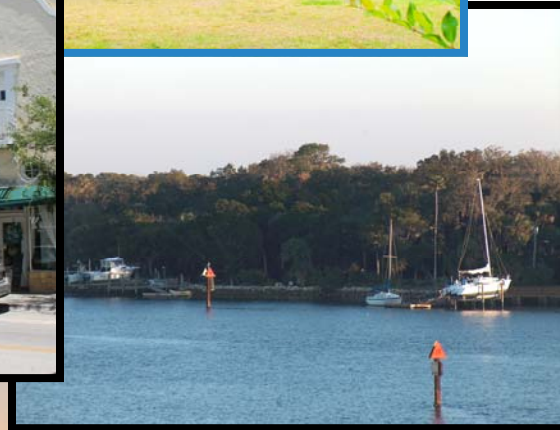


City of New Port Richey, FL

Annual Budget

FY 2016 - 2017



CITY OF NEW PORT RICHEY

Annual Operating Budget

FY 2016 – 2017



CITY COUNCIL

Robert Marlowe, Mayor
Bill Phillips, Deputy Mayor
Judy DeBella Thomas, Council Member
Jeff Starkey, Council Member
Chopper Davis, Council Member

CITY MANAGER

Debbie L. Manns

FINANCE DIRECTOR

Crystal S. Feast



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**New Port Richey
Florida**

For the Fiscal Year Beginning

October 1, 2015

Executive Director

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Introduction

NEW PORT RICHEY

About New Port Richey

General Information

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NEW PORT RICHEY

About New Port Richey



The City of New Port Richey is poised to attract new residents and visitors at an increasing rate each year. New Port Richey’s geography blends nature, waterfront and great

shopping with restaurants, culture and business, all with a small-town feel. Major attractions are nearby. New Port Richey is rich in history and alive with happenings.

Located in the West Central part of Pasco, the City of New Port Richey has a total area of 4.6 miles. The Gulf of Mexico coastline borders the west side and the Pithlachascotee River runs through the City. New Port Richey is considered part of the Tampa Bay area, a mecca filled with major attractions and hot spots for recreation, sports and culture.

Tourism

It’s no secret that Florida’s climate is an attraction for tourists. In New Port Richey, winters are mild and summers are very warm.

Regional Monthly Temperature Averages

(Median in Degrees Fahrenheit)

Jan 61	Feb 63	Mar 71	Apr 75	May 79	Jun 83
Jul 85	Aug 85	Sep 84	Oct 78	Nov 72	Dec 70

FRIENDLY FACTS

Population: 15,087

Incorporated: 1924

Founder: Captain Aaron M. Richey

Famous Firsts & Trivia: The City of New Port Richey was frequented by famous silent film stars before the depression and “talking pictures”. Silent film stars, Gloria Swanson and Thomas Meighan, were frequent visitors of the town. Famous early Golf Champion, Gene Sarazen, invented the Sand Wedge in New Port Richey during the same early years of the City when the Hacienda was a central feature of the riverside fledgling city.

Sports: Tampa Bay is home to NFL’s Tampa Bay Buccaneers, MLB’s Tampa Bay Rays, NHL’s Tampa Bay Lightning, and spring training for the Philadelphia Phillies, Toronto Blue Jays, and NY Yankees.

Annual Rainfall: 46.3 inches

Major Economic Engines in the Area: Hospitality, Retail, Healthcare and Personal Services

Major Employers: School District, Government, Hospital, Primary Utilities

Major City Roads: North/South Roads – US Hwy 19, Grand Blvd., Madison St., Congress St., Rowan Rd. East/West Roads – Massachusetts Ave., Main St., Gulf Dr., Marine Pkwy

Major Pasco County Roads: SR 54 and SR 52, Suncoast Highway, US Hwy 19, I-75, US Hwy 41, CR1 Little Road

Airports: Tampa International Airport, St. Petersburg-Clearwater Airport

City Public Schools: 2 Elementary, 1 Middle, 2 High Schools, and Private Schools
College: Pasco-Hernando State College – New

Port Richey

Hospitals: Mease-Morton Plant North Bay Hospital

Parks: Recreation Center Skate Park, Sims Park, Sims Park Boat Ramp, Orange Lake, Cotee River Park, Frances Avenue Park, Meadows Park, Dog Park at the Meadows, Grand Boulevard Park, James E. Grey Preserve, Russ Park, Jasmine Park and a Recreation, Fitness and Aquatic Center.



Fishing & Boating: A Florida fishing license is required. Licenses are available at the county tax collectors office and at many local fishing supplies retailers.

The City also provides a full range of modern, municipal services such as:

- Police, fire, and emergency medical protection
- Community planning and economic development
- Zoning and code enforcement
- Building permit and inspection services
- Concerts and other events
- Parks, recreational, and sports programs
- Potable water and sanitary sewer services
- Stormwater management and street maintenance
- Local library

General Description

New Port Richey is a city in Pasco County, Florida, United States. It is a suburban city included in the Tampa - St. Petersburg - Clearwater, Florida

Metropolitan Statistical Area (MSA) and is the largest city in Pasco County.

Pasco County is a county located in the State of Florida. The population estimate, according to the U.S. Census Bureau for the County is 497,909, as of 2015. Its county seat is Dade City, Florida. Pasco, along with Hernando, Hillsborough, and Pinellas counties, comprise the Tampa - St. Petersburg - Clearwater, Florida Metropolitan Statistical Area.

The Tampa Bay Area, or Tampa Bay, after the body of water it surrounds, is the second most populous metropolitan area in the State of Florida (after the South Florida metropolitan area), the second most populous on the Gulf Coast (behind Houston), the fourth most populous in the Southeast (after Miami, Atlanta and Washington), and the 19th-largest in the United States.

The U.S. Census Bureau currently estimates the population for the Tampa - St. Petersburg - Clearwater, Florida Metropolitan Statistical Area (MSA) at 3.03 million, as of 2015. The Tampa Bay Partnership and U.S. Census data showed an average annual growth of 2.0 percent, or a gain of approximately 54,412 residents per year between 2011 and 2015. The combined Greater Tampa Bay region experienced a combined growth rate of 14.8 percent, growing from 3.4 million to 3.9 million and hitting the 4 million mark on April 1, 2007 in the continuous Tampa Bay urban area. In 2008 the area's construction based boom was brought to a sudden halt by the financial crisis of 2007-2010, and by 2009 it was ranked as the fourth worst performing housing market in the United States.

Dimensions and Boundaries

According to the U.S. Census Bureau, the County of Pasco has a total area of 868 square miles of which 747 square miles of it is land and 122 square miles of it is water.

Surrounding counties include:
Hernando County, Florida - North
Sumter County, Florida - Northeast
Polk County, Florida - Southeast
Hillsborough County, Florida - South
Pinellas County, Florida - Southwest

Transportation

Aviation

Zephyrhills Municipal Airport (ZPH) Pilot Country Airport (X05) Tampa North Aero Park (X39) Hidden Lake Estates Airport (FA40, private airport near Moon Lake)

Bus Service



Pasco County Public Transportation provides bus service in West Pasco, Dade City and Zephyrhills.

Railroads

CSX operates three rail lines within the County. Dade City and Zephyrhills are serviced with a line from Plant City. The other two lines include the Brooksville Subdivision which runs close to US 41 and the Vitis Subdivision, which runs southeast into Lakeland. Notable abandoned railroad lines include a former branch of the Atlantic Coast Line Railroad northwest of Trilacoochee (formerly Owensboro Junction) that became part of the Withlacoochee State Trail, a segment of the a Seaboard Air Line Railroad branch stretching from Zephyrhills to Trilacoochee, another line along the east side of US 301 that spanned from Sulphur Springs to Zephyrhills, part of the Orange Belt Railroad which ran from St. Petersburg and entered the County in what is today Trinity to Trilby (abandoned during the early-to-mid 1970's),

and a branch of the Seaboard Air Line that ran through Holiday, Elfers and into New Port Richey. This line was truncated to Elfers in 1943, and eliminated during the 1980's.

Major Roads

Interstate 75 runs north and south across the eastern part of the County. Once a major connecting point with Tampa, I-75 has been made obsolete for western residents of the County by the Suncoast Parkway.

Suncoast Parkway enters the County in the south halfway between Gunn Highway and US 41, and ends in the far northern part of the County at County Line Road (Exit 37). The Suncoast Parkway is a recently-constructed toll road that connects Pasco County with Hillsborough County, where it becomes the Veterans Expressway and heads directly into Tampa International Airport before reaching Interstate 275. SR 589 has four Pasco County exits: SR 54 (Exit 19), Ridge Road Extension (Future Exit 24), SR 52 (Exit 27), and County Line Road (Exit 37).

U.S. Route 19 is a major commercial center running beside the Gulf of Mexico on the western edge of the County and is used as a primary connecting route to cities down the west coast of Florida, including Tarpon Springs, Dunedin, Clearwater, and St. Petersburg, as well as Spring Hill, Weeki Wachee, Homosassa and Crystal River to the north. Alternate 19 is a former section of US 19 that runs closer to the Gulf of Mexico in Pinellas and southern Pasco County than US 19.

State Road 52 (Colonel Schrader Memorial Highway) an east-west route that runs primarily through the center of the County from US 19 in Bayonet Point to US 98-301 in Dade City.

State Road 54 (Gunn Highway/Fifth Avenue) another east-west road that runs through southern Pasco County, from US 19 near Holiday to US 301 in Zephyrhills.

State Road 54 and SR 56 link the Southwestern area of the county to the east and to the City of Zephyrhills whose municipal population approached New Port Richey's.

Little Road (CR 1) Major four to six lane county road in western Pasco County bypassing US 19 between southeast of Aripeka and Trinity.

Trinity Boulevard(Pasco-Pinellas CR 996)

Print and Electronic Media

Several metropolitan daily newspapers are circulated in New Port Richey. These include the Tampa Bay Times, Tampa Tribune, USA Today and the Wall Street Journal. Other periodic newspapers are also available such as the Suncoast News and West Pasco Press.

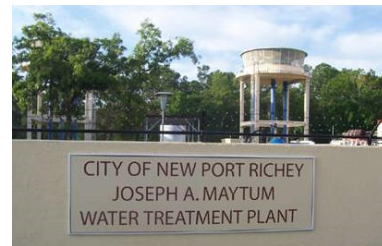
National and local television and radio also serve the City. BrightHouse and Verizon broadcast City Council meetings on cable channels 615 and 20, respectively.

The City's official website, www.citynpr.org, includes a calendar of city events, as well as meeting minutes and information on city facilities and services.

Public Works



The Wastewater Treatment Plant was awarded the Dept. of Environmental Protections "Plant Operations Excellence Award" in 2005 and 2011.



Sewer, Water and Reclaimed Water are provided by the City of New Port Richey's Public Works, headquartered at 6132 Pine Hill Road, Port Richey, FL 34668. Tel: (727) 841-4536 Fax: (727) 841-4586

Services also provided: yard debris pickup, free mulch to residents, minor street repair, flood control and street lighting.

Electric Service

Electricity is proved by Duke Energy. They are the largest electric power holding company in the United States, supplying and delivering energy to approximately 7.2 million U.S. customers. Duke Energy (NYSE: DUK), is a Fortune 250 company with approximately 57,700 megawatts of generating capacity and over \$100 billion in assets.

Local Law Enforcement

New Port Richey Police Department
6739 Adams Street
New Port Richey, FL 34652
Dispatch 727-841-4550
Records 727-841-4553
www.nprpolice.org



The New Port Richey Police Department currently employs 44 sworn officers and has an active reserve officer program. The department has 23 civilian employees, which include dispatchers, crime scene technicians, victim advocate, code enforcement and other personnel.

Fire & Emergency Services

New Port Richey Fire Department
5919 Main Street
New Port Richey, FL 34652
Administration: (727) 853-1032



The Fire Department’s personnel consist of a Fire Chief, an Assistant Fire Chief, and 22 career firefighters. Staffing is divided into 3 shifts: A, B and C. Each shift is under the command of 1 District Chief and 1 Captain. All Firefighters are also licensed EMTs and/or Paramedics. Combat personnel are augmented by part-time firefighters. Fire Station #1 is located at 6333 Madison Street and Fire Station #2 is located at 6121 High Street. A study is underway to improve service delivery through the development of a plan to construct a new station.



Library

5939 Main Street
New Port Richey, FL 34652

Monday – Thursday - 10:00AM – 8:00PM
Friday – Saturday - 10:00AM – 2:00PM
Sunday - Closed
(727) 853-1279



Founded in 1919
Florida's Original Library of the Year



No charge for: Memberships, Internet Access,
Wi-Fi, Classes and Programs
nprlibrary@gmail.com
www.nprlibrary.org



For questions or information, please contact:

smithe@cityofnewportrichey.org

Recreation and Aquatic Center

6630 Van Buren Street
New Port Richey, FL 34653

Monday – Friday - 6:00AM – 8:00PM
Saturday – Sunday - 10:00AM – 5:00PM
(727) 841-4560



New Port Richey was designated as a "Playful City
USA" community the past seven years
and is the only Parks and Recreation Department
to be awarded
"Florida's #1 Parks and Recreation Department"
TWO YEARS IN A ROW!
by the
Florida Recreation and Park Association

IT STARTS IN
PARKS
Coaching. Connecting. Community

Electoral Districts

The City of New Port Richey is located in the following electoral districts:

- Congressional - 9
- State Senatorial - 11
- State House - 46
- County Commission – 4 or 5
- School Board – 4 or 5

City Council

About the Council-Manager Form of Government

The Council-Manager form is the system of local government that combines the strong political leadership of elected officials in the form of a council, with the strong managerial experience of an appointed professional government manager. The form establishes a representative system where all power is concentrated in the elected council and where the council hires a professionally trained manager to oversee the delivery of public services.



What is the City Council's function?

The Council is the legislative body; its members are the community's decision-makers. Power is centralized in the elected council, which establishes policy through the enactment of ordinances which become a part of the City's Code of Ordinances, resolutions and motions of the City Council. They approve the budget and determine the tax rate. The Council focuses on the community's goals, major projects and such long-

term considerations as community growth, land use development, capital improvement plans, capital financing and strategic planning. The Council hires a professional manager to carry out the administrative responsibilities and supervises the manager's performance.

City Council Meetings

All meetings of the City Council are open to the public. Meetings are held in the City Council Chambers, City Hall, 5919 Main Street, New Port Richey.

Regular meetings of the City Council are held on the first and third Tuesday of each month (excepting holidays).

As needed, Special Meetings and City Council Workshops are held.

Council Makeup - The City Council is the legislative body. This consists of the Mayor, Deputy Mayor and three Council members. The City Council serves part-time for a small salary.

Council Powers - The Council's powers consist of: adopting all ordinances; reviewing and revising and adopting the budget; making appropriations; levying taxes; authorizing bond issues; providing for the internal structure of the local government; and establishing municipal policy.

The Council has the authority to initiate hearings for the purpose of gathering information for ordinance making and airing public problems, and to supervise the spending of appropriations.

Vox Pop - The Vox Pop item at regular meetings of the City Council is an opportunity for citizens in the audience to address the City Council on matters that are not specifically listed on the agenda for that meeting. A person who wishes to speak to the City Council will be limited to a maximum of three (3) minutes. Speakers must identify themselves prior to speaking by stating their name and address for the record.

Council Meeting Protocol –

1. The City Council will take action only on those items listed on the agenda. Copies are available to the public and are located on the table outside of Council Chambers.
2. The Mayor is Chairperson of the meeting. The Deputy Mayor assumes the chair in the absence of the Mayor.
3. Items listed on the agenda after the roll call, pledge of allegiance to the flag, and moment of silence/invocation are: Council Business; Consent Agenda; Public Hearings; and Council Business.
4. Manner of addressing the Council: Upon recognition by the Chair, the person shall proceed to give his/her name and address in an audible tone of voice for the record. Statements shall be addressed to the Council as a body. No person, other than the person having the floor, shall be permitted to enter into any discussion without recognition by the Chair.
5. Personal and Slanderous Remarks: Any person making personal, impertinent or slanderous remarks, or who shall become boisterous, while addressing the Council, shall be asked by the Chair to cease or be asked to leave unless permission to continue be granted by a majority of the Council.

Calendar of Meetings

The Office of the City Clerk publishes an official calendar of meetings and events. The calendar is posted at City Hall; on the City's website, www.citynpr.org and is also available as a handout from the City Clerk.

Meeting dates occasionally change. Please check with the Office of the City Clerk for an up-to-date schedule.

Communications

In an effort to keep its residents and visitors informed about City meetings, projects, lane closures, programming and event offerings, the City utilizes the following main methods of communications:

City's Official Website

www.citynpr.org

City Wiki Site

Check for up-to date information, newsletters, city maps, etc.

<http://nprnewsletter.wikispaces.com/>

Government Cable Access

Council Meetings are broadcast live on BrightHouse Channel 615 and Verizon Channel 20.

Meet the City Council

The City Charter provides for a City Council that is vested with all legislative powers of the City. The Mayor and four Council members are elected at large to staggered 3 year terms, all expiring in April.



Robert C. Marlowe, Mayor

marlower@cityofnewportrichey.org

727-853-1290

Next election: April 2017



Bill Phillips, Deputy Mayor

phillipsb@cityofnewportrichey.org

727-853-1016 ext. 2033

Next election: April 2018



Judy DeBella Thomas, Council Member

debellathomasj@cityofnewportrichey.org

727-853-1016 ext. 2031

Final term ends April 2018



Jeff Starkey, Councilmember

starkeyj@cityofnewportrichey.org

727-389-5784

Next election: April 2019



Chopper Davis, Council Member

davisc@cityofnewportrichey.org

727-255-9135

Next election: April 2019

Contact Information

Local elected officials and City staff encourage resident and visitor participation.

City of New Port Richey
Government Center
5919 Main Street
New Port Richey, FL 34652
General: 727-853-1016
Fax: 727-853-1023

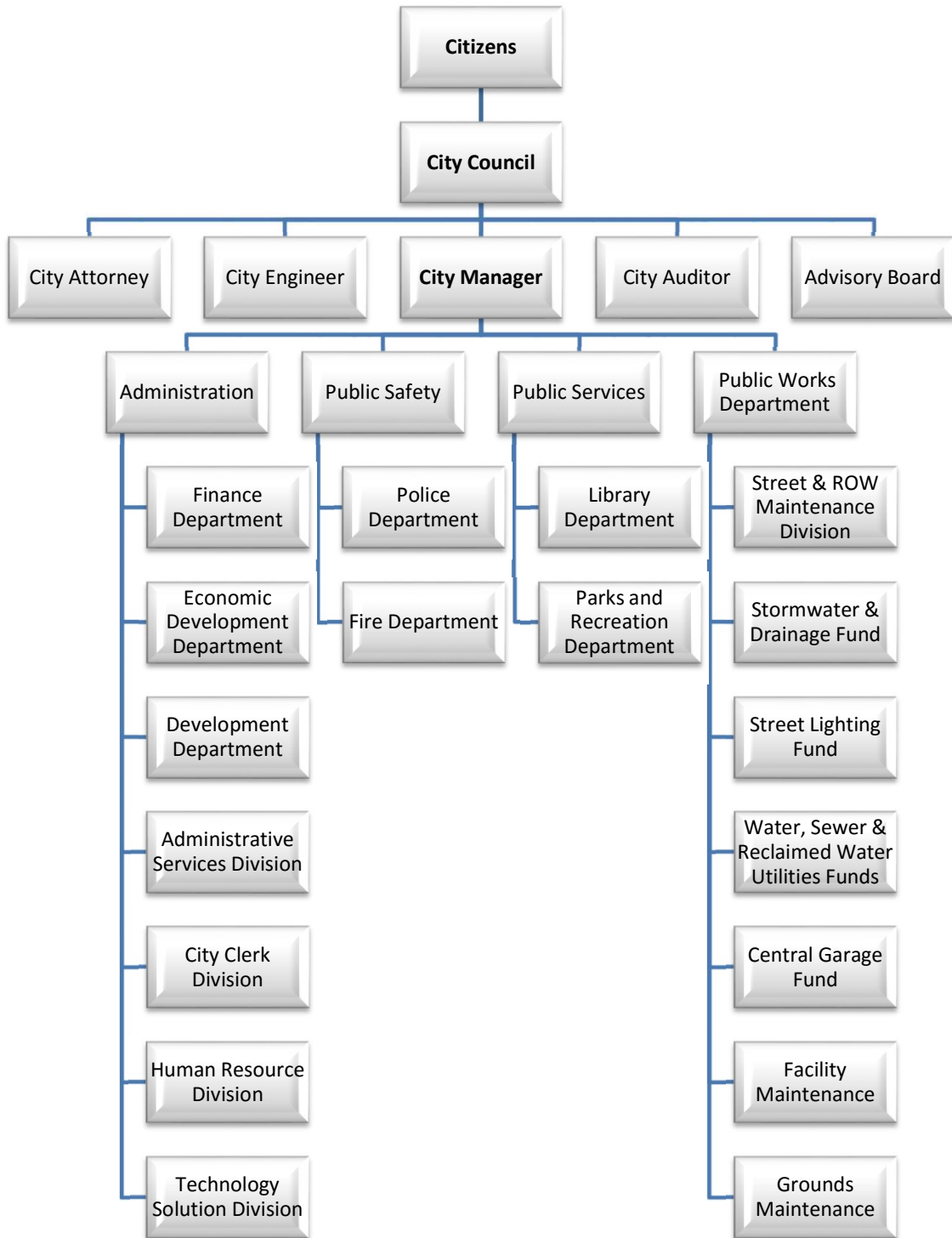
Administrative Services and Department phone numbers:

City Manager	727.853.1021
City Clerk	727.853.1024
Development	727.853.1047
Finance	727.853.1055
Billing & Collection	727.853.1061
Technology Services	727.853.1252
Library	727.853.1279
Police	727.841.4553
Code Enforcement	727.841.4553
Fire	727.853.1032
Public Works	727.841.4536
Recreation/Aquatics Ctr	727.841.4560

Organizational Chart

NEW PORT RICHEY

Citywide Organization Chart



NEW PORT RICHEY

Budget Message

NEW PORT RICHEY



City Manager's Initial Budget Message to City Council

September 12, 2016

The Honorable Mayor and City Council Members
City of New Port Richey
5919 Main Street
New Port Richey, Florida 34652

THEME: Executing a Plan for New Growth for a New Generation

Dear Mayor and Members of the City Council:

By way of this letter, I am transmitting the Fiscal Year 2016-2017 Municipal Budget for the City of New Port Richey for your review and consideration. The budget is the most important document that the City prepares, since it identifies the services to be provided, along with the sources that are to be relied upon to fund services. The budget also describes in detail how the various departments and divisions of the City function and how those functions are a benefit to the residents and businesses of the community.

This past year, you have provided a strong message that the time is right to move the City ahead in

respect to the redevelopment and revitalization of the City. The City of New Port Richey has significant growth potential and a bright future ahead as long as those that live, work and recreate here collectively embrace the challenges ahead, work toward honest and real solutions and are willing to invest in their community.

In the 2016-2017 fiscal year, the City will focus on key actions necessary to preserve the functions best associated with governmental operations at levels that are sustainable over time, affordable to our residents and meet their needs. The City will continue to look for new and innovative ways to provide public services by not only gauging what we do and improving where it is warranted but also addressing the question, "Are we doing the right things?" The City's staff will also be promoting a customer centric culture by assessing the manner in which public services are provided. With this organizational discernment, standard work sessions with the City Council ensures effective policy direction.

Budget Overview

The budget is formulated based on input from the City Council, as well as from residents and members of the City's staff. This input assists us in prioritizing and directing our resources toward those programs, projects and activities that have the greatest potential for helping us to successfully achieve our goals while addressing the City's most pressing needs. Building community understanding and support for the budget and for the services and programs that we provide is essential. The budget addresses current and future community needs and balances service demands with conservative financial management. It supports the following goals:

- Employ a multi-disciplined, well planned strategic approach to address the financial, social and environmental dimensions of sustainability for the City
- Supply high quality, dependable public services that residents and members of the business community expect in order to enjoy a city that is safe and clean. This includes effective police and fire protection and safe and efficient water and sewer systems
- Provide social, cultural, and recreational programs and services that enhance the lives of our residents, help build strong families, and showcase New Port Richey as a desirable place to live, work and play
- Increase the tax base by cultivating a healthy business climate and by working cooperatively with federal, state and county agencies to provide assistance to new and existing members of the business community
- Elevate the residential tax base by addressing property maintenance deficiencies and mobilizing reinvestment in the housing stock

- Debt Service
- Permanent Fund

2. Proprietary funds are used to account for business activities, including internal service activities where goods or services are apportioned on a cost-reimbursement basis. The fund types are as follows:
 - Enterprise
 - Internal Service
3. Fiduciary funds are used to account for resources held by the government as a trustee or agent. The fund types are as follows:
 - Agency
 - Investment
 - Pension
 - Private Purpose Trust

Budgets are used internally and externally and are a force of law. They include estimated revenues and appropriations. Appropriations are authorized estimated expenditures. A budget is a living document which establishes a spending plan that may be adjusted during the year to accommodate new opportunities or changes in circumstances.

Governmental Accounting and Budgets

Governmental accounting utilizes fund accounting. A fund is a self-contained accounting entity with its own assets, liabilities, revenues, expenditures, and fund balance. The City maintains operating, capital, and trust funds. These funds fall into one of three categories: governmental, proprietary or fiduciary.

1. Governmental funds are used to account for tax supported activities. The fund types are as follows:
 - General
 - Special Revenue
 - Capital Project

General Fund Revenue

The FY 2016-2017 General Fund budget is balanced without the use of Reserve Funds. The total General Fund Revenue budget is \$19,708,885, which includes Transfers In from other governmental funds of \$2,570,950 and Contributions from enterprise funds of \$4,897,090.

Tax Rate and Tax Roll

Approximately 48% percent of the just value of property in New Port Richey is residential. 22% of the total value is commercial property and 19% is attributed to governmental and institutional property. Personal property values equated to

11% of the total. The average taxable value of all properties in the City increased by 1.8%; the total value of \$500,438,697 in 2015 increased to \$509,628,765 in 2015. The proposed budget is based on a property tax rate of 9.15 mills (1 mill equals 1 dollar of tax per one thousand dollars in value), which is .10 mills less than the prior year.

The total budgeted expenditures from all budgeted funds for FY 2016-2017 is approximately \$60,573,978 compared to \$136,172,846 for FY 2015-2016. This represents a 96% decrease in expenditures.

Capital Improvement Fund

The total dollar amount of major capital expenditures for FY 2016-2017 is \$16,691,040, 26,390,500, which is approximately \$9,699,460 less than was budgeted in the previous fiscal year. Of that total, \$250,000 is for general government projects; \$715,000 is for Stormwater Utility projects; \$8,736,000 is for Penny for Pasco Projects; \$3,315,000 is for Water and Sewer Utility Projects; \$975,000 is for Community Redevelopment Agency; and \$2,700,040 is for transportation projects.

Personnel Costs and Staffing

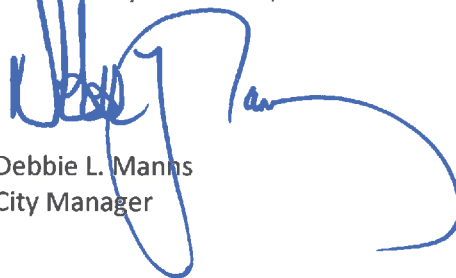
This budget includes the equivalent of 5 additional full-time positions. Of the 5 full-time positions, all will be assigned to the General Fund and are in the Parks and Recreation and Police Departments. The proposed budget does include a contingency fund sufficient to provide for a 1.5% pay increase for employees.

I am pleased to present this budget to the City Council for consideration and adoption. This budget represents a steady foundation which is based on solid financial data and strategy for the next few years.

In closing, I extend my thanks to the department heads for submitting, not only prudent budget requests, but also for acknowledging the economic realities and uncertainties facing the City and budgeting accordingly. I also thank the staff that worked on putting this budget together. Your team spirit and collective efforts are appreciated. Finally, I wish to thank all the members of the New Port Richey City Council for their direction in establishing our city's goals and for their commitment to fiscal responsibility.

It is an honor to serve you.

Respectfully Submitted,



Debbie L. Manns
City Manager

NEW PORT RICHEY

Budget Overview

NEW PORT RICHEY

Budget Overview

City-Wide Summary

All Funds Summary

City-wide Budget by Fund

Where Does Your Tax Dollar Go?

Major Revenues – Exhibit 1

Major Expenditures – Exhibit 2

Fund, Department and Division Summary – Exhibit 3

General Fund

Budget Summary

Revenues

Expenditures

Capital Outlay

Stormwater Utility Fund

Street Lighting Fund

General Debt Service Fund

Capital Improvement Fund

Combined Water and Sewer Funds

Redevelopment/CRA Fund

Street Improvement Fund

Central Garage Fund

Projected Changes in Fund Balance

Budget Calendar

NEW PORT RICHEY

CITY-WIDE SUMMARY – ALL FUNDS

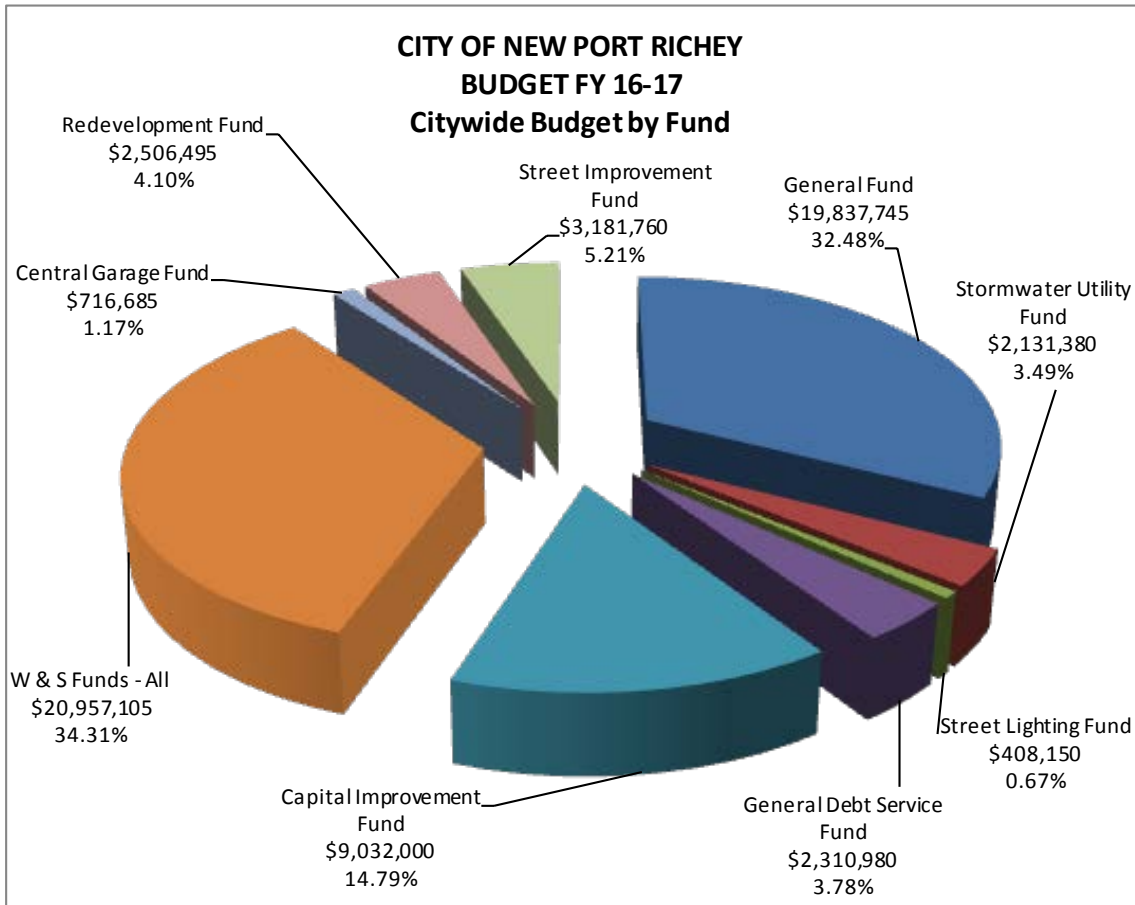
Summary Totals All Funds	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	10,394,910	7,282,562	6,546,602	11,384,700	8,449,100	13.83%
Other Revenues	125,777,936	82,555,949	79,687,414	49,023,755	52,633,200	86.17%
Total Revenues	136,172,846	89,838,511	86,234,016	60,408,455	61,082,300	100.00%
Personnel Services	14,873,003	15,215,512	14,560,296	14,767,513	15,247,995	24.96%
Operating Expenses	13,712,340	14,244,493	13,830,806	12,670,655	12,642,675	20.70%
Other Expenses	1,770	51,770	51,764	1,770	51,770	0.08%
Capital Outlay/Debt	39,253,176	25,504,205	20,909,270	19,642,175	19,634,755	32.14%
Intergovernmental Loan	16,541,396	11,715,290	11,715,290	-	-	0.00%
Contingency	266,005	266,005	-	223,150	174,250	0.29%
Transfers	48,326,989	22,576,236	22,072,594	12,965,185	13,222,855	21.65%
Reserves	3,198,167	265,000	47,305	138,007	108,000	0.18%
Total Expenditures	136,172,846	89,838,511	83,187,325	60,408,455	61,082,300	100.00%

The FY 2017 budget for all funds total \$61,082,300. This total is a decrease of \$75.1 million (55.14%) from the previous year's adopted budget. This decrease is largely due to no debt proceeds being budgeted for in the current year, as was the case in the previous year.

The City is utilizing Appropriated Fund Balance in the amount of approximately \$8.4 million (13.83%) to balance its budget this year. This is down \$1.9

million (18.72%) from the prior year. The city-wide contingency is relatively small at \$174,250, which is only about .29% of the total budget.

More than half of the total city-wide expenditures are composed of Transfers and Capital Outlay/Debt. Capital Outlay and Transfers total \$32.9 million which is \$54.7 million less than the \$87.6 million estimated in FY 2015-2016's Adopted Budget.



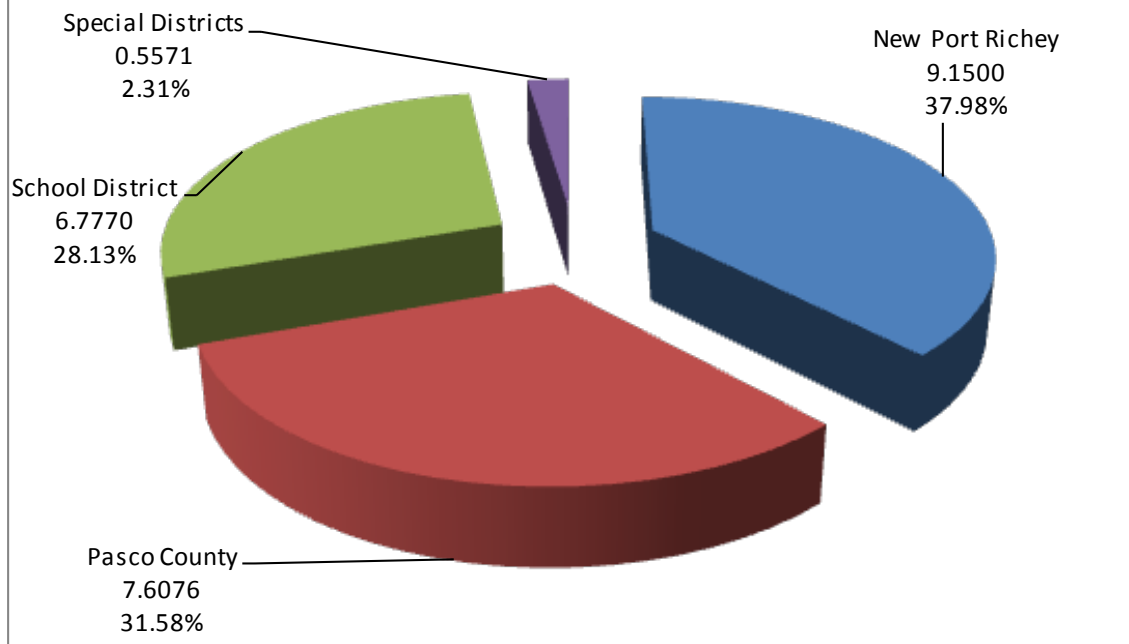
The City's budget is comprised of Governmental and Business type activities. Governmental Activities include the General Fund, Street Lighting Fund, General Debt Service Fund, Capital Improvement Fund, Street Improvement Fund, and the Community Redevelopment Agency (CRA) Fund. Of these, the Street Lighting Fund and the Street Improvement Fund are considered non-major funds, while the rest are considered major.

Business type activities include two enterprise funds - the Water & Sewer (W&S) Fund, which rolls up several utility funds into a single reporting entity, and the Stormwater Utility Fund.

The City's budget also includes an internal service fund, the Central Garage Fund, which provides automotive services to other departments on a cost-reimbursement basis.

CITY OF NEW PORT RICHEY FY 16-17

Where Does Your Property Tax Dollar Go?



New Port Richey relies on the Pasco County Tax Collector to bill and collect ad valorem taxes (real property taxes and commercial tangible property taxes) based on the taxable value of real estate and business assets. The city taxes are just one component of the total tax bill. For the average residential property owner, city taxes represent just 38% of the average 2016 tax bill. The remaining goes to Pasco County (32%), Pasco School District (28%) and Special Districts (2%). Special Districts include South Florida Water Management District and Pasco County Mosquito Control. It should be noted that all properties located outside city limits in unincorporated areas pay additional ad valorem taxes to Pasco County for fire services at an amount equal to 7% of the total allocated in the chart above. At the County's millage rate for its Fire District, \$837,000 would be

collected if it were to have been taxed by the County. Restated, 37% of your tax dollars are applied to County Services including like kind services expended by the City, and 32% of the taxes are for City Services at enhanced levels of service.

The annual tax bill includes a second component of charges which are not based on the value of real estate or other business property. These non-ad valorem assessments are allocated following an assessment methodology that is rooted in the concept of charging a fee for some portion of the benefit provided. A solid waste assessment by the County divides the benefit among Equivalent Residential Units (ERUs) with each ERU assessed at \$62.00 for its share of operating the County Incinerator. Pasco County assesses \$47.00 per

unit for Stormwater Collection and Treatment. New Port Richey assesses \$77.36. Streetlights are assessed at \$36.24 in New Port Richey and handled various ways outside the City.

City Taxes vs. CDD Assessments

Because the county taxes cover basic and historically rural levels of service, many of the communities outside New Port Richey city limits with higher levels of landscaping, recreation amenities and urban infrastructure are Community Development Districts (CDDs). These CDDs have issued bonds which must be repaid and the assets owned by the CDDs require on-going maintenance and operation costs. CDDs assess these quasi-municipal cost on the county tax rolls for properties within their boundaries. These assessments often include annual debt services and range widely among CDD communities depending on the level of finish of its hardscape and the extent that recreational services are provided. The assessment for all properties in the County are considered public record and is available for viewing on the Tax Collector’s web

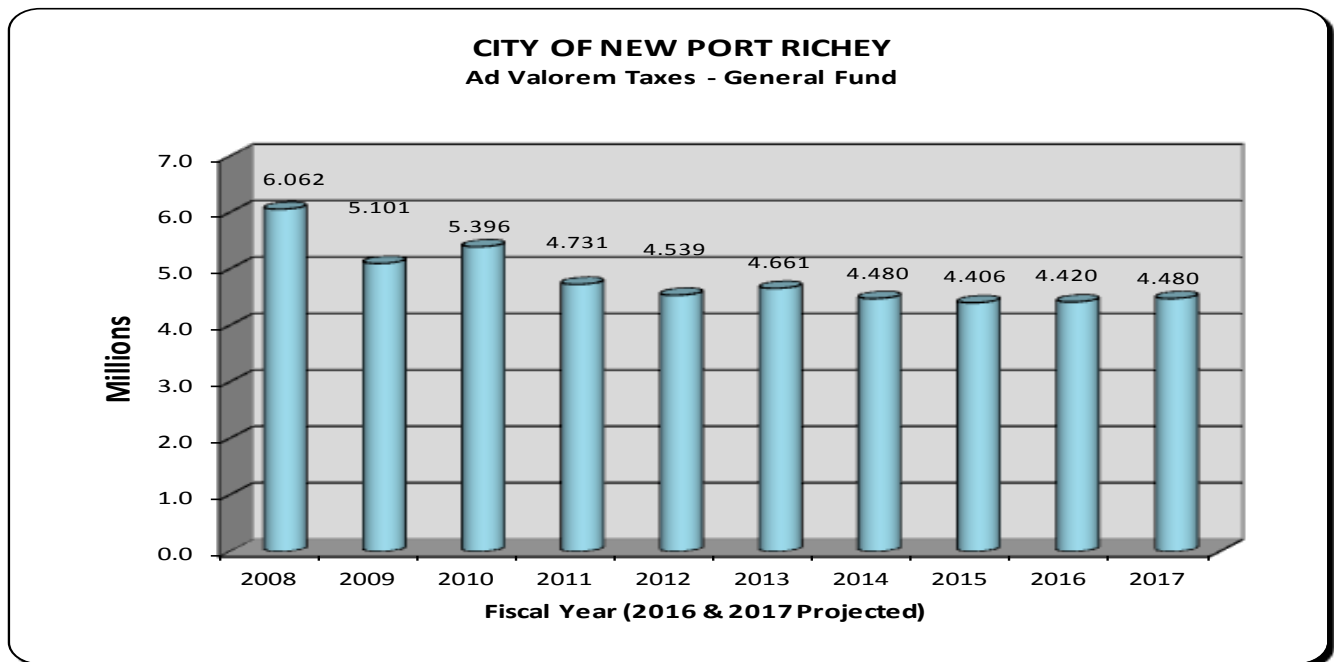
site (www.pascotaxes.com). Careful review of all of the cost of living in a community (including homeowner association (HOA) fees) should be done when comparing residential properties throughout Pasco County for affordability.

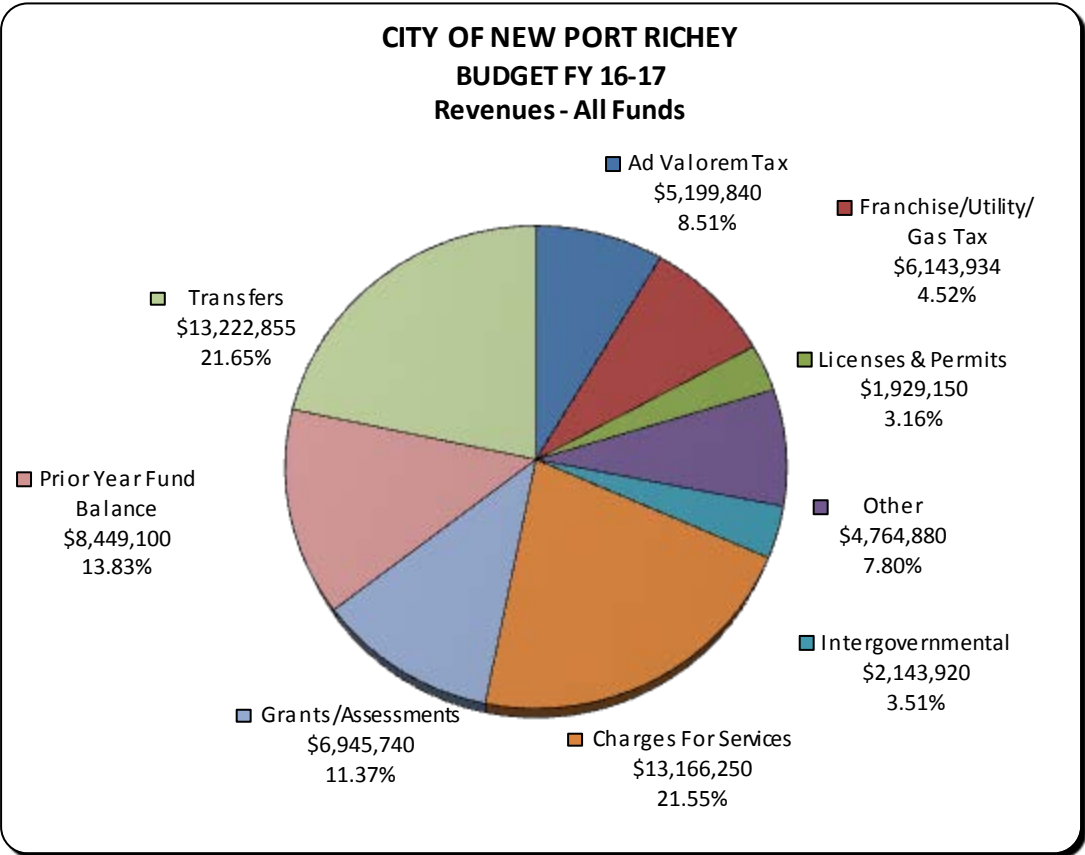
EXAMPLE

A home of 1,860 square feet with an assessed value of \$109,000 in a Pasco CDD Community shows the total amount due of **\$3,100** on its 2016 property tax notice, as it includes \$1,850 in Community Development District assessments.

A New Port Richey property with 2,750 square feet and an assessed value of \$122,000 shows a total amount due of **\$2,100**.

Clearly, the combined total tax and assessment is a better measurement of value when comparing the property tax notice in the City of New Port Richey with other areas that offer municipal levels of service. In the example above, a larger home with a higher value pays only $\frac{2}{3}$ of the amount of the tax bill of the home in the CDD.



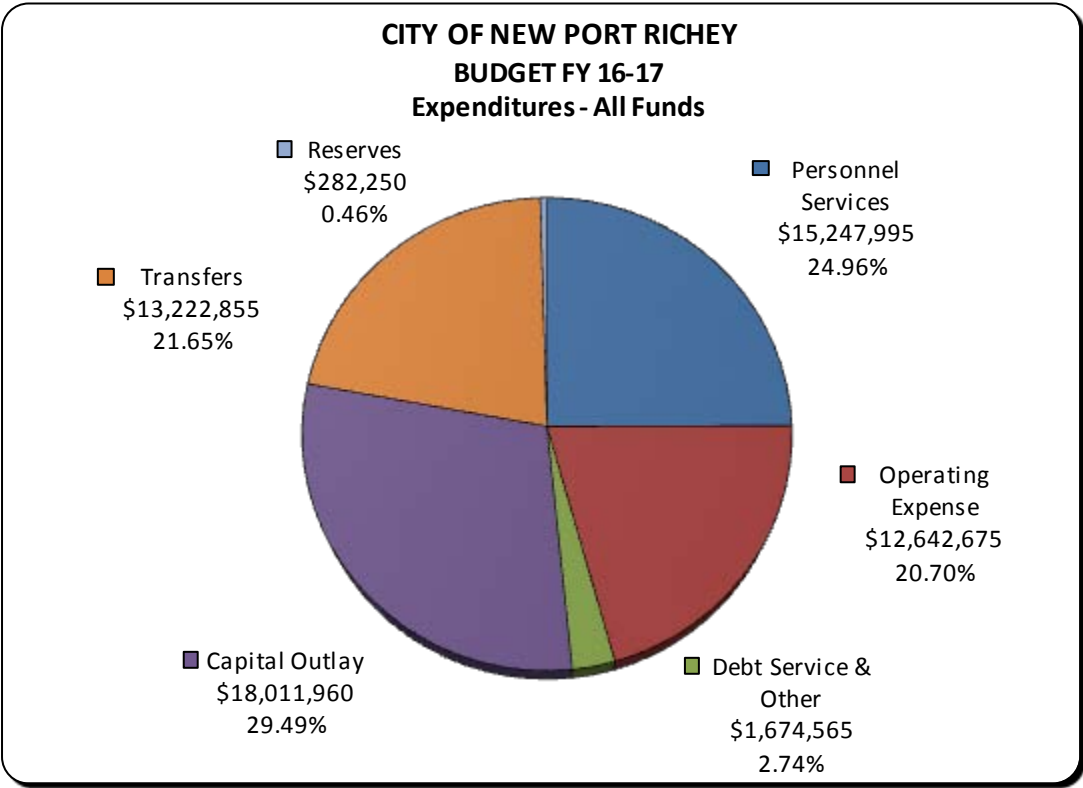


The total budgeted revenue for all funds is \$61,082,300, which includes fund balance appropriations equal to \$8,449,100 or 13.83% of total budgeted revenues. This decrease of \$1.95 million over last year is primarily due to an aggressive use of Capital Improvement Fund reserves in the prior year, which had accumulated during the 10-year term of the Local Option Gas

known as "Penny for Pasco". The largest source of operating revenues are Charges for Services at \$13.12 million (21.55%) followed by Grants and Assessments at \$6.9 million (11.37%). Other city-wide revenue sources in FY 2017 can be found on the chart above and in **Exhibit 1** on the next page which compares FY 2017 to the prior three (3) years for all major revenue categories.

EXHIBIT 1
BUDGET - FY 2016 - 2017
BUDGET DETAIL BY REVENUE SOURCE - ALL FUNDS

	ACTUAL		ACTUAL		ADOPTED BUDGET		ADOPTED BUDGET	
	2013 - 2014	%	2014 - 2015	%	2015 - 2016	%	2016 - 2017	%
Ad Valorem Taxes	4,971,734	9%	5,067,425	10%	5,087,051	4%	5,199,840	9%
Franchise/Util/Gas Taxes	5,954,067	11%	4,707,609	9%	6,925,684	5%	5,260,565	9%
Licenses & Permits	216,740	0%	1,526,586	3%	351,700	0%	1,929,150	3%
Intergovernmental Revenue	2,003,162	4%	1,983,909	4%	1,973,480	1%	2,143,920	4%
Charges for Service	11,360,998	21%	11,682,479	23%	12,225,400	9%	13,166,250	22%
Interest & Other	27,585,273	50%	14,286,864	28%	71,655,070	53%	16,609,225	27%
Fines and Forfeits	1,445,927	3%	1,827,602	4%	1,622,300	1%	1,378,510	2%
Prior Year Fund Balance	-	0%	7,122,033	14%	7,491,440	6%	8,449,100	14%
Proceeds from Loan/Bonds	-	0%	-	0%	24,660,000	18%	-	0%
Grants	664,608	1%	573,168	1%	3,642,250	3%	5,471,820	9%
Assessments	436,762	1%	1,839,555	4%	445,000	0%	1,473,920	2%
TOTAL NET BUDGET	54,639,271	100%	50,617,230	100%	136,079,375	100%	61,082,300	100%
Transfers	(17,368,314)		(11,059,289)		(48,326,989)		(13,222,855)	
TOTAL BUDGET	\$ 37,270,957		\$ 39,557,941		\$ 87,752,386		\$ 47,859,445	



The above pie chart summarizes the major expenditure categories for all funds. Personnel costs of \$15.2 million and operating expenditures of \$12.6 million total \$27.8 million and make up 45.66% of the total budget. Capital project expenditures are estimated at \$18.0 million and debt service payments are an additional \$1.7 million. Transfers make up \$13.2 million of the total budget. The total net budget (less transfers) is \$47.9 million. This is a decrease of \$19.4 million (28.85%) from last year's net budget of \$67.3 million, due to loan proceeds that were included in the budget for the previous year.

Exhibit 2 on the next page summarizes the detail line item totals across all departments and funds.

The far right column indicates the percent change when comparing the FY 2017 adopted budget to the same for FY 2016.

One of the most significant changes from the previous year is in Debt Service, which declined by 87%. This is because two Redevelopment Revenue Notes, Series 2005A and 2005 B, were budgeted to be refinanced in the previous year. Another significant change from the previous year can be found in the Other category, which declined by 100%. This category accounted for new debt proceeds that were budgeted for in the previous year. No such proceeds are expected in FY 2017.

EXHIBIT 2
BUDGET - FY 2016 - 2017
BUDGET DETAIL BY MAJOR LINE ITEM

	ADOPTED BUDGET 2015 - 2016	ADOPTED BUDGET 2016 - 2017	% CHANGE
Executive Salaries	1,945,256	2,060,780	6%
Regular Salaries & Wages	7,459,862	7,486,655	0%
Other Salaries & Wages	514,265	771,740	50%
Overtime	298,631	450,190	51%
Special Pay	358,741	487,265	36%
FICA Taxes	803,695	834,795	4%
Retirement Contributions	1,947,853	1,832,010	-6%
Life & Health Insurance	1,149,972	1,377,370	20%
Workmen's Compensation	358,741	317,410	-12%
Unemployment & Retirement	35,987	10,000	-72%
Total Personal Services	14,873,003	15,628,215	5%
Professional Services	815,963	788,130	-3%
Accounting & Auditing	51,236	66,000	29%
Other Contractual Service	2,539,621	1,418,730	-44%
Travel and Per Diem	95,632	122,210	28%
Communication Services	147,896	189,020	28%
Transportation (Postage)	76,987	71,010	-8%
Utility Services	2,589,632	2,097,590	-19%
Rentals and Leases	245,963	264,400	7%
Insurance	514,789	612,610	19%
Repair & Maint. (Less Gar. Alloc.)	723,698	824,360	14%
Printing & Binding	21,456	37,650	75%
Other Current Charges	1,412,986	956,970	-32%
Office Supplies	147,265	131,360	-11%
Oper. Supplies (Less Gar. Alloc.)	4,179,954	4,912,870	18%
Road Materials	125,693	100,300	-20%
Books, Publ., Memberships	23,569	34,615	47%
Total Operating Expenses	13,712,340	12,627,825	-8%
Buildings	3,698,541	3,988,000	8%
Improvements Other Than Building	19,125,482	12,513,720	-35%
Machinery & Equipment	3,658,755	1,354,400	-63%
Books, Publ., Library Material	100,000	104,900	5%
Total Imp. & Capital Outlay	26,582,778	17,961,020	-32%
Principal	11,178,050	1,160,940	-90%
Interest	1,492,348	458,295	-69%
Total Debt Service	12,670,398	1,619,235	-87%
Other	16,541,396	-	-100%
Reserves	3,464,172	23,150	-99%
TOTAL NET BUDGET	87,844,087	47,859,445	-46%
Transfers	48,326,989	13,222,855	-73%
TOTAL BUDGET	136,171,076	61,082,300	-55%

Improvements and Capital Outlay decreased by \$8.6 million (32%) as several projects were postponed to conserve cash flow.

Lastly, Reserves for FY 2017 decreased by \$3.5 million (99%), due to the fact that reserves were budgeted in the previous year by the Community Redevelopment Agency (CRA) to fund future business incentive grants. This was not done in the current year.

Exhibit 3-A that follows summarizes the changes in the General Fund's budget at the division and department levels. The exhibit uses the FY 15-16 Amended Budget and Estimated Results of operations for comparison to the FY 16-17 Budget.

The analysis shows that public safety expenditures for Police and Fire are the biggest component of the FY 2017 General Fund at \$9.3 million. This is 46.9% of the total General Fund budget and 15% of the city-wide budget.

The next largest component of the budget is in Culture and Recreation which includes Library Services and Parks and Recreation and accounts

for \$2.6 million or 13.28% of the General Fund Budget.

Administration is the next largest area and includes the City Council, the City Manager's Office, Human Resources, City Clerk, Technology Solutions, and Administrative Services. The FY 2017 budget is \$2.3 million and makes up 11.36% of the General Fund budget and about 4% of the city-wide budget. This area saw an increase this year in the amount of \$148,950 as the final phases of the ERP software implementation has been budgeted for in Technology Solutions.

Public Works is the next largest area and includes Supervision, Streets and Right-of-Way, Facilities Maintenance, and Grounds Maintenance. The FY 2017 budget is \$2.1 million and makes up 10.67% of the General Fund budget and 3.47% of the city-wide budget.

The Development Department's budget increased by \$237,069, or 23%, from the prior year, mainly due to the inclusion of City Hall renovations in the budget. This department's budget makes up 6.36% of the General Fund budget and approximately 2% of the city-wide budget.

EXHIBIT 3-A
BUDGET - FY 2016 - 2017
BUDGET SUMMARY - EXPENDITURES/EXPENSES

General Fund Division/Department	ACTUAL	AMENDED		PROPOSED		
	2014 - 2015	BUDGET	ESTIMATE	BUDGET	\$	%
		2015 - 2016	2015 - 2016	2016 - 2017	CHANGE	CHANGE
City Council	295,610	337,960	272,262	320,070	(17,890)	-5%
City Manager	270,740	244,589	238,381	245,120	531	0%
Human Resources	459,202	502,357	488,381	493,510	(8,847)	-2%
City Clerk	116,751	123,623	115,579	120,740	(2,883)	-2%
Technology Solutions	655,086	765,490	692,860	974,160	208,670	27%
Administrative Services	-	131,071	97,644	100,440	(30,631)	-23%
Administration Total	1,797,389	2,105,090	1,905,107	2,254,040	148,950	7%
Accounting & Budgeting	624,163	369,125	368,607	506,420	137,295	37%
Billing & Collection	555,285	546,123	531,280	509,630	(36,493)	-7%
Purchasing & Warehouse	-	95,602	82,403	-	(95,602)	-100%
Finance Total	1,179,448	1,010,850	982,290	1,016,050	5,200	1%
Library	1,113,635	1,036,599	976,064	1,053,260	16,661	2%
Library Total	1,113,635	1,036,599	976,064	1,053,260	16,661	2%
Police Supervision	629,211	550,305	541,751	424,790	(125,515)	-23%
Police Support Services	895,063	900,479	896,535	907,260	6,781	1%
Police Community Services	1,016,775	1,184,428	1,180,396	967,920	(216,508)	-18%
Police Patrol	3,699,443	3,629,651	3,626,128	3,492,770	(136,881)	-4%
Police Code Enforcement	238,624	300,901	299,620	284,690	(16,211)	-5%
Police Code Enf-Grant Funded	44,860	-	-	-	-	0%
Police Special Traffic	1,268,817	1,269,870	1,296,829	525,680	(744,190)	-59%
Police Total	7,792,793	7,835,634	7,841,259	6,603,110	(1,232,524)	-16%
Fire Supervision	267,322	253,395	205,527	359,620	106,225	42%
Firefighting	1,847,159	2,478,003	2,107,102	2,355,050	(122,953)	-5%
Fire Total	2,114,481	2,731,398	2,312,629	2,714,670	(16,728)	-1%
Economic Development	157,397	159,503	144,369	160,690	1,187	0%
Economic Dev. Total	157,397	159,503	144,369	160,690	1,187	0%
Development	580,952	1,025,581	942,279	1,262,650	237,069	23%
Development Total	580,952	1,025,581	942,279	1,262,650	237,069	23%

EXHIBIT 3-A, continued
BUDGET - FY 2016 - 2017
BUDGET SUMMARY - EXPENDITURES/EXPENSES

General Fund Division/Department	ACTUAL 2014 - 2015	AMENDED BUDGET 2015 - 2016	ESTIMATE 2015 - 2016	PROPOSED BUDGET 2016 - 2017	\$ CHANGE	% CHANGE
Municipal Building	526,440	-	-	-	-	0%
Municipal Building Total	526,440	-	-	-	-	0%
Recreation	932,022	1,499,272	1,087,286	1,215,890	(283,382)	-19%
Parks	516,291	-	-	-	-	0%
Aquatics	337,526	436,836	422,454	365,410	(71,426)	-16%
Parks & Recreation Total	1,785,839	1,936,108	1,509,740	1,581,300	(354,808)	-18%
Public Works Supervision	398,589	398,991	326,973	396,120	(2,871)	-1%
Street and ROW	851,508	628,589	586,561	611,540	(17,049)	-3%
Facilities Maintenance	-	518,030	364,909	454,010	(64,020)	-12%
Grounds Maintenance	-	748,577	633,319	655,490	(93,087)	-12%
Public Works Total	1,250,097	2,294,187	1,911,762	2,117,160	(177,027)	-8%
Transfers	719,554	811,061	811,061	865,715	54,654	7%
Reserves	22,803	325,000	47,305	209,100	(115,900)	-36%
Intergovernmental Loans	803,656	11,715,290	11,715,290	-	(11,715,290)	-100%
Other Total	1,546,013	12,851,351	12,573,656	1,074,815	(11,776,536)	-92%
Total General Fund	19,844,484	32,986,301	31,099,155	19,837,745	-13,148,556	-40%

Exhibit 3-B displays a summary of budgeted expenditures for the City's remaining funds. While the Water & Sewer Fund activity is consolidated for presentation in the audited financial statements of the City, the budget is divided by sub categories within the W&S Revenue Fund and includes separate Water and Sewer Funds for Renewal & Replacement (R & R), Debt Service and Construction. The Water & Sewer Revenue Fund,

R & R Fund, Debt Service Fund, and Construction Fund total nearly \$30.0 million, which is approximately 34% of the \$60 million budget for all city funds.

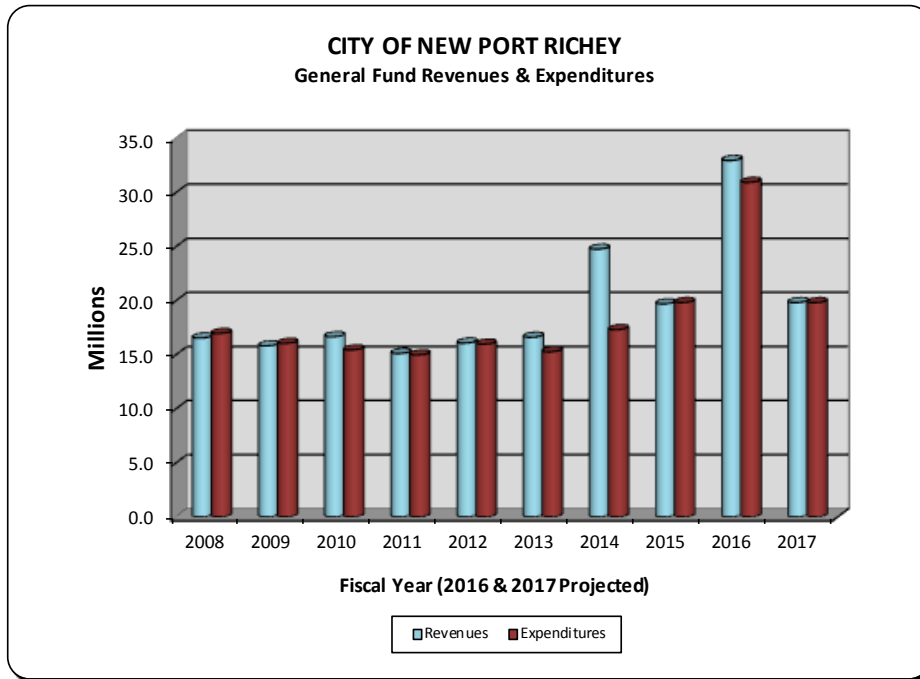
Additional detail follow later in the Budget Overview section with a fund-by-fund summary of key issues and transactions.

EXHIBIT 3-B
BUDGET - FY 2016 - 2017
BUDGET SUMMARY - EXPENDITURES/EXPENSES

General Fund Division/Department	ACTUAL	AMENDED	ESTIMATE	PROPOSED	\$ CHANGE	% CHANGE
	2014 - 2015	BUDGET 2015 - 2016	2015 - 2016	BUDGET 2016 - 2017		
Stormwater Utility Fund	750,178	1,540,274	840,600	2,131,380	591,106	38%
Street Lighting Fund	337,714	416,005	335,154	408,150	(7,855)	-2%
General Debt Service Fund	936,957	13,255,335	13,249,469	2,310,980	(10,944,355)	-83%
Capital Improvement Fund	3,400,737	7,335,417	4,034,154	9,032,000	1,696,583	23%
Water Production	3,742,549	3,800,923	3,371,442	3,859,610	58,687	2%
Water Distribution	912,028	1,104,422	798,960	941,640	(162,782)	-15%
W & S Non-Classified	2,022,794	162,000	1,775,986	120,980	(41,020)	-25%
Construction Services	239,105	302,857	302,019	282,310	(20,547)	0%
Reclaimed Water	565,289	713,242	574,914	680,550	(32,692)	-5%
Water Pollution Control	2,028,972	2,272,170	2,008,052	2,222,800	(49,370)	-2%
Sewer Collection	846,746	1,190,381	1,037,535	1,097,750	(92,631)	-8%
Transfers	8,123,810	5,001,281	4,864,434	5,799,460	798,179	16%
Reserves	164,515	190,000	-	50,000	(140,000)	-74%
Total W&S Revenue Fund	18,645,808	14,737,276	14,733,342	15,055,100	317,824	2%
W&S R & R Fund	44,070	907,000	907,000	2,435,000	1,528,000	168%
W&S Debt Service Fund	222,038	732,003	732,003	732,005	2	0%
W&S Construction Fund	3,003,202	907,000	906,401	2,735,000	1,828,000	202%
Central Garage	779,758	769,245	723,191	716,685	(52,560)	-7%
CRA Fund	1,492,740	14,148,401	13,707,847	2,506,495	(11,641,906)	-82%
Street Improvement Fund	629,444	2,104,254	1,919,000	3,181,760	1,077,506	51%
Grand Totals	\$ 50,087,130	\$ 89,838,511	\$ 83,187,316	\$ 61,082,300	\$ (28,756,211)	-32%

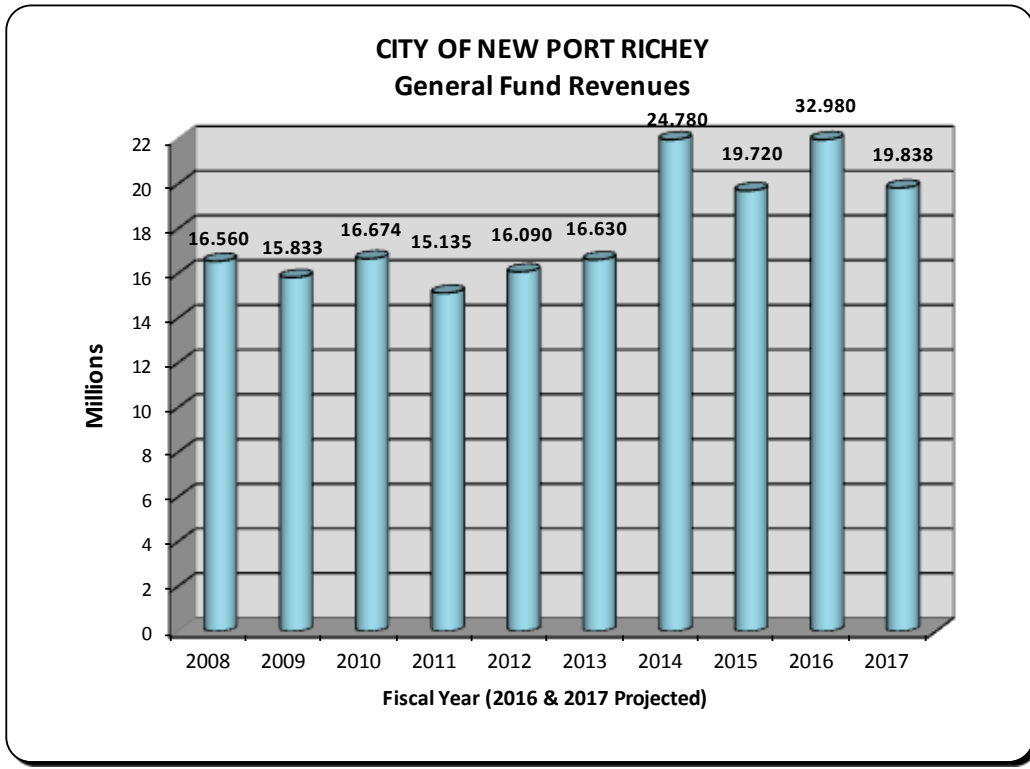
GENERAL FUND

General Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	410,424	410,424	410,424	-	-	0.00%
Other Revenues	45,428,661	32,575,877	31,652,404	19,708,885	19,837,745	100.00%
Total Revenues	45,839,085	32,986,301	32,062,828	19,708,885	19,837,745	100.00%
Personnel Services	12,111,994	12,420,100	11,889,985	12,527,610	12,479,110	62.91%
Operating Expenses	5,341,644	5,790,162	5,412,376	4,784,550	4,847,390	24.44%
Other Expenses	1,770	51,770	51,764	1,770	51,770	0.26%
Capital Outlay	2,075,220	1,872,918	1,171,373	1,281,240	1,384,660	6.98%
Intergovernmental Loan	16,541,396	11,715,290	11,715,290	-	-	0.00%
Contingency	250,000	250,000	-	200,000	151,100	0.76%
Transfers	9,442,061	811,061	811,061	865,715	865,715	4.36%
Reserves	75,000	75,000	47,305	48,000	58,000	0.29%
Total Expenditures	45,839,085	32,986,301	31,099,154	19,708,885	19,837,745	100.00%

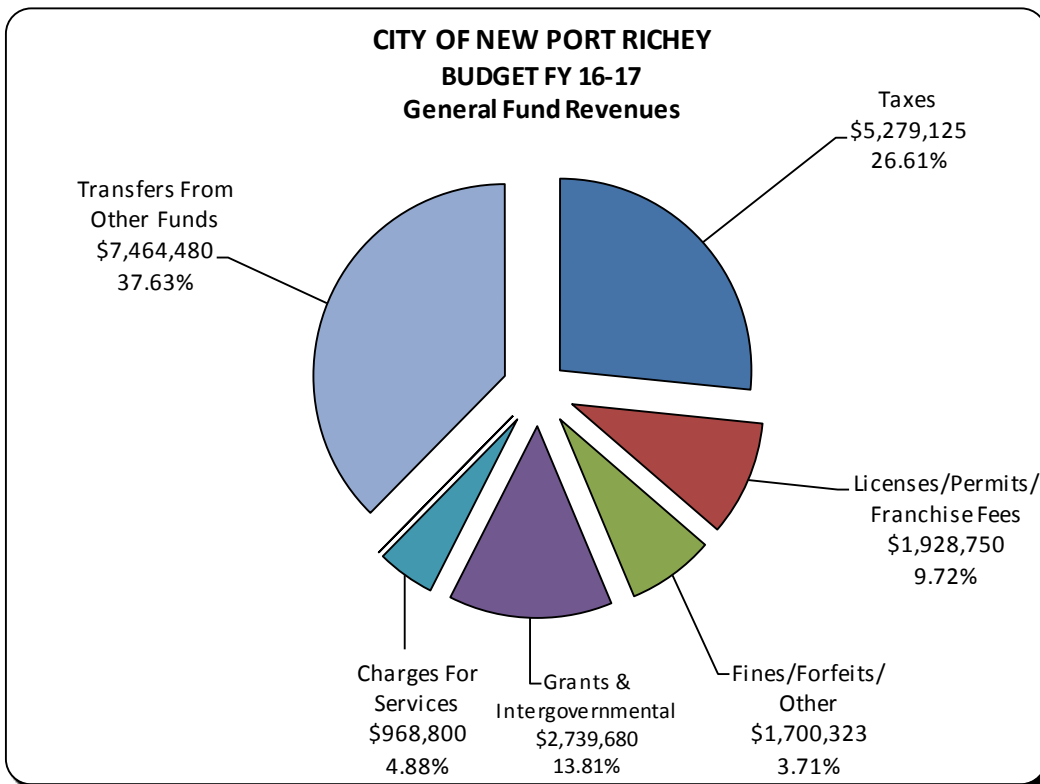


The preceding table and chart show that the General Fund budget is balanced with total revenues and expenditures of \$19,837,745. This was done without the use of Appropriated Fund Balance. A contingency amount of \$151,100 is budgeted to allow for discretionary spending. Salary adjustments and unanticipated repairs are funded using the contingency account. The millage rate has been lowered from 9.25 to 9.15. The total General Fund budget decreased by \$26.0 million (56.7%) from the FY 2015-16 original

adopted budget. The decrease is almost entirely related to the aggressive growth plan laid out by the City in the previous year, which was to be funded through the issuance of debt by the General Fund. One half of the Debt was to be used to refinance two CRA bank obligations. This was accomplished in FY 2015-16. The remaining debt was to be used to fund capital projects and build a reserve in the CRA Fund for future business incentives and construction. This portion of the debt funding did not take place in FY 2015-16.



The FY 2017 budget includes total revenues of \$19.8 million, compared to and amended \$32.9 million in FY 2016.



The chart on the preceding page provides a high level view of the major sources of revenue for FY 2017.

General Fund Revenues

Ad valorem property taxes – The City’s taxable value of \$509,628,765 (appraised by Pasco County Property Appraiser on July 1, 2016) was applied to the approved millage rate of 9.15, resulting in an increase in property tax revenues of \$20,060 that is offset by an increase in the TIF payment to the CRA of \$54,654 on the expenditure side of the General Fund ledger.

Other Taxes, Licenses & Permits – Garbage Hauling Franchise Fees are projected to generate \$100,000. Local Business Tax Revenue are projected to remain constant at \$160,000. The Communication Services Tax revenue projections are down nearly \$20,000 from the previous year. The City has limited control over these revenue sources. Many of the projections are based on the recommendations of State economists and budget analysts. Vacancy rates of commercial and residential properties impact the levels of franchise fees to the City.

Intergovernmental & Grant Funding – The General Fund anticipates receiving funding from the grants, which include SNAP grant, Tactical Division Task Force grant, Community Development Block Grant (CDBG), Victims of Crime Act (VOCA) grant, and others. Total grant funding for FY 2017 is \$572,260, which is down approximately \$250,000 from the previous year.

Overall, intergovernmental funding has remained stagnant over the last few years, due in part to the City’s population remaining the same since 2010. This factor affects the City’s portion of state shared revenues.

Charges For Services –Contracted services and increased participation in recreational programs and services accounted for much of the

increase in this category of Revenue.

Fines & Forfeitures – As a result of the anticipated end to the City’s Red Light Camera program during 2017, budgeted revenue has been reduced to \$900,000 from \$1.8 million in FY 2016. Progress in the City’s Code Enforcement program has resulted in a 30% increase in amounts budgeted for FY 2017, going from \$95,000 in FY 2016 to \$136,000 in FY 2017. Overall, this revenue category is approximately \$300,000 below the previous year’s budget.

Miscellaneous Revenue – Historically, those other funds of the City whose activities are housed in structures that are assets of the General Fund and/or which receive benefits, including administrative support, billing, purchasing and accounting and technical support, compensate the General Fund accordingly.

Transfers From Other Government Funds – Street Improvement Fund:

The Street Improvement Fund will transfer \$518,200 for costs incurred by the streets division and other administrative services identified as directly related to the fund’s mission.

Community Redevelopment Agency (CRA):
The CRA’s redevelopment effort was revived through the formation of an Economic Development Department that was funded by the CRA in FY 2013-2014. Funding for that department in the amount of \$160,690, which along with the CRA’s allocations of indirect cost reimbursement to the General Fund, resulted in a budgeted transfer to the General Fund in the amount of \$375,440.

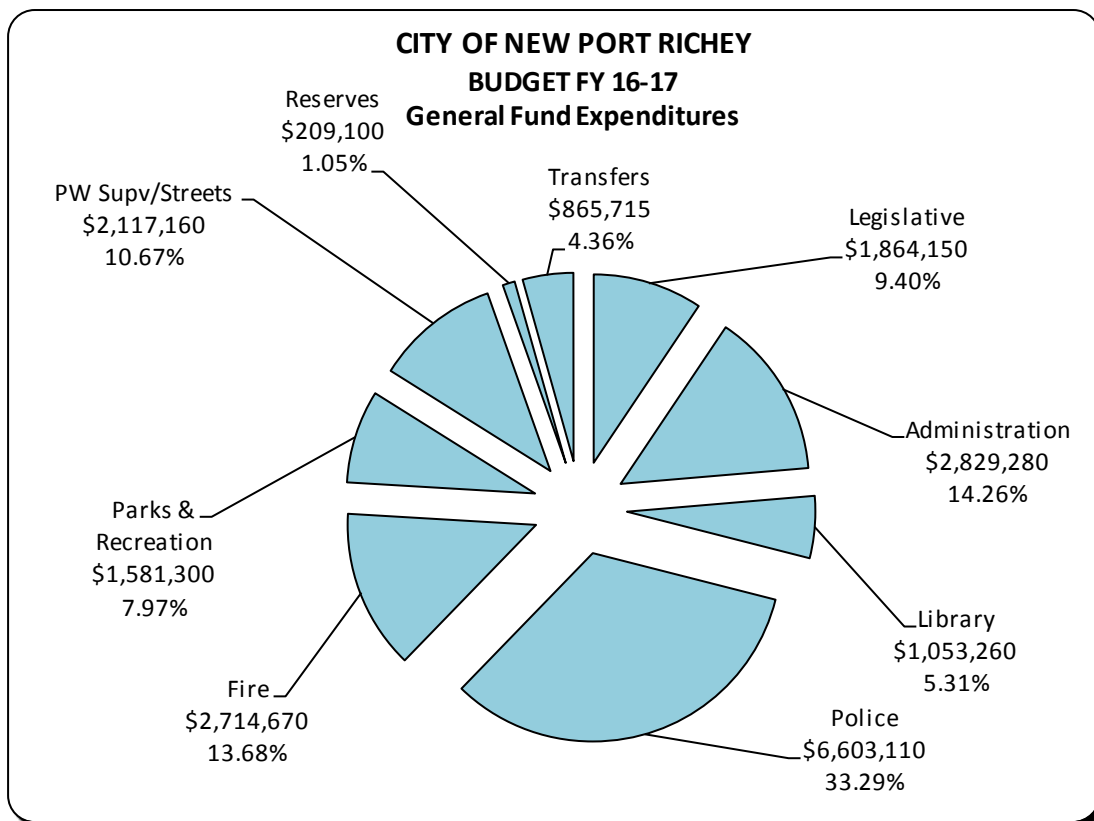
Capital Improvement Fund:
Capital Improvement Fund transfers to the General Fund are budgeted to be \$250,000, a significant decline from the previous year. These funds will be used by the General Fund to perform much needed City Hall renovations, including new carpeting throughout the building.

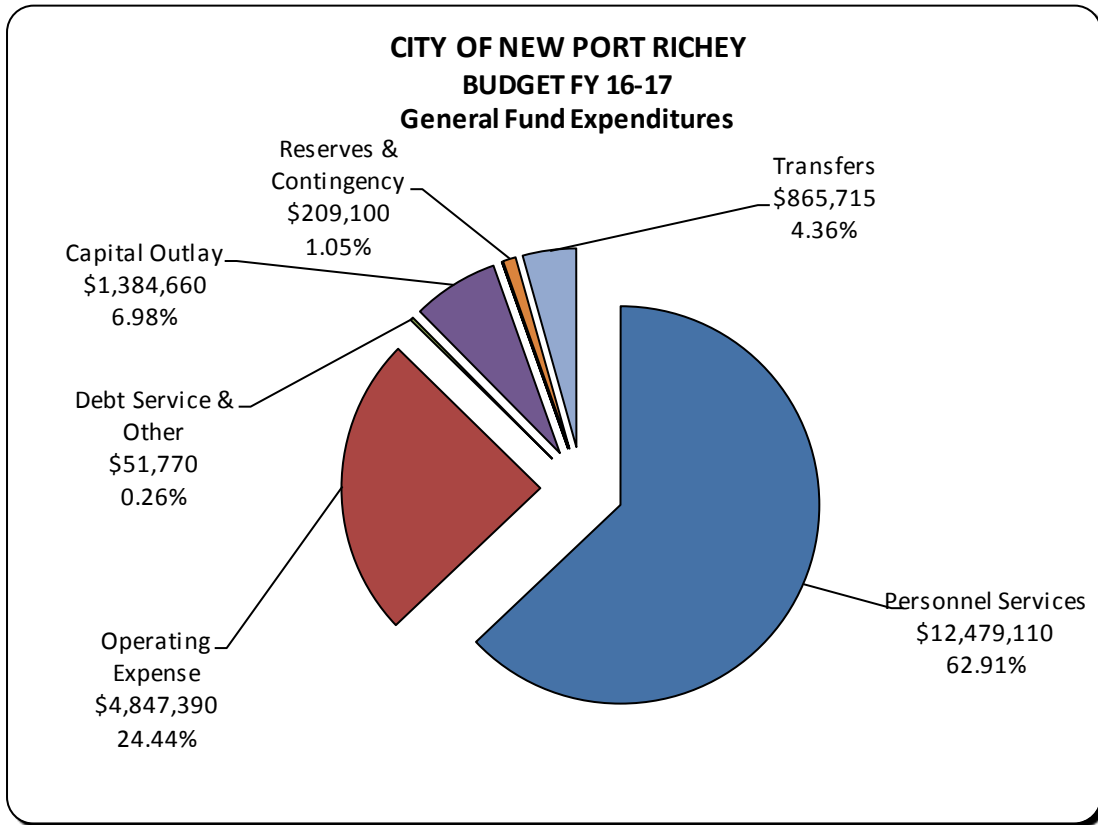
General Debt Service Fund:
 Transfers from the General Debt Service Fund are budgeted at \$1,423,750. This budgeted transfer represents the distribution electric and utility taxes collected by Debt Service Fund.

Other Revenues - Contributions from Water & Sewer Fund and the Stormwater Utility Fund increased by \$574,115 and \$69,924, respectively. These contributions represent an allocation to the General Fund for its support in utility operations. Interest only transfer of the Tampa Bay Water Note and Payment in Lieu of Franchise Fees (PILOFF) declined slightly from the previous year's budget, by 2.6%.

More detail on the General Fund revenue can be found in the General Fund Revenue section of the Adopted Budget.

Total Revenues – The above changes account for a net total decrease of \$26,001,340. Total General Fund proposed revenues are \$19,837,745.





The chart on the preceding page and above provide a high level view of the major categories of expenditures for FY 2017. The General Fund budget continues to reflect the City Council's desire to address the community's public safety needs, encourage residential redevelopment, and to improve the physical and economic health of the City and its citizens.

Updated revenue projections released by the State of Florida through the Office of Economic and Demographic Research (EDR) and continued tracking of year to date results for local revenue sources and spending levels were used to refine the city's spending plan. The remainder of this topical review will focus on the year to year changes comparing the approved General Budget for FYE 2016 to this adopted budget.

General Fund Expenditures

Personnel Services – This category increased from the previous budget year by \$367,116 (3.03%), due to the addition of 5 full-time positions. These positions will be housed in the Parks & Recreation Department and the Police Department. The budget increase will be reduced accordingly if those positions aren't filled.

Operating Expenses – This category totaled \$4,847,390 for FY 2017, which is a decrease of \$494,254 (9.25%) from the previous year's budget. Factors that influenced this change are outlined below:

Changes were made to the health insurance benefit plan that encourages more participation from employees and their family members. The economic impact to the City is dependent on the level of participation by the City workforce.

The City's Red Light Camera program is budgeted to end during 2017; therefore, the operating expenses associated with this program have been decreased. The total impact specific to this program ending is a reduction in operating expenses of about \$682,000.

Capital Outlay – Capital outlay totaled \$1,384,660 for FY 2017, which is a decrease of \$690,560 (33.28%) from the previous year's budget. Capital outlay represents 6.98% of the General Fund budget. Approximately 18% of capital outlay is funded by a transfer from the Capital Improvement Fund. A brief summary of the General Fund capital outlay items follows.

Amount	Description
\$407,200	Software Replacement & Server Upgrades
\$265,000	SCBA Equipment
\$250,000	City Hall Carpet Renovations
\$70,000	P-25 Dispatch Consoles
\$110,160	Fitness Equipment
\$104,900	Library Materials
\$50,840	Various Dept. Improvements & Special Equipment
\$44,000	Voice-over IP System and Sound

	System at Rec. Center
\$25,000	Outfield Nets at Pinehill Park
\$28,000	Ford F-150
\$19,000	Microphones for City Council Chambers
\$5,500	Computers
\$5,000	Office Furniture
\$1,384,660	Total General Fund Capital Outlay

Reserves & Contingency – The City has set aside \$209,100 in order to provide a source of funding for sick leave payouts, wage adjustments, and unforeseen budget changes during the fiscal year. This amount was decreased slightly from the previous budget year and represents approximately 1% of the total General Fund budget.

Total Expenditures - The above changes account for a net total decrease of \$26,001,340. Total General Fund proposed revenues are \$19,837,745.

STORMWATER UTILITY FUND

Stormwater Utility Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	418,725	418,744	-	720,280	1,117,810	52.45%
Other Revenues	1,121,530	1,121,530	955,641	1,013,570	1,013,570	47.55%
Total Revenues	1,540,255	1,540,274	955,641	1,733,850	2,131,380	100.00%
Personnel Services	224,139	229,243	207,829	233,640	229,240	10.76%
Operating Expenses	389,610	384,506	180,238	336,680	341,080	16.00%
Capital Outlay/Debt	667,400	667,400	193,408	834,500	893,000	41.90%
Transfers	259,106	259,125	259,125	329,030	668,060	31.34%
Total Expenditures	1,540,255	1,540,274	840,600	1,733,850	2,131,380	100.00%

The City established a Stormwater Utility Fund in 2001 via Ordinance 1667 in order to comply with the Federal Clean Water Act. The FY 2017 Annual Budget reflects the 16th year of implementation of the stormwater utility user fee. The City's Stormwater Utility Fund contains the appropriations from the dedicated revenue source providing income for the City to use in meeting its mandated responsibilities under the National Pollution Discharge Elimination System permit enforced by the Florida Department of Environmental Protection and in improving surface water drainage throughout the City.

The Stormwater Utility Fund is in its fifth year of increased annual assessments at \$77.36 per Equivalent Residential Units (ERUs). As mentioned earlier in the "Where Does Your Property Tax Go" section, this non ad valorem assessment is collected by the Pasco County Tax Collector.

The noteworthy changes to the Stormwater Fund Budget occurred in the amount of Appropriated

Fund Balance being used, going from \$418,725 in the previous year to \$1,117,810 in FY 2017. This increase can be attributed to the City's aggressive approach to complete projects that were budgeted for, but not done in previous years. The budgeted Transfers increase of \$408,954 from the previous year was the most significant expenditure change. Funds from the Stormwater Utility Fund will be transferred to the Street Improvement Fund and Capital Improvement Fund to cover drainage projects. There is also a transfer to the General Fund, in the amount of \$329,030 to cover the fund's share of operating costs, overhead and administrative costs paid by the General Fund.

The major revenue is the stormwater assessment fee of \$992,520. The budget for FY 2017 includes funding for the labor and materials to perform stormwater and drainage maintenance and those appropriations remained constant with some increase for labor related costs.

STREET LIGHTING FUND

Street Lighting Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	-	-	-	-	-	0.00%
Other Revenues	416,005	416,005	403,158	408,150	408,150	100.00%
Total Revenues	416,005	416,005	403,158	408,150	408,150	100.00%
Operating Expenses	400,000	400,000	335,154	385,000	385,000	94.33%
Contingency	16,005	16,005	-	23,150	23,150	5.67%
Total Expenditures	416,005	416,005	335,154	408,150	408,150	100.00%

In September 2003 the City established a Street Lighting assessment within the General Fund via Ordinance 1704. This provided a means to recover the costs incurred by the City for providing street lighting services throughout the city. The FY 2017 Annual Budget reflects the 14th year of implementation of the street lighting user fee. The City's Street Lighting Fund contains the appropriations from the dedicated revenue source providing income for the City to use in providing these services.

There have not been any changes to the assessment rate of the Street Lighting Fund since the assessments were recalculated in 2012. The budget is balanced with total revenues and expenditures both equaling \$408,150.

The Street Lighting Fund was established in FY 2012-13 as a separate Special Revenue Fund to account for the citywide assessment for street lighting. Previously, this program was part of the General Fund. The major revenue is the assessment fee of \$371,900 (91.1%) and it is included in the annual property tax bill issued by Pasco County. Major expenditures are the rental fees paid to Progress/Duke Energy for energy use and maintenance of the light poles of \$300,000 (73.5%). The total budget has been decreased by \$7,855 (1.89%) since last year. A recent new lease agreement with Duke Energy has resulted in a major city-wide improvement in lighting. There is no appropriated fund balance for FY 2017 and a small contingency of \$23,150.

GENERAL DEBT SERVICE FUND

Debt Service Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	93,470	-	-	-	-	0.00%
Other Revenues	27,108,167	13,255,335	13,131,523	2,310,980	2,310,980	100.00%
Total Revenues	27,201,637	13,255,335	13,131,523	2,310,980	2,310,980	100.00%
Capital Outlay/Debt	916,637	520,941	515,075	887,230	887,230	38.39%
Transfers	26,285,000	12,734,394	12,734,394	1,423,750	1,423,750	61.61%
Total Expenditures	27,201,637	13,255,335	13,249,469	2,310,980	2,310,980	100.00%

The budget is balanced with total revenues and expenditures both equaling \$2,310,980.

The Debt Service Fund is being utilized by the City to account for the debt service of the Redevelopment Revenue Note, Series 2016. Funds from this Note were used to refinance the Community Redevelopment Agency's Redevelopment Revenue Note, Series 2005A, and Redevelopment Revenue Note, Series 2005B. Although the new Note is housed in the General Debt Service Fund, because of an interlocal

agreement between the City and the Community Redevelopment Agency (CRA), the debt remains the obligation of the CRA. Annual transfers will be made from the CRA Fund to the General Debt Service Fund to cover the debt service requirements.

Excess revenues are scheduled to be transferred to the General Fund. There is no General Fund indebtedness.

CAPITAL IMPROVEMENT FUND

Capital Improvement Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	3,384,817	3,460,417	3,384,817	2,200,000	2,157,940	23.89%
Other Revenues	8,441,000	3,875,000	2,363,325	6,874,060	6,874,060	76.11%
Total Revenues	11,825,817	7,335,417	5,748,142	9,074,060	9,032,000	100.00%
Capital Outlay/Debt	10,365,000	5,874,600	2,940,132	8,824,060	8,782,000	97.23%
Transfers	1,460,817	1,460,817	1,094,022	250,000	250,000	2.77%
Total Expenditures	11,825,817	7,335,417	4,034,154	9,074,060	9,032,000	100.00%

The Capital Improvement Fund Budget totals \$9,032,000 for FY 2016-17, which is approximately 15% of the City's total adopted budget. Appropriated Fund Balance of \$2,157,940 is budgeted to be used, which is in response to City Council direction to aggressively utilize the citizen authorized "Penny for Pasco" funds that had built up a hefty reserve over the past few years. A second ten-year term of "Penny for Pasco" money was approved in November 2012 by the voters and collections from the new "Penny for Pasco"

began in 2015. Accrued "Penny for Pasco" funds account for virtually all of the Beginning Balance in the Capital Improvement Fund and continuing revenue from the second bucket of Penny for Pasco" is deposited into the Capital Improvement Fund. Transfers from other sources are only made when the associated project costs have been incurred or grant funds are received. The total budget has decreased by \$2,793,817 (23.62%) from the previous year.

The two schedules that follow reflect a summary of budgeted capital projects for FY 2016-2017 and a summary of grants anticipated by the City to assist in the completion of certain capital projects in the Capital Improvement Fund.

Central Fire Station Relocation	2,900,000
Downtown Landscaping Improvements	399,000
Downtown Parking Lot Improvements	250,000
U.S. Highway 19 Beautification	620,000
Main Street Bridge Improvements	250,000
Way Finding Signage Upgrades	300,000
2016/2017 Seawall Stabilization	280,000
Grey Preserve West Entrance Acquisition and Paving	400,000
Fitness Center Expansion	1,700,000
Recreation Center Tennis Court Improvements	110,000
Peace Hall Window & Door Upgrades	35,000
Sims Park Improvements	300,000
Sims Park Boat Ramp Improvements	25,000
Frances Park Restroom Upgrades	228,000
Plummer Field Parking Lot Expansion	45,000
Orange Lake Restoration	940,000
Transfer to General Fund for Qualified Capital Improvements	250,000
Total Capital Improvement Fund Budget	\$9,032,000

	FY 16-17
Grant Funding	
State Funding	
Grey Nature Preserve - West Entrance	200,000
U.S. Highway 19 Beautification	670,063
Frances Park Restroom Upgrades	200,000
BP Oil Spill Legal Settlement Funds	
Orange Lake Restoration	100,000
Federal Loan	
Central Fire Station Relocation	2,900,000
Southwest Florida Water Management District Funds	
Orange Lake Restoration	247,000
Total	\$ 4,317,063

A complete listing of all proposed projects, as well as estimates of construction costs, financing plans, and construction scheduling by fiscal year, is set

forth in the Five (5) Year Capital Improvement Program.

COMBINED WATER/SEWER FUND

Water & Sewer Utility Funds Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	4,840,911	1,714,257	1,714,257	5,973,420	2,849,920	13.60%
Other Revenues	18,798,451	15,569,022	16,471,805	14,639,915	18,107,185	86.40%
Total Revenues	23,639,362	17,283,279	18,186,062	20,613,335	20,957,105	100.00%
Personnel Services	2,259,228	2,294,915	2,204,890	1,726,840	2,260,230	10.79%
Operating Expenses	6,269,725	6,229,762	6,888,435	6,037,130	6,003,110	28.64%
Capital Outlay/Debt	5,809,128	2,660,321	2,413,987	4,487,105	4,409,305	21.04%
Transfers	9,111,281	5,908,281	5,771,434	8,312,260	8,234,460	39.29%
Reserves	190,000	190,000	-	50,000	50,000	0.24%
Total Expenditures	23,639,362	17,283,279	17,278,746	20,613,335	20,957,105	100.00%

The City's Combined Water/Sewer Fund budget continues to reflect an active capital outlay investment and transfers to support construction efforts. During FY 2017, the City will complete the final phase of a major technology upgrade, which has already eliminated the majority of on-site monthly meter reading. New digital meters have been installed, which electronically signal usage to the City's billing system. This new system allows customers to monitor their water usage and be alerted of leaks and faulty hardware as it occurs. Early detection will help control waste of water and save customers from costly water bills. This initiative extends beyond the meter program, as the water and sewer operations and utility billing efficiencies will be further enhanced by the conversion of the City's computer software to a superior technology with improved access to critical analytical reports.

Transfers of interest earned on a note receivable from Tampa Bay Water to the General Fund will continue and will result in long term relief to the utility. Revenue sufficiency studies are under way to provide prediction models that will be used to monitor actual results and manage the deployment of the capital improvement plan.

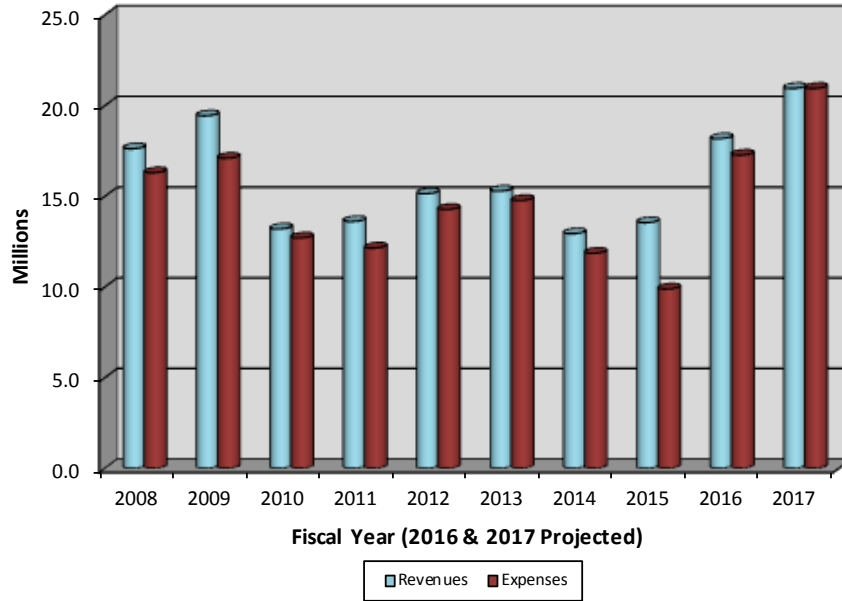
The budget of \$20,957,105 reflects a decrease of \$2,682,257 (11.35%) from last year's Adopted

Budget. The \$2,849,920 Appropriated Fund balance for FY 2017 will use a significant portion of available resources if the aggressive capital investment is fully deployed. The projected fund balance as of September 30, 2015 is \$5.2 million. This represents a reserve level that will need to be reviewed during the course of the fiscal year for possible consideration of financing options to complete future capital projects. It will be important to update projections to actual results to make sure that minimum requirements for capital outlay, bond covenants and working capital can be met.

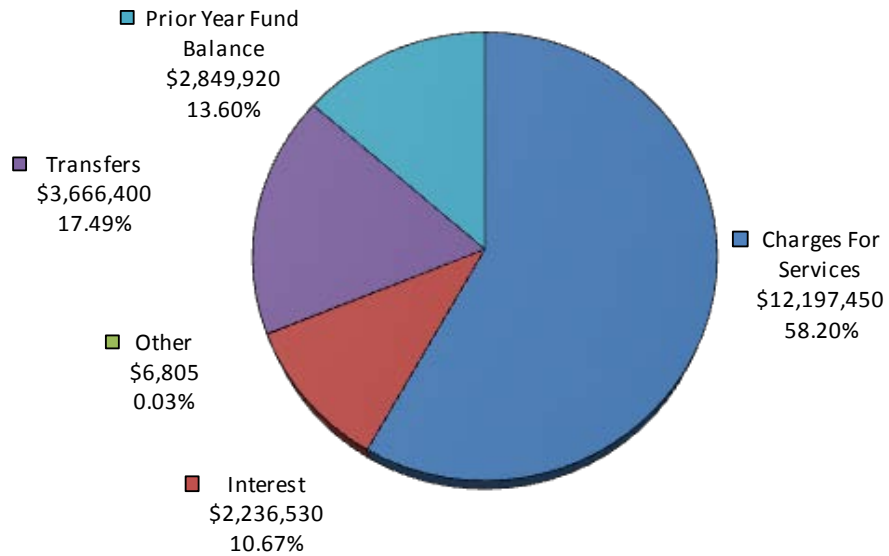
Of the total revenues, \$11,965,070 (79.48%) will be derived from user fees such as water sales, sewer sales, bulk sewer, bulk water, other fees and charges. Impact fees will generate another \$363,280(2.41%). Pasco County's share of the utility operation and maintenance expense will be \$1,190,000 which is up slightly from last year's \$1,175,000. Reclaimed water sales will generate approximately \$232,380 next fiscal year, up 4.91% from last year's \$221,500.

The budget also reflects the annual 4% inflationary rate adjustment, as the pass through of the wholesale rate charged by the City's supplier, Tampa Bay Water. These rate changes take effect on October 1, 2016.

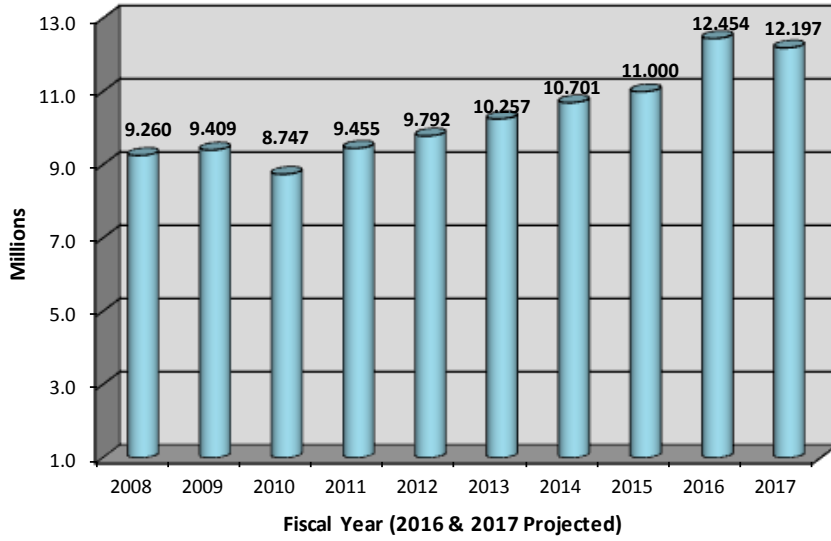
CITY OF NEW PORT RICHEY
Revenues & Expenses - All W & S Funds



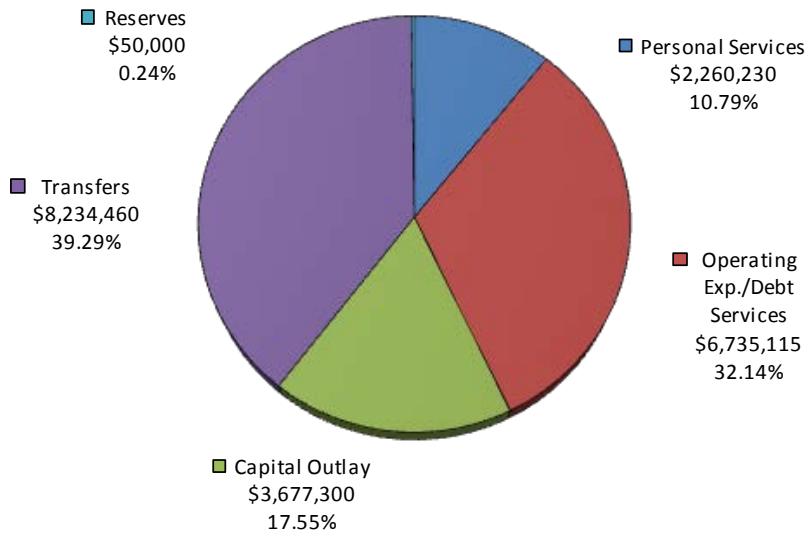
CITY OF NEW PORT RICHEY
BUDGET FY 16-17
Water & Sewer Revenues - All W & S Funds



CITY OF NEW PORT RICHEY
Water & Sewer Charges For Services



CITY OF NEW PORT RICHEY
BUDGET FY 16-17
Water & Sewer Expenses - All W & S Funds



COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND

CRA Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	-	-	-	285,000	285,000	11.37%
Other Revenues	18,803,508	14,148,401	13,094,157	2,221,495	2,221,495	88.63%
Total Revenues	18,803,508	14,148,401	13,094,157	2,506,495	2,506,495	100.00%
Personnel Services	44,822	42,222	28,929	46,260	46,260	1.85%
Operating Expenses	786,701	914,823	531,143	597,565	597,565	23.84%
Capital Outlay/Debt	13,920,191	12,209,728	12,166,147	600,000	600,000	23.94%
Transfers	1,118,627	981,628	981,628	1,262,670	1,262,670	50.38%
Reserves	2,933,167	-	-	-	-	0.00%
Total Expenditures	18,803,508	14,148,401	13,707,847	2,506,495	2,506,495	100.00%

The relationship between the Community Redevelopment Agency (CRA) and the City's General Fund operations has changed over the past several years as the effects of the "Great Recession" severely impacted the CRA's ability to service its indebtedness on three Redevelopment Bank Notes. One of the CRA notes was paid off by the General Fund in FY 2013-2014. That note, along with advances made to the CRA by the General Fund, established an opening balance for the repayable advances (non-current liability) that continued to grow into FY 2016-2017, as the General Fund continues to invest in the CRA, as provided for in an interlocal agreement between the two entities. The City and Pasco County taxes on the taxable value of the lands in the CRA that exceed the Base Year 2001 Taxable Value of \$366,805,411 are directed into the CRA Trust Fund. The City's total Taxable Values peaked at \$919,592,133 in FY 2007-08. For the FY 2017 Budget Year, the values are at \$509,628,765, a decline of over 44.58%. The Tax Increment value bottomed out in FY 2013-14 at \$69,806,864. Currently, for the FY 2017 Budget, the Tax Increment Value is at \$94,613,522, a 26.22% increase from just a few years ago. This is indication that the property values within the City are gradually increasing. However, the \$1,585,495 in budgeted Tax Increment Financing (TIF) revenues may still require the City's General Fund

to supplement the CRA efforts. An inter-local agreement is in place that formalizes the arrangement.

Despite the struggles of the past, the CRA has been reactivated and, in fact, an Economic Development Department with two staff members and the CRA's Main Street Director are fully focused on the important task of stimulating growth and revitalizing the economy within the CRA boundaries.

The total budget has decreased by \$16,297,013 (86.67%) from last year, mainly due to a repayable advance from the General Fund to pay off the CRA bank obligations (Redevelopment Revenue Note, Series 2005A, and Redevelopment Revenue Note, Series 2005B). The advance is a reimbursable cost and indebtedness of the CRA. The liability has been formally recorded as a future obligation of the CRA to be paid when it becomes financially sound.

Major revenues consist of the TIF funds from the City and County of \$1,585,495, which are 63.26% of total revenues for the fund. This revenue has increased by \$107,383 (6.77%) from the previous year.

STREET IMPROVEMENT FUND

Street Improvement Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	1,246,563	1,278,720	1,037,104	2,206,000	2,038,430	64.07%
Other Revenues	4,890,534	825,534	824,023	1,015,800	1,143,330	35.93%
Total Revenues	6,137,097	2,104,254	1,861,127	3,221,800	3,181,760	100.00%
Capital Outlay/Debt	5,487,000	1,683,324	1,498,070	2,700,040	2,663,560	83.71%
Transfers	650,097	420,930	420,930	521,760	518,200	16.29%
Total Expenditures	6,137,097	2,104,254	1,919,000	3,221,800	3,181,760	100.00%

The Street Improvement Fund is a Special Revenue Fund used to account for the collection and spending of Local Option Gas Tax (LOGT) received from Pasco County. Funds shall be used only for purchase of transportation facilities and road and street right-of-ways; construction, reconstruction, and maintenance of roads, streets, bicycle paths and pedestrian pathways; adjustment of city-owned utilities as required by road and street construction; and construction, reconstruction, transportation-related public safety activities, maintenance, and operation of transportation facilities.

In recent years, Pasco County changed its method of distributing Local Options Gas Taxes (LOGT) to the municipalities in the County. The County now uses the Historical Expenditure methodology, which bases the City's share of LOGT on a rolling average of previous years' spending on transportation

projects, instead of the historical method of basing distributions on road mileage.

The budget is balanced with total revenues and expenditures both equaling \$3,181,760.

The total budget has decreased by \$2,955,337 (48.16%) from last year, due to budgeted transfer from the General Fund to fund certain capital projects in the previous year.

The use of Appropriated Fund Balance, in the amount of \$2,038,430, is budgeted for this year, and encompasses the majority of the Fund's reserves. This rollover is to cover capital projects that were budgeted for the previous year, but not completed.

The largest projects to be funded during FY 2017 include the completion of 2014/2015 Street Improvements, Multi-Use Trail at Marine Parkway, and Streetscape Improvements at Madison Street and Main Street to Massachusetts Avenue.

CENTRAL GARAGE FUND

Central Garge Fund Summary	Adopted FY 2015-16	Amended Budget FY 2015-16	Estimated Actual FY 2015-16	9/15/2016 Proposed FY 2016-17	9/29/2016 Adopted FY 2016-17	% of Total
Approp. Fund Balance	-	-	-	-	-	0.00%
Other Revenues	770,080	769,245	791,378	830,900	716,685	100.00%
Total Revenues	770,080	769,245	791,378	830,900	716,685	100.00%
Personnel Services	232,820	229,032	228,663	233,163	233,155	32.53%
Operating Expenses	524,660	525,240	483,460	529,730	468,530	65.37%
Capital Outlay/Debt	12,600	14,973	11,078	28,000	15,000	2.09%
Contingency	-	-	-	-	-	0.00%
Reserves	-	-	-	40,007	-	0.00%
Total Expenditures	770,080	769,245	723,201	830,900	716,685	100.00%

The Central Garage Fund is an internal service fund for which most revenues are derived from fees charged back to other departments for providing fuel and fleet maintenance services.

The total budget has decreased by \$53,395 (6.93%) from last year, mainly due to the decreased cost of fuel. The City has recently renegotiated its fuel contract with Pasco County, securing a lower fuel rate for the next three years. There is no appropriated fund balance for FY 2016-17.

PROJECTED CHANGES IN FUND BALANCE

Fund	Actual	Actual	Estimated FY 2016		Estimated	Adopted FY 2017		Estimated
	9/30/2014	9/30/2015	Revenues (less Use of PY F/B)	Expenditures	9/30/2016	Revenues (less Use of PY F/B)	Expenditures	9/30/2017
General	5,447,248	3,285,991	31,652,404	31,099,154	3,839,241	19,837,745	19,837,745	3,839,241
Committed	2,652,617	2,655,554			2,839,046			2,945,000
Assigned	982,826	111,242			50,000			50,000
Unassigned	1,811,805	519,195			950,195			844,241
Stormwater	1,057,022	1,145,818	955,641	840,600	1,260,859	1,013,570	2,131,380	143,049
Street Lighting	124,590	179,478	403,158	335,154	247,482	408,150	408,150	247,482
Gen Debt Svc	268,111	806,467	13,131,523	13,249,469	688,521	2,310,980	2,310,980	688,521
Cap Improvement	5,130,493	4,494,563	2,389,049	4,145,309	2,738,303	6,705,717	9,032,000	412,020
W/S Funds*	7,443,578	8,864,087	16,471,805	17,278,746	8,057,146	18,107,185	20,957,105	5,207,226
Central Garage	90,284	93,786	791,378	723,201	161,963	716,685	716,685	161,963
CRA	(4,179,873)	(4,990,418)	13,094,157	13,707,847	(5,604,108)	2,221,495	2,506,495	(5,889,108)
Street Improvement	3,153,245	3,196,868	824,023	1,919,000	2,101,891	1,143,330	3,181,760	63,461
Total Fund Balance All Funds	\$ 18,534,698	\$ 17,076,640			\$ 13,491,298			\$ 4,873,855

Notes: * Water and Sewer Fund Balance includes Unrestricted net assets less long term portion of note receivable

The overall philosophy of the City is to utilize capital improvement funds to improve conditions, increase efficiencies in the delivery of services and enhance the experience of living in the City for residents and businesses and their customers. The drawing down of reserves is a result of that philosophy.

An aggressive capital improvement plan for the Water & Sewer operations, Stormwater Utility operations, and the Capital Improvement Fund has added to the use of cash reserves for those funds. The projected 2016-17 fund balance levels will cause management to monitor actual results to protect those reserves from total depletion. Improvements in operations, billing policy and management of customer accounts are expected to result in over performance of the Budget's revenue projections which could delay the need to finance future capital projects.

The presentation of the General Fund Balance has been enhanced to incorporate the component that was established by the City Council for Minimum

Funding Levels. The only restriction on use of the funds is the requirement that a 4/5th vote of the City Council be achieved. The aggressive budgets in years past has resulted in the depletion of previously built up reserves. If FY 2017's budget is deployed as planned, it will result in a balance of \$3,839,241 by the fiscal year's end.

The Redevelopment (CRA) Fund which has been discussed earlier in the summary continues to show a negative cash reserve balance. The CRA does have a positive fund balance but that is because it includes land held for resale which is not a current asset. The City continues to assess all land purchased with CRA funds to determine which can be deployed for redevelopment projects which will generate cash from a sale or tax revenue from their use to incentivize investment in the City.

The Street Improvement Fund Balance is budgeted to decline by approximately \$2.0 million, due to City Council's plan to embark on street paving and improvement projects.

Financial Policies

NEW PORT RICHEY

PURPOSE

The broad purpose of the following financial management policy statement is to enable the City to achieve and maintain a long-term stable and positive financial condition. More specifically, it is to provide guidelines to the Finance Director in planning and directing the City's day-to-day financial affairs so recommendations can be made to the City Manager.

The scope of these policies includes accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management and planning concepts. The financial policy statements define objectives, establish rules with parameters and express guidelines for fiscal conduct by the City in connection with the operating budget and capital improvement program. Financial policies will be reviewed annually as part of the budget process.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City utilizes a computerized financial accounting system, which incorporates a system of internal accounting controls. Such controls have been designed and are continuously being reevaluated to provide reasonable, but not absolute, assurance regarding:

- The safeguarding of assets against loss from unauthorized use or disposition, and
- The reliability of financial records for preparing financial statements and monitoring accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived, and
- The evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the framework, and are believed to be adequately safeguarded and provide reasonable assurance of proper recording of financial transactions.

Accounting and budgeting records for governmental fund types and similar trust and agency funds are maintained on a modified accrual basis. Under the modified accrual basis, revenues are recognized and recorded when measurable and available, and expenditures are recorded when services or goods are received and the liabilities are incurred. Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Accounting and budgeting records for proprietary fund types and similar trust funds are maintained on the accrual basis. Under the accrual basis, revenues are recognized when they are earned and expenses are recognized when incurred.

For proprietary funds, accounting and budget records differ to the extent that depreciation and certain other items are not budgeted for, but are a factor in determining fund balance revenues available for appropriation. Budgets for proprietary funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

In accordance with the City Charter, the annual operating budget is proposed by the City Manager and enacted by the City Council after public participation. Although budgets are legally controlled at the fund level, management control of the operating budget is additionally maintained at the department level.

Fiscal Year

The fiscal year of the City is from October 1 through September 30 of the following calendar year. Such fiscal year also constitutes the annual budget and accounting year.

Financial Reporting Entity

The City is the primary reporting entity and also has a Community Redevelopment Agency (CRA) component unit that falls within its governance.

OPERATING BUDGET

Preparation

Budgeting is an essential element of the financial planning, control and evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan, which includes all of the operating departments of the general fund, special revenue funds, and enterprise funds. The City Manager and the Finance Director prepare the budget with the participation of all department heads on a basis that is consistent with generally accepted accounting principles (GAAP). In accordance with Article III, Section 3.04(7) of the City Charter, the City Manager shall "prepare and submit the annual budget and capital program to the City Council". The budget shall be adopted annually before September 30th by ordinance or resolution, in accordance with the City Charter, Article V, Section 5.03, and Florida State Statute 200.065. A copy is filed in the City Clerk's office.

The budget is the single most valuable document for assisting the City Manager and the City Council in guiding the growth of the City. It receives careful thought and attention in its development. Therefore, in the City of New Port Richey, the budget process begins about 9 months prior to the start of the fiscal year.

January - May: The City Council is notified of the beginning of the budget process. Departments are requested to submit requests for any new and/or changes to personnel, along with capital and support data. Responses are due by the beginning of March. Department Heads, with the assistance of Human Resources and Finance, will calculate the costs of existing personnel.

May: Human Resources and Finance calculate and review the costs of all new and existing personnel. First draft of all personnel and capital expenditures are prepared.

May: The Finance Department uses 6-7 months of actual data for the current year to project revenues. These are then compared to the requested expenses for next year along with any other relevant information and cuts are made.

June: The Property Appraiser delivers an estimate of taxable value by June 1.

July: The Property Appraiser delivers the certificate of taxable value in accordance with Florida Statute 200.065 (also known as TRIM). Revisions are made to the preliminary budget document to balance the General Fund. The budget is presented to the City Council on the first Tuesday in July. No action by the City Council is taken at the first meeting. On the third Tuesday in July, the City Council is asked to set the proposed millage rate and state the percentage (if any) over the rollback rate. In addition, the City Council must set the date, time, and place for the first public hearing in September on the budget to comply with TRIM. The public hearing cannot conflict with the dates selected by the Pasco County School Board or Pasco County Government. The City must notify the Tax Collector and Property Appraiser within a specific time frame set by State Statute of the proposed millage rate. While the City can reduce the millage rate throughout the remainder of the budget process, the rate cannot be increased without individual notification to each property owner.

August: The Property Appraiser mails the TRIM notices to all the property owners notifying them of the proposed tax rate and the valuation of each parcel of property. Once the millage rate is certified, it may not be increased without re-mailing the notices. TRIM notices also

include the date, time, and place of the first public hearing. These notices are mailed within fifty-five (55) days after certification of the assessed values. The City continues to work out any budget changes during this period.

September: The first public hearing is held on the date set on the notice mailed out by the Property Appraiser. This is at least sixty-five (65) days and within eighty (80) days after certification of the assessed values. All public hearings concerning the budget must be held after 5 P.M. The tentative millage and budget rates are set at the first public hearing. Advertisement in a newspaper of general circulation is required three (3) to five (5) days before the second public hearing. The advertisement must also be within fifteen (15) days of the first public hearing. The advertisement must contain a summary of the budget, all millage rates, and tax increase percentages over the rolled back rate millage. The final millage and budget levies are adopted at the second public hearing.

October: Not later than thirty (30) days following the adoption of the ad valorem tax rates and budget, the City must certify to the State of Florida Division of Ad Valorem Tax that they have complied with the provisions of Chapter 200, Florida Statutes.

Balanced Budget

The operating budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by the City Council or City Ordinance. A budget is balanced when the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

Planning

The budget process will be scheduled to allow the City Council to identify major policy issues several months before the budget approval date. This will allow adequate time for appropriate decisions and

analysis of financial impacts.

Reporting

Monthly expenditure reports will be made available to enable department heads to manage their budgets and enable the Finance Director to monitor and control the budget, as authorized by the City Council. The Finance Director will prepare a quarterly summary of revenues and expenditures for the City Council to assist in the understanding of the overall budget and the City's financial status.

Control and Accountability

Each department head shall be solely responsible for insuring their department budgets will not exceed budgeted overall amounts. Failure to achieve budgetary control of their individual expenditure and revenue budgets will be evaluated and investigated by the City Manager or designee.

Expenditure Requests

The Finance Director will evaluate expenditure requests from departments to insure that the requests are in the amounts and category originally budgeted in those departments and that adequate funds are available. The Finance Director shall make every effort to assist departments in making the purchases to accomplish the goals and objectives outlined in the budget information for each department.

Contingencies

Reasonable appropriations may be made for contingencies, but only within spending categories.

Amendment Process

Amendments to the original budget that alter the total revenues, expenses, or reserves of any fund must be approved by the City Council.

REVENUES

Revenue Policies

The City will try to maintain a diversified and stable revenue system to shelter from unforeseeable short term fluctuations in any one revenue source. The City will estimate its revenues on an objective, analytical basis, where and when practical. Each existing and potential revenue source will be re-examined annually. User fees will also be reviewed to recover costs and to adjust for the effects of inflation.

The following considerations and issues will guide the Finance Director in the development of revenue and expenditure policies concerning specific sources of funds:

- A. Non-Recurring Revenues - One time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues should be used only for non-recurring expenditures and not for budget balancing purposes.
- B. Ad Valorem Taxes - Ad valorem taxes will be anticipated for purposes of operating budget preparation at:
 - 1. 95% of the projected taxable value of current assessments and new construction
 - 2. Current millage rates, unless otherwise specified
- C. Sales Tax - The use of sales tax revenues is limited to the General Fund and/or Capital Improvement Fund.
- D. State Revenue Sharing - The use of state revenue sharing monies is included in the General Fund, with a portion earmarked for street improvements.
- E. Local Option Gas Tax - The use of local option gas tax revenues is limited to public transportation expenditures.
- F. Pledged Revenues - The use of revenues, which have been pledged to bond or note holders, will conform in every respect to those bond or note covenants.
- G. Interest Earnings - Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which the monies were provided for investing.
- H. User-Based Fees and Service Charges - User-based fees and service charges will be reviewed annually by Department Heads to ensure that fees provide adequate coverage of cost of services for their respective departments.
- I. Enterprise Fund Rates - The Finance Director and Public Works Director will review utility rates annually to ensure sufficient revenues are generated to cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.
- J. Enterprise Activity Rates - Other legal funds of the City include transfers and contributions from other funds as follows:
 - 1. General and Administrative Charges - Administrative costs should be charged to all funds for services of general overhead, such as administration, finance, personnel, information technology, police, purchasing, facility maintenance, fleet maintenance, community development, and grounds maintenance, as appropriate. Following accepted practices, the Finance Director allocates indirect costs to determine the charges and procedures intended to recover up to 100% of said costs.
 - 2. Payment in-lieu-of ad valorem tax – Rates

are calculated so as to include a fee equal to the estimated ad valorem taxes lost as a result of municipal ownership of the various utility and other enterprise activities owned by the City. Not-for-profit organizations may also be considered for a payment in-lieu-of ad valorem tax, subject to City Council approval.

- K. Intergovernmental Revenues - All potential grants are examined for matching requirements, including the required source of matching requirements, if applicable. These revenue sources will be expended only for the intended purpose of the grant program or aid. It must be clearly understood that operational requirements set up as a result of a grant or aid may be discontinued once the term and conditions of the program or aid has been satisfied.
- L. Revenue Monitoring - The Finance Director will compare revenues actually received to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report. Any variances considered to be material will be investigated. The Finance Director will report results of that investigation to the City Manager.

EXPENDITURES

- A. Supplemental Appropriations - The point of budgetary control is at the department level for all funds. If the City Manager certifies that there are available projected revenues for appropriations in excess of those estimated in the budget, the City Council may authorize supplemental appropriations, in accordance with Article V, Section 5.08 of the City Charter.
- B. Central Control/Transfers and Adjustments
 - 1. Any budget transfer between funds or between departments must have the

approval of the City Council.

- 2. The City Manager or designee may authorize the transfer of funds within a department, should the need arise.
- 3. Budget adjustments are normal occurrences during any given fiscal year. With the approval of the City Manager or designee, a Department Head may request to move funds within his or her department or division.

This control will realize budget savings each year that will be recognized in the approved budget as contingency accounts. These transfers may be made on a line item basis and not on a transaction basis. Adjustments requested by the Department Heads will be made twice a year or as often as determined by the City Manager and Finance Director.

- C. Purchasing - All purchases of goods or services will be made in accordance with the City's current purchasing policy, as revised 10/2011. The Purchasing Policy and Procedures Manual establishes approval levels at:
 - 1. Department Heads - \$0 to \$2,499
 - 2. Finance Director - \$2,500 to \$9,999
 - 3. City Manager - \$10,000 to \$24,999
 - 4. City Council - \$25,000 and above
- D. Recurring Transactions - Recurring transactions are those that are on-going by their very nature. Examples of recurring transactions are the monthly electric bill, services provided by another governmental agency by agreement, monthly telephone service, fuel agreements, or contractual agreements already approved by the City Council at a regular council meeting, etc. These recurring transactions have already been approved by the City Council through the

adoption of the budget or approval of contracts and or agreements. Therefore, no additional approval by the City Council is necessary unless the contract or agreement is to be modified or a payment would exceed the original approved amount.

All contracts or agreements must be approved by the City Council before they can be considered recurring transactions. Any construction contract that has reached its final payment and where there is a "Final Change Order" also requires City Council approval.

However, recurring contract transactions in an amount of \$10,000 or more will be submitted to Council for informational purposes only (i.e. not as a pre-requisite for payment).

E. Purchasing Cards – The City's purchasing card program consists of Visa credit cards issued by the City's current treasury service provider. The program began in April 2001 and the purpose was to allow an alternative to the traditional purchase order system for the procurement of items. With many companies doing business on the internet and discounting their products if purchased through an online account the use of Purchasing Cards can provide opportunities for departments to save city resources. The City reaps the benefit of its streamline procedures and reduced cost.

The overall control consists primarily of the Department Heads being responsible for these purchases. The receipts for these purchases will be kept in the finance department and should be attached to the monthly statements from the bank. Overall limits for each Purchasing Card are set by the Finance Director based on the demand placed on the card and the need to safe guard the city resources.

F. Prompt Payment - All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within forty-five (45) calendar days of receipt in accordance with the provisions of Florida Statutes 218.70.

The Finance Director shall establish and maintain proper procedures that will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

FUND BALANCE/RESERVES

Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings.

A. General Fund – To assure that a minimum amount is available when needed, a portion of the Fund Balance shall be set aside for emergency purposes. The term Undesignated or Unreserved includes all uncommitted balances, such as those sometimes referred to as carryover, fund balance, contingency funds, surplus, etc. The minimum amount reserved in the General Fund should not be less than 15% of the prior year General Fund operating budget not including any amendments. Chapter Two Section 2.1(a) states "A four fifths vote of the City Council shall be required in order to authorize the spending of any of these reserve funds for any reason." Any undesignated or unreserved fund balance over the required 15% may be used for any lawful purpose.

- B. Special Revenue Funds – Reserves will be forecasted such that they are positive balances. They may only be designated for the allowable uses of the applicable source of funding. Large balances may be accumulated and designated for future projects.
- C. Enterprise Fund Reserves – Reserves will be forecasted to be no less than 10% of the prior year operating budget. Additional funds will be reserved for capital expenses for properly funding the renewal and replacement fund; and for providing the required sinking and debt service reserves.

- C. Financial Reporting - The Finance Department shall be responsible for the information that is contained in the Comprehensive Annual Financial Report (CAFR), which may be prepared by the City's auditor or other designated governmental accounting professional. The accuracy and timeliness of the CAFR is the responsibility of the City staff. The CAFR will be prepared in accordance with generally accepted accounting principles (GAAP). Upon the completion and acceptance of the CAFR, the audited CAFR is presented to the City Council within 180 days of the City's fiscal year end unless an approved extension has been obtained from GFOA or the State of Florida.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

- A. Accounting - The City Finance Department is responsible for the reporting of the financial affairs, both internally and externally. The Finance Director is the City's Chief Financial Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.
- B. Auditing - The City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA firm that can demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor's report on the City's financial statement should be completed within 180 days of the City's fiscal year end.

The Finance Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Monthly revenue and expenditure reports will be made available to Department Heads and the City Manager. Quarterly revenue and expenditure reports will be provided to the City Council.

ASSET MANAGEMENT

- A. Investments - The Finance Director shall promptly deposit all city funds with the City's Depository Bank in accordance with the provisions of the current Bank Depository Agreement. The Finance Director will then promptly invest all funds in any negotiable instrument that the City Council has authorized under the provisions of the City Investment Policy.
- B. Cash Management - The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, resulting in limited cash collection points throughout the City.

The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Manager is unresponsive to auditor recommendations, requests for information, or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

All checks issued by the City shall bear the signature of the City Manager. For wire

transfers the Finance Director shall establish written procedures stipulating the conditions and control procedures related to such activity. Any wire transfers are subject to the same requirements in the Purchasing Policy.

- C. Cash/Treasury Management - Periodic review of each cash flow position will be performed to determine performance of cash management and investment policies. Idle cash will be invested with the intent to (1) safeguard assets, (2) maintain liquidity, and (3) maximize return. Where legally permitted, pooling of investments will be done.

On March 5, 2002 the City Council adopted Resolution No. 02-09, which established the City's Investment Policy in accordance with FS 218.415.

DEBT MANAGEMENT

- A. Purpose - The City recognizes the primary purpose of capital facilities is to support provision of services to its residents. Using debt financing to meet the capital needs of the community must be evaluated according to efficiency and equity. Efficiency equates to the highest rate of return for a given investment of resources. Equity requires a determination of who should pay for the cost of capital improvements. In meeting the demand for additional capital facilities, the City will strive to balance the load between debt financing and "pay as you go" methods. Through evaluation the need for additional debt financed facilities and the means by which the debt will be repaid, the Finance Director will strike an appropriate balance between service demands and the amount of debt.

There are no statutory or charter limitations on debt. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making *capital* expenditures.

DEBT FINANCING

- A. General Obligation Bonds (GO's) - General obligation bonds will only be used to fund capital assets of the general government, are not to be used to fund operating needs of the City and are backed by the full faith and credit of the City as well as the ad valorem taxing authority of the City as prescribed by law. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than thirty (30) years. General obligation bonds must be authorized by a vote of the citizens of the City of New Port Richey.
- B. Revenue Bonds - Revenue bonds will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than thirty (30) years.
- C. Revenue Notes - Revenue notes will be used to fund capital requirements, which are not otherwise funded by either Revenue Bonds or General Obligation Bonds. Debt service for Revenue Notes may be either from general revenue or backed by specific revenue stream or streams or by a combination of both. Generally, Revenue Notes will be used to fund capital assets where full bond issues are not warranted as a result of cost of the asset(s) to be funded through the instrument or the costs associated with a bond issue. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than thirty (30) years.
- D. Method of Sale - The Finance Director will use a competitive bidding process in the sale of

bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the Finance Director will publicly present the reasons why, and the Finance Director will participate with the financial advisor in the selection of the underwriter or direct purchaser.

E. Financing Alternatives - The Finance Director shall explore alternatives to the issuance of debt for capital acquisitions and construction projects. The alternatives will include, but not be limited to, (1) grant funding, (2) use of reserves/designations, (3) use of current revenues, (4) contributions from developers and others, (5) leases, and (6) impact fees.

1. The Finance Department will maintain procedures to comply with arbitrage rebate and other Federal requirements.
2. The City will ensure that the debt is soundly financed.
3. The City will conservatively project the revenue sources that will be used to pay the debt.
4. Financing of the improvement over a period of time will not be greater than the useful life of the improvement being financed.
5. It will be determined that the benefits of the improvement exceed the costs, including interest costs.
6. Maintaining a debt service coverage ratio, which ensures that combined debt service requirements will not exceed revenues pledged for the payment of debt.
7. Evaluating proposed debt against the target debt indicators.

F. Financing Methods - The City maintains the following policies in relation to methods of financing used to issue debt:

1. Where possible, the City will use revenue or other self-supporting bonds in lieu of General Obligation Bonds.
2. When appropriate, the City will issue non-obligation debt, for example, Industrial Development Revenue bonds, to promote community stability and economic growth.
3. The Finance Department will maintain open communications with bond rating agencies about its financial condition and whenever possible, issue rated securities.

INTERNAL CONTROLS

A. Written Procedures - Wherever possible, written procedures will be established and maintained by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. Department Heads' Responsibilities - Each Department Head is responsible to ensure that good internal controls are followed throughout their department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

STAFFING AND TRAINING

A. Adequate Staffing - Staffing levels will be adequate for the fiscal functions of the City to operate effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload allocation alternatives will be

explored before adding staff.

B. Training - The City will support the continuing education efforts of all financial staff members including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

C. Awards, Credentials. Recognition - The Finance Department will support efforts and involvement, which result in meeting standards and receiving exemplary recitations on behalf of any of the City's fiscal policies, practices, processes, products, or personnel. Staff certifications may include Certified Public Accountant (CPA), Certified Government Finance Officer (CGFO) or Certified Public Finance Officer (CPFO).

The Finance Department will strive to maintain a high level of excellence in its accounting policies and practices as it prepares the annual CAFR. The CAFR will be presented annually to the Governmental Finance Officers Association for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting Award. The Certificate of Achievement for Excellence in Financial Reporting Award has been received by the City of New Port Richey for 29 consecutive years.

Additionally, it is the future goal of the Finance Department to submit the annual budget on a yearly basis to the GFOA for evaluation and consideration of the Distinguished Budget Presentation Award.

FUND TYPES

Governmental Funds

General Fund - The General Fund serves as the primary reporting vehicle for current government

operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used when legal requirements restrict specific resources to be expended for specific purposes, with the exception of trusts, capital projects or debt service. The Community Redevelopment Fund accounts for the revenues and expenditures of the tax increment district.

Proprietary Funds

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to a business. The cost of providing goods or services to the general public on a continuing basis should be financed or recovered through user charges. Currently there are two enterprise funds, which consist of the Water and Sewer Revenue and Stormwater Utility Fund.

Fiduciary Funds

Trust and Agency Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Currently there are three pension trust funds, which consists of the General Employees', Police Officers', and Firefighters' Retirement Trust Funds. Agency funds are used to account for assets held as an agent for individuals, private organizations, other governments and/or other funds. Currently there are no agency funds.

Non- Budgeted Funds

The City has additional funds that are audited, but not included in the budget. The law enforcement trust funds (Federal and State) contain funds from the confiscation of illegal drug money or assets and the disbursement of monies for drug enforcement and related purposes. These dollars are considered minor. The City also records the dollars for the Police, Fire, and General Employee's pension funds respectively. The City

does not hold these dollars and there is a separate board for each pension fund that controls the distribution of the funds.

BASIS OF BUDGETING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's Finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows:

Compensated absences liabilities expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis). Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis. Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

REVENUE EXPLANATIONS

Ad valorem Tax: Property tax is based on the value of real and personal property. Each year the county property appraiser determines the total assessed value of each parcel of property in the City of New Port Richey. After subtracting lawful exemptions, the remaining amount becomes the taxable value. Ad valorem property taxes are based on the taxable value. Multiplying the taxable value by the millage rate generates the amount of the property tax. As an example, the taxable value of \$1,000 times a millage rate of 1 would yield an ad valorem tax of \$1.

Franchise Tax: A franchise tax is charged for the privilege of doing business within the City's jurisdiction and/or for *utilizing* the City's rights-of-way to transact their business. *Franchise* fees are levied on electricity, natural gas, and cable TV.

Local Communications Tax: This tax is collected and distributed by the State. It replaced the

franchise fee and utility tax that previously were charged for telephone and cable television services.

Intergovernmental Revenue: These revenues are received by the City from other governmental units. They include State Revenue Sharing, Half Cent Sales Tax, grants and various other state taxes, licenses and reimbursements programs. In addition, the City recoups some funds from the county school board for providing police liaison services in the schools.

Charges for Services: These are also called "user fees." They are defined as "payments based on specific goods and/or services provided." These fees are charged on a range of products and/or services, such as library memberships and related library fees, recreation memberships and passes, rental income, concession stand income, emergency service fees, etc.

Fines and Forfeitures: This revenue comes from the settlement of criminal cases taken to court and/or fines for the violation of local codes. Some of the types of fines and forfeitures are code enforcement fines, library fines, court fines, parking fines, contraband forfeitures, etc.

Interest Revenue: Revenue derived from the investment of idle cash is an important source of revenue. The City of New Port Richey recognizes the importance of establishing effective cash management and works diligently to promote aggressive collections and maximize cash flow.

Miscellaneous Revenue: These are revenues that do not fit into one of the other revenue categories.

Non-Revenues: These are revenues derived from other City funds that are transferred from one fund to another for various reasons. Some transfers are simply contributions and others are based on services provided by another fund. Carry over or prior year fund balance appropriations, indicates a decision by the City to use some of the City's undesignated fund balance.

Transfer from Other Funds: Transfers are made from one fund to another for various reasons. Some transfers are simply contributions and some are based on services provided by another fund. Transfers can be required as a result of debt

service.

Other Financing Sources: The most common type of other financing sources are appropriations of previous surplus or planned outside financing such as bank loans or leases of capital items.

FY 2016-2017 BUDGET TIMETABLE

<u>DATE</u>	<u>RESPONSIBILITY</u>	<u>ACTIVITY</u>
May 13, 2016	Finance Director	Provide Budget Preparation Manual and worksheets to Department Heads via email
May 16 – May 20, 2016	Finance	Individual department meetings to go over budget worksheet and provide any assistance in completing them
June 1, 2016	Property Appraiser	Notifies municipalities of preliminary taxable value for the year
June 3, 2016	Department/ Division Heads	Submit completed budget worksheets, along with all supporting documentation for Operating portion of Budget (incl. Personnel Services) and Capital Outlay portion of Budget. This does not include Construction Projects
June 6, 2016	Finance PW Director	Meet to discuss construction projects for: Stormwater Utility Fund, Capital Improvement Fund, Street Improvement Fund, Sewer Assessment Fund, W&S Construction Fund and Redevelopment Fund
June 6 – June 10, 2016	City Manager Dept/Div Heads Finance	Individual Department Budget Meetings – presentation of proposed budget to City Manager (schedule of meeting times will be provided at a later date)
June 15, 2016	City Manager PW Director Finance	Capital Projects Budget Meeting – presentation of proposed construction projects to City Manager (time to be determined)
June 16 – June 21, 2016	Finance	Assemble Five (5) Year Capital Improvement Plan
June 22, 2016	City Manager Finance Director	Meet with City Manager to discuss overall budget and make necessary changes to balance budget
June 24, 2016	City Manager	City Manager makes final reductions and changes to budget
June 28, 2016	City Council City Manager Finance	Budget Work Session – Millage & Revenue Streams

<u>DATE</u>	<u>RESPONSIBILITY</u>	<u>ACTIVITY</u>
July 1, 2016	Property Appraiser	The Property Appraiser shall complete his assessment of the value of all property no later than July 1 of each year. (CH.193.023 F.S.) The Property Appraiser transmits "Certification of Taxable Value" to City
July 1, 2016	City Manager Finance	Include proposed draft of the Budget, 5-year Capital Improvement Plan & Redevelopment Work Program in Council packet for July 5 th City Council meeting Provide copies of proposed Budget to Department Heads/Division Heads
July 5, 2016	City Manager Finance Director	Presentation of Budget to Council at Regular City Council Meeting
July 19, 2016	City Council City Manager Department Heads	City Council Work Session to discuss budget, tax levy & "Certification of Taxable Value"
July 22, 2016	Finance Director	Send a copy of the Div. 112 & Div. 111 Budget (draft), along with a list of Tangible Property to County (45 days prior to first public hearing)
July 26, 2016	City Council	City Council meeting to discuss budget/millage rate and approve "Certification of Taxable Value" and proposed millage rate
August 2, 2016	CRA Board	Review of Proposed CRA Budget
August 4, 2016	Finance Director	<u>Within 35 days of Certification of Value</u> , the City shall advise the Property Appraiser of its proposed millage rate, of its rolled-back rate, and of the date, time and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of proposed property taxes. (CH. 200.065 F.S.)
August 19, 2016	Finance Director City Clerk	Prepare Capital Improvement advertisement and submit for publication beginning August 23 rd (not less than 2 weeks before final Public Hearing)

<u>DATE</u>	<u>RESPONSIBILITY</u>	<u>ACTIVITY</u>
August 24, 2016	Property Appraiser	Within 55 days of the Certification of Value, the Property Appraiser prepares and mails the "Notice of Proposed Property Taxes". If the City fails to submit the Certification of Value in a timely manner, it will be prohibited from levying a millage rate greater than the rolled-back rate. (CH. 200.065 F.S.)
September 15, 2016	CRA Board	CRA Board passes resolution on CRA Budget
September 15, 2016	City Council	Public Hearing (6:00 p.m.) on tentative budget. Within 80 days of the Certification of Value, but not earlier than 65 days after Certification, the City must hold a public hearing on the tentative budget and proposed millage rate. Prior to the conclusion of the hearing, the City Council shall amend the tentative budget as it sees fit, adopt the amended tentative budget, recompute its proposed millage rate, and publicly announce the percent, if any, by which the recomputed proposed millage rate exceeds the rolled-back rate. (CH. 200.065 F.S.) (This hearing cannot be held sooner than 10 days following the mailed notices.) City Public meeting cannot conflict with County or County Schools Announce second Public Hearing on the FY 2016-2017 Budget to be held on Tuesday, September 20 th
September 14, 2016	Finance Director	Fax Budget Summary to Dept. of Revenue for pre-approval
September 14, 2016	Finance Director City Clerk	Prepare newspaper advertisement of "Notice of Public Hearing of City Council's Intent to Adopt Final Millage Rate and Budget" for publication on September 16 th Within 15 days of the meeting adopting the tentative budget, and between 80-95 days of the Certification of Value, the City must advertise in a newspaper of general circulation in the County, its intent to finally adopt a millage rate and budget

<u>DATE</u>	<u>RESPONSIBILITY</u>	<u>ACTIVITY</u>
September 29, 2016	City Council	<p>Public Hearing (6:00 p.m.) to finalize the budget and adopt a final millage rate. The City Council shall amend the adopted tentative budget as it sees fit, adopt a final budget, and adopt two resolutions</p> <p>The Resolution to adopt the millage rate to be levied shall state the percent, <u>if any</u>, by which the millage rate to be levied exceeds the rolled-back rate</p> <p>The Resolution to adopt the budget shall be separate from the millage-levy Resolution</p> <p>Both Resolutions shall be publicly read in full prior to their adoption</p> <p>In no event shall the millage rate adopted exceed the millage rate tentatively adopted. (CH. 200.065 F.S.)</p> <p>City Public meeting cannot conflict with County or County Schools</p> <p>This Public Hearing to finalize the budget and adopt a millage rate shall be held not less than 2 days or more than 5 days, after the day that the advertisement is first published. (CH. 200.065 F.S.)</p>
September 30, 2016	Finance Director	Notify Property Appraiser, Tax Collector and TRIM Office of adopted millage rate (within 3 days of resolution)
September 30, 2016	Finance	Distribution of adopted Budgets
October 1, 2016	City-wide	Begin FY 2016-2017 Budget Year
October 29, 2016	Finance Director	<p>Certify to DOR that the requirements of Chapter 200, Florida Statutes, have been met (FORM DR-487 – NOTARIZED WITH CHECKLIST COMPLETE)</p> <p>Not later than 30 days following adoption of the Resolution establishing a property tax levy, the City shall certify compliance with the Division of Ad Valorem Tax of the Department of Revenue.</p> <ol style="list-style-type: none"> 1. Statement of Compliance 2. Copy of Resolutions 3. Copy of Certification showing rolled-back millage and proposal millage rates. 4. Certified copy of the advertisement. (CH 200.068 F.S.) – Must be notarized affidavit from newspaper.

GENERAL FUND

001-0000		AMENDED				BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	BUDGET
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	AMOUNT
						FY16-17
311-10	Current Ad Valorem Taxes	4,473,225	4,486,807	4,284,165	4,410,000	4,430,060
311-20	Delinquent Ad Valorem Taxes	9,385	24,357	192,249	10,000	50,000
315-25	Communications Services Tax	704,995	656,780	647,120	658,250	639,065
316-10	Local Business Tax	121,405	123,427	129,060	160,000	160,000
TOTAL TAXES		5,309,010	5,291,371	5,252,594	5,238,250	5,279,125
321-11	Residential Rentals	29,050	25,095	35,455	36,000	38,000
322-10	Building Permits	186,260	163,553	229,331	280,000	280,000
322-20	Building Code Surcharge	689	722	642	700	750
323-10	Electric Franchise Fees	1,169,962	1,142,892	1,085,204	1,375,000	1,375,000
323-40	Gas Franchise Fees	118,584	108,179	98,500	115,000	115,000
323-70	Garbage Hauling Franchise Fees	28,506	76,389	88,872	110,000	100,000
329-20	Contractors Certificates	-	50	-	-	-
329-21	Development Review Fees	9,235	3,300	10,000	20,000	15,000
329-60	Tree Removal/Replacement	(8,875)	6,406	-	15,000	5,000
TOTAL LICENSES & PERMITS		1,533,411	1,526,586	1,548,004	1,951,700	1,928,750
331-22	SNAP Grant	32,585	34,617	34,920	36,000	36,000
331-30	Pedestrian Safety Grant	23,440	4,840	-	-	-
331-32	Tactical Division Task Force Grant	14,185	11,989	12,818	15,000	15,000
331-53	Blight Removal Program	6,672	36,439	63,896	51,057	-
331-54	Community Development Block Grant	57,138	96,653	175,092	315,274	162,000
331-55	School District Reimb. for SRO	87,508	43,754	195,109	95,000	145,110
334-24	Victims of Crime Act Grant	20,670	9,420	3,894	29,000	15,000
334-26	AFG SCBA Grant	-	-	-	198,750	198,750
334-28	EBT SNAP Program	-	3,600	2,496	-	4,000
334-51	State Aid to Libraries Grant	25,789	29,366	23,500	27,500	22,900
334-71	ALA Library Grant	1,000	2,101	2,254	1,000	-
335-12	State Revenue Sharing	723,724	673,614	675,376	675,530	682,190
335-14	Mobile Home Licenses	42,007	43,657	43,948	40,000	45,000
335-15	Alcoholic Beverage Licenses	58,824	34,914	25,475	28,000	35,000
335-18	Half-Cent Sales Tax	813,673	866,997	875,473	894,950	990,730
335-20	Firefighters Supplemental Comp.	3,700	3,099	3,610	3,000	3,000
335-24	State Excise Tax - Police Pension	177,693	188,021	197,463	160,000	200,000
335-25	State Excise Tax - Fire Pension	115,672	112,019	124,429	110,000	115,000
335-26	Firefighters Supp Comp Trust Fund	41,074	33,395	32,300	40,000	40,000
335-41	Rebate on Municipal Vehicles	13,595	14,844	16,395	12,000	20,000
338-20	Mun. Share-County Occ. Licenses	13,199	13,349	10,494	10,000	10,000
TOTAL INTERGOVERNMENTAL		2,272,148	2,256,688	2,518,942	2,742,061	2,739,680

GENERAL FUND, CONT.

001-0000					AMENDED	BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
341-20	Zoning Fees	1,450	1,250	2,950	3,000	2,000
341-31	Administrative Fees	9,490	20,105	16,603	20,000	20,000
341-33	Magistrate/Court Fees	8,668	25,650	17,001	24,000	25,000
341-40	Cert., Copying & Record Search	28,863	37,481	34,944	36,000	40,000
341-43	Notary Services	170	350	460	300	500
342-10	Off-Duty Pay	78,423	81,404	147,842	150,000	203,500
342-40	Emergency Service Fees	3,400	3,950	1,150	3,800	2,500
342-51	Fire Inspection Fees	14,418	15,588	14,618	20,000	20,000
343-91	Street Lights	(150)	(220)	-	-	-
343-95	Street Lights - Eastbury Gardens	12,543	12,449	12,617	12,000	15,000
343-96	Street Lights - Hillandale	13,580	13,716	15,290	13,000	15,000
343-97	Street Lights - Ridgewood	10,743	10,720	10,792	10,500	12,000
347-11	Miscellaneous Proceeds - Library	16,734	16,754	14,106	16,041	18,000
347-12	Gifts - Library	257	100	281	400	400
347-13	Memorials - Library	10	-	50	100	100
347-19	Book Store - Library	3,097	3,275	2,558	3,500	3,500
347-22	Recreation Memberships	115,429	104,198	111,289	130,000	140,000
347-23	Concessions - Machines	1,146	1,150	649	1,600	1,600
347-24	Recreation Daily Fees	111,584	124,874	143,151	135,000	140,000
347-25	Rentals	47,525	46,814	64,924	60,000	70,000
347-26	Tennis Court Reservations	112	-	120	-	-
347-27	Lesson Fees	4,708	2,504	13,465	16,000	16,000
347-28	Percentage of Classes	61,490	56,709	56,932	70,000	70,000
347-29	Summer Program Fees	69,555	45,023	61,044	70,000	70,000
347-30	City Sponsored Programs	5,328	10,926	20,581	25,000	30,000
347-61	Concession Stand	226	-	-	-	-
347-32	Recreational Trips	6,076	5,117	7,101	10,000	10,000
347-33	Red Cross Classes	-	150	-	600	600
347-34	Swim/Recreation Accessories	1,066	2,087	1,018	3,500	2,100
347-36	Skate Park	1,294	1,098	869	1,200	-
347-37	Camps	3,367	15,810	64	15,000	10,000
347-39	Park Vending	105	250	950	3,000	1,000
347-41	Special Events Reimbursement	24,085	22,929	37,916	16,000	30,000
TOTAL CHARGES FOR SERVICES		654,792	682,211	811,335	869,541	968,800
351-10	Court Fines	58,958	61,992	42,134	65,000	65,000
351-20	Parking Fines	60	425	40	800	110
351-21	Red Light Fines	1,296,044	1,429,528	2,247,763	1,850,000	900,000
351-30	Police Education	5,958	5,770	6,538	6,500	5,900
352-10	Library Fines	15,593	14,911	13,900	17,000	17,500
354-10	Code Enforcement Fines/Court Costs	12,501	131,479	91,774	95,000	136,000
354-11	Lot Clearing/Mowing Fines	1,234	1,052	1,053	10,000	4,000
354-12	Investigations - Recovery	8,209	7,322	5,110	10,000	10,000
354-13	Code Enforcement Amnesty	-	1,500	10,728	50,000	50,000
358-20	Impound Lot	38,793	96,324	90,629	100,000	120,000

GENERAL FUND, CONT.

001-0000					AMENDED	BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
359-10	Other Fines and Forfeits	7,389	15,162	6,519	10,000	10,000
359-12	Contraband Forfeitures	11,186	9,024	27,631	18,000	30,000
359-13	Equitable Sharing - DOJ/DEA	302	53,113	945	60,000	30,000
TOTAL FINES & FORFEITURES		1,456,227	1,827,602	2,544,764	2,292,300	1,378,510
361-10	Interest - Investments	329	4,235	3,500	4,250	4,000
361-13	Interest - Taxes	21	557	9,113	150	10,000
361-14	Interest - Equitable Sharing	8	61	59	-	100
361-16	Interest - Lot Mowing	-	32	33	60	50
361-18	Interest - Gain on Sale of Securities	-	15,397	-	-	-
361-20	Interest - S.B.A.	6,938	1,141	1,600	1,100	3,000
361-25	Interest - FMIvT	2,585	10,143	6,340	7,063	10,000
361-28	Interest - T-Bills & Bonds	-	-	1,771	-	-
361-32	Interest-County Share Occ. Licenses	-	1	32	-	100
362-14	Rent - Chamber of Commerce	3,000	3,000	3,000	3,000	3,000
362-18	Rent - Cavalaire Square	-	980	980	1,200	2,000
364-41	Surplus Furn., Fix., Equip. Sales	22,219	16,214	37,360	-	-
364-42	Insurance Proceeds	897	-	4,962	-	500
366-90	Contributions and Donations	450	17,031	3,971	6,000	-
366-92	Donations - Recreation	12,394	10,418	4,962	10,000	-
366-93	Contributions From Friends-Library	-	1	20	-	-
366-97	Donations - Animal Control Svcs	1,405	-	-	-	-
369-21	Vacant/Foreclosed Property Registry	32,550	32,325	18,900	34,000	35,000
369-30	Refund of Prior Year Expense	22,454	487	2,898	6,000	3,000
369-71	Returned Check Charge	215	30	120	200	150
369-90	Other Miscellaneous Revenue	15,763	7,295	6,004	5,000	7,500
381-31	Transfer from Street Improvement Fund	-	60,861	420,930	420,930	518,200
381-32	Transfer from CRA Fund	-	485,450	522,794	522,794	375,440
381-37	Transfer from Water & Sewer Fund	7,018,547	-	-	-	-
381-60	Transfer from Capital Improvement Fund	150,000	1,115,280	1,094,022	1,369,000	250,000
381-70	Transfer from General Debt Service Fund	1,374,509	814,717	1,367,116	1,625,000	1,423,750
381-71	Transfer from General Debt Service - Loan Proceeds	-	-	11,202,894	11,202,894	-
TOTAL MISCELLANEOUS REVENUE		8,664,284	2,595,656	14,713,381	15,218,641	2,645,790
382-10	Contribution from W & S Fund	2,312,760	3,060,680	3,045,975	3,045,975	3,620,090
382-11	Contribution from W & S Fund -TBW Int.	847,580	419,050	398,303	398,303	387,970
382-12	Contribution from W & S Fund -PILOFF	549,330	575,000	560,000	560,000	560,000
382-20	Contribution from Stormwater Utility Fund	75,000	119,250	259,106	259,106	329,030
TOTAL OTHER		3,784,670	4,173,980	4,263,384	4,263,384	4,897,090
TOTAL REVENUES PRIOR TO FUND BALANCE		23,674,542	18,354,094	31,652,404	32,575,877	19,837,745
389-89	Prior Yr Fund Bal-Assigned	801,045	415,740	-	-	-
389-90	Prior Yr Fund Bal-Unassigned	309,174	948,890	410,424	410,424	-
TOTAL FUND BALANCE		1,110,219	1,364,630	410,424	410,424	-
GENERAL FUND REVENUES		\$ 24,784,761	\$ 19,718,724	\$ 32,062,828	\$ 32,986,301	\$ 19,837,745

NEW PORT RICHEY

CITY COUNCIL

IT IS THE MISSION OF THE CITY COUNCIL TO...

provide strong leadership that will cultivate a coalition of stakeholders who will fuel the City's vision with the commitment to implement the City's strategic plan, while providing excellence in customer service.

DESCRIPTION

The City Council is the legislative body that consists of the Mayor, Deputy Mayor, and 3 Council Members. The City Council has the authority to initiate hearings for the purpose of gathering information for ordinance making and airing public problems and to supervise the spending of appropriations.

The City Council's powers consist of:

- Adopting all ordinances and budget
- Authorizing bond issues
- Establishing municipal policy
- Levying taxes
- Making appropriations
- Providing for the internal structure of the local government

STRATEGIC OBJECTIVES OF THE COUNCIL

- Mobilize reinvestment
- Grow the City's tax base
- Develop a community mindset
- Improve the image of the City
- Continue to nurture existing partnerships and develop new ones
- Communicate effectively to the residents of the City
- Continue community policing improvements
- Invest in infrastructure

CITY COUNCIL

001-0011-519		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
13-11	Part-Time Wages	18,600	18,300	18,600	18,600	18,600
21-11	Social Security Matching	1,423	1,378	1,423	1,430	1,400
TOTAL PERSONNEL SERVICES		\$ 20,023	\$ 19,678	\$ 20,023	\$ 20,030	\$ 20,000
31-11	City Attorney Services	89,106	143,558	115,612	150,000	130,000
31-13	Attorney Services - Litigation	172,343	-	-	-	-
31-99	Professional Services - Misc	1,500	3,986	13,200	20,000	10,000
40-11	Travel & Training	626	2,764	3,572	2,200	2,500
42-11	Postage	20,771	1,664	2,356	2,500	15,500
48-10	Cultural Affair Events	2,728	10,670	22,555	35,360	25,000
49-61	Special Events	47,428	30,228	21,424	20,000	50,000
49-99	Other Current Charges - Misc	4,775	22,430	15,470	25,400	5,000
51-11	Office Supplies - General	1,951	899	740	800	500
52-31	Clothing & Apparel	98	-	220	200	200
52-43	Computer/Operating Supplies	8,080	-	170	4,500	4,500
54-11	Dues & Memberships	4,779	7,969	5,156	5,200	5,100
99-95	Settlement Agreement	1,764	51,764	51,764	51,770	51,770
TOTAL OPERATING		\$ 355,949	\$ 275,932	\$ 252,239	\$ 317,930	\$ 300,070
TOTAL EXPENDITURES		\$ 375,972	\$ 295,610	\$ 272,262	\$ 337,960	\$ 320,070

ADMINISTRATION - CITY MANAGER

IT IS THE MISSION OF THE CITY MANAGER'S OFFICE TO

provide thoughtful, effective planning for the City's future growth and development and maintain effective communication between the City Council, city employees, and New Port Richey residents.

DESCRIPTION

The City Manager works on projects and initiatives that support the entire organization and benefit the community at large. As the umbrella for all other city departments, the City Manager facilitates and coordinates the work of all departments to ensure that policies and goals of the Council are met. Included in her duties are:

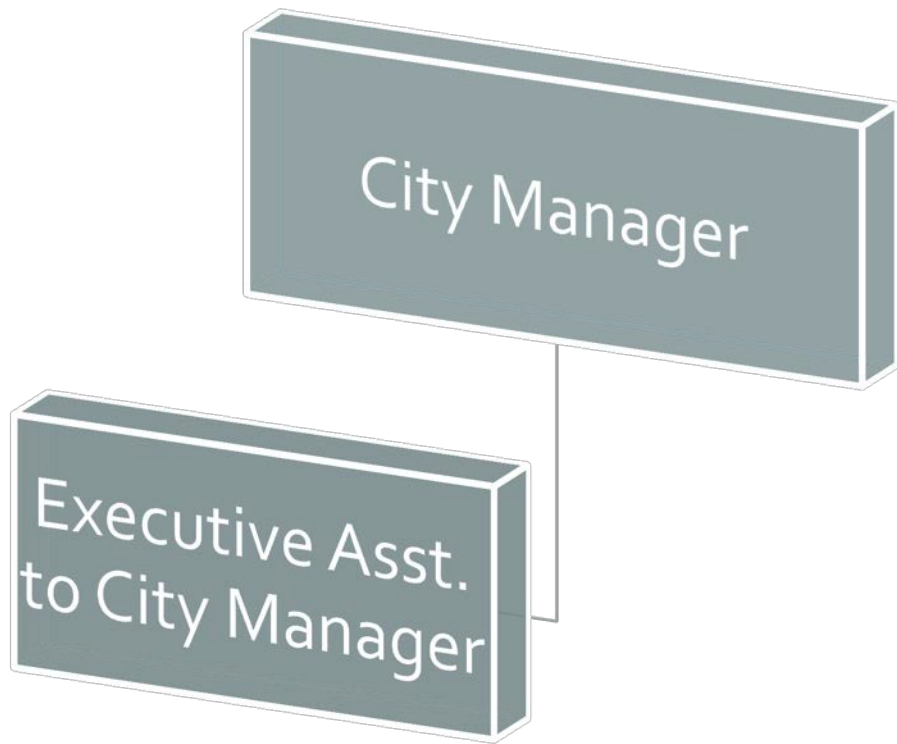
- Policy and Administration – The City Manager works directly with the City Council in policy making for the City and is responsible for the development of administrative action to ensure implementation of the City Council's vision, goals, and critical result areas.
- Communications - A majority of the communication to the City Council, the media, and general public comes through the City Manager. This includes the City's newsletter, press releases, and media briefings.
- Economic Development - The City Manager is the Executive Director of the Community Redevelopment Agency and leads efforts related to economic development within the City.
- Community Engagement - The City Manager is the liaison with neighborhood groups, social service agencies, civic groups, and other governmental bodies working to foster communication, collaboration and cooperation between and among these groups and the City.
- Intergovernmental Relations - The City Manager works with elected officials from the County, State, and Federal government to coordinate grants and legislative issues affecting our community.

ACCOMPLISHMENTS OF FY16

- Worked with the City Council to develop a Strategic Plan for the City
- Implemented the FY16 Capital Improvement Plan
- Worked with city staff to implement the City Council's strategic goals
- Maintained strong relationships with Pasco County, West Pasco Chamber of Commerce, and other local partners

FY17 INITIATIVES

- Provide sound leadership and responsible governance to maintain financial stability and ensure the achievement of city goals efficiently and responsibly
- Be innovative and responsive in how city services are provided by seeking new and collaborative approaches to improve the effectiveness and efficiency of service delivery and cultivate a customer service driven workforce
- Promulgate the vitality of both the residential and business communities
- Assure reliable methods of communicating with and responding to the community
- Continue to be proactive with infrastructure maintenance programs and reinvestment in cost effective improvements to roads, sewers, water mains, parking, parks and public facilities
- Maintain effective communication amongst the city, county, state, federal, and other local governments



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
City Manager	1	1	1
Exec. Asst. to City Manager	1	1	1
Receptionist	.75	0	0
Total	2.75	2	2

CITY MANAGER

001-0021-512						AMENDED	BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	BUDGET AMOUNT FY16-17	
11-11	Dept Head Salaries	38,482	126,623	116,887	118,460	120,900	
12-10	Regular Exempt Salaries	36,409	42,215	33,088	43,480	43,480	
13-11	Part-Time Wages	13,088	14,258	8,114	-	-	
15-11	Employee Incentives	100	150	150	150	100	
15-12	Gas/Car Allowance	2,000	6,000	5,500	6,053	6,000	
15-22	Education Incentive Pay	-	-	252	-	-	
15-29	Meal Allowance	50	-	-	100	100	
21-11	Social Security Matching	6,861	13,975	11,288	12,870	13,200	
22-11	Florida Retirement System	22,729	31,043	28,136	28,770	29,800	
23-11	Health Insurance	7,695	14,908	14,160	16,000	14,900	
23-12	Life Insurance	19	20	16	30	100	
23-13	Accidental Death & Disab Insurance	12	39	50	50	40	
23-14	Group Term Life Insurance	82	313	408	300	-	
24-26	Workers Comp - Clerical (8810)	440	474	405	600	400	
TOTAL PERSONNEL SERVICES		\$ 127,967	\$ 250,018	\$ 218,454	\$ 226,863	\$ 229,020	
31-99	Professional Services - Misc	19,581	-	-	-	-	
40-11	Travel & Training	1,174	4,299	6,836	7,526	5,500	
41-21	Telephone - Local	1,043	1,531	1,931	1,500	1,500	
42-11	Postage	181	278	124	300	300	
46-23	Maintenance & Repairs - Copiers	1,195	2,827	1,157	1,000	500	
49-99	Other Current Charges - Misc	-	-	119	-	-	
51-11	Office Supplies - General	1,764	5,108	3,213	2,000	1,000	
52-31	Clothing & Apparel	-	213	123	300	300	
52-43	Computer/Operating Supply	4,231	681	322	500	1,500	
52-99	Office Supplies - General	412	3,133	2,800	1,500	2,000	
54-11	Dues & Memberships	1,002	2,099	2,974	2,900	2,900	
54-31	Subscriptions/Newspapers	-	-	185	-	-	
54-61	Books & Publications	378	553	143	200	600	
TOTAL OPERATING		\$ 30,961	\$ 20,722	\$ 19,927	\$ 17,726	\$ 16,100	
TOTAL EXPENDITURES		\$ 158,928	\$ 270,740	\$ 238,381	\$ 244,589	\$ 245,120	

NEW PORT RICHEY

ADMINISTRATION - HUMAN RESOURCES

IT IS THE MISSION OF HUMAN RESOURCES TO

serve as a strategic partner to our city organization by integrating five (5) specific areas of human resources management: employment, pay and classification, employee relations, training, and benefits and risk management.

DESCRIPTION

Human Resources maintains a customer focus for both the internal and external customer, providing services to employees and citizens alike. It accomplishes the 5 areas of human resources management by recruiting and retaining a qualified and diverse workforce to meet the varied needs of our organization; by training and developing the workforce towards performance that exceeds internal and external customer expectations; by recognizing and minimizing the risk loss associated with providing City services: by overall planning, coordination, and administering both a comprehensive human resources, benefits, and risk management program.

ACCOMPLISHMENTS OF FY16

- Implemented an orientation procedure for new employees
- Established employee based committees for wellness and safety in the workplace
- Launched an employee newsletter, which is published quarterly
- Assisted the City Manager in mobilizing a joint labor/management health care coalition

FY17 INITIATIVES

- Increase the customer service delivery of the department to employees
- Create and implement employee programs that will positively affect the morale and productivity of the employees
- Work with the City Manager to effectuate cost savings to the City in the areas of health care and risk management
- Update the City's Employee Handbook and Personnel Manual
- Expand the employee educational training program



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Human Resource Manager	1	1	1
Senior Administrative Assistant	.75	.75	.75
Total	1.75	1.75	1.75

HUMAN RESOURCES

001-0022-512					AMENDED	BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	AMOUNT FY16-17
11-12	Division Head Salaries	47,731	52,769	52,948	52,000	53,500
12-10	Regular Exempt Salaries	1,400	224	-	-	-
13-11	Part-Time Wages	17,431	16,882	22,323	22,000	22,000
15-11	Employee Incentives	-	-	100	100	100
15-29	Meal Allowance	14	30	-	100	50
15-31	Education Reimbursement	1,500	2,867	3,697	6,000	5,000
21-11	Social Security Matching	5,097	5,315	5,746	5,680	5,800
22-11	Florida Retirement System	4,714	5,125	5,437	5,490	5,700
23-11	Health Insurance	6,156	5,963	5,981	7,458	7,460
23-12	Life Insurance	20	20	20	50	50
23-13	Accidental Death & Disab Insurance	2	2	2	20	20
24-26	Workers Comp - Clerical (8810)	329	201	209	310	180
25-11	Unemployment Compensation Claims	35,186	1,100	5,879	31,000	10,000
TOTAL PERSONNEL SERVICES		\$ 119,580	\$ 90,498	\$ 102,342	\$ 130,208	\$ 109,860
31-11	Labor Attorney Services	31,031	20,853	4,752	7,500	10,000
31-33	Employee Assistance Program	5,250	5,250	5,250	5,250	5,250
31-99	Professional Services - Misc	9,423	26,765	12,360	13,000	11,700
34-13	Employee Support Program	1,443	5,279	6,466	7,000	8,000
40-11	Travel & Training	-	-	212	2,000	1,500
41-21	Telephone - Local	524	445	518	500	500
42-11	Postage	64	108	44	200	100
45-11	Liability Insurance - Comp. General	87,115	95,716	109,368	100,321	105,500
45-21	Building & Contents Insurance	151,131	132,111	174,777	168,080	176,500
45-22	Pollution Insurance	-	11,837	4,305	-	-
45-23	Automobile & Truck Insurance	49,461	57,229	53,153	49,598	51,000
45-90	Insurance - Miscellaneous	-	-	2,499	3,000	2,500
46-21	Maintenance & Repairs - Equipment	-	-	-	200	-
46-23	Maintenance & Repairs - Copiers	167	730	712	300	600
49-15	Classified Advertising	2,000	9,248	9,590	9,500	5,100
51-11	Office Supplies - General	1,186	478	640	1,000	1,000
52-31	Clothing & Apparel	-	-	80	100	100
52-43	Computer/Operating Supply	272	499	1,073	2,000	3,000
52-54	Training Supplies - General	-	1,966	-	1,000	500
54-11	Dues & Memberships	333	190	240	1,000	300
54-61	Books & Publications	-	-	-	600	500
TOTAL OPERATING		\$ 339,400	\$ 368,704	\$ 386,039	\$ 372,149	\$ 383,650

TOTAL EXPENDITURES \$ 458,980 \$ 459,202 \$ 488,381 \$ 502,357 \$ 493,510

NEW PORT RICHEY

ADMINISTRATION - CITY CLERK

IT IS THE MISSION OF THE CITY CLERK TO

accurately and effectively maintain the official records of the City of New Port Richey ensuring that citizens, elected officials, and city employees can obtain needed information as efficiently as possible; respond to requests for information from citizens and city personnel in a courteous manner and ensure that the City meets or exceeds all legal standards for record keeping and responses to public records requests.

DESCRIPTION

The City Clerk is known as the “keeper of the records”. The City Clerk prepares and maintains official city records, including City Council agendas and minutes, and serves as the Records Management Liaison Officer to the state archives - maintaining, storing, and disposing of the City’s public records in accordance with Florida Statutes. The City Clerk also serves as lead contact for all public records requests, administers oaths, manages municipal elections, and acts as official custodian of the city seal.

ACCOMPLISHMENTS OF FY16

- City ordinances and resolutions, from 1924 to present, have been organized, catalogued, preserved, and archived
- City Council meeting minutes, from 1924 to present, have been prepared for presentation and archival purposes
- A comprehensive ordinance/resolution database that is accessible to and searchable by city staff was established

FY17 INITIATIVES

- Achieve Master Municipal Clerk certification
- Preserve and archive historic City documents
- Observe Records Management guidelines to remove accumulated file room clutter



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
City Clerk	1	1	1
Total	1	1	1

CITY CLERK

001-0023-512						AMENDED	BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	BUDGET AMOUNT FY16-17	
11-11	Dept Head Salaries	59,668	-	-	-	-	-
11-12	Division Head Salaries	-	54,101	51,288	54,000	-	50,000
15-11	Employee Incentives	50	50	50	50	-	50
15-22	Education Incentive Pay	-	-	108	-	-	-
15-29	Meal Allowance	24	11	-	30	-	30
21-11	Social Security Matching	4,542	4,091	3,908	4,140	-	4,140
22-11	Florida Retirement System	11,537	3,699	3,753	3,980	-	3,980
23-11	Health Insurance	6,156	5,963	5,836	6,780	-	7,460
23-12	Life Insurance	20	20	20	50	-	50
23-13	Accidental Death & Disab Insurance	2	2	2	20	-	20
24-26	Workers Comp - Clerical (8810)	125	149	155	230	-	150
TOTAL PERSONNEL SERVICES		\$ 82,124	\$ 68,087	\$ 65,120	\$ 69,280	\$	\$ 65,880
34-23	Elections	5,330	-	5,589	5,650	-	5,650
40-11	Travel & Training	1,500	1,890	1,656	1,150	-	1,150
42-11	Postage	69	138	66	160	-	160
46-23	Maintenance & Repairs - Copiers	1,149	1,541	874	1,000	-	1,000
47-31	Code Book Update Service	6,837	7,537	9,483	9,483	-	7,000
49-11	Legal Advertising	13,892	28,988	26,038	26,700	-	30,000
49-21	Legal Recordings	6,934	5,787	5,093	6,900	-	6,900
49-81	Flowers	370	834	382	750	-	500
51-11	Office Supplies - General	1,076	1,088	308	1,200	-	1,000
52-31	Clothing & Apparel	-	89	99	100	-	100
52-43	Computer/Operating Supplies	99	272	-	100	-	250
54-11	Dues & Memberships	554	501	871	1,000	-	1,000
54-61	Books & Publications	78	-	-	150	-	150
TOTAL OPERATING		\$ 37,888	\$ 48,664	\$ 50,459	\$ 54,343	\$	\$ 54,860
TOTAL EXPENDITURES		\$ 120,012	\$ 116,751	\$ 115,579	\$ 123,623	\$	\$ 120,740

NEW PORT RICHEY

ADMINISTRATION - TECHNOLOGY SOLUTIONS

IT IS THE MISSION OF TECHNOLOGY SOLUTIONS TO

manage the City's information systems in an effective and efficient manner; to provide service and support to all city departments, assisting users in the most effective utilization of the system; to ensure that information and system resources are accessible and usable by maintaining system uptime and availability; and to ensure the integrity of applications and data by maintaining strong security and system continuity procedures.

DESCRIPTION

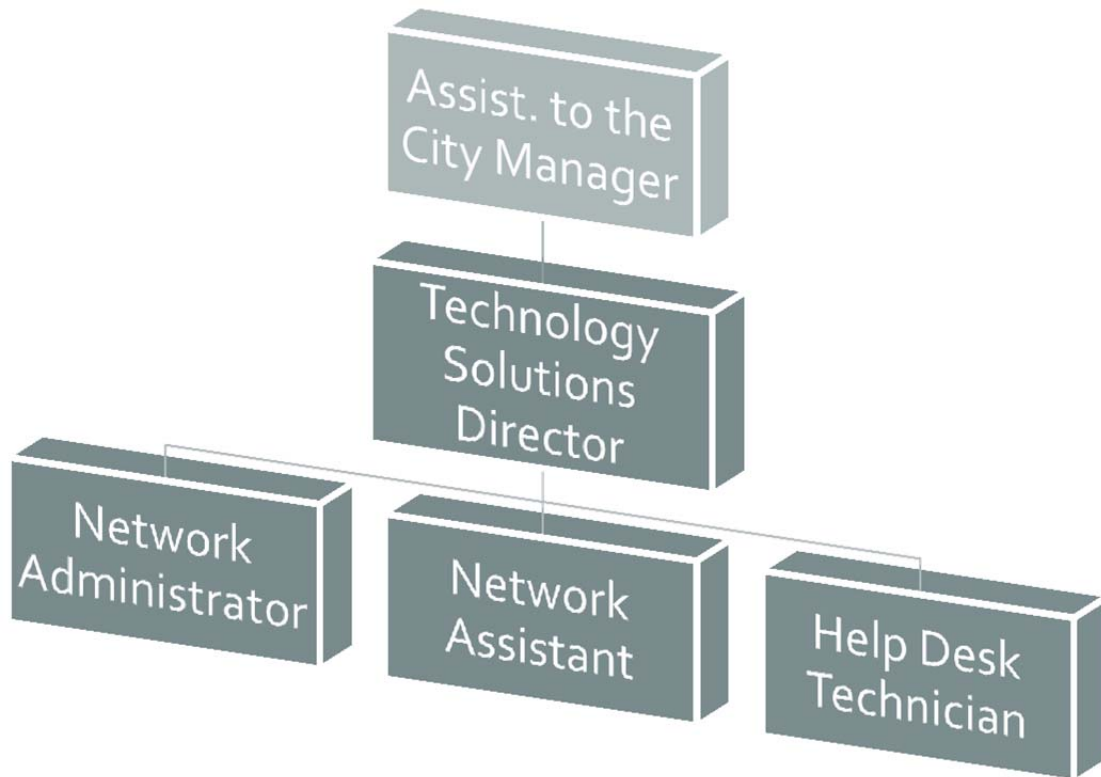
Technology Solutions oversee the administration and management of all the city telecommunication and data systems. Technology Solutions provides assistance for any questions related to desktops, mobile computers, network printers, software and computer applications, and telephone systems. The Division manages the City's network, which includes all city servers, wireless network, and domain controls. The Division also oversees systems that store and manage information and data, such as the city's email system and the Geographic Information System (GIS).

ACCOMPLISHMENTS OF FY16

- Installed a centralized GIS server to support Tyler Technologies and facilitate EnerGov migration
- Completed installation and configuration of EnerGov server and software
- Installed and configured CCTV camera system with live feeds directly to the Police Dispatch Center
- Installed and configured Evidence on Q software for collection and processing of evidence for Police
- Developed specifications for RFP for the LED board for Sims Park and worked with awarded vendor to complete installation and configuration
- Completed review process and awarded contract to recreation software vendor
- Launched New Port Richey mobile app to encourage citizen interaction and provide access to services
- Completed a redesign of the City's website to showcase and market city resources
- Implemented record management and CAD system for the Fire & Emergency Service and Police Services

FY17 INITIATIVES

- Network infrastructure improvements throughout city facilities:
 - Update and replace switches, firewalls, phone systems, cabling, and other network appliances
 - Establish additional monitoring for security and alerts
 - Improve automated deployment of patches, updates, virus definition files, and upgrades
- Enhance the City's social media tools allowing for increased citizen interaction:
 - Implementation of wifi in the Downtown area, at Sims Park, and at the Recreation Center
 - Structure the City's social media accounts, update policies, and implement archiving system
- Implement scheduled technology training for staff:
 - Develop courses with the purpose of refreshing staff knowledge of software used by the City
 - Produce a schedule of live and online classes to give staff the opportunity for additional training
- Ongoing Tyler Technologies installation and implementation:
 - Complete Phase 2 and 3 of the migration



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Technology Solutions Director	1	1	1
Network Administrator	1	1	1
Network Assistant	1	1	1
Help Desk Technician	0	0	1
Total	3	3	4

TECHNOLOGY SOLUTIONS

001-0024-512					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	68,015	-	-	-	-
11-12	Division Head Salaries	-	76,675	74,690	75,200	76,300
12-99	Regular Full-Time Wages	52,738	62,162	69,639	73,340	116,480
14-11	Overtime Wages	5,695	1,738	869	1,750	1,750
15-11	Employee Incentives	150	150	150	150	200
15-16	Health Insurance Waiver Stipend	300	-	-	-	-
21-11	Social Security Matching	9,689	10,671	10,689	11,970	14,750
22-11	Florida Retirement System	9,785	9,950	10,867	11,450	14,590
23-11	Health Insurance	12,311	14,411	18,935	20,340	24,830
23-12	Life Insurance	44	49	51	100	200
23-13	Accidental Death & Disab Insurance	5	6	6	40	80
24-26	Workers Comp - Clerical (8810)	381	416	438	650	450
TOTAL PERSONNEL SERVICES		\$ 159,113	\$ 176,227	\$ 186,334	\$ 194,990	\$ 249,630
34-99	Contractual Services - Misc	5,694	8,353	25,244	25,250	10,000
40-11	Travel & Training	5,475	7,646	3,615	3,615	5,000
41-21	Telephone - Local	13,515	11,153	11,144	11,150	11,900
41-34	Data Lines	6,012	4,874	11,622	11,625	16,000
42-11	Postage	53	58	-	50	50
44-29	Rent - Software	189,953	199,867	200,688	200,689	218,480
46-21	Maintenance & Repairs - Equipment	11,182	12,322	10,941	10,944	12,400
46-25	Maintenance & Repairs- AV Equipment	-	1,294	-	-	1,500
51-11	Office Supplies - General	280	758	1,084	1,100	200
52-11	Fuel	23	-	-	-	-
52-31	Clothing & Apparel	-	203	-	-	200
52-43	Computer/Operating Supply	18,869	10,332	11,659	11,659	10,000
52-53	Operating Supplies - Train Rm	992	1,268	799	800	800
54-11	Dues & Memberships	1,684	650	-	285	1,250
54-61	Books & Publications	45	-	-	50	50
TOTAL OPERATING		\$ 253,777	\$ 258,778	\$ 276,796	\$ 277,217	\$ 287,830
64-13	Data Processing Equipment	48,168	17,957	6,946	8,341	12,000
64-18	Software	296,309	127,174	217,426	279,480	375,700
64-31	Special Purpose Equipment	120,246	74,950	5,358	5,462	49,000
TOTAL CAPITAL		\$ 464,723	\$ 220,081	\$ 229,730	\$ 293,283	\$ 436,700

TOTAL EXPENDITURES **\$ 877,613** **\$ 655,086** **\$ 692,860** **\$ 765,490** **\$ 974,160**

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM TECHNOLOGY SOLUTIONS

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-13	<i>Data Processing Equipment</i>					
	Server Upgrades/Firewalls/Switches	12,000	-	-	-	-
	TOTAL	12,000	-	-	-	-
64-18	<i>Software</i>					
	City-wide System Software Replacement	375,700	-	-	-	-
	TOTAL	375,700	-	-	-	-
64-31	<i>Special Purpose Equipment</i>					
	Microphones for Council Chambers	19,000	-	-	-	-
	Voice-over IP System for Rec. Center	30,000	-	-	-	-
	TOTAL	49,000	-	-	-	-

DIVISION TOTAL **\$ 436,700** **\$ -** **\$ -** **\$ -** **\$ -**

ADMINISTRATION - ADMINISTRATIVE SERVICES

IT IS THE MISSION OF ADMINISTRATIVE SERVICES TO

provide assistance to the City Manager, as needed, while focusing on special assigned projects; provide the City Manager with appropriate research, summarized and presented in a professional manner, that will enhance the effective discharge of the administrative responsibilities of the City Manager's Office.

DESCRIPTION

The Administrative Services Division is a division that caters to the specific needs of the City Manager and focuses on the completion of projects, specifically designated by the City Manager.

ACCOMPLISHMENTS OF FY16

- Administered the City's Amnesty Program
- Facilitated the establishment of a new street pavement management program, which included working with consultants to come up with the assessment methodology

FY17 INITIATIVES

- Identify and actively pursue revenue from federal, state, and other institutional sources
- Assist the City Manager in the development and implementation of an active growth plan, which will include annexation, utility service expansion, and the promotion of increased property values
- Develop and administer various residential neighborhood improvement programs and projects
- Review the Business Tax Receipt Program
- Provide public information and press releases, as directed by the City Manager
- Administer the Community Development Block Grant Program
- Assist the City Manager in coordinating activities with other governmental bodies
- Provide assistance to the City Manager on special projects



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Assistant to the City Manager	0	1	1
Total	0	1	1

ADMINISTRATIVE SERVICES

001-0025-512					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-12	Division Head Salaries	-	-	61,173	66,517	72,000
15-11	Employee Incentives	-	-	-	50	50
15-29	Meal Allowance	-	-	-	220	-
21-11	Social Security Matching	-	-	3,800	5,520	5,520
22-11	Florida Retirement System	-	-	4,158	3,240	3,240
23-11	Health Insurance	-	-	3,081	6,780	7,460
23-12	Life Insurance	-	-	9	50	50
23-13	Accidental Death & Disab Insurance	-	-	1	20	20
24-26	Workers Comp - Clerical (8810)	-	-	202	300	300
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ 72,424	\$ 82,697	\$ 88,640
31-99	Professional Services - Misc	-	-	7,665	9,400	-
34-99	Contractual Services - Misc	-	-	12,064	12,500	-
40-11	Travel & Training	-	-	23	24	1,500
41-21	Telephone - Local	-	-	261	750	500
42-11	Postage	-	-	3,514	100	150
46-23	Maintenance & Repairs - Copiers	-	-	78	1,000	500
47-99	Printing & Binding - Misc	-	-	-	9,250	5,000
49-15	Classified Advertising	-	-	-	10,000	-
51-11	Office Supplies - General	-	-	1,614	400	500
52-31	Clothing & Apparel	-	-	-	50	200
52-43	Computer/Operating Supply	-	-	-	500	1,000
54-11	Dues & Memberships	-	-	-	250	250
54-61	Books & Publications	-	-	-	150	200
TOTAL OPERATING		\$ -	\$ -	\$ 25,220	\$ 44,374	\$ 9,800
64-13	Data Processing Equipment	-	-	-	4,000	2,000
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ 4,000	\$ 2,000
TOTAL EXPENDITURES		\$ -	\$ -	\$ 97,644	\$ 131,071	\$ 100,440

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM ADMINISTRATIVE SERVICES

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-13	<i>Data Processing Equipment</i> Computer	2,000	-	-	-	-
TOTAL		2,000	-	-	-	-

DIVISION TOTAL \$ 2,000 \$ - \$ - \$ - \$ -

FINANCE- ACCOUNTING & BUDGETING

IT IS THE MISSION OF ACCOUNTING & BUDGETING TO

manage the city's financial operations in an effective and efficient manner that maintains and promotes the confidence of the citizens we serve and ensures economical and quality governmental service.

DESCRIPTION

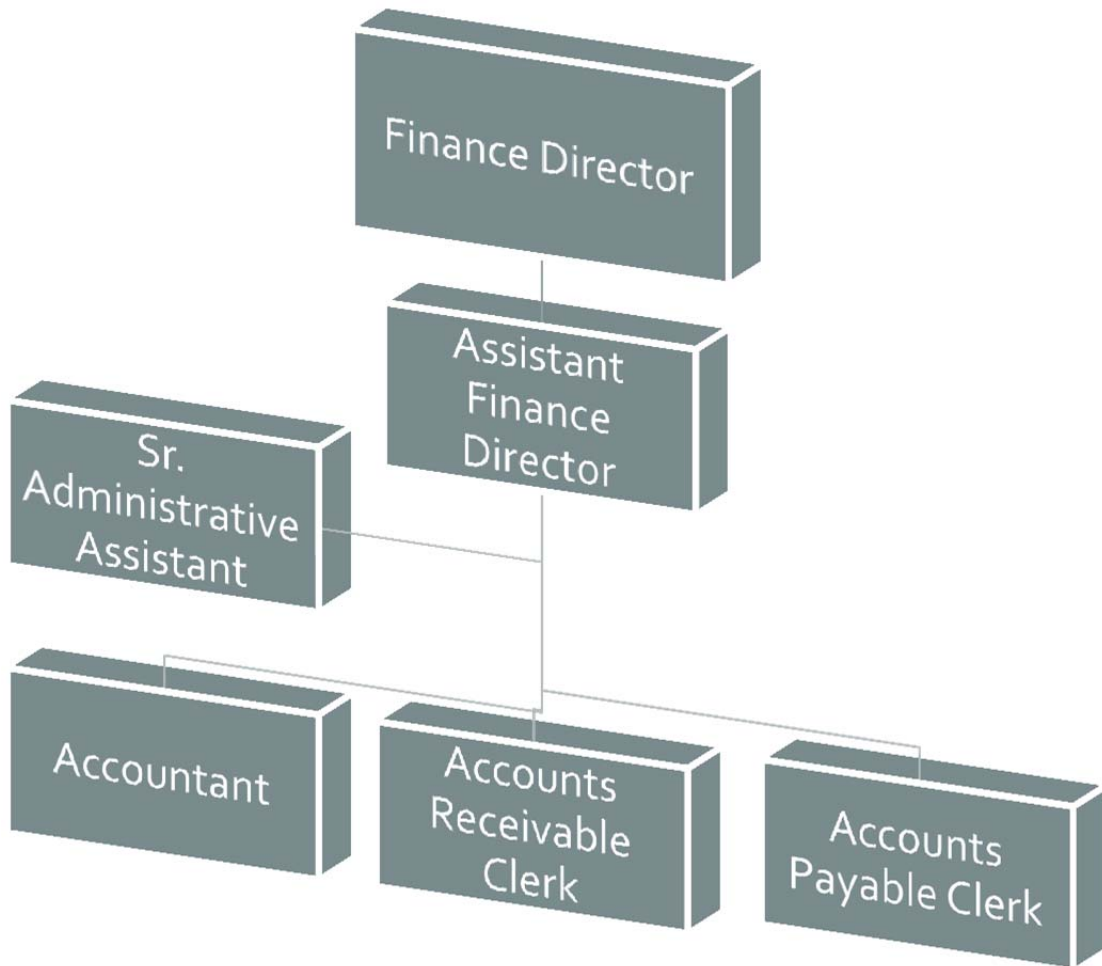
The Finance Department's Accounting & Budgeting Division plays an integral role in all financial transactions, both long and short term within the City of New Port Richey. This Division processes accounts payable and payroll, specialized billing, and provides other accounting related services. In addition, this Division coordinates the development of the annual budget, prepares the Comprehensive Annual Financial Report, and meets with financial advisors to ensure long-term financial stability.

ACCOMPLISHMENTS OF FY16

- Received the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association (GFOA) for the Comprehensive Annual Financial Report (CAFR) for FY15
- Received the Certificate of Distinguished Budget Presentation from the GFOA for FY16
- Continued the conversion and implementation from the City's existing financial software to Tyler Technologies
- Completed debt transaction to refinance existing debt
- Implemented a new treasury service provider
- Supported the expansion of the City's utility operations by securing financing, as needed

FY17 INITIATIVES

- Revise the City's current purchasing policy and procurement card program
- Centralize the City's grant management system to improve efficiencies in reporting and compliance
- Improve the City's competitive bidding process, internally and externally, by utilizing the functions in the City's new software system, Tyler Technologies
- Participate in departmental study to identify deficiencies in the Division, if any, and areas of improvement



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Finance Director	1	1	1
Asst. Finance Director	1	1	1
Senior Administrative Assistant	0	0	1
Accountant	1	1	1
Finance Specialist	1	0	0
Accounts Payable Clerk	1	1	1
Accounts Receivable Clerk	0	0	1
Accounting Clerk	1	0	0
Total	6	4	6

ACCOUNTING & BUDGETING

001-0042-513					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	77,560	81,516	80,025	81,225	81,990
11-12	Division Head Salaries	63,892	61,147	65,431	66,500	67,500
12-99	Regular Full-Time Wages	134,887	142,395	73,270	74,000	147,100
14-11	Overtime Wages	20,972	18,554	5,919	7,000	3,350
15-11	Employee Incentives	300	300	350	200	300
15-12	Gas/Car Allowance	3,655	3,718	780	-	-
15-31	Education Reimbursement	-	-	-	-	800
21-11	Social Security Matching	22,699	22,729	18,134	18,050	23,200
22-11	Florida Retirement System	29,805	33,453	28,881	27,855	34,250
23-11	Health Insurance	33,856	33,460	27,265	28,800	44,750
23-12	Life Insurance	106	110	95	200	300
23-13	Accidental Death & Disab Insurance	12	13	11	60	120
24-26	Workers Comp - Clerical (8810)	717	779	539	800	700
TOTAL PERSONNEL SERVICES		\$ 388,461	\$ 398,174	\$ 300,700	\$ 304,690	\$ 404,360
31-99	Professional Services - Misc	450	63,755	2,388	2,400	24,500
32-11	Annual Audit Services	20,093	137,204	42,624	40,000	40,000
40-11	Travel & Training	2,690	222	1,573	1,607	7,000
41-21	Telephone - Local	1,233	2,356	1,479	1,633	1,300
42-11	Postage	2,095	1,962	3,591	2,067	2,700
44-19	Rent - Equipment/Software	1,884	1,934	-	-	2,000
46-21	Maintenance & Repairs - Equipment	(133)	885	180	500	500
46-23	Maintenance & Repairs - Copiers	171	1,934	1,314	552	2,000
47-21	Printing & Binding - Forms	-	-	-	-	3,000
47-99	Printing & Binding - Misc	4,813	1,579	129	200	2,000
49-99	Other Current Charges - Misc	1,012	1,018	811	848	1,200
51-11	Office Supplies - General	4,885	5,048	5,687	5,700	5,000
52-31	Clothing & Apparel	-	98	258	200	360
52-43	Computer/Operating Supplies	11,989	7,201	6,966	7,500	6,000
52-98	Inventory Adjustment	3,878	-	-	-	-
54-11	Dues & Memberships	698	794	499	820	500
54-61	Books & Publications	-	-	408	408	1,000
TOTAL OPERATING		\$ 55,758	\$ 225,989	\$ 67,907	\$ 64,435	\$ 99,060
64-11	Office Furniture/Fixtures	-	-	-	-	3,000
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ 3,000
TOTAL EXPENDITURES		\$ 444,219	\$ 624,163	\$ 368,607	\$ 369,125	\$ 506,420

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM ACCOUNTING & BUDGETING

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-11	<i>Office Furniture/Fixtures</i>					
	Office Furniture	3,000	-	-	-	-
	TOTAL	3,000	-	-	-	-

DIVISION TOTAL \$ 3,000 \$ - \$ - \$ - \$ -

FINANCE- BILLING & COLLECTION

IT IS THE MISSION OF BILLING & COLLECTION TO

provide accurate billing information to our customers and provide exceptional customer service at all times, serving with courtesy, honesty, and fairness.

DESCRIPTION

The Finance Department's Billing & Collection Division provides billing service for approximately 10,600 customers for water, sewer, street lighting, residential rental permits, and business tax receipts. The primary functions of this Division are:

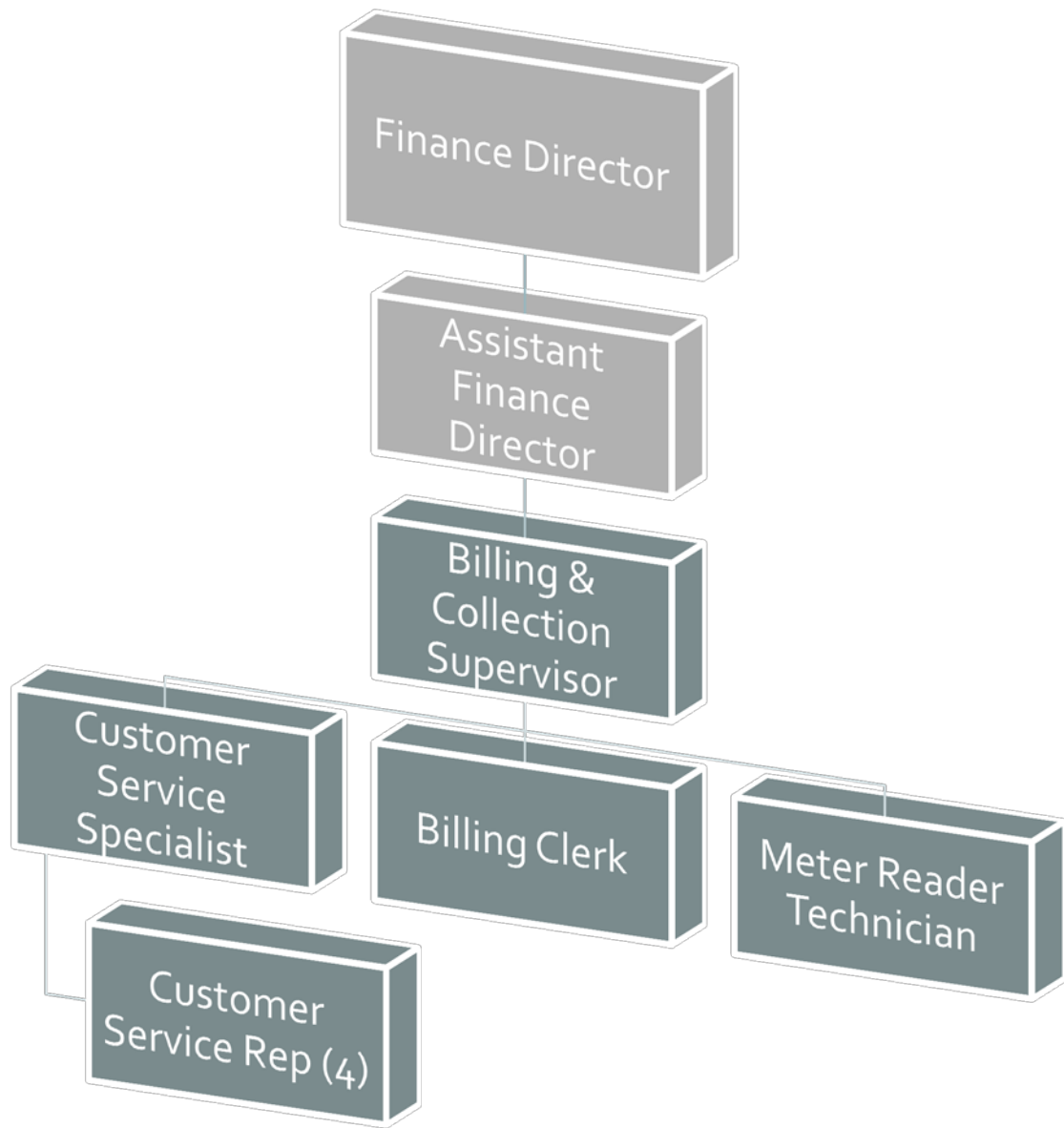
- Establishing and disconnecting water service
- Processing liens and releases of liens
- Processing title searches
- Renewing and processing new applications for business tax receipts and rental permits
- Take payments for city parking fines
- Take utility payments

ACCOMPLISHMENTS OF FY16

- Continued efforts to improve Division perception by incorporating new uniforms for employees and enhancing office space
- Enhanced the look and presentation of the utility billing statements received by customers
- Implemented new processes to better handle phone calls and return calls in a more timely fashion

FY17 INITIATIVES

- Implement Tyler Technologies software with the following objectives:
 - Establish timely processes to generate billing statements and manage accounts receivable
 - Improve reporting and analytical capabilities
 - Improve efficiencies to meet customer needs
- Improve customer satisfaction by providing training and teamwork skills to ensure that productivity is maximized in a positive work environment
- Fully employ the provisions of the debt recovery plan to reduce the amount of uncollected balances held with the City
- Integrate customer list from new utility system purchase into the City's current billing system



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Billing & Collection Supervisor	1	1	1
Billing Clerk	1	1	1
Accounts Receivable Clerk	0	1	0
Customer Service Specialist	1	1	1
Customer Service Representative	4.63	4	4
Meter Reader Technician	1	1	1
Total	8.63	9	8

BILLING & COLLECTION

001-0043-513					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-12	Division Head Salaries	33,076	40,137	42,218	42,100	42,700
12-99	Regular Full-Time Wages	145,436	185,725	204,691	211,640	183,870
13-11	Part-Time Wages	25,239	11,209	-	-	-
13-12	Temporary Wages	1,584	-	-	-	-
14-11	Overtime Wages	6,592	4,915	3,447	3,800	5,750
15-11	Employee Incentives	400	450	400	450	400
15-12	Gas/Car Allowance	-	62	-	-	-
21-11	Social Security Matching	15,768	17,560	18,085	19,910	17,800
22-11	Florida Retirement System	14,631	17,722	18,709	18,215	17,470
23-11	Health Insurance	37,288	45,455	54,343	59,800	59,660
23-12	Life Insurance	124	162	179	200	400
23-13	Accidental Death & Disab Insurance	15	19	21	40	160
24-21	Workers Comp - Waterworks Oper/SLSMN Drivers (7520)	651	702	742	1,100	1,150
24-26	Workers Comp - Clerical (8810)	480	572	1,079	1,600	470
TOTAL PERSONNEL SERVICES		\$ 281,284	\$ 324,691	\$ 343,914	\$ 358,855	\$ 329,830
31-99	Professional Services - Misc	-	-	15,587	15,588	17,500
34-25	Debt Recovery	-	22,500	149	2,498	10,000
34-26	Contractual Meter Reading	69,696	50,780	18,373	15,000	-
34-35	Outsourced Bills	58,584	72,413	66,104	66,104	50,000
34-99	Contractual Services - Misc	-	-	421	-	-
40-11	Travel & Training	-	742	-	-	500
41-21	Telephone - Local	430	1,114	713	600	750
42-11	Postage	14,987	9,002	8,642	9,002	12,000
42-12	Presort Mailing	-	-	-	220	-
45-71	Notary Bond	-	73	-	80	-
46-21	Maintenance & Repairs - Equipment	7,633	5,806	2,566	2,600	6,000
46-23	Maintenance & Repairs - Copiers	139	263	240	200	300
46-31	Central Garage Maintenance	940	-	-	-	500
47-21	Forms	-	-	-	-	500
47-99	Printing & Binding - Misc	9,179	1,306	1,151	1,200	2,000
49-31	Credit Card Charges	45,283	46,326	60,015	60,016	60,000
49-52	Other Current Chgs & Oblg/OverShort	-	51	(15)	150	50
51-11	Office Supplies - General	3,835	4,040	4,592	4,600	4,000
52-11	Fuel	10,456	5,791	5,585	6,000	6,000
52-31	Clothing & Apparel	-	762	1,030	300	750
52-43	Computer/Operating Supply	9,393	1,912	1,155	1,200	3,000
52-89	Automotive Parts	4,574	6,868	959	1,000	3,000
52-99	Operating Supplies - Misc	172	766	14	500	800
54-11	Dues & Memberships	-	80	85	330	100
54-61	Books & Publications	-	-	-	80	50
TOTAL OPERATING		\$ 235,301	\$ 230,594	\$ 187,366	\$ 187,268	\$ 177,800
64-11	Office Furniture/Fixtures	-	-	-	-	2,000
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ 2,000
TOTAL EXPENDITURES		\$ 516,585	\$ 555,285	\$ 531,280	\$ 546,123	\$ 509,630

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM BILLING & COLLECTION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-11	<i>Office Furniture/Fixtures</i>					
	Office Furniture	2,000	-	-	-	-
	TOTAL	2,000	-	-	-	-

DIVISION TOTAL \$ 2,000 \$ - \$ - \$ - \$ -

FINANCE - PURCHASING & WAREHOUSE

IT IS THE MISSION OF PURCHASING & WAREHOUSE TO

obtain quality goods and services at the lowest possible cost, while following federal, state, and local policies regarding expenditure of public funds.

DESCRIPTION

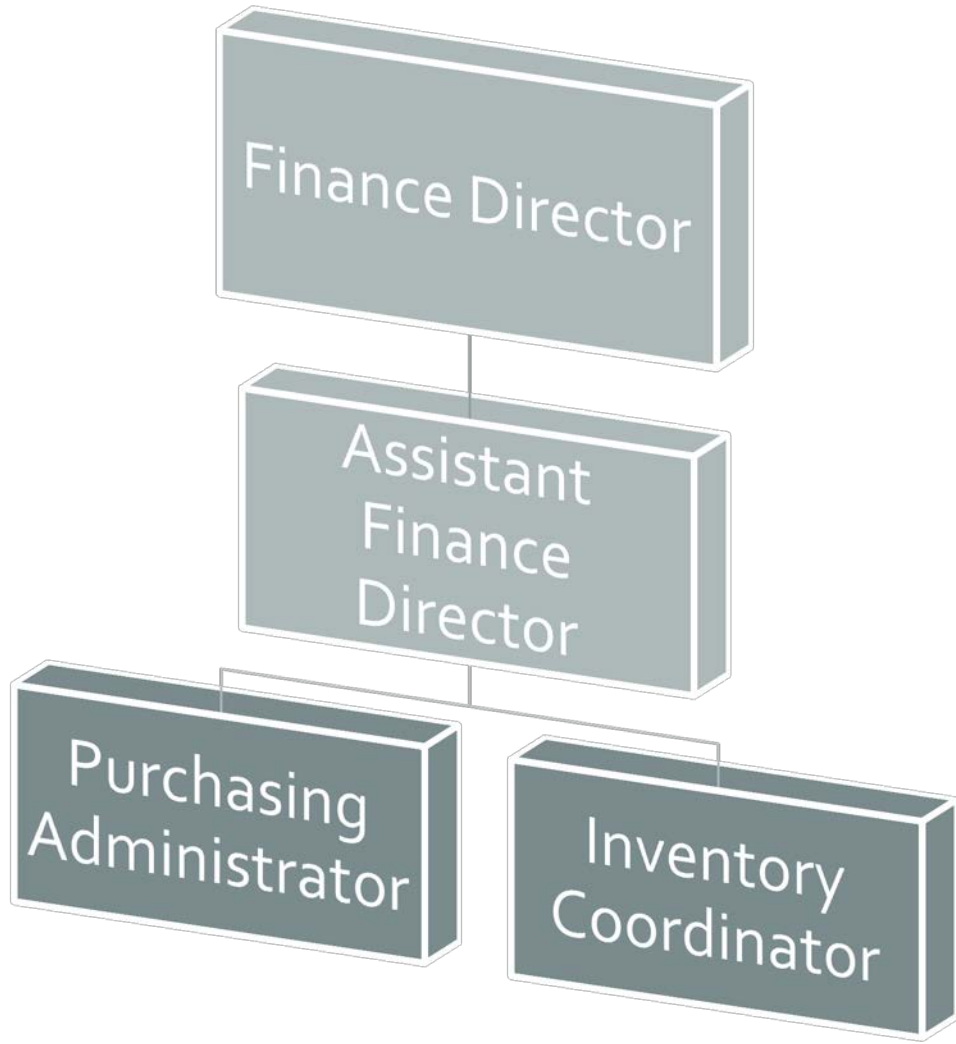
The City's Purchasing and Warehouse Division serves as the central purchasing agent and warehouse for all City departments. It provides one centralized location that procures, receives, and distributes materials to departments as needed.

ACCOMPLISHMENTS OF FY16

- Centralized purchasing
- Emphasized better utilization of the Procurement Card Program

FY17 INITIATIVES

- Dissolution of Division:
 - The Purchasing Administrator will be transitioned into the Accounting & Budgeting Division
 - The Inventory Coordinator's position will be transitioned into the Public Works Department



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Purchasing Administrator	0	1	0
Inventory Coordinator	0	1	0
Total	0	2	0

PURCHASING & WAREHOUSE

001-0044-513					AMENDED	BUDGET
EXP	CLASSIFICATION	ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE		FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	-	-	52,888	62,670	-
14-11	Overtime Wages	-	-	192	3,160	-
15-11	Employee Incentives	-	-	-	100	-
21-11	Social Security Matching	-	-	3,935	5,050	-
22-11	Florida Retirement System	-	-	3,838	7,382	-
23-11	Health Insurance	-	-	9,159	10,860	-
23-12	Life Insurance	-	-	31	100	-
23-13	Accidental Death & Disab Insurance	-	-	4	30	-
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ 70,047	\$ 89,352	\$ -
40-11	Travel & Training	-	-	-	5	-
41-21	Telephone - Local	-	-	-	200	-
42-11	Postage	-	-	-	50	-
44-19	Rent - Equipment	-	-	1,884	2,000	-
47-21	Forms	-	-	968	970	-
51-11	Office Supplies - General	-	-	625	1,000	-
52-11	Fuel	-	-	216	1,000	-
52-31	Clothing & Apparel	-	-	30	400	-
52-43	Computer/Operating Supply	-	-	368	375	-
52-98	Inventory Adjustment	-	-	8,165	-	-
52-99	Operating Supplies - Miscellaneous	-	-	-	150	-
54-11	Dues & Memberships	-	-	100	100	-
TOTAL OPERATING		\$ -	\$ -	\$ 12,356	\$ 6,250	\$ -
TOTAL EXPENDITURES		\$ -	\$ -	\$ 82,403	\$ 95,602	\$ -

NEW PORT RICHEY

LIBRARY

IT IS THE MISSION OF THE LIBRARY TO

positively transform our community through research assistance & instruction, enlightening educational experiences, and the cultivation of resources for self-directed education.

DESCRIPTION

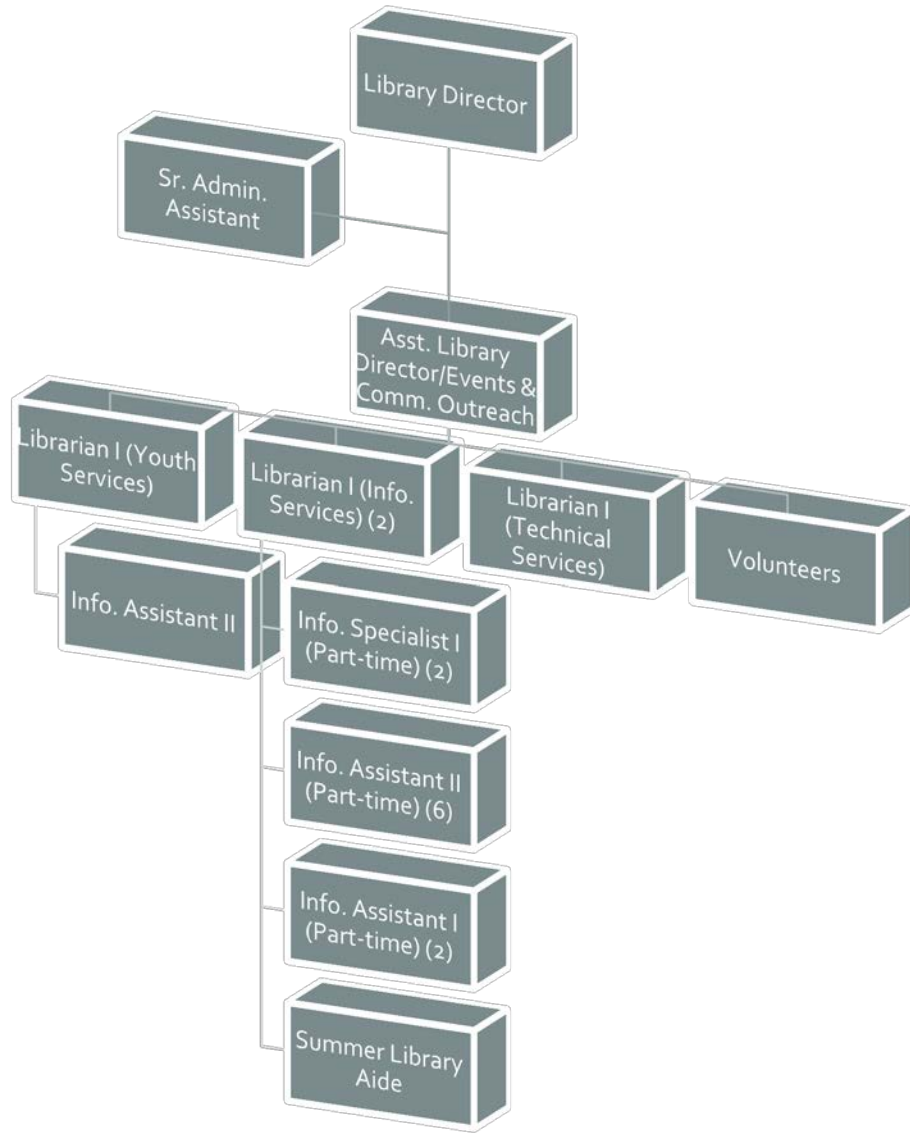
The New Port Richey Library was founded in 1919 and is Florida's first *Library of the Year* recipient. The Library is a popular destination that connects our diverse community to free educational and cultural resources that will enrich their lives.

ACCOMPLISHMENTS OF FY16

- Engaged 114,366 library members in over 1,000 library classes and events
- Sustained 2.5 million virtual visits
- Provided access to our public computers 39,384 times
- Connected nearly .5 million library visitors with resources and loaned 734,425 materials
- Received multiple grants and increased our investment to \$10.18 for every tax dollar invested

FY17 INITIATIVES

- Prepare community members for tomorrow's workforce:
 - Provide educational classes
 - Provide training for entrepreneurs
 - Provide creative space and opportunities for aspiring innovators
- Serve more community members:
 - Provide more members with off-site internet access
 - Provide more e-materials
 - Expand the Books by Mail service
- Retain and develop existing staff:
 - Support continuing educational development
 - Advance professional staff
 - Realign staff to make best use of individualized talents and skills
- Comply with Florida Public Library Outcomes and Standards that directly tie to State grant funding:
 - Work to increase staffing to sustain more open hours and meet minimum standards
 - Continue to work collaboratively with other libraries to provide classes, events, and outreach



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Library Director	1	1	1
Asst. Library Director/Events & Community Outreach	1	1	1
Senior Administrative Assistant	1	1	1
Librarian II	1	0	0
Librarian I	3	3	4
Information Assistant II	4.75	4.75	4.75
Information Assistant I	1	1	1
Information Specialist I	1.17	1.18	1.18
Summer Aide	.13	.25	.25
Custodian	1	0	0
Total	15.05	13.18	13.18

LIBRARY

001-0051-571		AMENDED				BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	AMOUNT FY16-17
11-11	Dept Head Salaries	94,036	77,715	76,910	77,420	79,350
11-12	Division Head Salaries	47,776	53,769	54,572	52,790	53,580
12-10	Regular Exempt Salaries	137,857	156,424	138,669	148,160	150,380
12-99	Regular Full-Time Wages	22,573	22,717	3,514	-	-
13-11	Part-Time Wages	140,340	167,106	169,995	175,386	180,550
13-12	Temporary Wages	1,616	2,214	3,583	5,330	5,400
14-11	Overtime Wages	1,266	2,410	132	2,390	-
15-11	Employee Incentives	900	900	900	850	850
15-12	Gas/Car Allowance	4,600	-	-	-	-
15-16	Health Insurance Waiver Stipend	-	1,800	-	1,850	-
21-11	Social Security Matching	34,168	36,466	33,497	35,370	35,960
22-11	Florida Retirement System	41,679	45,344	43,541	32,592	44,920
23-11	Health Insurance	43,089	35,780	45,470	37,080	44,470
23-12	Life Insurance	143	143	125	292	300
23-13	Accidental Death & Disab Insurance	17	17	15	78	120
24-26	Workers Comp - Clerical (8810)	960	1,312	984	1,460	1,500
24-27	Workers Comp - Building (NOC) (9015)	894	903	-	-	-
TOTAL PERSONNEL SERVICES		\$ 571,914	\$ 605,020	\$ 571,906	\$ 571,048	\$ 597,380
34-12	Pest Control Services	599	652	-	-	-
34-28	Internet Reference Service	34,408	39,825	46,522	46,990	52,000
34-99	Contractual Services - Misc	13,777	20,430	16,196	16,210	15,720
40-11	Travel & Training	2,275	7,635	8,900	11,790	10,000
41-21	Telephone - Local	332	408	394	420	500
41-34	Data Lines	9,684	11,648	16,164	16,240	17,490
41-42	Burglar Alarm Lines	1,506	1,673	1,671	1,930	1,930
42-11	Postage	5,810	6,779	16,119	24,200	15,000
42-21	Freight Express Charges	600	600	600	600	750
43-11	Electric - City Facilities	38,177	33,140	30,342	45,650	36,000
43-31	Trash Removal	1,751	1,770	-	-	-
43-51	Water & Sewer - City	2,751	2,882	3,190	3,710	3,300
43-73	Street Light Fee	279	-	440	440	440
43-81	Stormwater Assessment	644	-	680	680	680
44-19	Rent - Equipment/Software	-	-	11,070	13,170	13,170
44-81	Lease - Copier	3,215	3,281	3,521	3,530	3,530
46-11	Maintenance & Repairs - Bldg & Grounds	18,404	12,586	272	2,000	3,000
46-21	Maintenance & Repairs - Equipment	64,515	68,693	69,209	70,670	75,040
46-23	Maintenance & Repairs - Copiers	5,102	2,064	2,693	3,000	3,000
47-99	Printing & Binding - Misc	1,499	3,710	12,582	15,910	15,000
49-31	Credit Card Charges	949	998	1,089	1,200	1,200
49-83	Permit Fees	731	772	725	820	900
49-99	Other Current Charges - Misc	34	-	-	-	-
51-11	Office Supplies - General	4,327	3,570	3,764	5,000	5,000
52-11	Fuel	-	10	-	-	-
52-31	Clothing & Apparel	-	-	-	-	500
52-42	Photographic Supplies	99	1,101	-	600	600
52-43	Computer/Operating Supply	19,808	12,270	18,816	19,510	20,000
52-47	First Aid Supplies	9	37	-	20	20
52-48	Prizes & Awards	1,000	1,004	996	1,000	1,000

LIBRARY

001-0051-571						AMENDED	BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	BUDGET AMOUNT FY16-17	
52-49	Library Supplies	4,937	8,337	8,506	8,541	8,500	
52-51	Janitorial Supplies	2,786	2,948	-	-	-	
52-93	Misc Program Costs - Grants	9,108	10,003	13,311	18,000	10,000	
52-96	Misc Program Costs	8,991	12,403	12,092	12,100	13,000	
52-98	Oper. Supplies/Misc Snap Prog. Costs	-	24	7,728	-	18,000	
52-99	Operating Supplies - Misc	1,000	2,511	2,230	2,310	2,500	
54-11	Dues & Memberships	2,736	2,487	2,681	3,200	3,210	
TOTAL OPERATING		\$ 261,843	\$ 276,253	\$ 312,503	\$ 349,441	\$ 350,980	
62-99	Building Improvements	19,383	167,754	-	6,190	-	
64-13	Data Processing Equipment	33,709	2,943	16,270	16,270	-	
66-12	Library Materials	49,931	59,877	70,243	70,250	82,000	
66-72	Library Materials - State Aid	12,679	1,789	5,142	23,400	22,900	
TOTAL CAPITAL		\$ 115,702	\$ 232,363	\$ 91,655	\$ 116,110	\$ 104,900	

TOTAL EXPENDITURES **\$ 949,459** **\$ 1,113,635** **\$ 976,064** **\$ 1,036,599** **\$ 1,053,260**

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM LIBRARY

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-13	<i>Data Processing Equipment</i>					
	Network Printers	-	6,000	-	-	-
	Server Replacements		-	40,000	-	20,000
	TOTAL	-	6,000	40,000	-	20,000
64-31	<i>Special Purpose Equipment</i>					
	Maker Space Equipment	-	12,000	-	12,000	-
	TOTAL	-	12,000	-	12,000	-
66-12	<i>Library Materials</i>					
	Books & Other Reading Material	82,000	72,500	75,000	78,000	80,000
	TOTAL	82,000	72,500	75,000	78,000	80,000
66-72	<i>Library Materials - State Aid</i>					
	Books & Other Reading Material	22,900	23,000	23,000	23,000	23,000
	TOTAL	22,900	23,000	23,000	23,000	23,000

DIVISION TOTAL \$ 104,900 \$ 113,500 \$ 138,000 \$ 113,000 \$ 123,000

NEW PORT RICHEY

POLICE - SUPERVISION

IT IS THE MISSION OF POLICE – SUPERVISION TO

be responsive to the needs of our community and deliver quality police services that provide the highest quality of life to our residents, businesses, and guests; to strengthen partnerships with local, state, and federal agencies to expand the department's law enforcement service capabilities; and to establish new partnerships within our residential and business communities.

DESCRIPTION

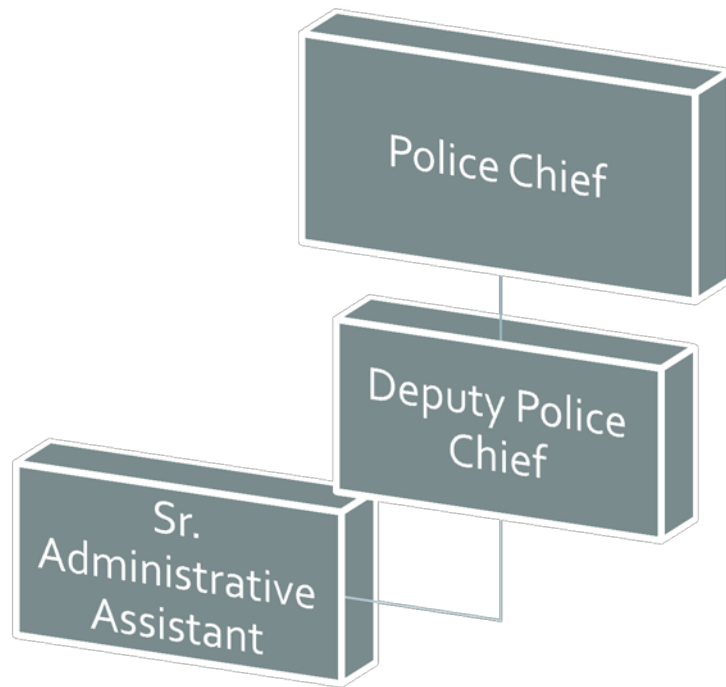
The New Port Richey Police Department focuses on the safety of residents, visitors, and businesses. Officers protect the citizens of New Port Richey, even at risk to their own lives.

ACCOMPLISHMENTS OF FY16

- Utilized Equitable Sharing monies and SNAP monies to acquire EvidenceOnQ, an evidence receiving and tracking program, and a 80" Sharp Aquos Board to replace outdated electronic audio/visual training equipment
- Sent numerous personnel to specialized training courses to improve their knowledge and job skills
- Acquired Guarding Tracking software, a specialized employee evaluation/performance monitoring software
- Initiated a police auxiliary program with three officers
- Initiated leadership training for executive staff

FY17 INITIATIVES

- Reduce crime and fear of crime:
 - Elevate law enforcement presence in neighborhoods and business areas through focused investigations and collaboration with residents and business owners
 - Expand use of analytical and investigative techniques to identify and arrest crime perpetrators
 - Increase crime analysis and mapping capabilities to better predict potential crime problems
 - Expand the Police Auxiliary/Reserve Officer Program to increase law enforcement presence
- Strengthen officer/citizen relationships within neighborhoods:
 - Promote citizen and business owner involvement through the use of Police Advisory Council in neighborhoods, where feasible
 - Continue collaborative efforts between Patrol, Code Enforcement, and Community – Oriented Policing officers to increase interaction with residents and business owners, focusing on chronic nuisance target areas
 - Expand the use of website and social media platforms to share crime information, accomplishments, and provide crime prevention tips
- Continue strengthening the Department's relationships with our community and law enforcement partners by committing Department members to committees, task forces, and other programs
- Continue expanding the Department's capabilities and productivity through technology and training:
 - Conclude software installation and employee training for the Department's new computer-aided dispatch, records management, and field mobile data information systems
 - Continue ongoing assessment and evaluation of employee's training levels and provide additional training, where needed



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Police Chief	1	1	1
Deputy Police Chief	1	1	1
Senior Administrative Assistant	1	1	1
Custodian	.75	0	0
Total	3.75	3	3

POLICE SUPERVISION

001-0061-521						AMENDED	BUDGET
EXP	CLASSIFICATION	ACTUAL	ACTUAL	ESTIMATE	BUDGET	BUDGET	AMOUNT
CODE		FY13-14	FY14-15	FY15-16	FY15-16		FY16-17
11-11	Dept Head Salaries	79,198	82,539	83,673	82,222		84,600
11-12	Division Head Salaries	-	65,558	80,240	80,500		76,200
12-10	Regular Exempt Salaries	32,061	36,250	38,683	38,147		39,100
13-11	Part-Time Wages	15,426	15,772	2,734	-		-
14-11	Overtime Wages	-	-	49	-		-
15-11	Employee Incentives	150	200	200	200		150
15-16	Health Insurance Waiver Stipend	1,500	1,800	1,800	1,800		-
15-21	Police Incentive Pay	1,560	2,154	2,200	2,280		2,280
15-23	Cleaning Allowance	500	1,000	1,000	1,000		1,000
15-29	Meal Allowance	30	-	-	-		-
21-11	Social Security Matching	9,846	15,437	15,776	15,356		15,560
22-11	Florida Retirement System	3,364	3,816	2,980	4,382		2,940
22-12	Police Pension Fund	14,361	18,884	10,126	34,655		-
22-14	Defined Contribution Plan	-	27,645	21,251	21,500		24,300
23-11	Health Insurance	6,156	10,886	14,118	18,900		22,370
23-12	Life Insurance	37	58	60	192		100
23-13	Accidental Death & Disab Insurance	4	7	7	48		50
24-24	Workers Comp - Policeman/Chief (7720)	2,840	5,430	5,856	8,685		6,000
24-26	Workers Comp - Clerical (8810)	92	91	106	157		150
24-27	Workers Comp - Building (NOC) (9015)	447	604	7	10		-
TOTAL PERSONNEL SERVICES		\$ 167,572	\$ 288,130	\$ 280,866	\$ 310,034		\$ 274,800
31-31	Employee Physicals	3,351	4,717	4,354	4,400		5,000
34-12	Pest Control Services	2,200	1,947	-	-		-
34-33	Lawn Maintenance	3,600	3,660	-	-		-
34-99	Contractual Services - Misc	24,020	23,952	32,746	31,500		24,000
40-11	Travel & Training	1,290	863	7,364	8,115		3,750
41-21	Telephone - Local	42,070	43,625	50,039	45,800		40,000
41-34	Data Lines	5,603	7,613	4,456	4,590		-
42-11	Postage	346	511	397	400		400
43-11	Electric - City Facilities	38,643	32,938	33,390	29,000		31,000
43-31	Trash Removal	1,595	1,575	-	-		-
43-51	Water & Sewer - City	3,849	4,988	5,005	4,500		5,000
43-73	Street Light Fee	328	-	565	565		560
43-81	Stormwater Assessment	876	-	880	880		880
44-81	Lease - Copier	-	2,528	4,905	4,580		3,900
45-34	Police-Fire AD & D Insurance	2,202	-	-	410		4,000
46-11	Maintenance & Repairs - Bldg & Grounds	13,325	27,303	3,581	3,600		2,000
46-31	Maintenance & Repairs - Central Garage	360	-	1,500	1,500		1,500
49-72	351 - Police Training	8,887	6,313	11,622	11,575		15,000
51-11	Office Supplies - General	3,493	5,139	4,838	3,000		3,000
52-11	Fuel	8,020	6,202	9,166	8,088		6,500
52-25	Software License Support	7,500	14,265	3,260	3,260		-
52-31	Clothing & Apparel	96	3,072	2,236	2,500		1,000
52-51	Janitorial Supplies	4,729	4,240	573	-		-
52-89	Automotive Parts	2,523	1,898	9,047	1,500		1,500
54-11	Dues & Memberships	501	309	1,043	800		1,000
TOTAL OPERATING		\$ 179,407	\$ 197,658	\$ 190,967	\$ 170,563		\$ 149,990

POLICE SUPERVISION

001-0061-521						AMENDED	BUDGET
EXP	CLASSIFICATION	ACTUAL	ACTUAL	ESTIMATE	BUDGET		
CODE		FY13-14	FY14-15	FY15-16	FY15-16	FY16-17	AMOUNT
62-99	Building Improvements	-	78,344	-	-	-	-
63-99	Improvements Other Than Bldg - Misc	-	-	14,825	14,825	-	-
64-14	Automobiles	-	28,130	-	-	-	-
64-17	Communications Equipment	-	3,406	37,641	37,383	-	-
64-31	Special Purpose Equipment	5,001	33,543	17,452	17,500	-	-
TOTAL CAPITAL		\$ 5,001	\$ 143,422	\$ 69,918	\$ 69,708	\$	-

TOTAL EXPENDITURES \$ 351,980 \$ 629,211 \$ 541,751 \$ 550,305 \$ 424,790

POLICE – SUPPORT SERVICES

IT IS THE MISSION OF POLICE – SUPPORT SERVICES TO

be responsive to the needs of our community and deliver quality police services that provide the highest quality of life to our residents, businesses, and guests; to strengthen partnerships with local, state, and federal agencies to expand the department's law enforcement service capabilities; and to establish new partnerships within our residential and business communities.

DESCRIPTION

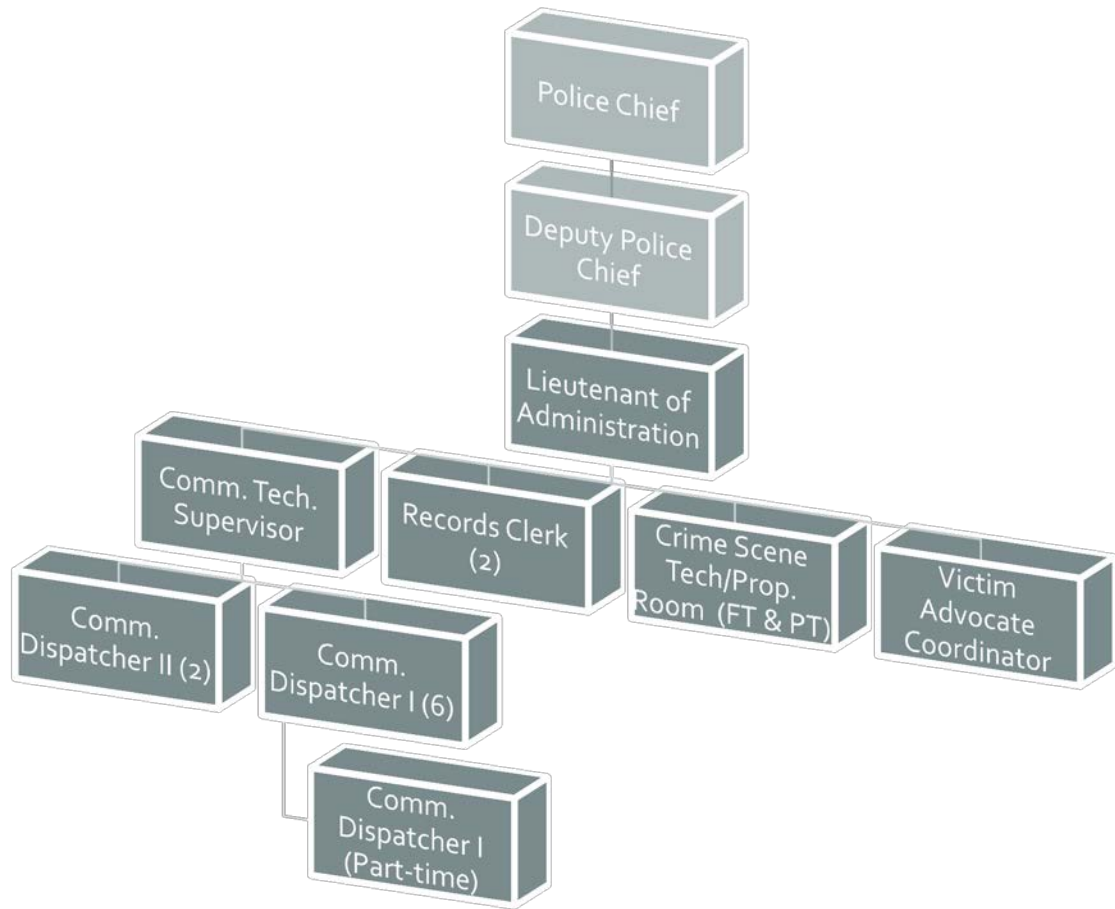
The New Port Richey Police Department focuses on the safety of residents, visitors, and businesses. Officers protect the citizens of New Port Richey, even at risk to their own lives.

ACCOMPLISHMENTS OF FY16

- Upgrades to telecommunications center:
 - Installed *CritiCall*, a dispatcher training and testing software program
 - Three dispatchers earned Public Safety Telecommunicator's E911 state certification
 - Installed surveillance cameras at City Hall and Sims Park for monitoring by dispatchers, resulting in numerous dispatcher initiated cases
- Improved efficiency within the Department's property/evidence and crime scene function by obtaining specialized software to accomplish paperless electronic record-keeping of evidence and property documentation from the point of initial collection to analysis, investigation, prosecution, and final disposition/return
- Improved the Department's record-keeping function by sending Records Section staff members to a Florida Public Records Law training class
- Partnered with Sunrise Spouse Abuse Shelter, in Dade City, to assist with child placement and referrals

FY17 INITIATIVES

- Property and Evidence (P&E) Unit:
 - P&E Technicians will concentrate on implementing protocols and providing training to all affected personnel in using newly acquired evidence and property management software
 - P&E Technicians will focus on inputting historical data for all property and evidence currently in Police Department custody
 - P&E Technicians will receive specialized training in newly acquired laser mapping software
- Staff members of the Records Section will receive additional training to expand their skills to provide crime analysis and "predictive policing" support to other areas of the Department
- In addition to victim support responsibilities, the Department's Victim Advocate will assist with expanding the Department's use of electronic media to share information with the public



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Lieutenant of Administration	1	1	1
Communication Technology Supervisor	1	1	1
Records Clerk	2	2	2
Crime Scene Technician/Property Room	1.75	1.73	1.73
Victim Advocate Coordinator	1	1	1
Communications Dispatcher II	2	2	2
Communications Dispatcher I	6	6	6.73
Total	14.75	14.73	15.46

POLICE SUPPORT SERVICES

001-0062-521					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-12	Division Head Salaries	71,064	43,494	72,165	71,947	73,020
12-99	Regular Full-Time Wages	351,082	415,940	439,204	452,128	477,960
13-11	Part-Time Wages	73,592	20,336	30,278	23,748	43,040
14-11	Overtime Wages	28,388	69,024	53,706	20,000	40,000
15-11	Employee Incentives	800	600	700	800	800
15-16	Health Insurance Waiver Stipend	5,400	7,500	8,100	9,000	-
15-21	Police Incentive Pay	720	450	560	1,800	1,080
15-22	Education Incentive Pay	500	600	1,200	600	-
15-23	Cleaning Allowance	3,542	3,688	4,998	5,500	5,000
15-24	Clothing Allowance	-	104	-	-	-
15-27	Standby Time	2,080	3,683	2,210	3,120	3,120
15-28	Off-Duty Pay	3,563	1,400	473	3,500	3,500
15-29	Meal Allowance	48	30	-	500	1,000
21-11	Social Security Matching	39,960	41,632	44,961	48,607	49,610
22-11	Florida Retirement System	32,099	37,002	38,748	37,864	42,600
22-12	Police Pension Fund	-	14,576	31,568	53,175	31,180
23-11	Health Insurance	41,038	51,943	77,534	69,300	80,410
23-12	Life Insurance	197	238	279	768	700
23-13	Accidental Death & Disab Insurance	23	28	33	192	280
24-24	Workers Comp - Policemen/Chief (7720)	4,523	4,722	7,754	11,500	5,680
24-26	Workers Comp - Clerical (8810)	1,039	1,156	1,234	1,830	1,080
TOTAL PERSONNEL SERVICES		\$ 659,658	\$ 718,148	\$ 815,705	\$ 815,879	\$ 860,060
40-11	Travel & Training	9,440	3,703	7,321	6,920	6,000
42-11	Postage	80	245	227	200	200
46-21	Maintenance & Repairs - Equipment	5,901	-	1,675	1,680	5,000
46-23	Maintenance & Repairs - Copiers	306	-	-	-	-
46-31	Maintenance & Repairs - Central Garage	400	-	1,070	1,070	1,500
47-99	Printing & Binding - Misc	713	100	1,245	1,600	1,000
51-11	Office Supplies - General	2,728	4,496	3,213	2,458	3,000
52-11	Fuel	6,162	4,366	4,549	4,500	3,000
52-31	Clothing & Apparel	1,679	4,102	2,954	3,000	2,000
52-41	Licensing & ID Materials	1,912	1,767	5,229	5,230	5,000
52-42	Photographic Supplies	5,444	86	435	600	1,000
52-43	Computer/Operating Supply	8,564	27,782	16,483	16,300	11,000
52-89	Automotive Parts	5,692	12,385	1,301	2,000	3,500
52-99	Operating Supplies - Miscellaneous	12,931	11,858	8,169	4,458	5,000
TOTAL OPERATING		\$ 61,952	\$ 70,892	\$ 53,871	\$ 50,016	\$ 47,200
62-99	Building Improvements	-	-	-	7,617	-
64-14	Automobiles	-	-	24,959	24,967	-
64-18	Software	-	106,023	-	-	-
64-31	Special Purpose Equipment	-	-	2,000	2,000	-
TOTAL CAPITAL		\$ -	\$ 106,023	\$ 26,959	\$ 34,584	\$ -
		\$ 721,610	\$ 895,063	\$ 896,535	\$ 900,479	\$ 907,260

NEW PORT RICHEY

POLICE – COMMUNITY SERVICES

IT IS THE MISSION OF POLICE – COMMUNITY SERVICES TO

be responsive to the needs of our community and deliver quality police services that provide the highest quality of life to our residents, businesses, and guests; to strengthen partnerships with local, state, and federal agencies to expand the department's law enforcement service capabilities; and to establish new partnerships within our residential and business communities.

DESCRIPTION

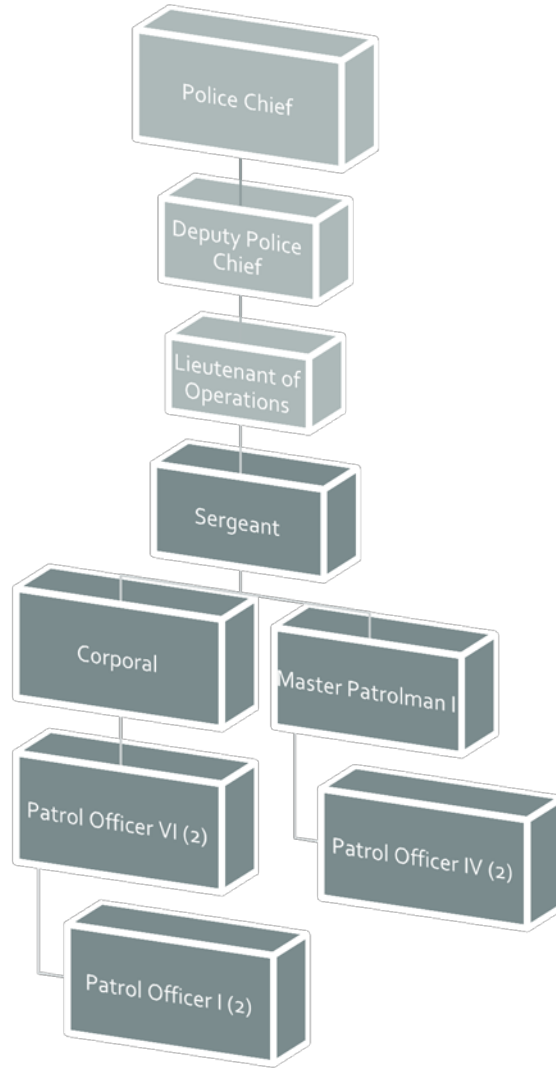
The New Port Richey Police Department focuses on the safety of residents, visitors, and businesses. Officers protect the citizens of New Port Richey, even at risk to their own lives. These men and women are some of the most dedicated and loyal public servants in this great nation and have vowed to serve with Courage, Pride and Commitment.

ACCOMPLISHMENTS OF FY16

- From 10/1/15 to 6/1/16, detectives solved 90 cases, including 8 armed residential burglaries and 1 bank robbery, resulting in physical arrests
- Participated in the Financial Investment Strike Team (FIST), Multi-agency Task Force (MAGTF), Organized Drug Enforcement Task Force (OCDETF), Federal Drug Enforcement Task Force (DEA), Central Florida Internet Crimes Against Children Task Force (ICAC), Child Abduction Response Team (CART), and the Alcohol and Substance Abuse Prevention (ASAP) Prescription Drug Drop-off Program

FY17 INITIATIVES

- Continue utilizing detectives and community oriented policing officers to maintain the Department's focus on prostitution and illegal drug issues throughout the City
- Increase proactive officer patrols downtown and in the parks utilizing the GEM, Polaris, T-3s, bicycle and foot patrol
- Increase the application of *Crime Prevention Through Environmental Design* (CPTED) principles in neighborhoods and business areas
- Ensure all recently appointed or promoted supervisory personnel receive training appropriate to their new position
- Encourage personnel to pursue education opportunities to advance their career growth potential
- Launch anti-prostitution campaign through signage, social media, and public service announcements



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Sergeant	1	1	1
Corporal	1	1	1
Master Patrolman I	1	0	1
Patrol Officer VI	3	2	2
Patrol Officer V	1	1	0
Patrol Officer IV	0	3	2
Patrol Officer II	1	0	0
Patrol Officer I	2	3	2
Patrol Officer – Probationary	1	0	0
Total	11	11	9

POLICE COMMUNITY SERVICES

001-0063-521					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	479,655	446,771	520,622	553,030	415,370
14-11	Overtime Wages	53,800	64,244	72,034	55,000	50,000
15-11	Employee Incentives	450	450	500	550	400
15-16	Health Insurance Waiver Stipend	1,800	1,650	4,800	3,600	-
15-21	Police Incentive Pay	4,800	4,510	4,455	5,280	4,080
15-22	Education Incentive Pay	-	-	-	-	400
15-23	Cleaning Allowance	4,500	4,750	5,000	5,500	4,000
15-24	Clothing Allowance	3,000	1,229	3,500	4,000	2,500
15-26	Court Time	3,202	2,454	712	5,000	5,000
15-27	Standby Time	4,160	3,163	7,280	8,320	5,200
15-28	Off-Duty Pay	14,470	16,390	58,130	45,000	40,000
15-29	Meal Allowance	195	-	120	1,000	1,000
21-11	Social Security Matching	42,505	41,038	49,831	50,210	40,350
22-12	Police Pension Fund	205,236	234,240	240,911	290,647	202,650
23-11	Health Insurance	49,245	43,731	76,708	37,800	59,600
23-12	Life Insurance	184	162	210	336	400
23-13	Accidental Death & Disab Insurance	22	19	25	84	160
24-24	Workers Comp - Policemen/Chief (7720)	19,853	23,410	23,636	35,054	17,910
TOTAL PERSONNEL SERVICES		\$ 887,077	\$ 888,210	\$ 1,068,474	\$ 1,100,411	\$ 849,020
34-99	Contractual Services - Misc	508	-	600	600	600
40-11	Travel & Training	8,734	11,036	12,154	10,300	10,000
42-11	Postage	21	1	117	200	200
44-63	Lease - Automobile	5,778	6,348	6,221	6,225	6,000
46-21	Maintenance & Repairs - Equipment	885	264	460	500	800
46-31	Maintenance & Repairs - Central Garage	2,540	-	500	500	3,500
47-99	Printing & Binding - Misc	305	-	220	550	300
51-11	Office Supplies - General	928	1,149	1,741	820	1,500
52-11	Fuel	27,816	31,214	27,654	10,000	10,000
52-31	Clothing & Apparel	674	5,060	5,139	5,000	3,000
52-89	Automotive Parts	11,840	12,352	14,320	10,000	10,000
52-99	Operating Supplies - Miscellaneous	2,192	4,524	4,121	1,600	3,000
TOTAL OPERATING		\$ 62,221	\$ 71,949	\$ 73,247	\$ 46,295	\$ 48,900
64-13	Data Processing Equipment	-	-	2,000	2,000	-
64-14	Automobiles	-	53,211	25,822	24,872	-
64-17	Communications Equipment	-	3,406	3,952	3,950	70,000
64-31	Special Purpose Equipment	-	-	6,901	6,900	-
TOTAL CAPITAL		\$ -	\$ 56,616	\$ 38,675	\$ 37,722	\$ 70,000

TOTAL EXPENDITURES **\$ 949,298** **\$ 1,016,775** **\$ 1,180,396** **\$ 1,184,428** **\$ 967,920**

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM POLICE COMMUNITY SERVICES

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-17	<i>Communications Equipment</i>					
	P-25 Dispatch Consoles (2)	70,000	-	-	-	-
	TOTAL	70,000	-	-	-	-

DIVISION TOTAL \$ 70,000 \$ - \$ - \$ - \$ -

POLICE – PATROL

IT IS THE MISSION OF POLICE - PATROL TO

be responsive to the needs of our community and deliver quality police services that provide the highest quality of life to our residents, businesses, and guests; to strengthen partnerships with local, state, and federal agencies to expand the department's law enforcement service capabilities; and to establish new partnerships within our residential and business communities.

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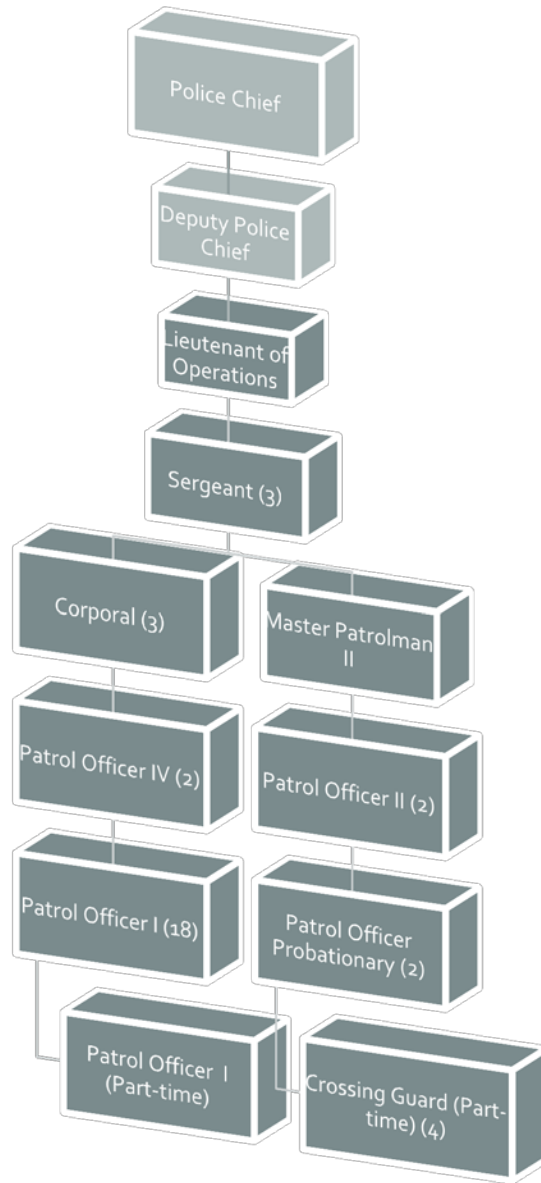
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ACCOMPLISHMENTS OF FY16

- Established a Street Crimes Unit to partner community oriented policing officers with code enforcement staff to apply increased attention to chronic nuisance and quality of life issues affecting our city
- Conducted multiple prostitution stings along U.S. 19 and in adjacent neighborhoods, resulting in 29 arrests
- Initiated drug activity investigations at targeted locations, resulting in 16 arrests
- Conducted initial and follow-up investigations of four chronic nuisance cases, which included two motels along U.S. 19, one downtown business, and one private residence
- One Traffic Homicide Investigator received Traffic Crash Reconstructionist certification
- Increased patrol visibility around City Hall, Sims Park, and the downtown area
- Partnered with business owners and obtained trespass affidavits

FY17 INITIATIVES

- Continue focus on crime “hot spots” by increasing specialized assignments and temporary strike teams as schedules and workloads permit
- Continue regularly scheduled initiatives in school safety zones by utilizing speed trailers and traffic officers to address speeding and passing school bus violations
- Increase traffic enforcement initiatives geared toward aggressive driving, seatbelt violations, red light/stop sign runners, and DUI enforcement
- Increase marine presence along the river, as schedules and workloads permit
- Provide advanced and specialized training to newly hired patrol officers to include:
 - Driving under the influence
 - Aggressive driving
 - Interviews and interrogations
 - Field sobriety testing
 - Laser and radar certification



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Lieutenant of Operations	1	1	1
Sergeant	3	3	3
Corporal	3	3	3
Master Patrolman II	2	2	1
Master Patrolman I	1	1	0
Patrol Officer V	1	1	0
Patrol Officer IV	5	1	2
Patrol Officer II	2	2	2
Patrol Officer I	6	14	18.75
Patrol Officer – Probationary	4	0	2
Crossing Guard	.69	.69	.69
Total	28.69	28.69	33.44

POLICE PATROL

001-0064-521					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	BUDGET
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	AMOUNT
						FY16-17
11-12	Division Head Salaries	69,998	72,577	72,165	71,947	73,030
12-99	Regular Full-Time Wages	1,238,389	1,385,265	1,332,109	1,395,680	1,566,320
13-11	Part-Time Wages	22,960	29,695	25,549	21,960	21,980
14-11	Overtime Wages	165,858	194,361	203,440	203,500	140,000
15-11	Employee Incentives	1,550	1,500	1,700	1,600	1,850
15-16	Health Insurance Waiver Stipend	13,200	14,250	10,200	12,600	-
15-21	Police Incentive Pay	16,950	16,916	15,465	13,560	17,040
15-23	Cleaning Allowance	12,083	12,990	13,842	14,000	16,500
15-24	Clothing Allowance	-	104	531	-	-
15-26	Court Time	19,569	22,397	21,061	30,000	30,000
15-27	Standby Time	-	823	1,105	-	-
15-28	Off-Duty Pay	87,238	95,354	134,953	120,000	160,000
15-29	Meal Allowance	30	90	150	-	-
21-11	Social Security Matching	122,442	137,365	136,587	134,140	161,850
22-11	Florida Retirement System	1,603	2,275	1,869	1,619	1,620
22-12	Police Pension Fund	553,421	679,925	672,879	687,817	754,160
22-16	Police Pension State Funds	177,693	195,041	197,463	197,463	-
23-11	Health Insurance	103,107	132,730	162,803	163,000	205,540
23-12	Life Insurance	471	530	564	1,344	1,000
23-13	Accidental Death & Disab Insurance	55	62	66	336	660
24-24	Workers Comp - Policemen/Chief (7720)	55,603	60,057	63,254	93,810	74,520
TOTAL PERSONNEL SERVICES		\$ 2,662,220	\$ 3,054,306	\$ 3,067,755	\$ 3,164,376	\$ 3,226,070
34-72	Car Wash Services	998	998	1,497	1,499	1,000
40-11	Travel & Training	15,444	10,239	11,750	11,000	11,000
42-11	Postage	301	21	76	500	500
46-21	Maintenance & Repairs - Equipment	6,687	11,895	11,579	11,990	13,000
46-31	Maintenance & Repairs - Central Garage	11,198	170	113	6,000	8,000
47-99	Printing & Binding - Misc	1,894	1,069	1,369	2,750	2,000
49-75	K-9 Unit	8,253	28,461	8,665	8,301	12,000
51-11	Office Supplies - General	3,276	2,902	4,054	3,000	4,000
51-41	Small Tools & Implements	47,842	39,952	35,018	29,760	28,000
52-11	Fuel	118,062	127,915	118,504	119,000	90,000
52-31	Clothing & Apparel	26,021	53,473	41,792	41,800	25,000
52-43	Computer/Operating Supply	9,545	9,713	6,476	6,000	4,000
52-44	Ammunition	10,721	5,952	14,424	9,000	10,000
52-47	First Aid Supplies	73	160	464	200	200
52-89	Automotive Parts	80,686	103,335	119,766	50,000	50,000
52-99	Operating Supplies - Misc	16,875	11,794	13,291	10,625	8,000
TOTAL OPERATING		\$ 357,876	\$ 408,050	\$ 388,838	\$ 311,425	\$ 266,700
64-14	Automobiles	-	99,104	125,150	122,300	-
64-17	Communications Equipment	3,878	19,307	4,871	3,950	-
64-18	Software	3,000	67,837	-	-	-
64-31	Special Purpose Equipment	30,200	50,839	39,514	27,600	-
TOTAL CAPITAL		\$ 37,078	\$ 237,087	\$ 169,535	\$ 153,850	\$ -
TOTAL EXPENDITURES		\$ 3,057,174	\$ 3,699,443	\$ 3,626,128	\$ 3,629,651	\$ 3,492,770

NEW PORT RICHEY

POLICE – CODE ENFORCEMENT

IT IS THE MISSION OF POLICE – CODE ENFORCEMENT TO

be responsive to the needs of our community and deliver quality police services that provide the highest quality of life to our residents, businesses, and guests; to strengthen partnerships with local, state, and federal agencies to expand the department’s law enforcement service capabilities; and to establish new partnerships within our residential and business communities.

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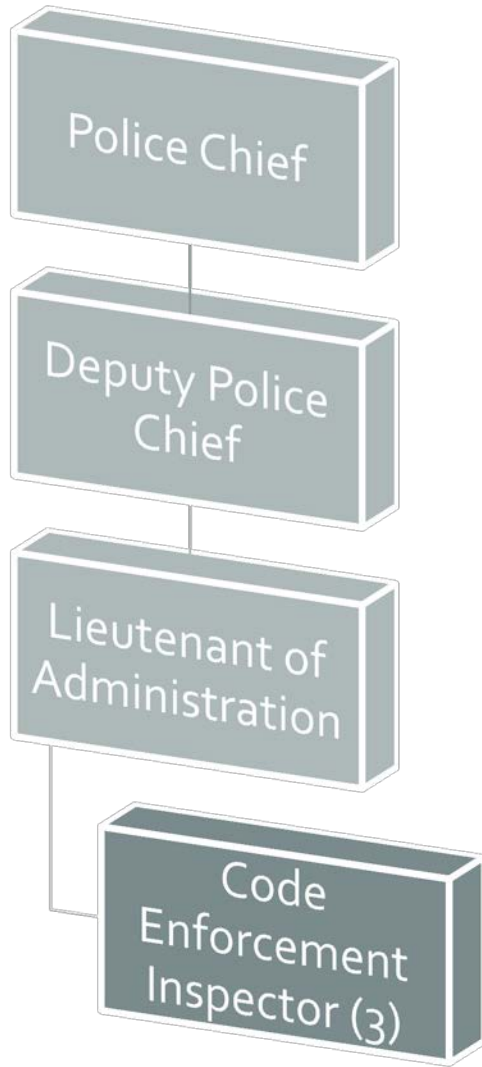
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ACCOMPLISHMENTS OF FY16

- From 10/1/15 to 5/31/16, Code Enforcement worked 3,053 cases, with 284 cases accounting for citizen complaints and the remainder self-initiated by Code Officers
- Assisted in the development of several new ordinances aimed at improving the quality of life in the City
- Worked closely with the Development Department to accomplish the demolition of 7 residential houses

FY17 INITIATIVES

- Continue working closely with all city departments on code violation matters
- Continue partnering with community oriented policing officers to focus on enforcement of the City’s nuisance ordinance



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Code Enforcement Inspector	2	3	3
Total	2	3	3

POLICE CODE ENFORCEMENT

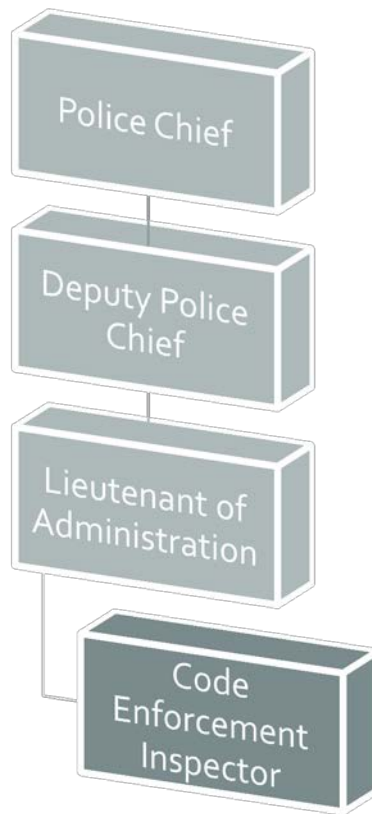
001-0065-521					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	41,967	62,673	115,692	115,835	117,580
14-11	Overtime Wages	443	1,381	5,186	1,050	3,000
15-11	Employee Incentives	50	50	150	150	150
15-23	Cleaning Allowance	500	1,000	1,500	1,000	1,500
15-29	Meal Allowance	60	-	-	-	-
21-11	Social Security Matching	3,169	4,762	9,151	9,030	9,350
22-11	Florida Retirement System	2,945	4,636	7,654	8,490	9,320
23-11	Health Insurance	6,156	7,951	16,930	18,900	22,370
23-12	Life Insurance	20	31	61	145	150
23-13	Accidental Death & Disab Insurance	2	4	7	36	60
24-36	Workers Comp - Inspection of Risks (8720)	1,039	1,858	3,034	4,500	2,460
TOTAL PERSONNEL SERVICES		\$ 56,351	\$ 84,345	\$ 159,365	\$ 159,136	\$ 165,940
31-11	City Attorney Services	23,695	-	-	-	-
34-31	Animal Control Services	110,595	84,625	84,937	84,937	84,940
34-39	Lot Mowing/Clearing	3,038	4,260	3,050	3,200	4,000
34-99	Contractual Services - Misc	-	-	-	239	3,500
40-11	Travel & Training	1,158	905	753	750	1,650
42-11	Postage	4,843	7,594	15,649	16,000	9,500
46-21	Maintenance & Repairs - Equipment	-	-	-	100	600
46-23	Maintenance & Repairs - Copiers	-	3	2	-	-
46-31	Maintenance & Repairs - Central Garage	300	-	-	-	1,500
46-71	Impound Lot Maintenance	30,737	18,708	-	-	-
47-99	Printing & Binding - Misc	930	1,677	792	1,500	1,500
51-11	Office Supplies - General	762	1,698	1,527	1,750	2,300
51-41	Small Tools & Implements	91	-	-	-	-
52-11	Fuel	2,316	2,341	4,043	4,250	4,000
52-31	Clothing & Apparel	59	408	453	700	500
52-42	Photographic Supplies	209	216	276	500	500
52-43	Computer/Operating Supply	2,530	5,086	4,693	4,833	3,000
52-89	Automotive Parts	746	3,116	1,938	765	760
52-99	Operating Supplies - Miscellaneous	91	128	631	665	500
54-11	Dues & Memberships	50	220	175	240	-
TOTAL OPERATING		\$ 182,150	\$ 130,986	\$ 118,919	\$ 120,429	\$ 118,750
64-15	Trucks & Trailers	-	-	19,409	19,409	-
64-16	Heavy Equipment	-	19,887	-	-	-
64-17	Communications Equipment	-	3,406	-	-	-
64-31	Special Purpose Equipment	-	-	1,927	1,927	-
TOTAL CAPITAL		\$ -	\$ 23,293	\$ 21,336	\$ 21,336	\$ -
TOTAL EXPENDITURES		\$ 238,501	\$ 238,624	\$ 299,620	\$ 300,901	\$ 284,690

NEW PORT RICHEY

POLICE – CODE ENFORCEMENT – GRANT FUNDED

DESCRIPTION

A grant funded Code Enforcement position was created to improve the quality of community neighborhoods through enforcement of codes in deteriorating or deteriorated areas. The position was transferred to the Code Enforcement Division in FY 2016 for ease of tracking.



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Code Enforcement Inspector	1	0	0
Total	1	0	0

POLICE CODE ENFORCEMENT - GRANT FUNDED

001-0066-521					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	36,728	28,132	-	-	-
14-11	Overtime Wages	-	1,602	-	-	-
15-11	Employee Incentives	50	50	-	-	-
15-16	Health Insurance Waiver Stipend	-	246	-	-	-
15-23	Cleaning Allowance	500	125	-	-	-
21-11	Social Security Matching	2,850	2,286	-	-	-
22-11	Florida Retirement System	2,607	1,915	-	-	-
23-11	Health Insurance	6,156	2,982	-	-	-
23-12	Life Insurance	20	13	-	-	-
23-13	Accidental Death & Disab Insurance	2	2	-	-	-
24-36	Workers Comp - Inspection of Risks (8720)	934	935	-	-	-
TOTAL PERSONNEL SERVICES		\$ 49,847	\$ 38,288	\$ -	\$ -	\$ -
34-99	Contractual Services - Misc	2,000	675	-	-	-
40-11	Travel & Training	480	-	-	-	-
42-11	Postage	3,595	2,781	-	-	-
46-31	Maintenance & Repairs - Central Garage	80	-	-	-	-
51-11	Office Supplies - General	1,046	175	-	-	-
52-11	Fuel	872	499	-	-	-
52-31	Clothing & Apparel	153	578	-	-	-
52-43	Computer/Operating Supply	718	464	-	-	-
52-89	Automotive Parts	908	1,255	-	-	-
52-99	Operating Supplies - Misc	655	80	-	-	-
54-11	Dues & Memberships	-	65	-	-	-
TOTAL OPERATING		\$ 10,507	\$ 6,572	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 60,354	\$ 44,860	\$ -	\$ -	\$ -

POLICE – SPECIAL TRAFFIC ENFORCEMENT

IT IS THE MISSION OF POLICE – SPECIAL TRAFFIC ENFORCEMENT TO

be responsive to the needs of our community and deliver quality police services that provide the highest quality of life to our residents, businesses, and guests; to strengthen partnerships with local, state, and federal agencies to expand the department's law enforcement service capabilities; and to establish new partnerships within our residential and business communities.

DESCRIPTION

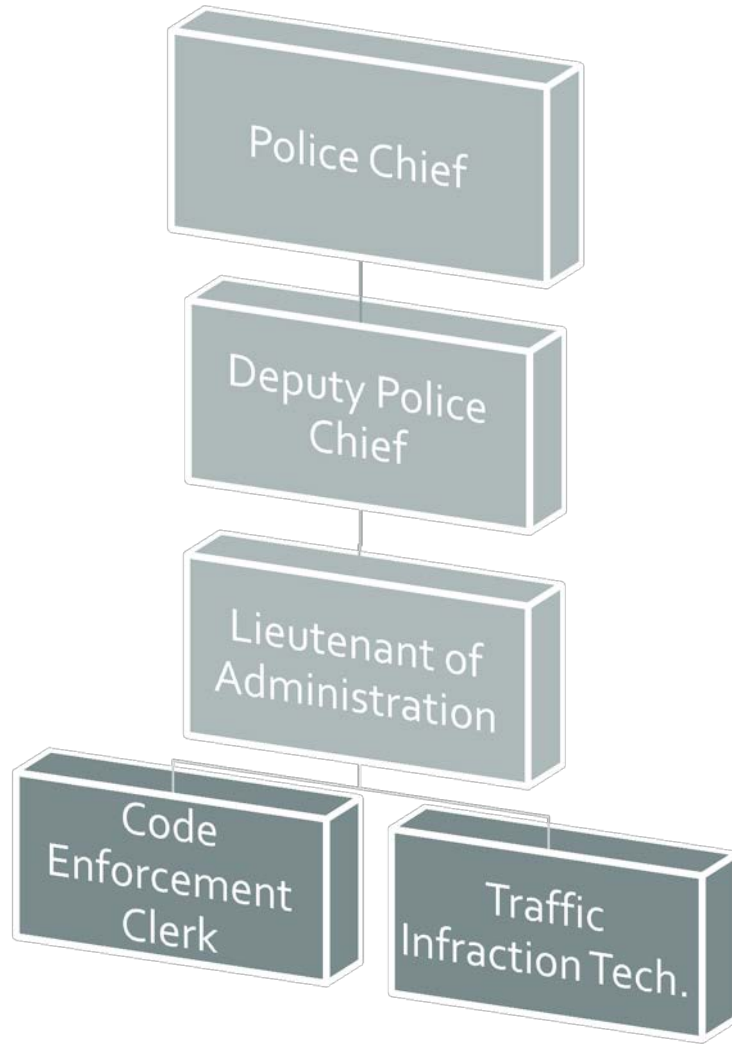
The New Port Richey Police Department focuses on the safety of residents, visitors, and businesses. Officers protect the citizens of New Port Richey, even at risk to their own lives. These men and women are some of the most dedicated and loyal public servants in this great nation and have vowed to serve with Courage, Pride and Commitment.

ACCOMPLISHMENTS OF FY16

- From 10/1/15 to 5/31/16:
 - 19,250 Red Light Camera videos were reviewed, with 13,615 Notice of Violations issued
 - 318 vehicles were impounded
 - 127 individuals were fingerprinted
- Implemented a golf cart inspection and registration program

FY17 INITIATIVES

- Maintain the City's Red Light Camera Program, vehicle impound lot, fingerprinting, and golf cart inspection and registration responsibilities, as directed



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Code Enforcement Clerk	1	1	1
Traffic Infraction Technician	1	1.18	1
Total	2	2.18	2

POLICE SPECIAL TRAFFIC ENFORCEMENT

001-0067-521		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	29,401	28,528	29,958	30,450	56,740
13-11	Part-Time Wages	29,960	24,126	23,699	29,960	-
14-11	Overtime Wages	1,293	6,853	1,148	1,200	1,030
15-11	Employee Incentives	50	100	100	100	100
15-16	Health Insurance Waiver Stipend	-	204	-	-	-
21-11	Social Security Matching	4,605	4,425	4,069	4,720	4,420
22-11	Florida Retirement System	3,667	3,390	3,381	3,600	4,350
23-11	Health Insurance	5,288	3,824	5,021	6,780	14,910
23-12	Life Insurance	18	18	20	18	100
23-13	Accidental Death & Disab Insurance	2	2	2	5	40
24-26	Workers Comp - Clerical (8810)	138	149	169	250	130
TOTAL PERSONNEL SERVICES		\$ 74,422	\$ 71,620	\$ 67,567	\$ 77,083	\$ 81,820
31-11	City Attorney Services	2,501	-	-	-	-
31-99	Professional Services - Misc	19,280	26,793	24,948	24,000	25,000
34-29	Red Light Camera Fee	505,640	483,768	426,116	427,000	186,780
34-81	State Share - Red Light Cameras	607,975	653,791	774,000	735,588	225,000
42-11	Postage	1,808	1,472	243	1,580	1,880
46-23	Maintenance & Repairs - Copiers	-	3	1	-	-
47-99	Printing & Binding - Misc	1,735	649	1,497	2,150	1,000
51-11	Office Supplies - General	5,087	6,109	2,457	2,459	3,000
52-43	Computer/Operating Supply	1,266	1,319	-	10	1,200
TOTAL OPERATING		\$ 1,145,292	\$ 1,173,905	\$ 1,229,262	\$ 1,192,787	\$ 443,860
64-16	Heavy Equipment	-	19,887	-	-	-
64-17	Communications Equipment	-	3,406	-	-	-
TOTAL CAPITAL		\$ -	\$ 23,293	\$ -	\$ -	\$ -

TOTAL EXPENDITURES \$ 1,219,714 \$ 1,268,817 \$ 1,296,829 \$ 1,269,870 \$ 525,680

NEW PORT RICHEY

FIRE & EMERGENCY SERVICE- SUPERVISION

IT IS THE MISSION OF FIRE & EMERGENCY SERVICE – SUPERVISION TO

protect the lives and property of the citizens and visitors of New Port Richey by providing the highest possible level of service through fire protection, public education, fire suppression, emergency medical services; and mitigate the effects of natural and man-made disasters, consistent with resources provided.

DESCRIPTION

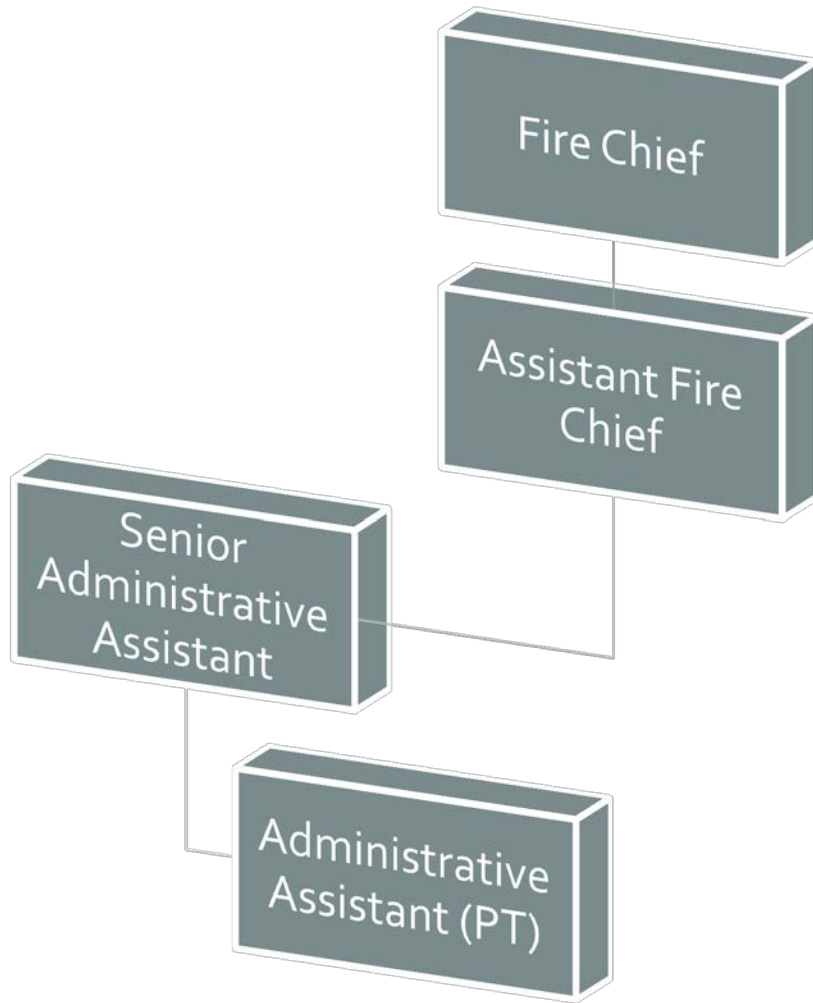
The Fire Department includes 2 stations to respond to emergencies as quickly as possible. In addition to providing fire protection services, the Fire Department responds to many other emergencies, including emergency medical service calls, hazardous materials spills or releases, hazardous traffic and weather conditions, water rescue and recovery, technical rescue and any other natural or man-made emergency. In addition to emergency services, the Fire Department provides a number of nonemergency services to ensure the safety of our community, including inspections all commercial businesses to make sure they meet the fire safety code.

ACCOMPLISHMENTS OF FY16

- Responded to 4,323 calls in 2015; conducted over 1,000 inspections of city businesses; completed over 5,300 hours of training; provided fire safety and prevention education through station tours, visits to schools, and participation in events sponsored by local churches and businesses
- Applied for Assistance to Firefighters Grant (AFG) through FEMA to receive approximately \$265,000 in grant funding to purchase new self-contained breathing apparatus for firefighting personnel
- Ladder 1 was completely re-painted, along with new reflective striping, a chevron marking system, and new LED emergency lighting to improve the appearance and safety standards

FY17 INITIATIVES

- Secure a site for relocation and construction of a new Fire Station 1 (ongoing since FY15):
 - Purchase property and continue station design with architectural firm
- Computer software upgrades and acquisition:
 - Purchase and install Zoll software for incident reporting purposes
 - Implement and train personnel using new software
 - Implement and interface between Southern Software (CAD) and Zoll to enable call information to be automatically inserted into incident and EMS reports
- Contract negotiations with the International Association of Firefighters (IAFF), Local 1158 Union:
 - Complete negotiation process for a ratified contract agreed upon by the City and Union



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Fire Chief	1	1	1
Asst. Fire Chief	0	0	1
Senior Administrative Assistant	1	1	1
Administrative Clerk	1	0	0
Administrative Assistant	0	.73	.73
Total	3	2.73	3.73

FIRE SUPERVISION

001-0071-522					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	73,544	89,399	73,742	75,000	76,130
11-12	Division Head Salaries	-	-	-	-	74,490
12-99	Regular Full-Time Wages	55,971	48,443	31,933	31,934	32,950
13-11	Part-Time Wages	(360)	-	3,196	3,197	18,400
15-11	Employee Incentives	150	150	100	150	200
15-16	Health Insurance Waiver Stipend	-	300	1,800	1,800	-
15-22	Education Incentive Pay	600	350	600	600	600
15-23	Cleaning Allowance	1,000	1,000	750	1,000	1,500
15-25	Paramedic Incentive Pay	1,800	1,388	-	-	1,800
15-32	Inspector Incentive Pay	1,200	926	-	1,200	2,400
15-33	USAR Incentive Pay	300	238	-	-	600
21-11	Social Security Matching	9,938	10,670	8,152	9,870	16,130
22-11	Florida Retirement System	1,629	1,965	2,577	2,780	3,900
22-13	Firefighters Pension Fund	-	4,960	16,889	16,889	20,420
22-14	Defined Contribution Plan	3,286	2,196	-	3,280	-
23-11	Health Insurance	16,928	14,003	9,530	9,530	22,370
23-12	Life Insurance	56	54	41	150	150
23-13	Accidental Death & Disab Insurance	7	6	5	40	60
24-23	Workers Comp - Firemen/Chief (7704)	2,570	2,994	2,697	4,000	8,650
24-26	Workers Comp - Clerical (8810)	145	156	142	210	120
TOTAL PERSONNEL SERVICES		\$ 168,764	\$ 179,198	\$ 152,154	\$ 161,630	\$ 280,870
34-12	Pest Control Services	936	1,019	-	-	940
34-33	Lawn Maintenance	900	2,759	-	-	500
34-99	Contractual Services - Misc	4,445	5,177	-	9,130	9,130
40-11	Travel & Training	315	968	4,261	4,265	4,000
41-21	Telephone - Local	3,253	2,317	1,210	3,060	3,060
41-34	Data Lines	5,169	5,194	5,321	6,717	8,500
42-11	Postage	184	160	164	200	200
42-21	Freight Express Charges	38	-	-	230	200
43-11	Electric - City Facilities	10,806	11,506	11,758	11,950	10,000
43-31	Trash Removal	1,387	1,377	-	-	-
43-41	Gas - Natural/Propane	433	457	970	1,050	1,000
43-51	Water & Sewer - City	3,753	3,394	5,230	5,230	3,300
43-73	Street Light Fee	146	146	146	150	150
43-81	Stormwater Assessment	458	458	458	470	470
45-34	Police-Fire AD & D Insurance	2,202	-	-	2,250	2,250
46-11	Maintenance & Repairs - Bldg & Grounds	19,534	8,538	296	2,000	2,000
46-21	Maintenance & Repairs - Equipment	-	-	-	50	50
46-23	Maintenance & Repairs - Copiers	56	152	117	150	150
46-31	Maintenance & Repairs - Central Garage	20	-	-	300	300
47-99	Printing & Binding - Misc	112	249	3,052	3,200	3,200
51-11	Office Supplies - General	1,548	2,323	1,160	1,160	1,750
52-11	Fuel	4,222	2,444	2,996	3,000	3,600
52-31	Clothing & Apparel	576	-	1,070	1,140	1,000
52-43	Computer/Operating Supply	286	146	1,179	1,179	600
52-89	Automotive Parts	468	1,197	1,460	1,650	1,650
54-11	Dues & Memberships	325	424	484	484	500
54-61	Books & Publications	-	239	461	750	750

FIRE SUPERVISION

001-0071-522					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
TOTAL OPERATING		\$ 61,572	\$ 50,644	\$ 41,793	\$ 59,765	\$ 59,250
62-99	Building Improvements	-	37,480	-	-	-
64-18	Software	-	-	11,580	32,000	19,500
TOTAL CAPITAL		\$ -	\$ 37,480	\$ 11,580	\$ 32,000	\$ 19,500

TOTAL EXPENDITURES \$ 230,336 \$ 267,322 \$ 205,527 \$ 253,395 \$ 359,620

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM FIRE SUPERVISION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-18	Software					
	EMS Software	12,500	-	-	-	-
	PrePlan Software	7,000	-	-	-	-
	TOTAL	19,500	-	-	-	-

DIVISION TOTAL \$ 19,500 \$ - \$ - \$ - \$ -

NEW PORT RICHEY

FIRE & EMERGENCY SERVICE- FIREFIGHTING

IT IS THE MISSION OF FIRE & EMERGENCY SERVICE – FIREFIGHTING TO

protect the lives and property of the citizens and visitors of New Port Richey by providing the highest possible level of service through fire protection, public education, fire suppression, emergency medical services; and mitigate the effects of natural and man-made disasters, consistent with resources provided.

DESCRIPTION

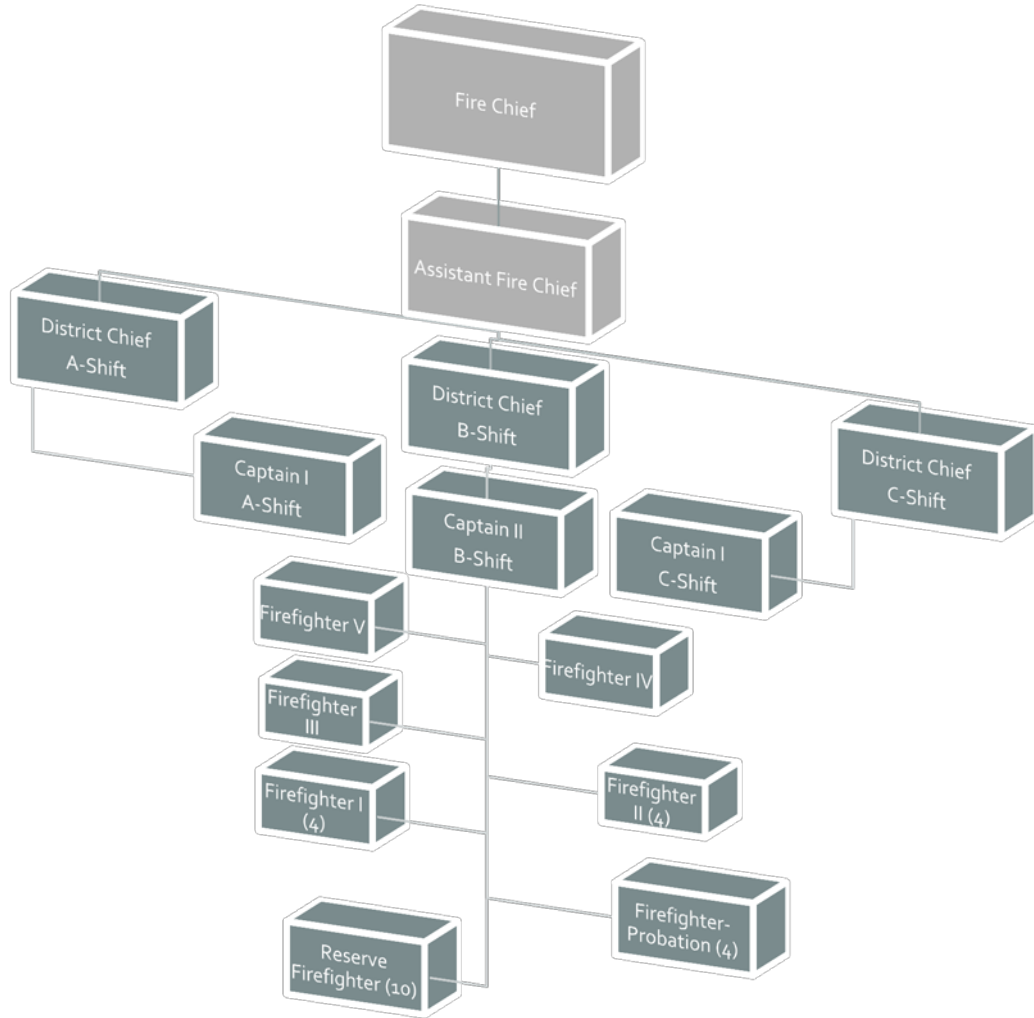
The Fire Department includes 2 stations to respond to emergencies as quickly as possible. In addition to providing fire protection services, the Fire Department responds to many other emergencies, including emergency medical service calls, hazardous materials spills or releases, hazardous traffic and weather conditions, water rescue and recovery, technical rescue and any other natural or man-made emergency. In addition to emergency services, the Fire Department provides a number of nonemergency services to ensure the safety of our community, including inspections for all new buildings, buildings undergoing renovation, and local businesses to make sure they meet the fire safety code.

ACCOMPLISHMENTS OF FY16

- Responded to 4,323 calls in 2015; conducted over 1,000 inspections of city businesses; completed over 5,300 hours of training; provided fire safety and prevention education through station tours, visits to schools, and participation in events sponsored by local churches and businesses
- Increased the Part-time Firefighter/EMT pool from 8 to 10, which will supplement daily shift levels and meet scheduling needs
- Promoted 1 District Chief and 1 Captain and hired 3 Full-time Firefighters, due to vacancies created by retirements and/or resignations

FY17 INITIATIVES

- Continued training and development in the following areas:
 - EMS training in accordance with Southern Software (CAD) and Zoll to enable call information to be automatically inserted into incident and EMS reports
 - Implement and train personnel using new software
 - Fire tactic training
 - Urban Search and Rescue (USAR) training



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Assistant Fire Chief	1	1	0
District Chief	3	3	3
Fire Captain	3	3	3
Firefighter VII	1	0	0
Firefighter V	3	2	1
Firefighter IV	1	1	1
Firefighter III	1	1	1
Firefighter II	3	2	4
Firefighter I	6	4	4
Firefighter - Probationary	0	5	4
Reserve Firefighters	1.8	2.06	3
Total	23.8	24.06	24

FIREFIGHTING

001-0073-522					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-12	Division Head Salaries	278,759	255,404	267,719	222,749	214,020
12-99	Regular Full-Time Wages	852,012	845,200	835,200	921,723	930,800
13-14	Part-Time Firefighter Wages	41,830	38,416	26,743	66,000	71,000
14-11	Overtime Wages	37,675	44,043	44,155	44,156	40,000
14-12	Special Event OT	-	-	-	-	4,500
15-11	Employee Incentives	1,500	1,550	1,400	1,600	1,500
15-16	Health Insurance Waiver Stipend	4,650	4,950	5,400	5,400	-
15-22	Education Incentive Pay	3,050	2,882	3,720	5,000	5,400
15-23	Cleaning Allowance	10,500	10,250	10,750	11,000	10,500
15-25	Paramedic Incentive Pay	30,750	26,962	29,625	34,000	32,400
15-30	Coordinator Incentive	2,040	2,080	2,040	3,120	3,120
15-32	Inspector Incentive Pay	12,500	11,874	10,800	14,400	16,800
15-33	USAR Incentive Pay	2,975	2,587	2,875	3,000	2,400
21-11	Social Security Matching	96,131	94,588	93,267	106,590	93,290
22-13	Firefighters Pension Fund	386,008	137,146	241,869	287,570	230,000
22-17	Fire Pensions - State Funds	156,746	-	124,429	-	-
23-11	Health Insurance	107,211	111,293	129,113	133,100	129,780
23-12	Life Insurance	408	419	425	1,060	850
23-13	Accidental Death & Disab Insurance	48	49	50	270	340
24-23	Workers Comp - Firemen/Chief (7704)	43,553	46,391	48,548	72,000	66,340
TOTAL PERSONNEL SERVICES		\$ 2,068,346	\$ 1,636,084	\$ 1,878,128	\$ 1,932,738	\$ 1,853,040
31-32	Physicals - FF & Reserves	11,014	14,200	14,926	15,000	17,000
34-99	Contractual Services - Misc	2,400	2,400	-	2,400	2,400
40-11	Travel & Training	2,150	1,437	2,597	3,635	5,500
41-41	Pager Services	158	158	-	160	160
46-11	Maintenance & Repairs - Bldg & Grounds	-	857	-	-	-
46-21	Maintenance & Repairs - Equipment	-	24,022	8,328	25,000	10,000
46-24	USAR - Specialized Technical Equip	-	-	-	-	4,000
46-26	Maintenance & Repairs - MSA Equipment	-	-	-	-	5,500
46-31	Maintenance & Repairs - Central Garage	2,040	-	140	12,500	12,500
46-41	Maintenance & Repairs - EMS First Aid Equip	-	-	-	-	3,700
46-43	Maintenance & Repairs - Fire Hose	-	-	-	-	5,000
46-49	Maintenance & Repairs - Radio Equipment	-	-	-	-	3,000
49-99	Other Current Charges - Misc	-	-	15,912	15,912	-
51-11	Office Supplies - General	896	679	648	648	800
51-41	Small Tools & Implements	-	6,255	7,734	7,735	8,000
52-11	Fuel	39,501	33,766	32,788	39,060	40,000
52-21	Chemicals	-	-	-	150	150
52-25	Bunker Gear	-	-	-	-	8,500
52-31	Clothing & Apparel	15,451	20,874	18,049	21,130	20,000
52-33	Clothing - Auxillary	400	271	54	900	900
52-43	Computer/Operating Supply	162	1,669	1,939	2,800	2,800
52-47	First Aid Supplies	20,959	27,377	32,175	32,175	26,500
52-51	Janitorial Supplies	3,255	2,686	-	-	-
52-54	Training Supplies - General	-	1,125	1,409	1,437	1,500
52-62	Trees	20,474	-	-	-	-
52-89	Automotive Parts	28,759	65,786	62,945	62,946	40,000
52-95	Community Education	-	-	1,636	3,200	2,000
52-98	EMT/MEDIC License Recertification	-	-	-	-	1,500
52-99	Operating Supplies - Miscellaneous	3,281	7,195	5,046	7,223	11,000
54-11	Dues & Memberships	97	-	150	150	100

FIREFIGHTING

001-0073-522					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
54-61	Books & Publications	217	318	1,104	1,104	1,000
TOTAL OPERATING		\$ 151,214	\$ 211,075	\$ 207,580	\$ 255,265	\$ 233,510
64-15	Trucks & Trailers	437,206	-	19,644	25,000	-
64-31	Special Purpose Equipment	4,250	-	1,750	265,000	268,500
TOTAL CAPITAL		\$ 441,456	\$ -	\$ 21,394	\$ 290,000	\$ 268,500

TOTAL EXPENDITURES \$ 2,661,016 \$ 1,847,159 \$ 2,107,102 \$ 2,478,003 \$ 2,355,050

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM FIREFIGHTING

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-15	<i>Trucks and Trailers</i>					
	Replacement of Ladder 1 Truck	-	-	900,000	-	-
	TOTAL	-	-	900,000	-	-
64-31	<i>Special Purpose Equipment</i>					
	SCBA Equipment	265,000	-	-	-	-
	Replacement of Medical Defibrillator Monitors	-	35,000	35,000	35,000	35,000
	Kids' Fire Safety Truck	3,500	-	-	-	-
	TOTAL	268,500	35,000	35,000	35,000	35,000

DIVISION TOTAL \$ 268,500 \$ 35,000 \$ 935,000 \$ 35,000 \$ 35,000

NEW PORT RICHEY

COMPREHENSIVE PLANNING - ECONOMIC DEVELOPMENT

IT IS THE MISSION OF ECONOMIC DEVELOPMENT TO

nurture an environment that supports the growth and retention of businesses, increases property values, and enhances the quality of life for New Port Richey residents.

DESCRIPTION

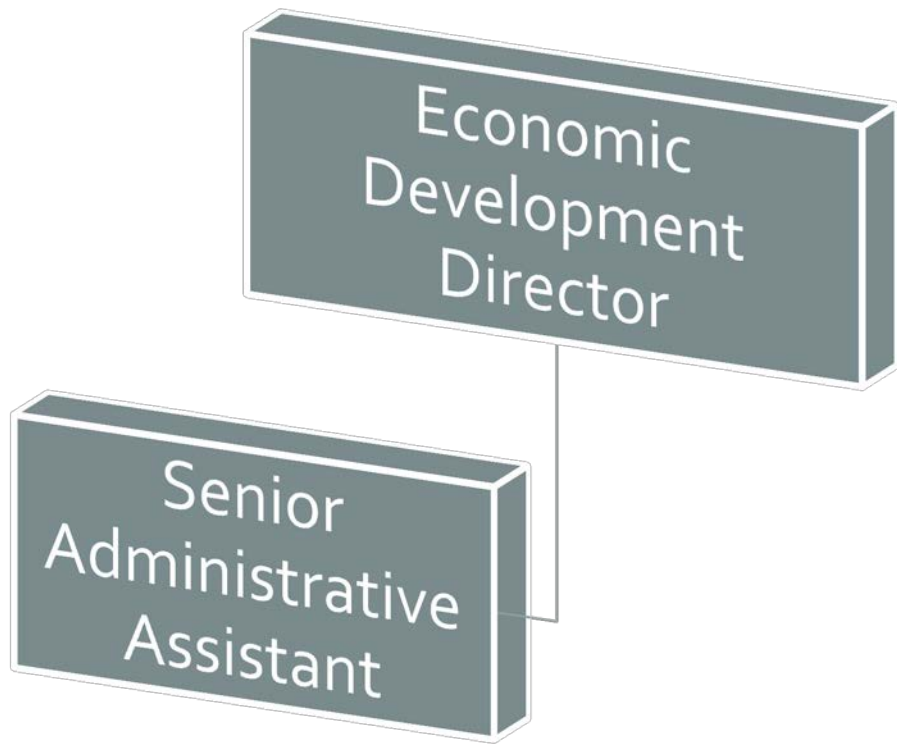
The redevelopment of our community is a central focus of the Economic Development Department. It is the responsibility of the Department to plan, coordinate, and facilitate the City's efforts to attract, retain and grow businesses and jobs.

ACCOMPLISHMENTS OF FY16

- Secured development agreement for Main Street Landing project
- Completed Hacienda structural assessment and historic stabilization grant projects
- Secured developer for Residence of Orange Lake
- Qualified community hospital site for proposed Veterans Affairs Outpatient Clinic

FY17 INITIATIVES

- Marine District Redevelopment:
 - Award of the Veterans Affairs Outpatient Clinic
 - HCA expansion of community hospital site
 - Growth in the number of Marine District firms
- West Main/East Main/US 19:
 - Secure developer for Rivergate project
 - Implement a strategy for increasing downtown retail capacity
- Main Street Program:
 - Solidify a working partnership with New Port Richey Main Street
 - Establish and begin to implement economic vitality objectives
 - Assist in the evolution of the Main Street program to foster business development objectives
- Hacienda:
 - Make incremental improvements to the Hacienda property
 - Secure additional grant funding
 - Partner with support organizations, such as Friends of the Hacienda



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Economic Development Director	1	1	1
Senior Administrative Assistant	1	1	1
Total	2	2	2

ECONOMIC DEVELOPMENT

001-0080-515					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	-	76,421	75,640	77,270	78,000
12-10	Regular Exempt Salaries	-	15,360	-	-	-
12-99	Regular Full-Time Wages	-	16,984	26,478	32,000	32,000
15-11	Employee Incentives	-	100	50	100	100
15-12	Gas/Car Allowance	-	3,000	2,750	3,000	3,000
15-16	Health Insurance Waiver Stipend	-	-	1,350	-	-
21-11	Social Security Matching	-	8,147	7,851	8,600	8,600
22-11	Florida Retirement System	-	18,595	18,212	18,500	19,230
23-11	Health Insurance	-	15,273	9,964	12,480	14,910
23-12	Life Insurance	-	41	37	110	100
23-13	Accidental Death & Disab Insurance	-	5	3	33	40
24-26	Workers Comp - Clerical (8810)	-	292	310	460	460
TOTAL PERSONNEL SERVICES		\$ -	\$ 154,218	\$ 142,645	\$ 152,553	\$ 156,440
40-11	Travel & Training	-	1,633	801	5,000	2,000
41-34	Data Lines	-	263	254	250	250
46-23	Maintenance & Repairs - Copiers	-	-	155	-	-
51-11	Office Supplies - General	-	1,209	514	1,200	1,500
54-11	Dues & Memberships	-	75	-	-	-
54-61	Books & Publications	-	-	-	500	500
TOTAL OPERATING		\$ -	\$ 3,180	\$ 1,724	\$ 6,950	\$ 4,250
TOTAL EXPENDITURES		\$ -	\$ 157,398	\$ 144,369	\$ 159,503	\$ 160,690

NEW PORT RICHEY

DEVELOPMENT SERVICES

IT IS THE MISSION OF DEVELOPMENT SERVICES TO

promote public welfare and safety, improve aesthetics and advance urban design, enhance the business community and preserve neighborhoods by providing quality service that is knowledgeable, efficient, comprehensive, and helpful.

DESCRIPTION

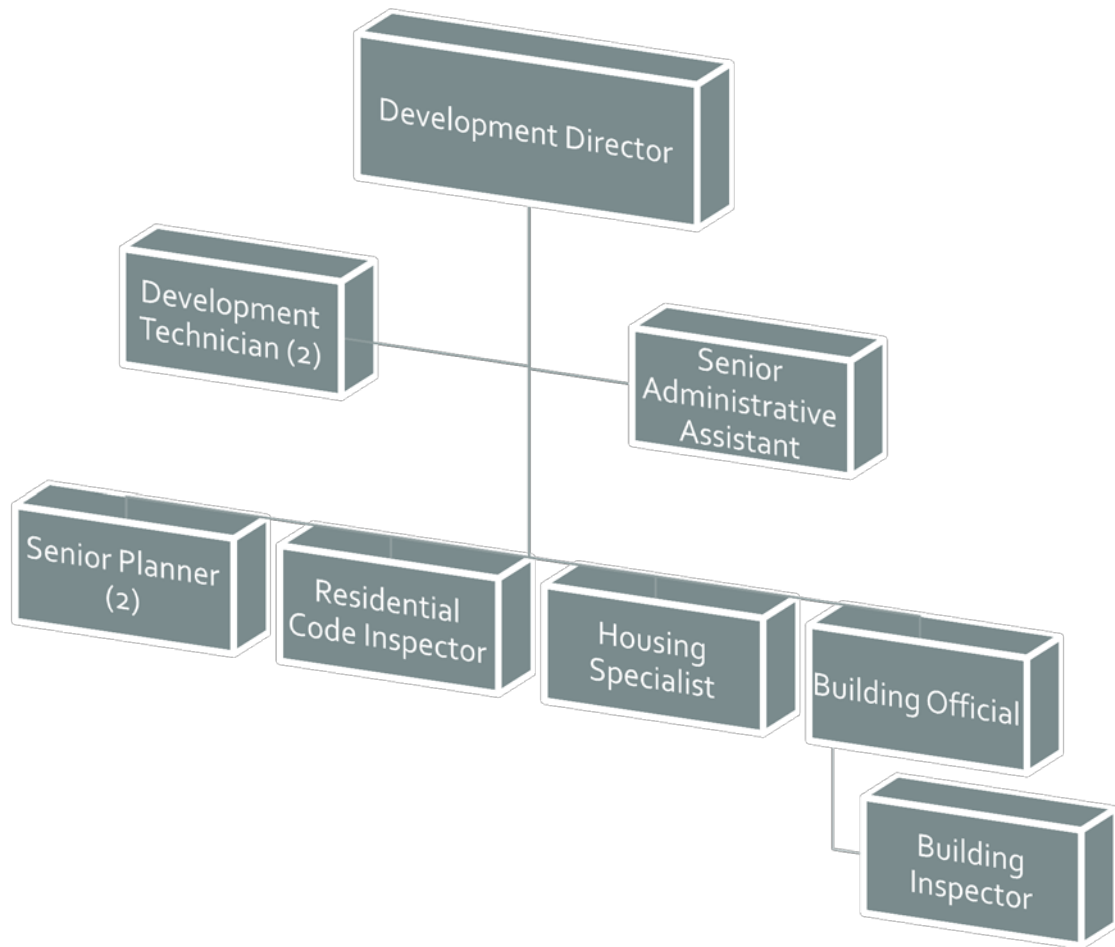
The Development Services Department coordinates the approval processes for building, planning and zoning, and redevelopment activities in the City. The Department ensures that existing properties and newly constructed buildings meet all applicable codes and regulations. It also provides long-range comprehensive planning services and short-range zoning information.

ACCOMPLISHMENTS OF FY16

- Issued 981 building permits valued at over \$12.4 million
- Conducted 2,523 inspections for conformance with the Building Code
- Processed 38 development applications through the Development Review Committee; 15 applications through the Land Development Review Board; 21 applications through City Council
- Assisted over 2,500 walk-in customers and countless telephone and email customers
- Demolished 10 residential structures that were deemed blighted
- Prepared Code amendments on urban agriculture, requirements for focus on City property, restricted personal service uses, convenience stores, front porches, Downtown District standards, recreational vehicles in Mobile Home Parks and Phase 1 of Sign Code
- Maintained the Building Code Effectiveness Grading Schedule rates of Class 3 for one/two-family residential property and Class 2 for commercial and industrial property

FY17 INITIATIVES

- Amend the Land Development Code:
 - Phase 2 of the Sign Code
 - Highway commercial development standards
 - Commercial and multi-family parking standards
 - Landscaping and outdoor display standards
 - Automobile dealership standards
- Maintain Community Rating System (CRS) rating:
 - Prepare for audit and create educational materials for public
 - Update flood code, as required
- Transition to Tyler Technologies software program:
 - Train staff and educate public
- Promote the Home Improvement Reimbursement Grant program:
 - Continue to educate home owners
 - Market the program through all media outlets



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Development Director	1	1	1
Senior Administrative Assistant	0	1	1
Development Technician	2	2	2
Senior Planner	1	2	2
Planner	1	0	0
Residential Code Inspector	0	1	1
Housing Specialist	1	1	1
Building Official	1	1	1
Building Inspector	1	1	1
Total	8	10	10

DEVELOPMENT SERVICES

001-0081-515					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	71,802	80,873	80,550	80,550	79,170
11-12	Division Head Salaries	56,227	37,088	71,830	73,008	73,010
12-99	Regular Full-Time Wages	131,022	190,031	291,905	294,323	326,910
14-11	Overtime Wages	296	-	62	3,162	2,010
15-11	Employee Incentives	250	250	400	450	500
15-12	Gas/Car Allowance	3,000	-	-	-	-
15-16	Health Insurance Waiver Stipend	-	-	1,350	1,350	-
21-11	Social Security Matching	19,006	22,055	32,875	36,350	36,840
22-11	Florida Retirement System	26,916	34,269	48,239	48,239	47,480
23-11	Health Insurance	32,317	45,801	62,735	62,735	69,580
23-12	Life Insurance	107	114	180	432	500
23-13	Accidental Death & Disab Insurance	13	13	21	108	200
24-26	Workers Comp - Clerical (8810)	460	727	-	-	120
24-32	Workers Comp - Municipal Class (9410)	5,023	5,034	6,972	6,972	7,780
TOTAL PERSONNEL SERVICES		\$ 346,439	\$ 416,255	\$ 597,119	\$ 607,679	\$ 644,100
31-11	City Attorney Services	7,885	-	-	-	-
31-21	City Engineer Services	29,798	21,836	33,448	36,050	40,200
31-81	Professional Servcies - Planning	-	18,079	18,500	25,000	50,000
31-99	Professional Services - Misc	4,434	78,210	16,772	20,000	10,000
34-99	Contractual Services - Misc	32,088	4,409	68,658	97,593	80,000
40-11	Travel & Training	3,107	4,679	5,998	6,080	6,000
41-21	Telephone - Local	2,336	2,444	2,748	4,400	2,500
42-11	Postage	1,282	1,742	1,915	1,915	1,200
42-12	Postage - Res. Inspection Program	-	-	-	-	2,800
44-81	Lease - Copier	-	2,216	4,308	4,420	3,820
45-71	Notary Bond	146	-	95	100	100
46-11	Maintenance & Repairs - Bldg & Grounds	118	2	-	2,000	1,000
46-23	Maintenance & Repairs - Copier	677	40	82	500	250
46-31	Maintenance & Repairs - Central Garage	40	-	-	2,060	1,000
47-99	Printing & Binding - Misc	22	500	669	950	1,150
49-51	Housing Incentives	-	-	28,403	50,000	50,000
49-52	Housing Incentives - CDBG	-	-	100,000	100,000	100,000
51-11	Office Supplies - General	2,277	2,450	1,865	2,200	2,240
52-11	Fuel	2,634	2,391	4,522	4,523	2,400
52-31	Clothing & Apparel	-	429	802	803	610
52-43	Computer/Operating Supply	1,534	14,210	1,470	2,900	4,500
52-89	Automotive Parts	253	1,813	4,833	4,833	1,900
52-99	Operating Supplies - Miscellaneous	164	3,323	2,865	3,040	3,000
54-11	Dues & Memberships	836	738	1,599	1,890	2,080
54-61	Books & Publications	-	1,197	157	1,030	1,800
TOTAL OPERATING		\$ 89,631	\$ 160,708	\$ 299,709	\$ 372,287	\$ 368,550
62-99	Building Improvements	-	-	41,837	42,000	250,000
64-11	Office Furniture/Fixtures	-	-	3,614	3,615	-
64-13	Data Processing Equipment	-	3,989	-	-	-
TOTAL CAPITAL		\$ -	\$ 3,989	\$ 45,451	\$ 45,615	\$ 250,000
TOTAL EXPENDITURES		\$ 436,070	\$ 580,952	\$ 942,279	\$ 1,025,581	\$ 1,262,650

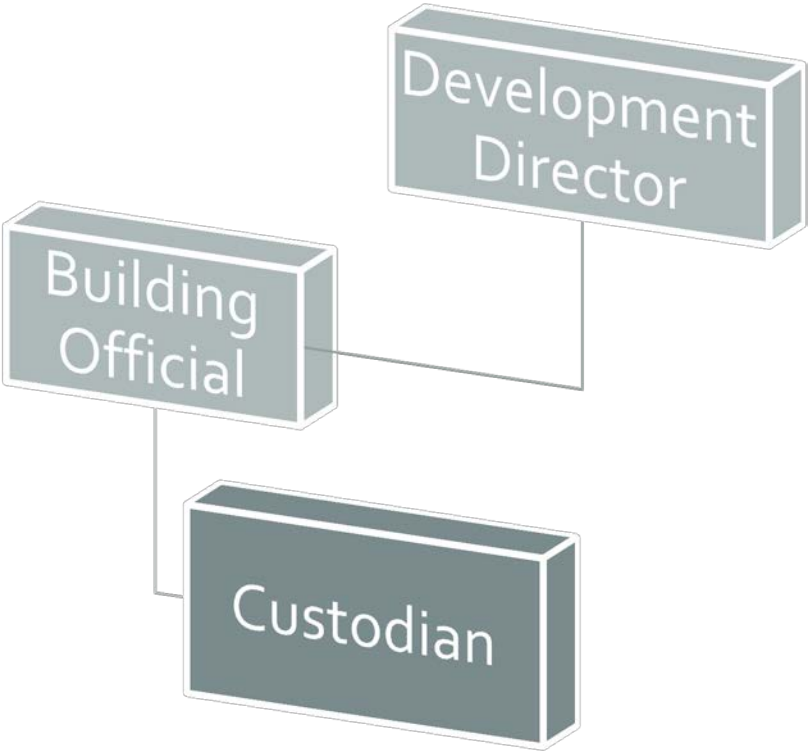
5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM DEVELOPMENT SERVICES

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
62-99	<i>Building Improvements</i>					
	City Hall	250,000	-	-	-	-
	TOTAL	250,000	-	-	-	-

DIVISION TOTAL \$ 250,000 \$ - \$ - \$ - \$ -

DEVELOPMENT SERVICES - MUNICIPAL BUILDING OPERATIONS

This Division was dissolved in FY2015-2016 and moved to the Facilities Maintenance Division. It is now under the direction of the Public Works Department to better maintain all city facilities.



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Custodian	1	0	0
Total	1	0	0

MUNICIPAL BUILDING OPERATIONS

001-0082-519					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	22,801	23,343	-	-	-
14-11	Overtime Wages	1,615	1,258	-	-	-
15-11	Employee Incentives	50	50	-	-	-
21-11	Social Security Matching	1,847	1,838	-	-	-
22-11	Florida Retirement System	1,697	1,773	-	-	-
23-11	Health Insurance	6,156	5,963	-	-	-
23-12	Life Insurance	20	20	-	-	-
23-13	Accidental Death & Disab Insurance	2	2	-	-	-
24-26	Workers Comp - Buildings (NOC)	920	942	-	-	-
TOTAL PERSONNEL SERVICES		\$ 35,108	\$ 35,189	\$ -	\$ -	\$ -
34-12	Pest Control Services	720	784	-	-	-
34-51	Contractual Services - Electric	352	-	-	-	-
34-52	Contractual Services - Plumbing	-	58	-	-	-
34-53	Contractual Services - Mechanical	15,916	4,779	-	-	-
34-74	Security Services	-	300	-	-	-
34-99	Contractual Services - Misc	9,253	16,510	-	-	-
41-21	Telephone - Local	1,397	1,379	-	-	-
43-11	Electric - City Facilities	59,551	43,757	-	-	-
43-31	Trash Removal	1,524	1,539	-	-	-
43-51	Water and Sewer - City	7,207	7,591	-	-	-
43-73	Street Light Fee	580	-	-	-	-
43-81	Stormwater Assessment	1,415	-	-	-	-
46-11	Maintenance & Repairs - Bldg & Grounds	19,426	25,176	-	-	-
52-51	Janitorial Supplies	2,654	4,698	-	-	-
52-99	Operating Supplies - Misc	562	712	-	-	-
TOTAL OPERATING		\$ 120,557	\$ 107,283	\$ -	\$ -	\$ -
62-99	Building Improvements	107,805	383,968	-	-	-
TOTAL CAPITAL		\$ 107,805	\$ 383,968	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 263,470	\$ 526,440	\$ -	\$ -	\$ -

PARKS & RECREATION - RECREATION

IT IS THE MISSION OF RECREATION TO

strengthen the community and enhance the quality of life by creating memorable experiences through parks, recreation, and aquatics.

DESCRIPTION

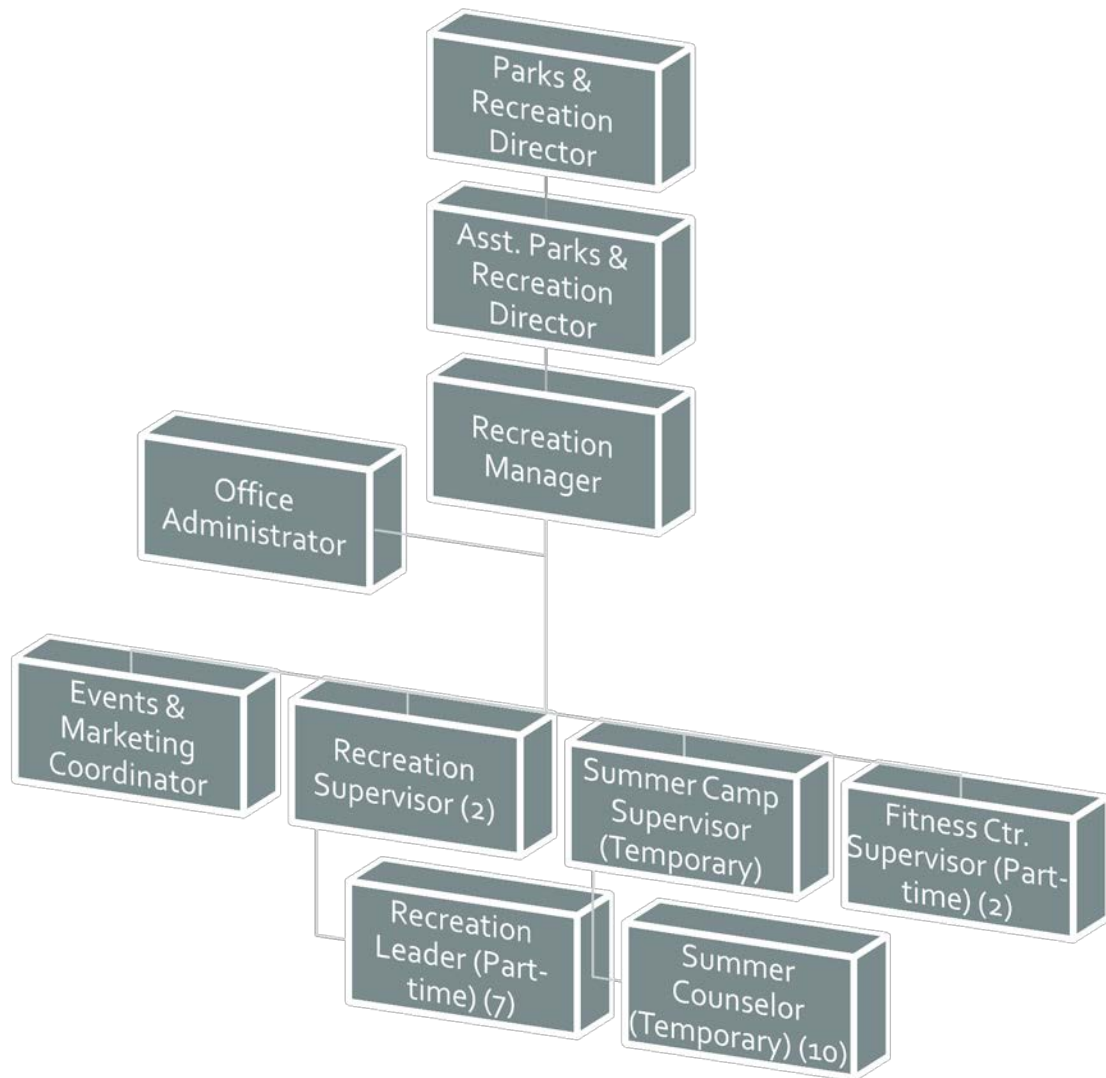
The New Port Richey Recreation & Aquatic Center is a state-of-the-art facility , which offers a variety of affordable recreational activities and athletic training opportunities for everyone. With programs for children, seniors, and adults, the facility has become an integral part of the fabric of the community.

ACCOMPLISHMENTS OF FY16

- Received the national award, *Playful City USA Community*, for the 8th consecutive year
- Completed the Sims Park Improvement Project and coordinated a grand re-opening celebration
- Received 1 of only 36 National League of Cities awards, *Let's Move Cities, Towns, and Counties*
- Approved to be a Summer Breakspot to provide free healthy meals to children during the summer

FY17 INITIATIVES

- Improve membership recruitment and retention for the Recreation and Aquatic Center:
 - Adjust daily fees and membership fees
 - Offer special activities for "members only"
 - Expand the facility with amenities that will attract members
 - Devote marketing funds to advertise the Recreation and Aquatic Center
- Improve efficiency when registering and/or paying for programs:
 - Update software system
 - Train staff on new software
 - Provide online registration options
- Expand the recreational programming at the Recreation and Aquatic Center:
 - Offer more staff-run sports leagues
 - Recruit more recreational programming instructors
 - Expand the facility to accommodate instructional classes
 - Provide recreational opportunities in the Park
 - Offer summer concerts in Sims Park
 - Offer fitness activities in various parks
 - Host Family Movie Night in Sims Park



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Parks & Recreation Director	1	1	1
Assistant Parks & Recreation Director	0	0	1
Recreation Manager	1	1	1
Office Administrator	1	1	1
Events & Marketing Coordinator	1	1	1
Recreation Supervisor	1	1.33	2
Summer Camp Supervisor	.17	.17	.17
Fitness Center Supervisor	0	0	1
Recreation Leader	4.01	4.83	4.83
Summer Counselor	1.60	1.60	1.60
Custodian	1.67	0	0
Total	12.45	11.93	14.6

RECREATION

001-0092-572					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	73,131	77,479	77,103	77,150	79,080
11-12	Division Head Salaries	36,484	38,712	38,683	38,570	104,150
12-10	Regular Exempt Salaries	30,139	15,474	27,110	30,140	30,450
12-99	Regular Full-Time Wages	126,972	133,844	85,198	69,968	90,190
13-11	Part-Time Wages	58,481	64,269	107,656	122,439	159,300
13-12	Temporary Wages	41,925	48,402	42,240	37,980	40,950
14-11	Overtime Wages	1,813	2,040	3,746	3,000	2,540
15-11	Employee Incentives	600	600	700	550	800
15-16	Health Insurance Waiver Stipend	1,050	1,800	435	-	-
15-22	Education Incentive Pay	750	600	690	600	600
15-29	Meal Allowance	9	15	-	-	-
21-11	Social Security Matching	27,680	28,700	29,005	29,110	38,870
22-11	Florida Retirement System	31,749	35,784	31,870	38,188	46,290
23-11	Health Insurance	42,064	40,592	37,440	38,160	44,750
23-12	Life Insurance	151	146	122	288	300
23-13	Accidental Death & Disab Insurance	18	17	14	72	120
24-26	Workers Comp - Clerical (8810)	79	91	94	140	80
24-27	Workers Comp - Building (NOC) (9015)	1,420	1,371	-	-	-
24-28	Workers Comp - Parks (9102)	8,796	9,906	11,428	16,948	12,360
TOTAL PERSONNEL SERVICES		\$ 483,311	\$ 499,842	\$ 493,534	\$ 503,303	\$ 650,830
34-12	Pest Control Services	1,200	1,306	-	-	-
34-43	Contractual Services - Instructors	42,316	40,037	34,806	40,097	40,000
34-74	Security Services	1,087	300	272	272	1,100
34-99	Contractual Services - Misc	1,858	884	1,037	51,000	79,000
40-11	Travel & Training	1,894	1,254	862	866	5,650
41-21	Telephone - Local	5,717	4,993	7,003	7,100	8,300
41-34	Data Lines	4,196	4,322	4,600	4,500	5,000
42-11	Postage	364	167	302	600	300
42-21	Freight Express Charges	63	56	-	100	100
43-11	Electric - City Facilities	101,494	122,181	111,962	135,000	125,000
43-31	Trash Removal	6,891	8,175	-	-	-
43-41	Gas - Natural/Propane	2,743	1,599	1,131	1,134	2,000
43-51	Water & Sewer - City	5,869	7,847	5,858	6,000	6,240
43-73	Street Light Fee	758	-	760	760	760
43-81	Stormwater Assessment	4,365	-	4,400	4,400	4,400
44-19	Rent - Equipment/Software	1,323	2,189	1,814	1,850	2,000
46-11	Maintenance & Repairs - Bldg & Grounds	62,557	56,685	6,988	2,000	2,000
46-21	Maintenance & Repairs - Equipment	1,052	1,683	2,103	2,103	5,500
46-23	Maintenance & Repairs - Copiers	1,135	1,332	1,076	1,100	1,800
46-31	Maintenance & Repairs - Central Garage	40	-	-	-	720
49-61	Special Events - City Hosted	1,042	1,763	1,181	1,250	10,000
49-62	Recreation - Donation	5,232	2,015	3,992	4,050	-
49-63	Recreation Trips	9,752	15,193	6,094	6,200	5,000
49-65	City Sponsored Programs	122	11,319	13,193	14,000	30,000
49-99	Other Current Charges - Misc	4,772	4,922	5,673	5,700	6,000
51-11	Office Supplies - General	944	974	909	1,000	1,000
51-41	Small Tools & Implements	523	1,333	80	81	1,000
52-11	Fuel	1,309	1,780	2,448	1,500	1,500

RECREATION

001-0092-572					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
52-31	Clothing & Apparel	2,052	1,459	1,759	1,760	2,300
52-34	Swim/Recreation Accessories	863	1,829	1,938	1,940	2,400
52-41	Licensing & ID Materials	1,363	2,458	4,494	4,500	5,000
52-43	Computer/Operating Supply	10,583	6,359	4,951	5,000	8,500
52-45	Recreation Supplies	10,505	8,521	9,171	9,231	10,000
52-46	Advertising/Marketing Supplies	21,038	26,035	19,581	19,582	30,000
52-47	First Aid Supplies	376	106	212	215	400
52-48	Prizes & Awards	2,065	1,905	823	928	2,000
52-51	Janitorial Supplies	11,118	12,920	-	-	1,000
52-89	Automotive Parts	1,198	3,613	1,370	1,370	1,080
52-99	Operating Supplies - Misc	1,491	3,971	7,478	7,500	8,000
54-11	Dues & Memberships	523	755	778	780	850
TOTAL OPERATING		\$ 333,793	\$ 364,240	\$ 271,099	\$ 345,469	\$ 415,900
62-99	Building Improvements	22,680	-	23,904	240,000	-
63-99	Improvements Other Than Bldg - Misc	-	33,775	260,653	373,000	149,160
64-15	Trucks & Trailers	-	-	9,485	9,500	-
64-18	Software	-	-	15,345	24,000	-
64-31	Special Purpose Equipment	-	34,165	13,266	4,000	-
TOTAL CAPITAL		\$ 22,680	\$ 67,940	\$ 322,653	\$ 650,500	\$ 149,160

TOTAL EXPENDITURES **\$ 839,784** **\$ 932,022** **\$ 1,087,286** **\$ 1,499,272** **\$ 1,215,890**

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM RECREATION

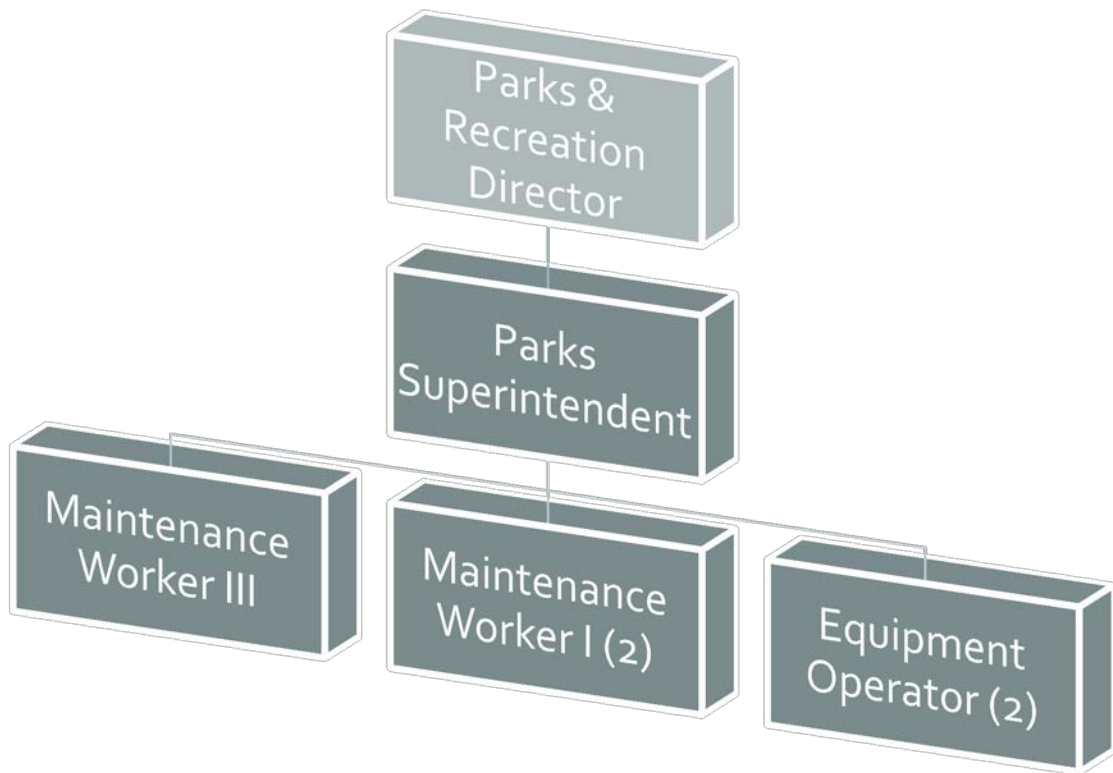
EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
62-99	<i>Building Improvements</i>					
	Roof Reseal	-	-	-	-	30,000
	Refurbish Gym Floor	-	-	-	-	20,000
	Noise Calming Wall Panels	-	32,000	-	-	-
	TOTAL	-	32,000	-	-	50,000
63-99	<i>Improvements Other than Buildings - Misc.</i>					
	Sound System	14,000	-	-	-	-
	Outfield Nets for Pinehill Park	25,000	-	-	-	-
	Fitness Equipment	110,160	-	-	50,000	-
	Arcade Games	-	20,000	-	-	-
	Advertising Screens (4)	-	18,000	-	-	-
	Central Paging System	-	20,000	-	-	-
	Resurface Outdoor Basketball Courts	-	-	-	50,000	-
	TOTAL	149,160	58,000	-	100,000	-
64-15	<i>Trucks and Trailers</i>					
	SUV	-	29,000	-	-	-
	TOTAL	-	29,000	-	-	-

DIVISION TOTAL \$ 149,160 \$ 119,000 \$ - \$ 100,000 \$ 50,000

NEW PORT RICHEY

PARKS & RECREATION - PARKS

This Division was dissolved in FY2015-2016 and moved to the Grounds Maintenance Division. It is now under the direction of the Public Works Department to better maintain all city properties.



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Parks Superintendent	1	0	0
Maintenance Worker III	1	0	0
Maintenance Worker I	2	0	0
Equipment Operator	2	0	0
Total	6	0	0

PARKS

001-0093-572					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-12	Division Head Salaries	37,407	42,809	-	-	-
12-99	Regular Full-Time Wages	124,557	122,843	-	-	-
14-11	Overtime Wages	7,880	8,487	-	-	-
15-11	Employee Incentives	300	250	-	-	-
15-29	Meal Allowance	24	-	-	-	-
21-11	Social Security Matching	12,856	13,040	-	-	-
22-11	Florida Retirement System	9,755	10,263	-	-	-
22-14	Defined Contribution Plan	2,949	3,261	-	-	-
23-11	Health Insurance	34,369	32,301	-	-	-
23-12	Life Insurance	114	112	-	-	-
23-13	Accidental Death & Disab Insurance	13	13	-	-	-
24-28	Workers Comp - Parks (9102)	5,437	5,664	-	-	-
TOTAL PERSONNEL SERVICES		\$ 235,661	\$ 239,043	\$ -	\$ -	\$ -
34-33	Lawn Maintenance	24,732	45,935	-	-	-
40-11	Travel & Training	570	459	-	-	-
41-21	Telephone - Local	2,953	3,577	-	-	-
43-11	Electric - City Facilities	9,458	8,713	-	-	-
43-31	Trash Removal	3,116	2,721	-	-	-
43-51	Water & Sewer - City	22,581	21,416	-	-	-
43-73	Street Light Fee	127	113	-	-	-
43-81	Stormwater Assessment	3,315	316	-	-	-
44-19	Rent - Equipment/Software	139	479	-	-	-
46-11	Maintenance & Repairs - Bldg & Grounds	31,787	22,821	-	-	-
46-31	Maintenance & Repairs - Central Garage	1,067	-	-	-	-
46-52	Maintenance & Repairs - Vandalism Repairs	246	1,110	-	-	-
46-53	Maintenance & Repairs - Pinehill Cemetary	-	12	-	-	-
46-55	Maintenance & Repairs - Senior Center	5,741	4,997	-	-	-
51-11	Office Supplies - General	54	90	-	-	-
51-41	Small Tools & Implements	1,235	3,281	-	-	-
52-11	Fuel	16,657	14,588	-	-	-
52-31	Clothing & Apparel	610	1,957	-	-	-
52-43	Computer/Operating Supply	66	310	-	-	-
52-47	First Aid Supplies	39	23	-	-	-
52-51	Janitorial Supplies	10,005	7,563	-	-	-
52-89	Automotive Parts	20,115	16,692	-	-	-
52-99	Operating Supplies - Misc	5,278	6,464	-	-	-
53-21	Signs and Materials	269	638	-	-	-
53-41	Sod - Seed	986	95	-	-	-
54-11	Dues & Memberships	160	160	-	-	-
TOTAL OPERATING		\$ 161,306	\$ 164,530	\$ -	\$ -	\$ -
62-99	Building Improvements	14,138	70,934	-	-	-
63-99	Improvements Other Than Bldg - Misc	-	14,382	-	-	-
64-15	Trucks & Trailers	-	22,617	-	-	-
64-31	Special Purpose Equipment	-	4,785	-	-	-
TOTAL CAPITAL		\$ 14,138	\$ 112,718	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 411,105	\$ 516,291	\$ -	\$ -	\$ -

PARKS & RECREATION - AQUATICS

IT IS THE MISSION OF AQUATICS TO

strengthen the community and enhance the quality of life by creating memorable experiences through parks, recreation, and aquatics.

DESCRIPTION

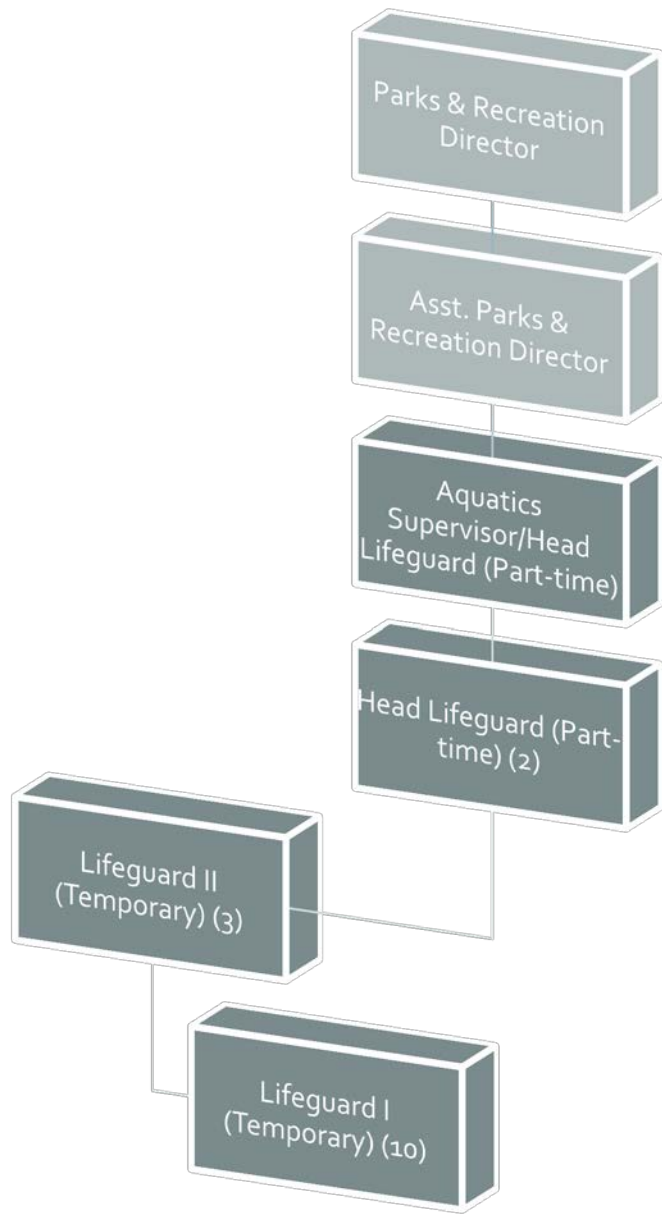
The New Port Richey Recreation & Aquatic Center is a state-of-the-art facility, which offers a variety of affordable recreational activities and athletic training opportunities for everyone. With programs for children, seniors, and adults, the facility has become an integral part of the fabric of the community.

ACCOMPLISHMENTS OF FY16

- Executed the Coteeman Triathlon
- Re-implemented the American Red Cross Swim Lesson Program
- Added pool party packages to the Aquatic Center programming, which generated additional revenue
- Installed a sound system at the Aquatic Center, which allows for the playing of music and announcements

FY17 INITIATIVES

- Expand the aquatic programs offered at the facility:
 - Certify at least 50% of staff as Water Safety Instructors
 - Offer private lessons and Whales Tails Water Safety lessons to groups
 - Offer concerts at the pools during the summer
- Lower the operating costs for the pool pumps:
 - Conduct a study on variable frequency drives for the pump room
 - If study shows a cost savings, install variable frequency drives on all 4 pool pumps
- Increase partnerships:
 - Expand upon the partnership with Main Street for the Coteeman Triathlon
 - Partner with the local schools and athletic teams to offer programming opportunities
- Increase the attendance at the Aquatic Center:
 - Work with Marketing to promote the facility
 - Offer specials to attract more participants
 - Contact area summer camps and child care centers to offer group rates on field trips to the facility



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Aquatics Supervisor/Head Lifeguard	0	0	.75
Aquatics Manager	1	1	0
Head Lifeguard	1.14	2.19	1.14
Lifeguard II	1.14	1.02	1.02
Lifeguard I	3.08	3.10	3.10
Total	6.36	7.31	6.01

AQUATICS

001-0094-572		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-12	Division Head Salaries	31,297	45,832	44,916	45,660	-
13-11	Part-Time Wages	40,101	48,239	40,074	55,200	57,780
13-12	Temporary Wages	54,830	71,420	102,182	88,910	101,910
14-11	Overtime Wages	189	18	-	-	-
15-11	Employee Incentives	150	200	150	200	150
21-11	Social Security Matching	9,644	12,604	14,259	14,540	12,230
22-11	Florida Retirement System	6,096	6,904	6,246	8,589	4,360
23-11	Health Insurance	3,078	5,963	5,981	6,300	-
23-12	Life Insurance	10	20	20	50	-
23-13	Accidental Death & Disab Insurance	1	2	2	20	-
24-28	Workers Comp - Parks (9102)	4,023	5,229	5,428	8,050	6,190
TOTAL PERSONNEL SERVICES		\$ 149,419	\$ 196,431	\$ 219,258	\$ 227,519	\$ 182,620
34-41	Water Safety Instruction	355	596	559	559	630
34-99	Contractual Services - Misc	3,150	5,200	2,340	2,340	5,000
40-11	Travel & Training	-	1,000	884	925	-
41-21	Telephone - Local	119	593	437	440	600
43-11	Electric - City Facilities	28,393	29,286	30,886	34,650	34,000
43-41	Gas - Natural/Propane	8,286	8,130	10,316	10,316	10,500
43-51	Water & Sewer - City	9,673	10,827	11,203	12,000	11,500
43-73	Street Light Fee	-	-	50	50	50
43-81	Stormwater Assessment	5,492	-	5,500	5,500	5,500
46-11	Maintenance & Repairs - Bldg & Grounds	29,397	16,806	24,452	24,649	30,000
46-21	Maintenance & Repairs - Equipment	300	-	209	210	300
46-23	Maintenance & Repairs - Copiers	-	158	-	-	-
51-11	Office Supplies - General	185	191	194	200	200
51-41	Small Tools & Implements	245	121	185	200	200
52-21	Chemicals	23,743	22,469	29,312	29,313	24,000
52-22	Laboratory Supplies	74	95	97	100	200
52-31	Clothing & Apparel	2,134	896	899	900	1,100
52-34	Swim/Recreation Accessories	-	1,468	1,389	1,390	1,500
52-41	Licensing & ID Materials	1,810	1,798	1,810	1,925	2,000
52-43	Computer/Operating Supply	205	1,346	750	750	150
52-45	Recreation Supplies	835	465	561	561	600
52-47	First Aid Supplies	1,496	878	388	388	900
52-48	Prizes & Awards	300	220	295	300	300
52-51	Janitorial Supplies	223	416	800	800	800
52-99	Operating Supplies - Misc	4,951	3,069	5,070	5,100	5,000
53-21	Signs & Sign Material	104	199	141	141	200
54-11	Dues & Memberships	-	-	160	160	160
TOTAL OPERATING		\$ 121,470	\$ 106,227	\$ 128,887	\$ 133,867	\$ 135,390
63-99	Improvements Other Than Bldg - Misc	-	-	24,555	25,000	15,000
64-31	Special Purpose Equipment	-	34,868	49,754	50,450	32,400
TOTAL CAPITAL		\$ -	\$ 34,868	\$ 74,309	\$ 75,450	\$ 47,400
TOTAL EXPENDITURES		\$ 270,889	\$ 337,526	\$ 422,454	\$ 436,836	\$ 365,410

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM AQUATICS

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
63-99	<i>Improvements Other than Buildings - Misc.</i>					
	Water Slide	-	430,000	-	-	-
	Replacement Spray Feature & Removal	15,000	-	-	-	-
	Resurface Pools	-	-	-	-	250,000
	50 Meter Pool	-	-	-	-	1,500,000
	Geothermal Heaters (3)	-	-	105,000	-	-
	TOTAL	15,000	430,000	105,000	-	1,750,000
64-31	<i>Special Purpose Equipment</i>					
	Variable Frequency Drivers for Pumps (4)	20,000	-	-	-	-
	Sound System Expansion	-	6,500	-	-	-
	Swim Lane Lines	7,000	-	-	-	-
	Swim Suit Dryers (3)	5,400	-	-	-	-
	TOTAL	32,400	6,500	-	-	-

DIVISION TOTAL \$ 47,400 \$ 436,500 \$ 105,000 \$ - \$ 1,750,000

PUBLIC WORKS - SUPERVISION

IT IS THE MISSION OF PUBLIC WORKS – SUPERVISION TO

provide and maintain the infrastructure of the City and to protect the health and welfare of city residents businesses, and visitors; and provide quality service within available resources to our customers in a timely and efficient manner with the unity and trust of highly qualified and skilled personnel who serve as first responders in emergency situations

DESCRIPTION

The Public Works Department provides design, construction and maintenance of right-of-ways, maintenance of parks, city properties and parking structures. The Department includes several divisions, which are overseen by Public Works – Supervision. Work is completed by city staff, as well as consultants, contractors and developers.

ACCOMPLISHMENTS OF FY16

- Grants:
 - Toilet Rebate Program (SWFWMD)
 - Reclaimed Expansion – North River Neighborhood (SWFWMD Cooperative Funding)
 - The Heights Drainage Improvements Project (SWFWMD Cooperative Funding)
- Accomplished the following CIP Projects:
 - 2014/2015 Water System Improvements and Street Improvements
 - 2013/2014 AMI Project, Phase I & II
 - Plathe Road Improvement Project
 - Multi-Use Path Marine Parkway to Riverwalk Project
- NPDES Permit Report – Year 4 Audit Compliance

FY17 INITIATIVES

- Permitting:
 - Wastewater Treatment Plant Operating Permit (FDEP)
 - NPDES Permit – Year 5 Renewal (FDEP)
 - Yard Waste Transfer Station Site Permit (FDEP)
 - Indiana Ave. Closed Landfill Permit Renewal (FDEP)
- Personnel Training Program:
 - Asbestos Handling and Disposal
 - Federal Emergency Management Agency Incident Command
 - Stormwater Construction Site Inspector (FDEP)
- Utility System Expansion/Operational Improvements:
 - Purchase of Lakewood Villas, Barbara Ann Acres, and Silver Oaks Utility Systems
 - Negotiation and purchase of the Orangewood Lake Services Utility System
- Assessment Program Review and Implementation:
 - Roadway Methodology Program implementation
 - Water and Sewer Revenue Sufficiency Study



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Public Works Director	1	1	1
Assistant Public Works Director	1	1	1
Administrative Office Manager	1	1	1
Data Support/GIS Mapping Technician	1	1	1
Total	4	4	4

PUBLIC WORKS SUPERVISION

001-0101-519		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	73,133	82,293	81,988	81,989	82,990
11-12	Division Head Salaries	65,410	35,356	25,407	65,062	50,760
12-99	Regular Full-Time Wages	63,044	71,375	70,437	71,032	72,740
14-11	Overtime Wages	384	561	750	1,024	1,050
15-11	Employee Incentives	200	200	150	200	200
15-16	Health Insurance Waiver Stipend	-	-	300	1,050	-
15-22	Education Incentive Pay	350	600	700	700	600
21-11	Social Security Matching	15,241	14,087	13,282	16,730	17,260
22-11	Florida Retirement System	23,439	25,054	24,381	24,382	28,730
23-11	Health Insurance	24,623	24,963	22,922	23,670	29,830
23-12	Life Insurance	82	73	68	200	200
23-13	Accidental Death & Disab Insurance	10	9	8	50	50
24-26	Workers Comp - Clerical (8810)	151	195	202	300	220
24-32	Workers Comp - Municipal Class (9410)	6,613	6,671	7,356	10,910	8,000
TOTAL PERSONNEL SERVICES		\$ 272,680	\$ 261,437	\$ 247,951	\$ 297,299	\$ 292,630
34-12	Pest Control Services	1,836	1,998	-	-	-
34-99	Contractual Services - Misc	-	-	692	700	750
40-11	Travel & Training	1,320	76	330	3,000	3,000
41-21	Telephone - Local	6,409	6,101	5,706	8,300	7,000
41-34	Data Lines	9,256	9,052	9,226	9,226	9,500
41-41	Pager Services	43	38	33	40	40
42-11	Postage	121	194	326	326	350
43-11	Electric - City Facilities	32,395	32,202	27,681	28,936	33,000
43-31	Trash Removal	5,857	4,323	-	-	-
43-51	Water & Sewer - City	4,482	7,384	9,543	10,000	10,000
43-73	Street Light Fee	571	571	571	600	600
43-81	Stormwater Assessment	5,767	5,767	5,767	5,800	5,800
45-71	Notary Bond	-	55	-	150	150
46-11	Maintenance & Repairs - Bldg & Grounds	11,129	20,511	-	-	-
46-21	Maintenance & Repairs - Equipment	3,238	2,920	353	3,000	3,000
46-23	Maintenance & Repairs - Copiers	2,876	1,714	2,094	2,094	2,000
46-31	Maintenance & Repairs - Central Garage	320	-	-	1,340	1,300
51-11	Office Supplies - General	679	1,065	1,727	1,850	2,500
51-41	Small Tools & Implements	126	283	-	300	300
52-11	Fuel	6,143	1,177	1,219	6,000	4,000
52-25	Software License Support	3,455	872	4,901	5,400	5,000
52-31	Clothing & Apparel	272	260	321	400	400
52-43	Computer/Operating Supply	7,628	1,084	3,102	4,000	3,000
52-47	First Aid Supplies	115	167	-	150	200
52-89	Automotive Parts	7,086	11,877	284	3,000	3,000
52-99	Operating Supplies - Misc	1,898	1,471	1,467	3,000	3,000
54-11	Dues & Memberships	1,350	1,480	1,737	2,020	1,800
54-61	Books & Publications	12	-	189	300	300
TOTAL OPERATING		\$ 114,384	\$ 112,642	\$ 77,269	\$ 99,932	\$ 99,990
64-13	Data Processing Equipment	-	-	1,753	1,760	3,500
64-15	Trucks & Trailers	-	24,440	-	-	-
TOTAL CAPITAL		\$ -	\$ 24,440	\$ 1,753	\$ 1,760	\$ 3,500
		\$ 387,064	\$ 398,519	\$ 326,973	\$ 398,991	\$ 396,120

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM PUBLIC WORKS SUPERVISION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-13	<i>Data Processing Equipment</i>					
	Computer	1,800	1,800	2,600	-	-
	Laptop	1,700	-	-	-	-
	Server	-	28,000	-	-	-
	TOTAL	3,500	29,800	2,600	-	-
64-18	<i>Software</i>					
	ESRI Online Module	-	-	-	-	15,000
	TOTAL	-	-	-	-	15,000
64-31	<i>Special Purpose Equipment</i>					
	CCTV - Security System	-	-	25,000	-	-
	TOTAL	-	-	25,000	-	-

DIVISION TOTAL \$ 3,500 \$ 29,800 \$ 27,600 \$ - \$ 15,000

PUBLIC WORKS – STREET & RIGHT - OF - WAY

IT IS THE MISSION OF PUBLIC WORKS – STREET & RIGHT - OF - WAY TO

repair, maintain, and eliminate hazards to all public streets, right of ways, and alleys, making the City a safer place for residents and the general public.

DESCRIPTION

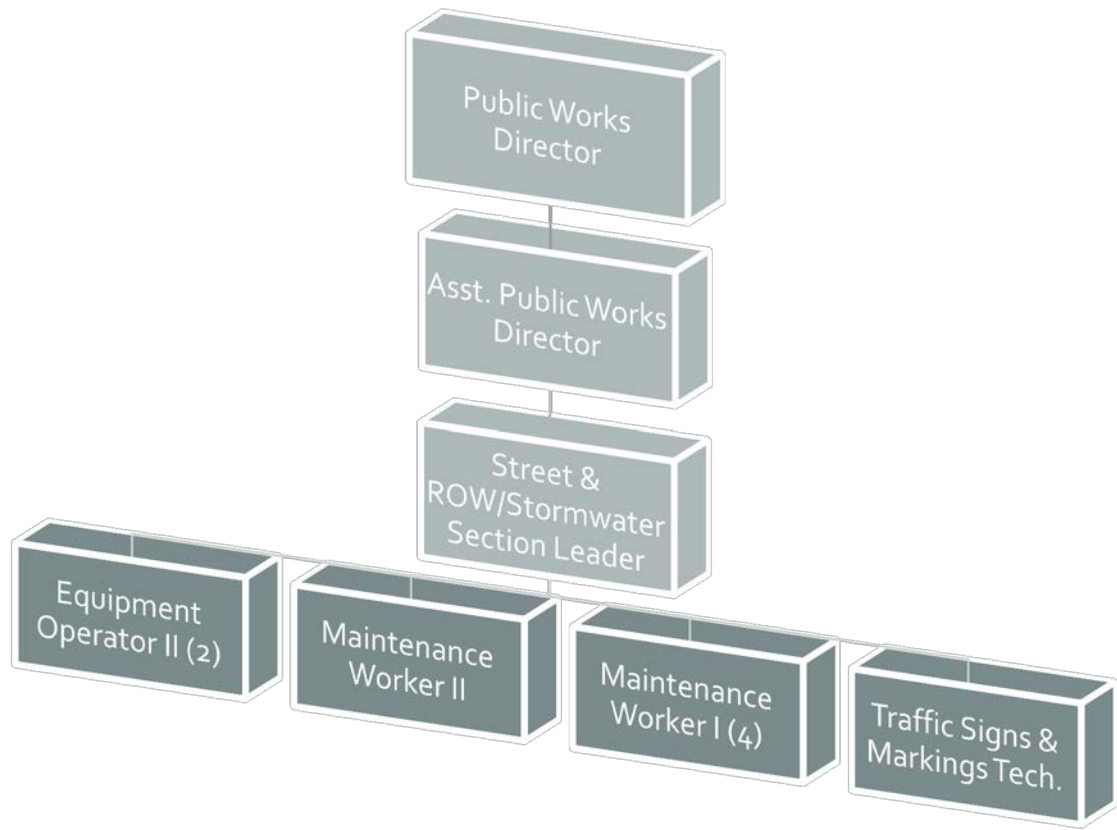
The Street & Right - of - Way Division is responsible for maintaining 35 miles of roadway marking, 40 acres of mowable land, 65 miles of paved road, and 80 miles of curbing. In addition, this Division also sets up all road closures, detours, and planning for special events.

ACCOMPLISHMENTS OF FY16

- Sidewalk Construction:
 - Grand Blvd. from Cecelia Drive to the southern city limits
 - Hazeldon sub-division
 - Chamber of Commerce at NE corner of River Road and Main St.
 - Miscellaneous repairs in the North River area
- Traffic Signs and Markings:
 - Installed bright sticks on all stop sign posts and repaired and painted all city welcome signs
 - Repaired solar power speed feedback signs at Richey Elementary and Gulf Middle Schools
 - Installed LED crosswalk at Adams St. and Main St.
- Roadway Improvements:
 - Identified and remediated depressions and potholes in asphalt
 - Collected quantities for 2015/2016 Roadway Striping Project
 - Applied asphalt millings to upgrade alleys south of Missouri Ave. and south of Central Ave.

FY17 INITIATIVES

- Traffic Signs and Markings:
 - Install solar power LED crosswalk at Lincoln St. and Main St.
 - Complete 6" street name blade upgrades
 - Complete crosswalk upgrades to comply with current FDOT standards
- Parking Lot Upgrades:
 - Recreation and Aquatic Center parking lot re-striping
 - Install 1924 road bricks in center medians at the Geben Devries parking lot
 - Shell base improvements to the parking areas at Cotee River Park and Grand Blvd. Park
- Tree Program:
 - Tree City USA certification renewal (27th year) and promote "Adopt A Tree" program
 - Trim trees around Orange Lake and Sims Park and palm trees in the Palm District
- Alley Improvements:
 - Upgrade alleys with recycled asphalt millings, remove debris, and clear vegetation in alleyways
 - Identify vision zone violations and take corrective action



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Equipment Operator II	2	2	2
Maintenance Worker II	1	1	1
Maintenance Worker I	4	4	4
Traffic Signs & Markings Technician	1	1	1
Total	8	8	8

STREET & RIGHT - OF - WAY MAINTENANCE

001-0102-541					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	165,074	194,633	196,793	199,889	202,860
14-11	Overtime Wages	5,902	7,951	8,897	12,440	15,400
15-11	Employee Incentives	300	400	400	400	400
15-16	Health Insurance Waiver Stipend	1,500	1,800	1,800	1,800	-
15-27	Standby Time	5,660	5,716	5,577	5,577	5,310
15-29	Meal Allowance	-	30	9	240	-
21-11	Social Security Matching	13,394	15,783	15,947	17,090	17,290
22-11	Florida Retirement System	12,536	15,182	15,494	15,494	16,250
23-11	Health Insurance	33,856	37,767	43,930	43,931	47,770
23-12	Life Insurance	129	151	161	390	250
23-13	Accidental Death & Disab Insurance	15	18	19	100	100
24-31	Workers Comp - Street Maint/Trash (5509)	6,988	7,873	8,361	8,400	10,240
TOTAL PERSONNEL SERVICES		\$ 245,354	\$ 287,304	\$ 297,388	\$ 305,751	\$ 315,870
31-29	Engineering Services - Misc	-	5,315	1,200	2,500	5,000
34-30	Parking Lot Maintenance	972	815	948	1,000	1,000
34-38	Lab Test	-	-	-	250	250
34-85	Trash Grinding Service	12,461	14,763	6,641	8,000	15,000
34-99	Contractual Services - Misc	28,706	33,558	18,901	20,000	25,000
40-11	Travel & Training	521	1,200	1,542	1,700	2,320
41-21	Telephone - Local	5,085	3,722	946	690	1,000
41-34	Data Lines	953	408	314	480	1,000
42-11	Postage	87	17	31	50	50
43-11	Electric - City Facilities	1,407	1,375	1,677	1,710	1,400
43-12	Electric - Traffic Lights	4,554	4,462	4,096	4,241	5,000
43-21	Eastbury Garden - Street Lights	2,488	2,498	2,456	2,500	2,500
43-22	Hillandale - Street Lights	16,508	16,475	15,743	17,500	17,500
43-23	Ridgewood - Street Lights	7,754	7,783	8,320	8,500	8,500
43-31	Trash Removal	11,896	12,950	13,728	15,000	13,000
43-51	Water & Sewer - City	39,259	37,399	38,778	40,000	40,000
43-81	Stormwater Assessment	2,272	-	2,280	2,280	2,280
44-19	Rent - Equipment/Software	60	817	752	1,500	1,000
46-11	Maintenance & Repairs - Bldg & Grounds	8,726	15,247	8,226	15,000	10,000
46-21	Maintenance & Repairs - Equipment	-	145	473	475	100
46-31	Maintenance & Repairs - Central Garage	4,100	-	-	80	10,000
49-83	Permit Fees	-	-	-	70	70
51-11	Office Supplies - General	198	149	133	200	200
51-41	Small Tools & Implements	1,405	1,442	1,239	1,500	1,500
52-11	Fuel	69,686	54,242	50,024	50,024	40,000
52-25	Software License Support	-	-	420	420	-
52-31	Clothing & Apparel	1,149	2,355	2,097	2,400	2,400
52-43	Computer/Operating Supply	171	449	-	250	1,400
52-47	First Aid Supplies	213	90	60	100	100
52-62	Trees	882	911	212	3,000	1,000
52-89	Automotive Parts	69,770	74,988	67,706	67,706	38,000
52-99	Operating Supplies - Misc	8,943	12,391	12,269	12,262	10,000
53-21	Signs & Sign Material	11,385	11,573	10,802	12,000	12,000
53-31	Pipe/Culvert Material	-	922	-	-	-
53-41	Sod/Seed	989	970	1,799	1,950	1,600

STREET & RIGHT - OF - WAY MAINTENANCE

001-0102-541						BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	AMENDED	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	BUDGET	FY16-17
					FY15-16	
53-99	Road Materials - Misc	12,928	43,268	15,175	27,000	25,000
54-11	Dues & Memberships	223	401	115	300	300
54-61	Books & Publications	-	141	70	200	200
TOTAL OPERATING		\$ 325,751	\$ 363,241	\$ 289,173	\$ 322,838	\$ 295,670
64-15	Trucks & Trailers	49,991	200,963	-	-	-
TOTAL CAPITAL		\$ 49,991	\$ 200,963	\$ -	\$ -	\$ -

TOTAL EXPENDITURES \$ 621,096 \$ 851,508 \$ 586,561 \$ 628,589 \$ 611,540

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM STREETS & RIGHT OF WAY MAINTENANCE

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-31	<i>Special Purpose Equipment</i>					
	Tree Stump Grinder	-	25,000	-	-	-
	TOTAL	-	25,000	-	-	-

DIVISION TOTAL \$ - \$ 25,000 \$ - \$ - \$ -

NEW PORT RICHEY

PUBLIC WORKS – FACILITIES MAINTENANCE

IT IS THE MISSION OF PUBLIC WORKS – FACILITIES MAINTENANCE TO

maintain a safe, clean, and attractive environment for both employees and visitors to all facilities under the management of the City.

DESCRIPTION

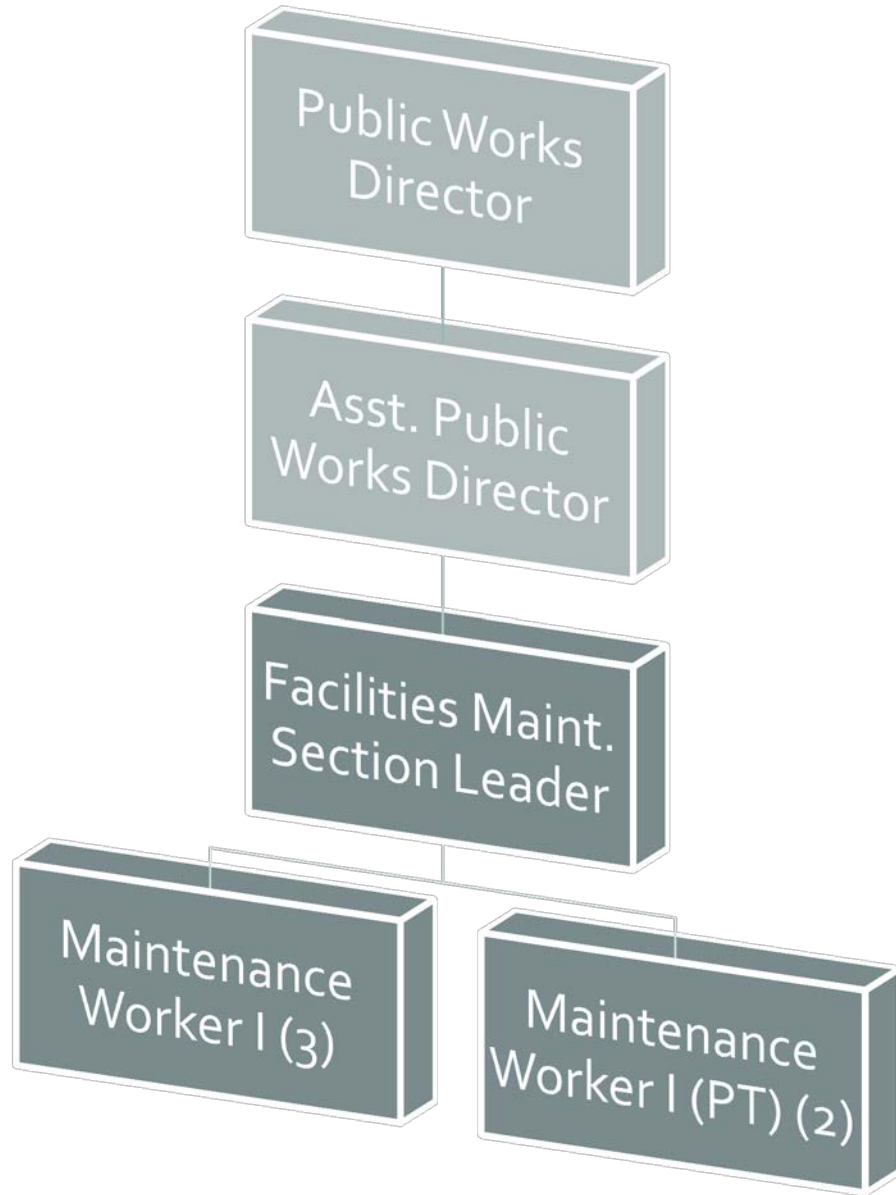
The Public Works – Facilities Maintenance Division is responsible for the maintenance and repair of New Port Richey's public buildings.

ACCOMPLISHMENTS OF FY16

- Completed pressure washing and painting of City Hall, Library, and Fire Station #1
- Completed parking lot paving and LED lighting conversion at City Hall

FY17 INITIATIVES

- Facility Maintenance Program:
 - Identify existing facility deficiencies
 - Capital and operational classification of identified existing facility deficiencies
 - Prioritization of identified existing facility deficiencies
- Parking Lot LED Conversion Program:
 - Gerben DeVries parking lot (across from Sims Park)
 - Gloria Swanson parking lot
 - Bank St. parking lot (Railroad Square, west of Grand Blvd.)
- Personnel Efficiency Review:
 - Janitor/Maintenance activity review and function adjustments
 - Identify maintenance activities to be performed in house
 - Create and implement policies and standard operating procedures for the Division



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Facilities Maintenance Section Leader	0	1	1
Maintenance Worker I	0	4.45	4.45
Total	0	5.45	5.45

FACILITIES MAINTENANCE

001-0106-519					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	-	-	81,086	109,741	105,960
13-11	Part-Time Wages	-	-	34,433	46,371	49,430
14-11	Overtime Wages	-	-	3,518	3,519	3,060
15-11	Employee Incentives	-	-	100	350	350
15-16	Health Insurance Waiver Stipend	-	-	1,996	1,996	-
21-11	Social Security Matching	-	-	9,184	12,170	12,200
22-11	Florida Retirement System	-	-	8,700	11,083	11,840
23-11	Health Insurance	-	-	12,181	18,540	23,830
23-12	Life Insurance	-	-	62	336	200
23-13	Accidental Death & Disab Insurance	-	-	7	84	80
24-27	Workers Comp - Building (NOC) (9015)	-	-	6,402	9,495	7,400
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ 157,669	\$ 213,685	\$ 214,350
34-11	Custodial/Janitorial Services	-	-	394	1,500	1,500
34-12	Pest Control Services	-	-	5,733	7,400	7,700
34-51	Contractual Electrical	-	-	5,833	6,700	6,700
34-52	Contractual Plumbing Services	-	-	2,146	2,200	2,200
34-53	Contractual Mechanical Services	-	-	1,656	1,700	1,300
34-54	Contractual HVAC/Air	-	-	37,483	42,390	38,950
34-74	Security Services	-	-	-	1,700	1,700
34-99	Contractual Services - Misc	-	-	28,600	33,000	28,000
40-11	Travel & Training	-	-	-	-	800
41-21	Telephone - Local	-	-	1,721	2,000	1,000
41-34	Data Lines	-	-	-	-	800
41-42	Burglar Alarm Lines	-	-	-	1,960	1,960
43-11	Electric - City Facilities	-	-	38,118	71,740	40,000
43-31	Trash Removal	-	-	18,071	18,700	18,000
43-51	Water & Sewer - City	-	-	7,329	7,490	7,490
43-73	Street Light Fee	-	-	590	590	590
43-81	Stormwater Assessment	-	-	1,420	1,420	1,420
46-11	Maintenance & Repairs - Bldg & Grounds	-	-	36,757	64,470	40,000
46-31	Maintenance & Repairs - Central Garage	-	-	-	1,200	1,700
46-55	Maintenance & Repairs - Senior Center	-	-	-	-	5,000
49-83	Permit Fees	-	-	-	-	50
51-11	Office Supplies - General	-	-	97	500	500
51-41	Small Tools & Implements	-	-	1,714	4,000	4,000
52-11	Fuel	-	-	112	6,000	5,000
52-31	Clothing & Apparel	-	-	1,646	1,685	2,100
52-43	Computer/Operating Supply	-	-	755	1,200	1,400
52-47	First Aid Supplies	-	-	-	300	300
52-51	Janitorial Supplies	-	-	15,936	20,000	15,000
52-89	Automotive Parts	-	-	-	3,000	3,000
52-99	Operating Supplies - Misc	-	-	1,129	1,500	1,500
TOTAL OPERATING		\$ -	\$ -	\$ 207,240	\$ 304,345	\$ 239,660
TOTAL EXPENDITURES		\$ -	\$ -	\$ 364,909	\$ 518,030	\$ 454,010

NEW PORT RICHEY

PUBLIC WORKS – GROUNDS MAINTENANCE

IT IS THE MISSION OF PUBLIC WORKS – GROUNDS MAINTENANCE TO

create memorable recreational and park experiences that enhance the quality of life for residents and visitors of New Port Richey.

DESCRIPTION

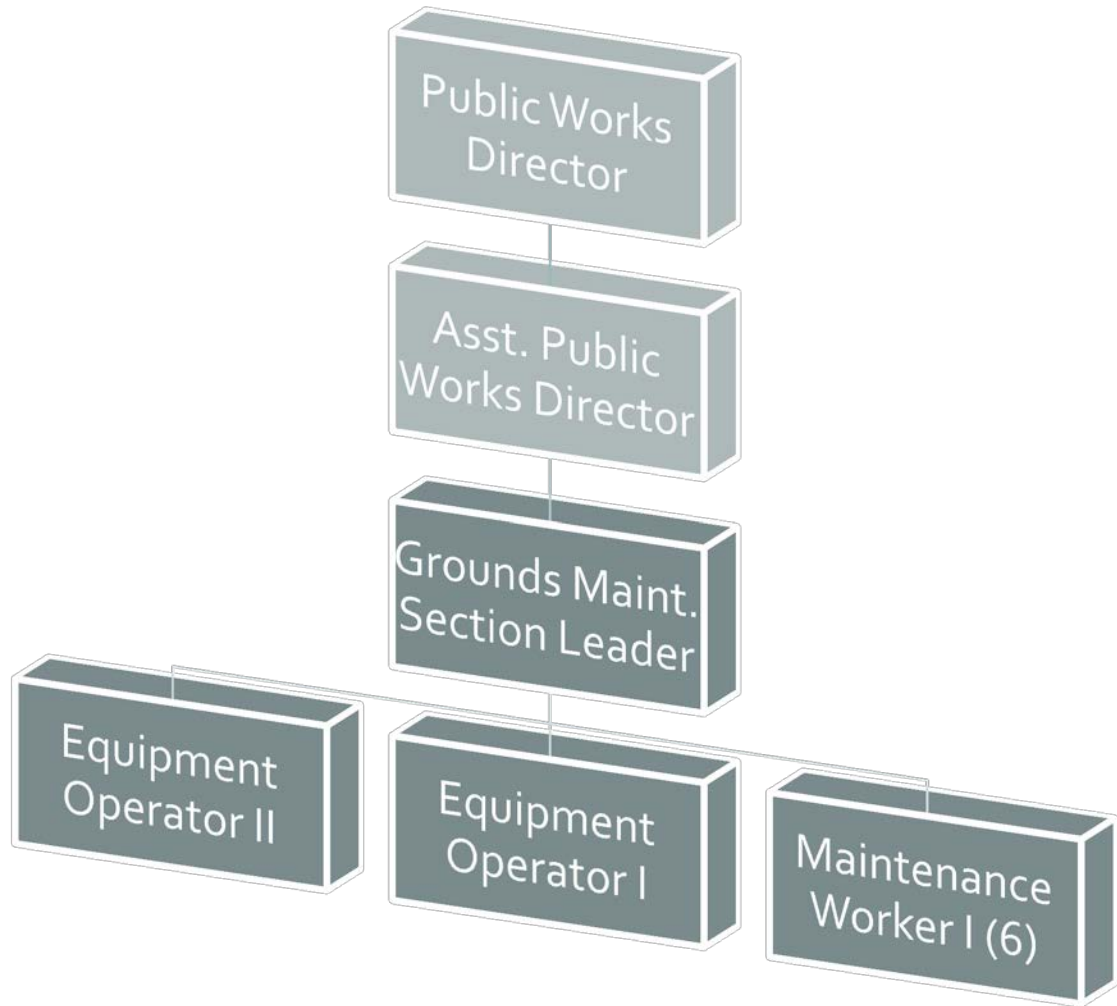
The Public Works – Grounds Maintenance Division performs routine and specialized grounds maintenance for all of the City's parks, preserves, and athletic fields.

ACCOMPLISHMENTS OF FY16

- Coordinated logistics for over 30 events held at Sims Park
- State grant compliance activities performed for the Grey Nature Preserve
- Obtained state certification for Playground Safety Inspector, utilizing existing staff member
- Completed Sims Park Improvement Project, in which this Division was responsible for:
 - Pressure washing all sidewalk areas, docks, and seawall
 - Pressure washing and painting of overlook
 - Interior painting of band shell building
 - Sealing all brick pavers and restrooms

FY17 INITIATIVES

- Maintenance Programs:
 - Identify current facility defects, prioritize, and determine corrective measures
 - Develop standard operating procedure for daily maintenance activities
 - Identify current conditions of trees and remove or relocate, where needed
- Personnel Training:
 - Fertilizer and Herbicide Application certification
 - State Playground Safety Inspector certification
 - Stormwater Operator Site Inspector certification
- Park Amenity Improvements:
 - Frances Ave. Park kayak launch and ADA parking area construction
 - Grey Nature Preserve kayak launch and existing dock section tie-in
 - Fishing line disposal container construction and installation at all park areas along the river
 - Landscape improvements, where needed
- Special Events:
 - Coordinate standard operating procedures for vendor set up in the parks
 - Coordinate volunteer groups for Christmas and CHASCO float construction during off hours and weekends
 - Coordinate volunteer groups to assist staff with maintenance activities



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Grounds Maintenance Section Leader	0	1	1
Equipment Operator II	0	1	1
Equipment Operator I	0	1	1
Maintenance Worker I	0	5	6
Total	0	8	9

GROUNDS MAINTENANCE

001-0110-539 EXP CODE CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
12-10 Regular Exempt Salaries	-	-	-	45,510	46,200
12-99 Regular Full-Time Wages	-	-	185,561	185,561	188,970
13-11 Part-Time Wages	-	-	14,715	14,716	-
14-11 Overtime Wages	-	-	18,123	18,124	13,920
15-11 Employee Incentives	-	-	100	400	450
15-29 Meal Allowance	-	-	18	18	120
21-11 Social Security Matching	-	-	16,473	17,980	18,780
22-11 Florida Retirement System	-	-	13,660	14,999	18,010
22-14 Defined Contribution Plan	-	-	3,078	3,100	3,210
23-11 Health Insurance	-	-	33,650	34,400	37,120
23-12 Life Insurance	-	-	117	384	450
23-13 Accidental Death & Disab Insurance	-	-	14	96	180
24-28 Workers Comp - Parks (9102)	-	-	7,635	7,723	8,640
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ 293,144	\$ 343,011	\$ 336,050
34-30 Parking Lot Maintenance	-	-	1,163	1,350	2,000
34-33 Lawn Maintenance	-	-	108,072	112,933	100,000
34-99 Contractual Services - Misc	-	-	20,487	25,000	22,000
40-11 Travel & Training	-	-	2,850	2,950	3,000
41-21 Telephone - Local	-	-	1,479	3,500	1,200
41-34 Data Lines	-	-	-	-	480
43-11 Electric - City Facilities	-	-	13,051	15,220	10,920
43-31 Trash Removal	-	-	2,706	11,210	15,000
43-51 Water & Sewer - City	-	-	22,740	22,740	20,000
43-73 Street Light Fee	-	-	6	1,505	60
43-81 Stormwater Assessment	-	-	347	3,500	500
44-19 Rent - Equipment/Software	-	-	1,642	1,650	1,000
46-11 Maintenance & Repairs - Bldg & Grounds	-	-	47,917	58,950	40,000
46-31 Maintenance & Repairs - Central Garage	-	-	-	6,480	6,480
46-52 Maintenance & Repairs - Vandalism	-	-	96	6,900	5,000
46-53 Maintenance & Repairs - Pinehill Cemetery	-	-	115	3,000	2,500
46-55 Maintenance & Repairs - Senior Center	-	-	4,950	5,000	-
49-99 Other Current Charges - Misc	-	-	3,170	5,000	5,000
51-11 Office Supplies - General	-	-	17	100	100
51-41 Small Tools & Implements	-	-	2,829	4,000	4,000
52-11 Fuel	-	-	24,025	24,026	15,000
52-21 Chemicals	-	-	-	-	2,500
52-31 Clothing & Apparel	-	-	1,991	1,992	2,700
52-43 Computer/Operating Supply	-	-	-	1,200	300
52-47 First Aid Supplies	-	-	88	300	100
52-51 Janitorial Supplies	-	-	15,749	16,500	10,300
52-89 Automotive Parts	-	-	6,552	7,000	7,000
52-99 Operating Supplies - Misc	-	-	8,359	8,400	8,000
53-21 Signs & Sign Material	-	-	2,239	3,000	3,000
53-41 Sod/Seed	-	-	950	5,000	3,000
54-11 Dues & Memberships	-	-	160	160	300
TOTAL OPERATING	\$ -	\$ -	\$ 293,750	\$ 358,566	\$ 291,440
64-15 Trucks & Trailers	-	-	41,995	42,000	28,000
64-31 Special Purpose Equipment	-	-	4,430	5,000	-
TOTAL CAPITAL	\$ -	\$ -	\$ 46,425	\$ 47,000	\$ 28,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ 633,319	\$ 748,577	\$ 655,490

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM GROUNDS MAINTENANCE

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-15	<i>Trucks and Trailers</i>					
	Ford F-150 Regular Cab Pick Up	28,000	-	-	-	-
	TOTAL	28,000	-	-	-	-

DIVISION TOTAL \$ 28,000 \$ - \$ - \$ - \$ -

NON-EXPENDITURE DISBURSEMENTS

001-0580 EXP CODE CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
581 91-63 Transfer to CRA	632,285	719,554	811,061	811,061	865,715
TOTAL TRANSFERS	\$ 632,285	\$ 719,554	\$ 811,061	\$ 811,061	\$ 865,715
584 94-21 Reserves - Contingency	83,350	2,847	-	250,000	151,100
94-24 Reserves - Sick Leave	-	19,956	47,305	75,000	48,000
94-95 Reserves - Public Art Fund	-	-	-	-	10,000
TOTAL RESERVES	\$ 83,350	\$ 22,803	\$ 47,305	\$ 325,000	\$ 209,100
Repayable Advance to CRA	-	803,656	512,396	512,396	-
Repayable Advance to CRA - Refunding & Loan Proceeds	-	-	11,202,894	11,202,894	-
TOTAL INTERGOVERNMENTAL LOANS	\$ -	\$ 803,656	\$ 11,715,290	\$ 11,715,290	\$ -
TOTAL NON- EXPENDITURES	\$ 715,635	\$ 1,546,013	\$ 12,573,656	\$ 12,851,351	\$ 1,074,815
TOTAL GENERAL FUND EXPENDITURES	\$ 17,336,864	\$ 19,844,414	\$ 31,099,154	\$ 32,986,301	\$ 19,837,745

NEW PORT RICHEY

PUBLIC WORKS - STORMWATER UTILITY

IT IS THE MISSION OF STORMWATER UTILITY TO

have a proactive inspection program that identifies and remediates flood prone areas, expands or enlarges existing systems to eliminate the flood areas identified, and to improve water quality and quality of life for its residents, where applicable.

DESCRIPTION

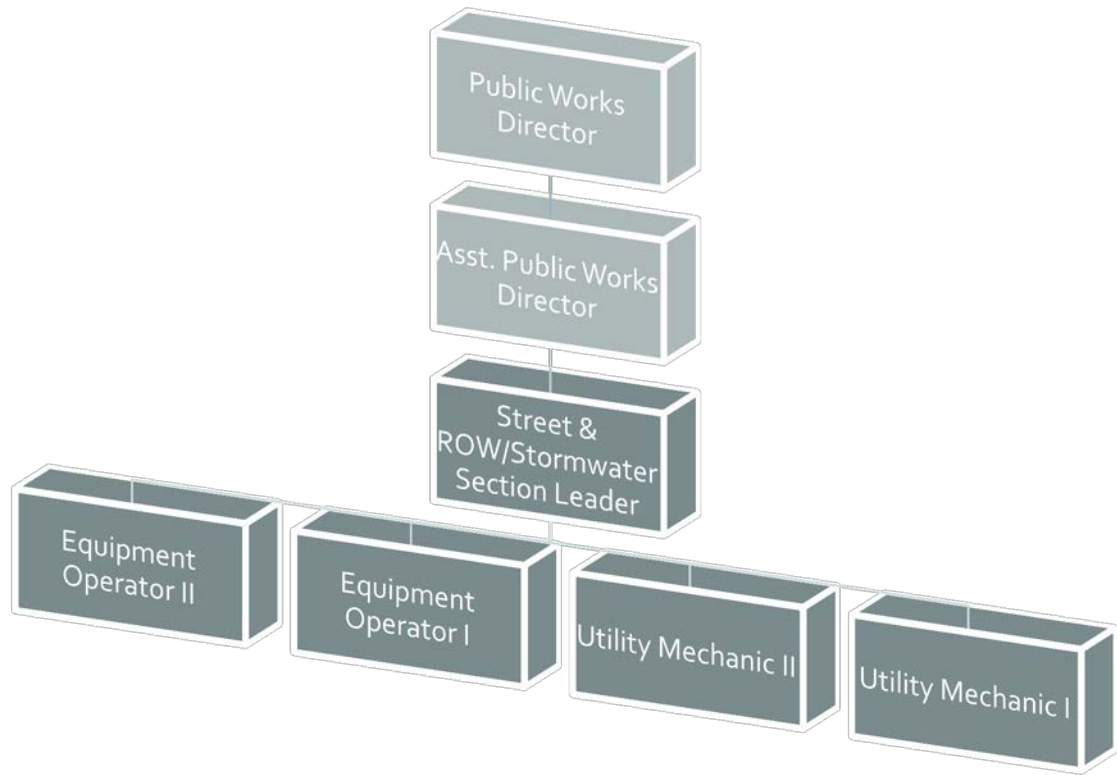
The Stormwater Utility Division is a special purpose service unit within city government that provides stormwater management, as required by the Environmental Protection Agency. This Division maintains 5 miles of ditches/canals and 40 miles of stormwater pipes. In addition, this Division cleans and repairs catch basins, storm drain pipes, and ditches, while rebuilding or adding new structures, as needed.

ACCOMPLISHMENTS OF FY16

- NPDES Mandate Activities:
 - Continued facility inspections of CSF units, pipe, ponds, catch basins, outfalls, and swales
 - Removed sediments from ponds and swales
 - Continued catch basin tag ID stenciling
 - Street sweeping was continued on all curbed roadways
- Pond construction and/or expansion - Marine Parkway, Allamanda Dr., and Delaware Ave.
- Outfall maintenance and repair:
 - Identified deficiencies and performed maintenance and repairs, where needed
- Sediment removal activities – Washington St. Pond, Public Works Operations Center, and Tanglewood Terrace Pond

FY17 INITIATIVES

- Stormwater Pond Construction:
 - Construct a dry retention pond with an overflow structure on Delaware Ave., east of Van Buren St., and on School Rd.
- NPDES Maintenance Activities:
 - Continue facility inspection and maintenance of CDS units, pipes, catch basins, and outfalls
 - Continue catch basin tag ID and “No Dumping” stencil installation
 - Continue street sweeping program on all curbed streets
 - Continue sediment removal and regarding of existing ditch and swale lines
- Evasive Vegetation Removal:
 - Remove Brazilian Pepper plants from Grey Nature Preserve and Frances Ave. Park
 - Remove evasive vegetation in canals north of Warren Ave. and along the river at Cotee River Park
- Stormwater Pond Tree Maintenance:
 - Trim trees around Orange Lake, Azalea Dr. Pond, and Palm Dr. Pond



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Streets & ROW/Stormwater Section Leader	1	1	1
Equipment Operator II	0	1	1
Equipment Operator I	1	1	1
Utility Mechanic II	0	0	1
Utility Mechanic I	3	2	1
Total	5	5	5

STORMWATER UTILITY FUND

002-0000						AMENDED	BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET		AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16		FY16-17
337-31	SWFWMD Grant	-	-	-	70,000		20,000
343-71	Stormwater Utility Fee	992,663	951,875	951,240	1,050,000		992,520
361-10	Interest on Investments	231	1,340	12	-		-
361-15	Interest-Stormwater Utility Fee	5	56	2,243	500		100
361-20	Interest - S.B.A.	1,329	835	1	30		500
361-25	Interest - FMIvT	307	1,040	(125)	400		450
361-28	Interest - T-Bills & Bonds	-	-	2,270	-		-
364-42	Insurance Proceeds	-	-	-	600		-
389-90	Prior Yr Fund Bal-Unassigned	-	278,100	-	418,744		1,117,810
STORMWATER UTILITY FUND REVENUES		\$ 994,535	\$ 1,233,246	\$ 955,641	\$ 1,540,274		\$ 2,131,380

STORMWATER UTILITY

002-0103-538					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	125,899	128,648	131,377	131,377	137,230
14-11	Overtime Wages	14,193	11,117	11,821	25,770	12,160
15-11	Employee Incentives	250	250	250	250	250
15-16	Health Insurance Waiver Stipend	2,100	1,800	1,800	1,800	-
15-22	Education Incentive Pay	300	600	600	600	600
15-27	Standby Time	5,009	6,010	4,344	6,652	7,140
15-29	Meal Allowance	-	36	48	240	-
21-11	Social Security Matching	10,330	10,769	11,143	12,590	12,180
22-11	Florida Retirement System	10,223	10,657	10,761	11,248	11,770
23-11	Health Insurance	23,084	28,654	27,906	27,906	37,290
23-12	Life Insurance	100	100	102	240	250
23-13	Accidental Death & Disab Insurance	12	12	12	60	100
23-15	Net OPEB Obligation Expense	4,496	4,303	2,015	2,130	-
24-33	Workers Comp - Irrigation Workers/Oper/Drivers (0251)	4,977	5,372	5,650	8,380	8,470
TOTAL PERSONNEL SERVICES		\$ 200,973	\$ 208,328	\$ 207,829	\$ 229,243	\$ 227,440
31-29	Engineering Services - Misc	21,798	17,717	250	35,000	35,000
31-99	Professional Services - Misc	69,673	6,768	6,601	35,000	35,000
34-33	Lawn Maintenance	47,990	31,544	2,502	56,709	50,000
34-38	Lab Test	-	-	-	10,000	10,000
34-99	Contractual Services - Misc	67,778	29,051	29,968	40,000	35,000
40-11	Travel & Training	1,863	1,839	2,126	2,220	2,390
41-21	Telephone - Local	4,744	2,955	1,613	3,300	1,300
41-34	Data Lines	489	408	314	480	2,000
41-41	Pager Services	110	70	64	100	100
42-11	Postage	-	-	-	50	50
43-11	Electric - City Facilities	9,728	12,722	11,430	12,000	14,240
43-31	Trash Removal	9,828	10,067	14,115	14,115	12,500
43-73	Street Light Fee	-	-	36	36	40
43-81	Stormwater Assessment	142	225	77	77	80
44-19	Rent - Equipment/Software	-	4,617	4,679	5,000	5,000
45-11	Liability Insurance - Comp. General	3,435	8,954	3,627	3,627	3,330
45-21	Building & Contents Insurance	-	3,677	3,431	3,432	3,300
45-22	Pollution Insurance	-	(2,285)	4,305	4,305	4,400
45-23	Automobile & Truck Insurance	687	-	804	804	750
46-11	Maintenance & Repairs - Bldg & Grounds	8,337	10,536	13,671	15,000	15,000
46-21	Maintenance & Repairs - Equipment	108	138	473	475	400
46-31	Maintenance & Repairs - Central Garage	1,303	-	6,500	12,000	7,500
49-83	Permit Fees	1,006	1,006	936	2,500	2,500
49-99	Other Current Charges - Misc	-	1,873	939	939	2,000
51-11	Office Supplies - General	81	70	190	300	1,000
51-21	Maps & Charts	55	62	-	80	300
51-41	Small Tools & Implements	5,771	3,515	1,636	6,178	7,000
52-11	Fuel	30,506	21,870	25,884	25,884	20,000
52-25	Software License Support	171	-	420	420	400
52-31	Clothing & Apparel	1,017	1,368	1,317	1,500	1,500
52-43	Computer/Operating Supply	817	272	-	1,000	1,400
52-47	First Aid Supplies	261	226	64	200	200

STORMWATER UTILITY

002-0103-538					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
52-89	Automotive Parts	9,473	38,919	14,336	25,000	20,000
52-99	Operating Supplies - Misc	9,181	9,122	11,402	11,925	13,800
53-21	Signs & Sign Material	2,465	6,196	1,311	5,000	5,000
53-31	Pipe/Culvert Material	972	916	7,191	19,400	10,000
53-41	Sod/Seed	3,708	7,159	3,625	10,000	10,000
53-99	Road Materials - Misc	5,927	1,315	4,371	20,000	10,000
54-11	Dues & Memberships	118	105	30	200	200
54-61	Books & Publications	-	-	-	250	200
TOTAL OPERATING		\$ 319,542	\$ 232,997	\$ 180,238	\$ 384,506	\$ 342,880
63-99	Improvements Other Than Bldg - Misc	-	53,968	161,908	615,000	818,000
64-13	Data Processing Equipment	-	-	-	2,400	-
64-15	Trucks & Trailers	-	100,579	-	-	-
64-16	Heavy Equipment	-	16,034	31,500	50,000	-
64-31	Special Purpose Equipment	-	19,022	-	-	75,000
TOTAL CAPITAL		\$ -	\$ 189,603	\$ 193,408	\$ 667,400	\$ 893,000
91-51	Transfer to General Fund	75,000	119,250	259,125	259,125	329,030
91-52	Transfer to Street Improvement Fund	-	-	-	-	56,030
91-53	Transfer to Capital Improvement Fund	-	-	-	-	283,000
TOTAL TRANSFERS		\$ 75,000	\$ 119,250	\$ 259,125	\$ 259,125	\$ 668,060
TOTAL EXPENDITURES		\$ 595,515	\$ 750,178	\$ 840,600	\$ 1,540,274	\$ 2,131,380

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM STORMWATER UTILITY

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
63-99	<i>Improvements Other than Buildings - Misc.</i>					
	Misc. Flood Control/Water Quality Projects	300,000	300,000	300,000	300,000	300,000
	2015/2016 Stormwater Improvements	473,000	-	-	-	-
	2016/2017 Stormwater Improvements	30,000	410,000	-	-	-
	2016/2017 Hemlock Dr. Stormwater Improvement	15,000	70,000	-	-	-
	2018/2019 Madison St./High St. to Senate Ln. Upgrades	-	-	160,000	635,000	-
	Indiana Ave. Closed Landfill Rehabilitation	-	-	-	7,000	190,000
	TOTAL	818,000	780,000	460,000	942,000	490,000
64-13	<i>Data Processing Equipment</i>					
	Computer	-	-	2,800	-	-
	Laptop	-	-	-	2,400	-
	TOTAL	-	-	2,800	2,400	-
64-15	<i>Trucks and Trailers</i>					
	Crack Sealer Machine & Trailer with Hose	-	40,000	-	-	-
	TOTAL	-	40,000	-	-	-
64-31	<i>Special Purpose Equipment</i>					
	3" Portable Pumping System	25,000	-	50,000	-	-
	6" Pump	50,000	-	-	-	-
	TOTAL	75,000	-	50,000	-	-

DIVISION TOTAL \$ 893,000 \$ 820,000 \$ 512,800 \$ 944,400 \$ 490,000

PUBLIC WORKS - STREET LIGHTING FUND

IT IS THE MISSION OF THE STREET LIGHTING FUND TO

administer the City's street lighting assessment program within the guidelines of Ordinance No. 1704, Street Lighting Assessment Act.

DESCRIPTION

On August 21, 2003, the City Council approved the implementation of a street lighting assessment as a way to fund the costs of street lighting services for residential and commercial properties within the City of New Port Richey. This assessment is becoming more common in local municipalities as it is a more equitable way to pay for street lighting services.

ACCOMPLISHMENTS OF FY16

- Coordinated logistics for over 30 events held at Sims Park

FY17 INITIATIVES

- A rate study will be performed to evaluate the current rate being assessed to residents

STREET LIGHTING FUND

121-0000						BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	AMENDED	BUDGET
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	BUDGET	AMOUNT
					FY15-16	FY16-17
334-50	St Hwy Lighting & Maint Agreement	33,599	34,600	34,800	35,645	35,000
343-91	Street Light Assessment	370,727	374,930	367,099	380,000	371,900
361-10	Interest on Investments	307	200	70	350	500
361-35	Interest-Street Lighting	2	-	1,189	10	750
364-42	Insurance Proceeds	2,023	-	-	-	-
STREET LIGHTING FUND REVENUES		\$ 406,658	\$ 409,730	\$ 403,158	\$ 416,005	\$ 408,150

STREET LIGHTING

121-0104-541						AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET		
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	AMOUNT	
						FY16-17	
43-71	Electric - City Facilities	66,486	58,223	56,519	75,000	70,000	
43-72	Street Light Rental & Maint	221,761	227,223	233,263	260,000	250,000	
43-74	US-19 Street Lighting O & M	35,589	38,058	31,029	50,000	50,000	
52-52	Decorations	24,817	14,210	14,343	15,000	15,000	
TOTAL OPERATING		\$ 348,653	\$ 337,714	\$ 335,154	\$ 400,000	\$ 385,000	
94-21	Reserves - Contingency	13,283	-	-	16,005	23,150	
TOTAL RESERVES		\$ 13,283	\$ -	\$ -	\$ 16,005	\$ 23,150	

TOTAL EXPENDITURES \$ 361,936 \$ 337,714 \$ 335,154 \$ 416,005 \$ 408,150

NEW PORT RICHEY

GENERAL DEBT SERVICE

DESCRIPTION

The General Debt Service Fund is used to accumulate financial resources for the payment of interest and principal on all general obligation debt of the City. Currently, the City has 1 general debt obligation that is reported in this fund – Redevelopment Revenue Note, Series 2016.

Currently, the largest revenue source for the General Debt Service Fund is the Community Redevelopment Fund, which transfers a portion of Tax Increment Funds (TIF) to cover debt service requirements.

GENERAL DEBT SERVICE FUND

201-0000		ACTUAL	ACTUAL	ESTIMATE	AMENDED	BUDGET
REV	CLASSIFICATION	FY13-14	FY14-15	FY15-16	BUDGET	AMOUNT
CODE					FY15-16	FY16-17
314-10	Electric Utility Tax	1,356,940	1,269,808	1,325,774	1,400,000	1,325,000
314-40	Gas Utility Tax	86,310	36,716	35,000	80,000	50,000
314-80	Propane Utility Tax	51,554	45,595	46,618	51,000	48,000
361-10	Interest on Investments	1,959	954	296	500	750
381-37	Transfer from Water & Sewer Fund	6,210,246	-	-	-	-
381-73-10	Transfer from CRA Fund	-	-	458,834	458,834	887,230
384-30	Net Proceeds from Loan Issuance	-	-	11,265,001	11,265,001	-
389-90	Prior Yr Fund Bal-Unassigned	-	154,880	-	-	-
GENERAL DEBT SERVICE REVENUES		\$ 7,707,009	\$ 1,507,953	\$ 13,131,523	\$ 13,255,335	\$ 2,310,980

GENERAL DEBT SERVICE

201-0201					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
517						
71-36	Principal - 2000 Note	673,522	-	-	-	-
71-38	Principal - 2016 Note	-	-	311,000	311,000	609,000
71-39	Principal - 2012 Note	6,067,467	-	-	-	-
72-21	Interest - Redevelopment 2005 Note A	-	122,240	-	-	-
72-36	Interest - 2000 Note	44,098	-	-	-	-
72-38	Interest - 2016 Note	-	-	147,834	147,834	278,230
72-39	Interest - 2012 Note	142,779	-	-	-	-
73-41	Debt Service Issuance Costs	-	-	56,241	62,107	-
TOTAL DEBT SERVICE		\$ 6,927,866	\$ 122,240	\$ 515,075	\$ 520,941	\$ 887,230
580-581						
91-51	Transfer to General Fund	1,374,509	814,717	12,734,394	12,734,394	1,423,750
TOTAL TRANSFERS		1,374,509	814,717	12,734,394	12,734,394	1,423,750

TOTAL EXPENDITURES \$ 8,302,375 \$ 936,957 \$ 13,249,469 \$ 13,255,335 \$ 2,310,980

NEW PORT RICHEY

CAPITAL IMPROVEMENT

DESCRIPTION

The Capital Improvement Fund is used to account for all the governmental capital projects throughout the City. The fund's primary revenue source is the "Penny for Pasco" one-cent local option sales tax. These funds may be used for the following:

1. Finance, plan, and construct infrastructure
2. Acquire land for public recreation, conservation, or protection of natural resources
3. To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the DEP

Capital projects budgeted for in the Capital Improvement Fund are included in the City's Capital Improvement Program (CIP).

CAPITAL IMPROVEMENT FUND

301-0000					AMENDED	BUDGET
REV	CLASSIFICATION	ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
312-61	1-Cent Infrastructure Surtax	1,673,113	1,941,075	2,157,170	2,005,000	2,240,000
331-52	Urban Forestry Grant	10,000	-	-	-	-
331-54	Community Development Block Grant	190,150	-	-	-	228,000
334-10	Florida Department of Transportation	-	-	-	530,000	670,060
334-36	SWFWMD	-	-	-	240,000	247,000
334-70	Historic Preservation Grant	-	298,220	-	800,000	-
334-72	FL Recreation Development Program	-	-	200,000	200,000	-
334-74	FDEP Recreation Trails Grant	-	-	-	-	200,000
337-76	Restore Act Funds (BP)	-	-	-	100,000	100,000
337-80	USDA Loan Proceeds	-	-	-	-	2,900,000
361-10	Interest On Investments	1,837	3,095	287	-	1,000
361-20	Interest - S.B.A.	2,725	1,945	801	-	1,500
361-25	Interest - FMIvT	1,917	6,742	513	-	3,500
361-26	Interest - T-Bills & Bonds	-	-	4,554	-	-
366-90	Contributions & Donations	-	5,500	-	-	-
381-20	Transfer from W & S Revenue	182,060	204,600	-	-	-
381-31	Transfer from Street Impr. Fund	-	291,850	-	-	-
381-33	Transfer from Stormwater Utility Fund	-	-	-	-	283,000
389-90	Prior Yr Fund Bal-Unassigned	-	4,397,550	3,384,817	3,460,417	2,157,940
CAPITAL IMPROVEMENT FUND REVENUES		\$ 2,061,802	\$ 7,150,577	\$ 5,748,142	\$ 7,335,417	\$ 9,032,000

CAPITAL IMPROVEMENT

301-0301 EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
515 62-33	Hacienda Hotel Restoration	-	186,065	1,000	-	-
TOTAL COMPREHENSIVE PLANNING		\$ -	\$ 186,065	\$ 1,000	\$ -	\$ -
519 62-99	Painting of City Hall	-	-	39,621	45,571	-
TOTAL OTHER GENERAL GOVERNMENT		\$ -	\$ -	\$ 39,621	\$ 45,571	\$ -
522 62-99	Central Fire Station Relocation	-	-	11,989	12,000	2,900,000
TOTAL FIRE CONTROL		\$ -	\$ -	\$ 11,989	\$ 12,000	\$ 2,900,000
541 63-20	Grey Preserve Entrance Paving Project	-	100,956	-	-	-
63-22	Downtown Landscaping Improvements	-	-	48,397	50,000	399,000
63-23	US Hwy 19 Beautification Project	-	-	90,678	100,000	620,000
63-32	Main Street Bridge Improvements	-	-	-	-	250,000
63-37	Multi - Use Trail - Morton Plant	19,004	-	-	-	-
63-38	Neighborhood Improvement Project	494,599	-	-	-	-
63-39	Streetscape Tree Replacement	61,515	-	-	-	-
63-42	Way Finding Signage Upgrades	-	-	32,909	300,000	300,000
63-43	Madison St. Bridge Nodes Project	-	-	65,667	75,600	-
63-44	Downtown Parking Lot Improvements	42,507	-	30,580	32,000	250,000
63-45	2016-2017 Seawall Stabilization Project	-	-	-	-	280,000
TOTAL ROAD AND STREET		\$ 617,625	\$ 100,956	\$ 268,231	\$ 557,600	\$ 2,099,000
572 61-15	Grey Preserve - Land	-	188,212	76,400	-	-
62-99	Fitness Center Expansion Project	-	24,982	145,276	2,654,429	1,700,000
63-20	Grey Preserve - West Entrance	-	-	-	-	400,000
63-23	Recreation Center Tennis Court Improvements	-	-	-	-	110,000
63-24	Peace Hall Window & Door Upgrades	-	-	-	-	35,000
63-25	Frances Park Restroom Upgrades	-	-	-	-	228,000
63-26	Sims Park Improvement Project	28,978	1,316,385	2,320,604	2,510,000	300,000
63-27	Sims Park Boat Ramp Improvements	-	-	-	-	25,000
63-28	Plummer Field Parking Lot Expansion	-	-	-	-	45,000
63-45	James E. Grey Preserve Project	-	-	7,838	7,838	-
63-47	ADA Playground - Sims Park	6,997	-	-	-	-
63-48	Pine Hill Baseball Complex Improvements	-	18,857	11,510	27,162	-
63-49	Orange Lake Restoration Project	-	-	57,663	60,000	940,000
TOTAL PARKS AND RECREATION		\$ 35,975	\$ 1,548,436	\$ 2,619,291	\$ 5,259,429	\$ 3,783,000
580-581 91-51	Transfer to General Fund	150,000	1,115,280	1,094,022	1,369,150	250,000
91-52	Transfer to General Debt Service Fund	-	-	-	91,667	-
91-64	Transfer to CRA Fund	205,000	450,000	-	-	-
TOTAL TRANSFERS		\$ 150,000	\$ 1,565,280	\$ 1,094,022	\$ 1,460,817	\$ 250,000
TOTAL EXPENDITURES		\$ 803,600	\$ 3,400,737	\$ 4,034,154	\$ 7,335,417	\$ 9,032,000

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM CAPITAL IMPROVEMENT

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
<i>Parks & Recreation Facilities</i>						
	2016/2017 Sims Park Improvements, Phase II	300,000	-	-	-	-
	Recreation & Aquatics Center Facility Expansion	1,700,000	-	-	-	-
	Grey Preserve - Congress St. Side Entrance	400,000	-	-	-	-
	Plummer Field Parking Lot Expansion	45,000	-	-	-	-
	2016/2017 Sims Park Boat Ramp Improvements	25,000	275,000	-	-	-
	2016/2017 Frances Ave. Park Restroom Upgrades	228,000	-	-	-	-
	James Grey Nature Preserve Improvements	-	-	750,000	-	-
	Olympic Sized Competition Pool	-	-	-	-	3,100,000
	Recreation Center (Tennis Courts) Improvements	110,000	-	-	-	-
	TOTAL	2,808,000	275,000	750,000	-	3,100,000
<i>Public Safety/Public Facilities</i>						
	Central Fire Station Relocation	2,900,000	830,000	-	-	-
	2016/2017 Seawall Stabilization Project	280,000	250,000	-	-	-
	2017/2018 Seawall Stabilization Project	-	630,000	-	-	-
	Peace Hall Window & Door Replacement	35,000	-	-	-	-
	TOTAL	3,215,000	1,710,000	-	-	-
<i>Economic Development</i>						
	Downtown Parking	250,000	750,000	750,000	-	-
	2015/2016 Downtown Landscaping Improvements	399,000	-	-	-	-
	TOTAL	649,000	750,000	750,000	-	-
<i>Community Redevelopment</i>						
	Orange Lake Restoration Project	940,000	-	-	-	-
	TOTAL	940,000	-	-	-	-
<i>Transportation</i>						
	Wayfinding Signage Upgrades	300,000	-	-	-	-
	Main St. Bridge Improvements	250,000	-	-	-	-
	Gateway Entry Sign - Main St. & US Hwy 19	-	25,000	-	-	-
	Sidewalk Improvements - Grand Blvd.	-	180,000	-	-	-
	TOTAL	550,000	205,000	-	-	-
<i>Urban Forestry</i>						
	US Hwy 19 Center Median Landscape Improvement	620,000	-	-	-	-
	TOTAL	620,000	-	-	-	-
DIVISION TOTAL		\$ 8,782,000	\$ 2,940,000	\$ 1,500,000	\$ -	\$ 3,100,000

WATER & SEWER FUND

401-0000					AMENDED	BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
329-50	Sewer Permits	380	420	144	-	400
337-31	SWFWMD Grant-Rebate Program	3,264	2,169	4,932	-	3,000
TOTAL PERMIT/INTERGOVERNMENTAL		3,644	2,589	5,076	-	3,400
343-31	Water Sales - Retail	4,338,132	4,488,004	5,221,373	4,650,000	5,030,580
343-33	Water Sales - Reclaimed Water	202,616	208,824	211,420	220,000	230,630
343-34	Water Sales - Lindrick	-	3,854	13,362	7,000	15,600
343-35	Bulk Water - Port Richey	445,108	401,229	405,227	465,000	462,000
343-36	Surplus Water - TBW	405,864	385,272	428,208	380,000	385,000
343-51	Sewer Sales - Retail	4,209,427	4,259,177	4,911,878	4,450,000	4,741,500
343-53	Bulk Sewer - Port Richey	297,149	401,652	404,470	400,000	420,645
343-56	Bulk Sewer - Lindrick	690,522	766,499	776,682	750,000	807,745
349-60	Water Connect Fees - Meters	44,465	8,995	5,785	20,000	20,000
349-61	Reclaimed Water Connect Fee-Meters	1,245	975	1,595	1,500	1,750
349-70	Meter Turn On/Off Fee	24,895	27,850	21,625	32,000	32,000
349-71	Sprinkler Charge	46,971	47,937	52,284	48,500	50,000
TOTAL CHARGES FOR SERVICES		10,706,394	11,000,268	12,453,909	11,424,000	12,197,450
361-10	Interest On Investments	(490)	500	(523)	750	750
361-11	Interest - Note Receivable	438,633	419,050	398,130	398,310	410,000
361-20	Interest - S.B.A.	4,146	653	438	-	-
361-25	Interest - FMIvT	13,907	6,259	(159)	5,000	7,500
364-42	Insurance Proceeds	-	516	4,123	1,000	1,000
369-30	Refund of Prior Year Expense	5,645	395	687	500	500
369-70	Late Payment Penalties	205,283	246,989	206,712	275,000	250,000
369-71	Return Check Charge	3,449	3,212	3,350	3,500	3,500
369-90	Other Miscellaneous Revenue	4,908	4,989	15,888	6,000	10,000
369-93	County Share of Operations	804,977	920,235	875,000	875,000	910,000
369-94	County Share of Reclaimed Water	191,372	276,838	274,029	300,000	280,000
369-95	Water Impact Fees	41,688	31,266	27,792	60,000	40,000
369-97	Sewer Impact Fees	74,646	63,336	54,288	85,000	70,000
97-10	Sewer Impact Fees - Lindrick	193,288	193,288	193,288	166,859	193,280
369-99	Sewer Impact Fees - Port Richey	32,113	56,136	51,850	60,000	60,000
TOTAL MISCELLANEOUS REVENUE		2,013,565	2,223,662	2,104,893	2,236,919	2,236,530
389-90	Prior Yr Fund Bal-Unassigned	-	-	1,076,357	1,076,357	617,720
TOTAL FUND BALANCE		-	-	1,076,357	1,076,357	617,720
TOTAL WATER & SEWER FUND REVENUES		\$ 12,723,603	\$ 13,226,519	\$ 15,640,235	\$ 14,737,276	\$ 15,055,100

NEW PORT RICHEY

PUBLIC WORKS – WATER PRODUCTION

IT IS THE MISSION OF WATER PRODUCTION TO

operate, maintain, and manage the City's Joseph A. Maytum Water Treatment Plant in a way that delivers a reliable and adequate supply of safe drinking water, at a pressure that meets the safety and needs of all customers.

DESCRIPTION

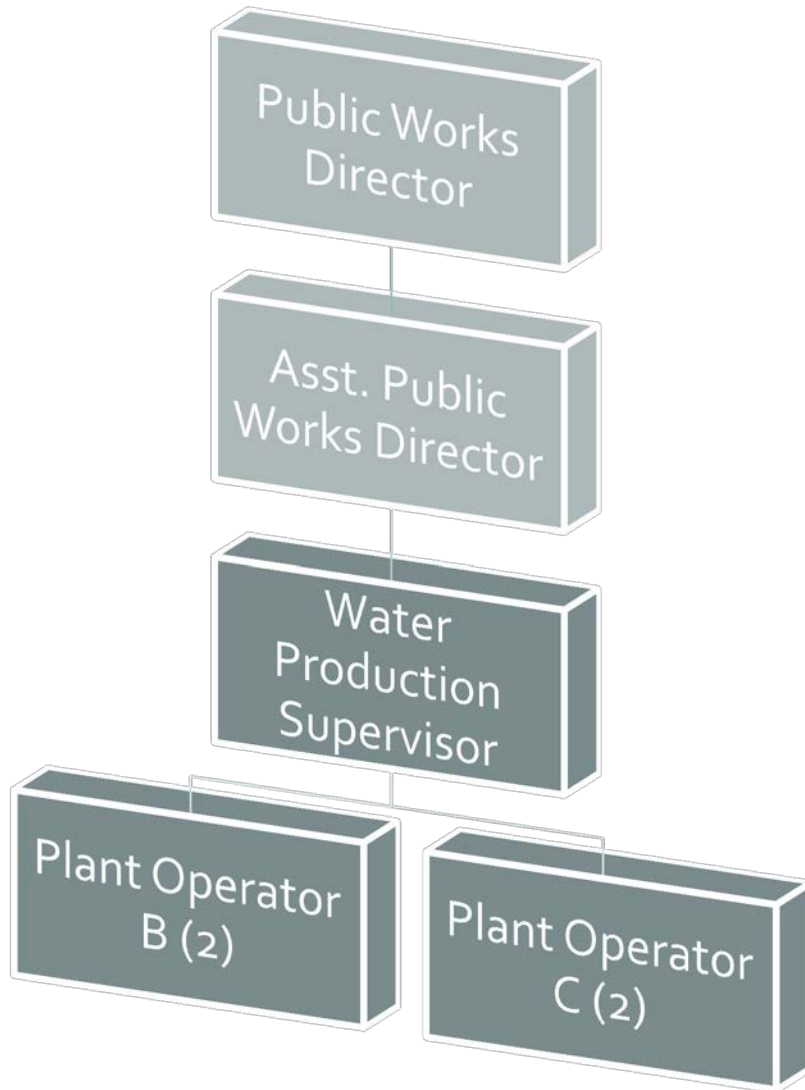
The Water Production Division is responsible for providing residents with water that meets or is better than standards set by the Environmental Protection Agency (EPA).

ACCOMPLISHMENTS OF FY16

- Replaced bulk storage tank and chlorine feed system
- Treated and delivered 1.6 billion gallons of water to the city and 642,120,000 gallons to the region
- Painted interior and exterior pump and piping at plant

FY17 INITIATIVES

- Produce a quality drinking water for delivery to city and region on a consistent basis, which includes maintaining proper system pressure and chemical content
- Exterior cleaning and painting of elevated storage tank
 - Clean and paint ground storage reservoirs and aerators
 - Replace ammonia feed pump system and bulk storage tanks
 - Maintain aesthetic on plant grounds
- Replace outdated SCADA system and deliver water to newly purchased utility systems



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Water Productions Supervisor	1	1	1
Lead Plant Operator B	1	1	0
Plant Operator B	0	1	2
Plant Operator C	3	2	2
Total	5	5	5

W&S WATER PRODUCTION

401-0105-533		AMENDED				BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	AMOUNT FY16-17
11-12	Division Head Salaries	55,311	56,126	55,017	55,931	56,760
12-99	Regular Full-Time Wages	146,884	159,644	146,558	157,830	160,200
14-11	Overtime Wages	1,441	3,791	5,488	5,488	5,780
15-11	Employee Incentives	250	250	250	250	250
15-27	Standby Time	15,345	15,328	15,389	15,389	15,560
21-11	Social Security Matching	16,533	17,446	16,628	17,670	18,250
22-11	Florida Retirement System	15,374	17,120	16,908	16,909	23,980
23-11	Health Insurance	29,239	26,835	27,598	33,900	37,290
23-12	Life Insurance	97	99	95	240	250
23-13	Accidental Death & Disab Insurance	11	12	11	60	100
23-15	Net OPEB Obligation Expense	6,707	6,817	6,415	5,690	-
24-21	Workers Comp - Waterworks Oper/SLSMN Drivers (7520)	6,173	6,171	6,574	9,750	10,470
TOTAL PERSONNEL SERVICES		\$ 293,365	\$ 309,639	\$ 296,931	\$ 319,107	\$ 328,890
31-29	Engineering Services - Misc	1,963	4,459	14,947	16,000	10,000
34-12	Pest Control Services	420	457	391	440	440
34-38	Lab Test	1,440	3,217	1,080	4,650	5,350
34-74	Security Services	2,093	2,093	2,093	4,510	4,510
34-99	Contractual Services - Misc	5,363	3,404	23,850	23,850	20,000
40-11	Travel & Training	320	90	130	1,470	1,470
41-21	Telephone - Local	2,654	2,447	1,412	5,380	5,380
41-34	Data Lines	6,813	6,942	4,456	7,400	7,400
41-41	Pager Services	46	46	42	160	160
42-11	Postage	2,192	2,216	4,109	4,109	4,000
42-21	Freight Express Charges	-	-	-	30	30
43-11	Electric - City Facilities	98,201	101,281	95,902	107,322	124,290
43-31	Trash Removal	772	788	771	880	1,500
43-73	Street Light Fee	37	2	37	100	100
43-81	Stormwater Assessment	6	135	164	170	180
46-11	Maintenance & Repairs - Bldg & Grounds	23,132	34,983	9,341	10,200	50,000
46-21	Maintenance & Repairs - Equipment	-	469	78	800	1,000
46-23	Maintenance & Repairs - Copiers	-	-	383	530	-
46-31	Maintenance & Repairs - Central Garage	60	4,509	-	-	8,030
49-83	Permit Fees	6,000	6,025	6,025	6,030	6,000
51-11	Office Supplies - General	19	513	386	1,100	2,300
51-21	Maps & Charts	-	-	-	520	520
51-41	Small Tools & Implements	188	452	326	500	500
52-11	Fuel	10,786	8,523	6,789	11,700	10,000
52-21	Chemicals	103,290	87,136	97,062	129,140	129,170
52-22	Laboratory Supplies	5,339	3,719	4,873	7,000	7,000
52-31	Clothing & Apparel	799	1,407	1,485	1,585	1,500
52-43	Computer/Operating Supply	600	2,896	4,332	4,400	3,000
52-47	First Aid Supplies	150	64	80	250	250
52-51	Janitorial Supplies	38	163	256	800	800
52-61	Raw Water	2,821,184	3,055,296	2,726,876	2,900,000	2,800,000
52-89	Automotive Parts	5,436	4,514	3,382	3,380	3,380
52-94	Conservation Kits & Materials	5,793	11,619	9,280	10,800	12,000
52-99	Operating Supplies - Misc	1,148	2,309	847	1,870	2,420

W&S WATER PRODUCTION

401-0105-533						AMENDED	BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	AMOUNT FY16-17	
54-11	Dues & Memberships	415	685	239	840	840	
54-61	Books & Publications	-	-	-	100	200	
TOTAL OPERATING		\$ 3,106,697	\$ 3,352,859	\$ 3,021,424	\$ 3,268,016	\$ 3,223,720	
63-41	Elevated Storage Tank	-	-	11,632	161,800	150,000	
63-45	Ground Storage Reservoirs	-	-	-	-	50,000	
63-99	Improvements Other Than Bldg - Misc	-	-	-	-	75,000	
64-15	Trucks & Trailers	-	43,545	-	-	-	
64-31	Special Purpose Equipment	-	36,506	41,455	52,000	32,000	
TOTAL CAPITAL		\$ -	\$ 80,051	\$ 53,087	\$ 213,800	\$ 307,000	

TOTAL EXPENDITURES **\$ 3,400,062** **\$ 3,742,549** **\$ 3,371,442** **\$ 3,800,923** **\$ 3,859,610**

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER PRODUCTION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
63-41	<i>Elevated Storage Tank</i>					
	Clean/Paint Elevated Storage Tank	150,000	-	-	-	-
	Elevated Storage Tank (R&R)	-	20,000	20,000	20,000	20,000
	TOTAL	150,000	20,000	20,000	20,000	20,000
63-44	<i>City Well Repairs</i>					
	City Well Repairs (R&R)	-	10,000	10,000	10,000	10,000
	TOTAL	-	10,000	10,000	10,000	10,000
63-45	<i>Ground Storage Reservoirs</i>					
	Clean/Paint Ground Storage Tank	50,000	-	-	-	-
	Ground Storage Tank (R&R)	-	10,000	10,000	10,000	10,000
	TOTAL	50,000	10,000	10,000	10,000	10,000
63-99	<i>Improvements Other than Buildings</i>					
	SCADA/Operations System	75,000	-	-	-	-
	High Service Pump @ Elevated Storage Tank	-	300,000	-	-	-
	Stand-by Power Equipment (R&R)	-	10,000	10,000	10,000	10,000
	Process Equipment (R&R)	-	10,000	10,000	10,000	10,000
	TOTAL	75,000	320,000	20,000	20,000	20,000
64-15	<i>Trucks and Trailers</i>					
	Dodge Pick-up to Replace #32 (R&R)	-	7,500	30,000	-	-
	Ford F250 Reg Cab to Replace #109 (R&R)	-	5,000	5,000	5,000	5,000
	Ford F150 Reg Cab to Replace #115 (R&R)	-	5,000	5,000	5,000	5,000
	TOTAL	-	17,500	40,000	10,000	10,000
64-31	<i>Special Purpose Equipment</i>					
	Ammonia Bulk Storage Tank	8,000	-	-	-	-
	Ammonia Feed Skid with Pump	24,000	-	-	-	-
	Portable Chlorine/MonoChloramine Field Meter	-	4,000	2,000	-	-
	pH Benchtop Meter	-	-	2,000	-	-
	Flouride Benchtop Meter	-	-	3,500	-	-
	Emergency Shower w/ Eye Wash -Flouride Area	-	-	4,000	-	-
	Commercial Lawn Tractor	-	-	10,000	-	-
	Building	-	-	-	4,200	-
	On-line Free Ammonia Analyzer	-	-	-	36,000	25,000
	TOTAL	32,000	4,000	21,500	40,200	25,000

DIVISION TOTAL \$ 307,000 \$ 371,500 \$ 111,500 \$ 100,200 \$ 85,000

NEW PORT RICHEY

PUBLIC WORKS – WATER & RECLAIMED

WATER DISTRIBUTION

IT IS THE MISSION OF WATER & RECLAIMED WATER DISTRIBUTION TO

maintain and upgrade the City's potable water system and demonstrate a high level of service that includes, but is not limited to, proactive maintenance activities, expansion of the water system, monitor and evaluate all current regulatory requirements, and having a one hour response time to emergency water breaks and a 24 hour response time to all internal and external inquiries.

DESCRIPTION

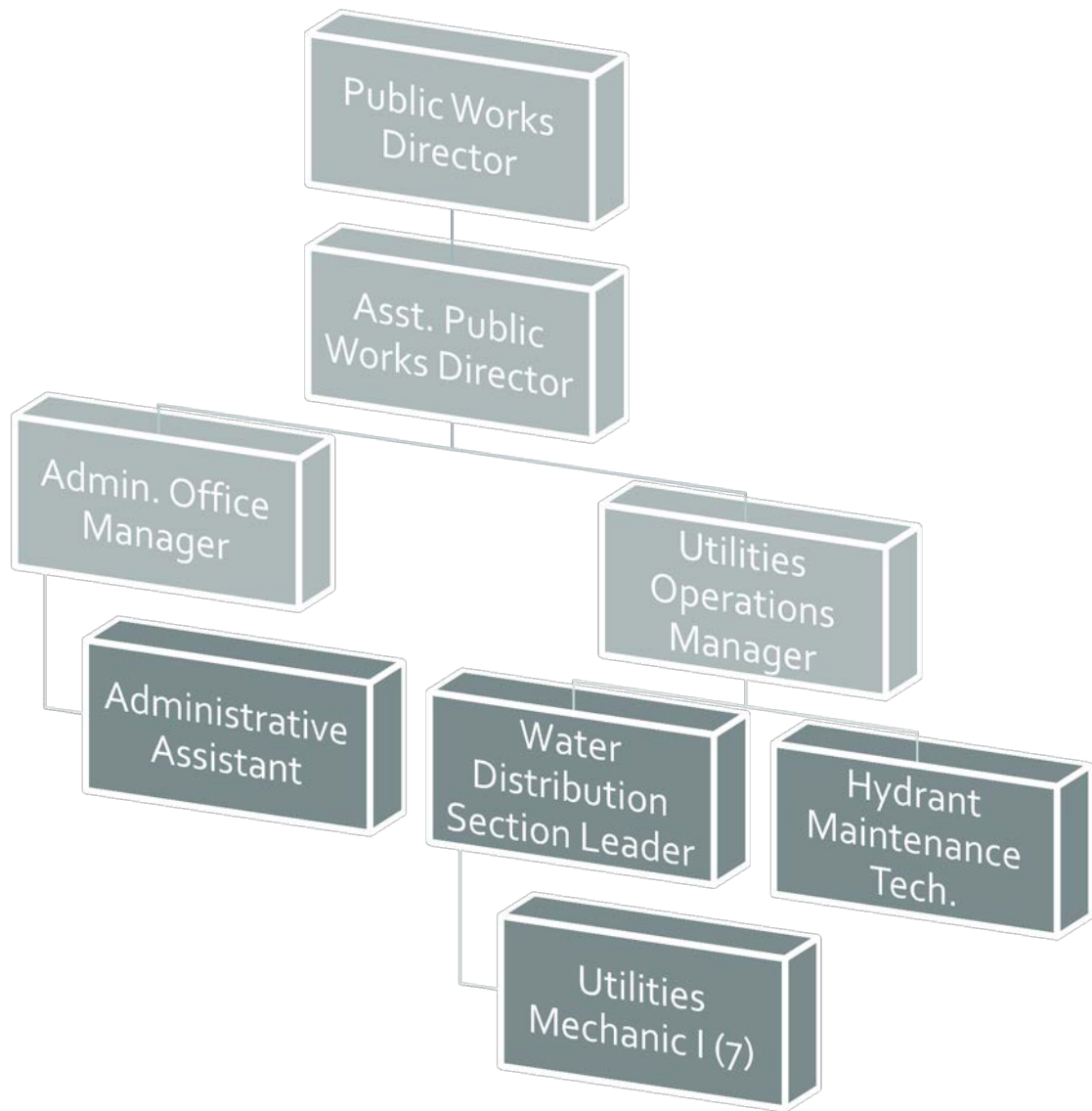
The City of New Port Richey has in excess of 9,700 water services, ranging in meter size from 3/4 inch to 10 inches. These services provide water to businesses, trailer parks, offices, restaurants, medical facilities, and individual and bulk customers. The Water Distribution Division oversees these water lines, which total over 131 miles, and range in size from 1 1/2 inches to 30 inches in diameter.

ACCOMPLISHMENTS OF FY16

- Expansion and upgrade of the City's water distribution system
 - Upgraded metering system in newly acquired system
 - Replaced 2" water mains and service lines in Edgewater Gardens Subdivision
 - Replaced 6" AC water main at Marine Parkway
 - Completed Plathe Rd. water main extension
- Installed 8" reclaim main extension along Congress St., south of Louisiana Ave.
- Implemented a more involved approach on hydrant repairs, which included raising, repairing, and replacing in a more proactive manner
- Coordinated water system mapping improvement with Subsurface Utility Engineering (SUE)

FY17 INITIATIVES

- 2015-2016 Street Improvement Project
 - Inspect valves needing replacement and install casings for service lines in the work area
- System Acquisitions
 - Replace all meters and meter boxes, if needed, and map the system
 - Install any blow offs, or flushing spots, as needed, to provide great water quality
- Continue with the proactive valve and hydrant maintenance and mapping
 - Repair, replace, or raise hydrants and valves, as needed
 - Map and record measurements for work done or facilities located
 - Start the GPS pin pointing of facilities
- Personnel Training
 - Backflow and Asbestos training
 - Distribution School and State exams
 - Equipment and machinery training



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Water Distribution Section Leader	1	1	1
Utilities Mechanic I	7	7	7
Backflow/Reclaimed Field Supervisor	1	0	0
Hydrant Maintenance Technician	1	1	1
Administrative Assistant	1	1	1
Total	11	10	10

W&S WATER & RECLAIMED WATER DISTRIBUTION

401-0107-533		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-10	Regular Exempt Salaries	33,393	-	-	-	-
12-99	Regular Full-Time Wages	218,177	232,196	230,747	243,690	245,940
14-11	Overtime Wages	27,702	33,727	30,741	32,977	29,870
15-11	Employee Incentives	500	550	450	500	500
15-16	Health Insurance Waiver Stipend	3,300	5,400	5,100	5,400	-
15-22	Education Incentive Pay	300	350	-	-	-
15-27	Standby Time	9,194	9,887	9,537	12,466	10,700
15-29	Meal Allowance	36	-	-	525	-
21-11	Social Security Matching	21,671	21,036	20,621	22,620	23,060
22-11	Florida Retirement System	21,340	20,215	19,959	20,093	21,550
23-11	Health Insurance	40,012	34,040	37,697	43,260	49,660
23-12	Life Insurance	163	173	181	480	400
23-13	Accidental Death & Disab Insurance	19	20	21	120	160
23-15	Net OPEB Obligation Expense	8,968	8,178	6,984	7,040	-
24-21	Workers Comp - Waterworks Oper/SLSMN Drivers (7520)	7,126	7,152	7,610	11,286	11,980
24-26	Workers Comp - Clerical (8810)	66	78	78	115	70
24-32	Workers Comp - Municipal Class (9410)	2,511	-	-	-	-
TOTAL PERSONNEL SERVICES		\$ 394,478	\$ 373,002	\$ 369,726	\$ 400,572	\$ 393,890
31-99	Professional Services - Misc	-	25,000	-	200,000	75,000
34-42	Call Candy Services	2,678	2,509	2,623	3,500	4,000
34-99	Contractual Services - Misc	10,351	12,056	17,294	20,000	20,000
40-11	Travel & Training	1,017	3,243	2,374	3,000	3,600
41-21	Telephone - Local	10,200	7,120	2,562	5,000	6,000
41-34	Data Lines	489	538	837	837	2,000
41-41	Pager Services	70	79	64	160	160
42-11	Postage	909	404	194	1,100	750
43-31	Trash Removal	4,931	9,482	10,308	10,600	7,500
44-19	Rent - Equipment/Software	215	47	140	800	500
45-71	Notary Bond	-	-	-	150	150
46-11	Maintenance & Repairs - Bldg & Grounds	9,515	8,823	8,373	8,373	6,900
46-21	Maintenance & Repairs - Equipment	270	1,677	2,277	2,600	2,000
46-24	Maintenance & Repairs - Technical Equipment	-	18	-	-	-
46-31	Maintenance & Repairs - Central Garage	3,710	4,515	5,000	11,258	10,000
47-99	Printing & Binding - Misc	29	-	-	-	-
51-11	Office Supplies - General	849	730	749	800	800
51-41	Small Tools & Implements	7,792	6,048	7,815	7,815	7,700
52-11	Fuel	55,911	47,043	40,933	40,934	39,850
52-25	Software License Support	3,538	695	5,043	5,170	5,000
52-31	Clothing & Apparel	2,421	2,671	3,426	3,427	3,000
52-43	Computer/Operating Supply	3,380	2,526	240	3,500	3,500
52-47	First Aid Supplies	462	399	438	438	200
52-71	Meters	64,702	84,449	31,770	32,590	40,000
52-72	Pipe	6,876	7,238	8,097	9,000	10,000
52-73	Hydrants	6,353	6,881	13,890	14,000	10,000
52-74	Valves & Clamps	54,265	40,952	61,352	65,907	70,000
52-79	Water & Sewer Supplies - Misc	20,497	76,296	33,421	33,421	5,000
52-89	Automotive Parts	62,218	48,904	15,000	18,430	30,000

W&S WATER & RECLAIMED WATER DISTRIBUTION

401-0107-533 EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
52-99	Operating Supplies - Misc	23,828	25,956	17,755	21,750	15,000
53-41	Sod/Seed	2,066	2,173	4,484	4,500	4,000
53-99	Road Materials - Misc	10,734	4,125	4,301	14,150	10,000
54-11	Dues & Memberships	185	235	90	400	400
54-61	Books & Publications	213	32	114	240	240
TOTAL OPERATING		\$ 370,674	\$ 432,864	\$ 300,964	\$ 543,850	\$ 393,250
64-13	Data Processing Equipment	-	3,781	-	-	-
64-15	Trucks & Trailers	-	71,966	128,270	160,000	150,000
64-16	Heavy Equipment	-	-	-	-	4,500
64-31	Special Purpose Equipment	-	30,415	-	-	-
TOTAL CAPITAL		\$ -	\$ 106,162	\$ 128,270	\$ 160,000	\$ 154,500

TOTAL EXPENDITURES \$ 765,152 \$ 912,028 \$ 798,960 \$ 1,104,422 \$ 941,640

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER & RECLAIMED WATER DISTRIBUTION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-15	<i>Trucks and Trailers</i>					
	Ford F550 Service Truck w/ Liftgate to Replace #119 (R&R)	-	5,000	5,000	5,000	5,000
	Ford F550 Service Truck w/ Liftgate to Replace #120 (R&R)	-	5,000	5,000	5,000	5,000
	Ford F450 Flat Bed Dump Truck to Replace #107 (R&R)	-	7,000	7,000	7,000	7,000
	Ford F450 Flat Bed Dump Truck to Replace #63 (R&R)	-	7,000	60,000	7,000	7,000
	Ford F450 Service Truck w/ Utility Body and Lift Gate	62,000	5,000	5,000	5,000	5,000
	Ford F450 Service Truck w/ Utility Body/Crane	88,000	7,500	7,500	7,500	7,500
	Ford F450 Service Truck w/ Utility Body and Lift Gate to Replace #101 (R&R)	-	7,000	7,000	7,000	7,000
	Ford F550 Service Truck w/ Crane to Replace #121 (R&R)	-	5,000	5,000	5,000	5,000
	Ford T-250 Transit Cargo Van to Replace #123 (R&R)	-	5,000	5,000	5,000	5,000
	TOTAL	150,000	53,500	106,500	53,500	53,500
64-16	<i>Heavy Equipment</i>					
	Bobcat T-190 6 Blade Attachment	4,500	-	-	-	-
	Pipe Hunter VacHunter (R&R)	-	5,000	5,000	5,000	5,000
	John Deere Payloader (R&R)	-	10,000	10,000	10,000	10,000
	Bobcat Track Loader T-190 (R&R)	-	5,000	5,000	5,000	5,000
	CAT Backhoe (R&R)	-	7,000	7,000	7,000	7,000
	Dump F700 Truck (R&R)	-	8,000	8,000	75,000	8,000
	TOTAL	4,500	35,000	35,000	102,000	35,000

DIVISION TOTAL \$ 154,500 \$ 88,500 \$ 141,500 \$ 155,500 \$ 88,500

NEW PORT RICHEY

W&S NON-CLASSIFIED

401-0108-536					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
31-11	City Attorney Services	4,212	326	5,045	4,000	1,000
31-14	Master Utility Plan Upgrade	-	-	-	10,000	5,980
31-99	Professional Services - Misc	40,778	9,819	-	12,000	10,000
32-11	Annual Audit Services	9,198	45,735	15,308	15,000	15,000
32-21	Rate Study	-	-	-	20,000	11,000
45-11	Liability Insurance - Comp. General	13,739	41,750	21,784	20,000	20,000
45-21	Buildings & Contents Insurance	24,044	51,387	25,996	25,000	25,000
45-22	Pollution Insurance	-	3,783	4,305	-	1,000
45-23	Automobile and Truck Insurance	15,800	16,800	28,935	27,000	21,000
45-90	Insurance - Misc	-	-	-	2,000	1,000
49-99	Other Current Charges - Misc	24,702	26,336	4,613	27,000	10,000
TOTAL OPERATING		\$ 132,473	\$ 195,936	\$ 105,986	\$ 162,000	\$ 120,980
99-21	Amortization Expense	28,905	-	-	-	-
99-31	Depreciation Expense	1,749,605	1,794,442	1,645,000	-	-
99-41	Write-Off of Bad Debts	54,456	32,416	25,000	-	-
TOTAL NON-OPERATING		\$ 1,832,966	\$ 1,826,858	\$ 1,670,000	\$ -	\$ -

TOTAL EXPENDITURES \$ 1,965,439 \$ 2,022,794 \$ 1,775,986 \$ 162,000 \$ 120,980

NEW PORT RICHEY

PUBLIC WORKS – CONSTRUCTION SERVICES

IT IS THE MISSION OF CONSTRUCTION SERVICES TO

to display a high level of professionalism and transparency while performing construction services for the City and keep current on design and construction practices with an emphasis on environmental best management practices.

DESCRIPTION

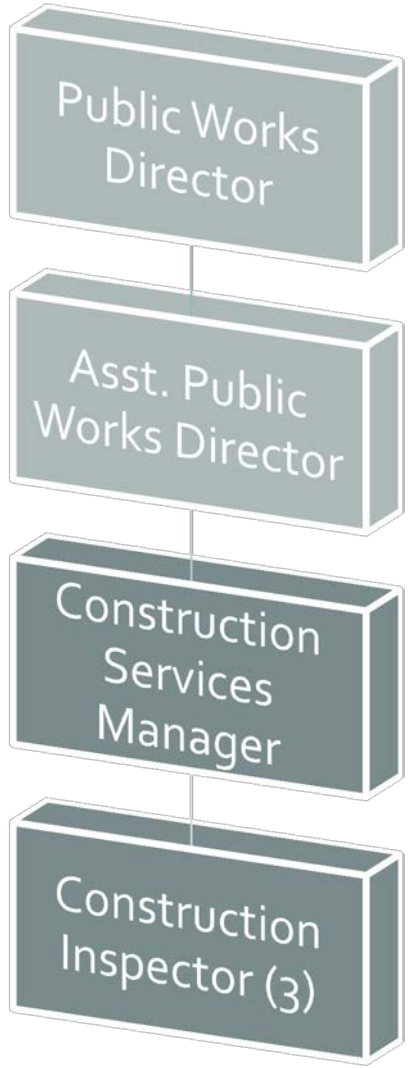
It is the responsibility of the Construction Services Division to design and construct capital projects, in accordance with the City's Capital Improvement Program and master plans.

ACCOMPLISHMENTS OF FY16

- Completed the CDBG grant application, design, and bid documents for the Circle Blvd. Roadway Improvement Project
- Completed the design and construction management phase of
 - Sims Park Improvement Project
 - Madison St. Bridge Nodes Rehabilitation Project
 - 2013 Sewer Improvement Project

FY17 INITIATIVES

- Projects
 - 2015 Water System Improvement Project
 - Recreation and Aquatic Center Improvement Project
 - Circle Blvd. Roadway Improvement Project
 - Orange Lake Improvement Project
- Personnel Training
 - Stormwater State Inspector for construction site certification
 - Asbestos handling and disposal certification
 - Auto-CAD programming
 - Adobe-Pro programming
- Development Review Committee
 - Develop and implement standard operating procedures for utility reviews
 - Driveway Parking Ordinance compliance reviews
- Project Bid Documents
 - Interior Painting, City Hall and Library
 - Water Tower Exterior Painting Project
 - Carpet Upgrades, City Hall and Library



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Construction Services Manager	1	1	1
Construction Inspector	3	3	3
Total	4	4	4

W&S CONSTRUCTION SERVICES

401-0109-536		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-10	Regular Exempt Salaries	19,152	55,222	54,649	54,704	55,120
12-99	Regular Full-Time Wages	35,784	103,809	118,076	118,150	121,140
14-11	Overtime Wages	27	3,975	10,014	10,485	10,920
15-11	Employee Incentives	-	200	200	200	200
15-16	Health Insurance Waiver Stipend	300	3,450	2,220	2,220	-
21-11	Social Security Matching	4,018	12,263	13,964	14,160	14,110
22-11	Florida Retirement System	4,010	11,882	13,567	13,567	14,110
23-11	Health Insurance	4,104	11,530	18,566	18,566	22,370
23-12	Life Insurance	17	74	82	192	150
23-13	Accidental Death & Disab Insurance	2	9	10	48	60
23-15	Net OPEB Obligation Expense	1,588	4,831	4,850	4,353	-
24-32	Workers Comp - Municipal Class (9410)	-	8,736	9,865	9,480	10,180
TOTAL PERSONNEL SERVICES		\$ 69,002	\$ 215,981	\$ 246,063	\$ 246,125	\$ 248,360
34-99	Contractual Services - Misc	-	-	1,342	1,400	1,500
40-11	Travel & Training	-	-	1,224	1,230	1,800
41-21	Telephone - Local	-	2,780	2,030	2,050	2,000
41-34	Data Lines	-	408	314	320	1,800
42-11	Postage	-	-	2	5	150
46-11	Maintenance & Repairs - Bldg & Grounds	-	-	-	-	500
46-21	Maintenance & Repairs - Equipment	-	742	-	-	-
46-23	Maintenance & Repairs - Copiers	-	3,256	1,969	2,000	3,300
46-31	Maintenance & Repairs - Central Garage	-	415	-	-	1,000
51-11	Office Supplies - General	-	195	476	480	400
51-41	Small Tools & Implements	-	127	56	300	300
52-11	Fuel	-	8,397	9,857	9,858	6,800
52-25	Software License Support	-	1,430	6,206	6,210	6,000
52-31	Clothing & Apparel	-	605	540	550	1,000
52-43	Computer/Operating Supply	-	518	122	150	1,000
52-89	Automotive Parts	-	3,538	6,014	6,014	5,000
52-99	Operating Supplies - Misc	-	713	1,127	1,165	1,200
54-11	Dues & Memberships	-	-	-	-	200
TOTAL OPERATING		\$ -	\$ 23,124	\$ 31,279	\$ 31,732	\$ 33,950
64-15	Trucks & Trailers	-	-	24,677	25,000	-
TOTAL CAPITAL		\$ -	\$ -	\$ 24,677	\$ 25,000	\$ -
TOTAL EXPENDITURES		\$ 69,002	\$ 239,105	\$ 302,019	\$ 302,857	\$ 282,310

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S CONSTRUCTION SERVICES

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-15	<i>Trucks and Trailers</i>					
	Ford F250 3/4 Ton Supercab to Replace #103 (R&R)	-	4,000	4,000	4,000	4,000
	Ford F250 3/4 Ton Reg Cab to Replace #104 (R&R)	-	4,000	4,000	4,000	4,000
	Ford F250 3/4 Ton Supercab to Replace #68 (R&R)	-	6,000	35,000	6,000	6,000
	Ford F250 3/4 Ton Pick-up to Replace #122 (R&R)	-	4,000	4,000	4,000	4,000
	TOTAL	-	18,000	47,000	18,000	18,000

DIVISION TOTAL \$ - \$ 18,000 \$ 47,000 \$ 18,000 \$ 18,000

PUBLIC WORKS – RECLAIMED WATER PRODUCTION

IT IS THE MISSION OF RECLAIMED WATER PRODUCTION TO

protect health and the environment by operating and maintaining the reclaim water production facility at its highest efficiency and complying with regulatory requirements; and producing high quality water for beneficial use, all while being innovative and creative to hold costs to a minimum.

DESCRIPTION

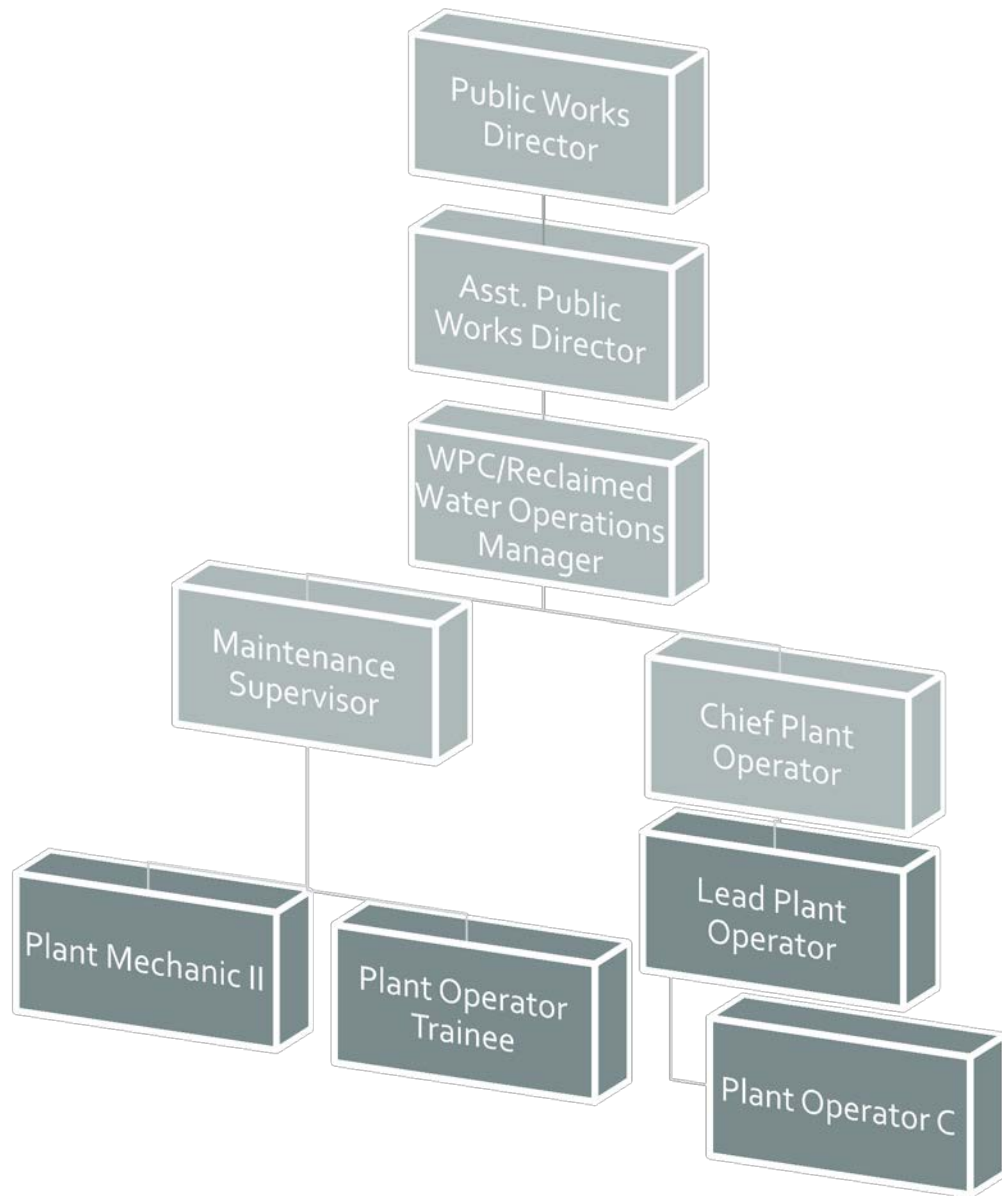
The Reclaimed Water Production Division is responsible for the operation of the wastewater treatment plant and producing and providing reclaimed water for beneficial reuse.

ACCOMPLISHMENTS OF FY16

- Filtered, disinfected, and distributed over 1.9 billion gallons of reclaimed water to customers

FY17 INITIATIVES

- Continue to provide high quality reclaimed water for beneficial reuse
- Continue to seek out ways to be more energy efficient



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Lead Plant Operator	1	1	1
Plant Operator C	1	1	1
Plant Mechanic II	1	1	1
Plant Operator Trainee	1	1	1
Total	4	4	4

W&S RECLAIMED WATER PRODUCTION

401-0111-535					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	169,282	141,725	140,515	140,878	143,000
14-11	Overtime Wages	2,784	4,273	4,450	5,970	6,060
15-11	Employee Incentives	250	200	200	200	200
15-27	Standby Time	8,561	8,502	8,353	8,983	9,120
15-29	Meal Allowance	-	-	-	150	150
21-11	Social Security Matching	13,708	11,674	11,309	11,950	12,130
22-11	Florida Retirement System	12,672	11,276	11,070	11,071	11,900
23-11	Health Insurance	27,187	23,853	32,638	32,638	29,830
23-12	Life Insurance	90	82	82	192	200
23-13	Accidental Death & Disab Insurance	11	10	10	48	80
23-15	Net OPEB Obligation Expense	5,542	5,598	5,648	3,580	-
24-22	Workers Comp - Sewage Disp/Plant/Oper/Drivers (7580)	3,741	3,696	3,837	5,690	5,470
TOTAL PERSONNEL SERVICES		\$ 243,828	\$ 210,889	\$ 218,112	\$ 221,350	\$ 218,140
34-38	Lab Test	11,911	11,733	11,350	12,000	12,000
34-99	Contractual Services - Misc	169	-	-	270	270
40-11	Travel & Training	900	189	-	1,790	1,790
42-11	Postage	-	-	-	30	30
43-11	Electric - City Facilities	263,388	227,808	221,127	239,041	225,000
45-99	Insurance	-	-	-	1,000	1,000
46-11	Maintenance & Repairs - Bldg & Grounds	57,048	43,641	43,034	43,035	41,000
46-21	Maintenance & Repairs - Equipment	3,885	3,538	5,155	5,156	3,800
46-61	Maintenance & Repairs - Physical Plant	-	-	-	-	10,000
49-51	Excess Reclaimed Water Expense	47,667	-	-	85,000	85,000
51-11	Office Supplies - General	100	142	72	100	100
52-21	Chemicals	54,422	64,947	64,234	90,050	80,000
52-22	Laboratory Supplies	27	190	199	200	200
52-31	Clothing & Apparel	788	1,390	1,064	1,200	1,200
52-51	Janitorial Supplies	145	216	209	220	220
52-99	Operating Supplies - Misc	471	456	497	500	500
54-11	Dues & Memberships	50	150	-	300	300
TOTAL OPERATING		\$ 440,971	\$ 354,400	\$ 346,941	\$ 479,892	\$ 462,410
64-31	Special Purpose Equipment	-	-	9,861	12,000	-
TOTAL CAPITAL		\$ -	\$ -	\$ 9,861	\$ 12,000	\$ -

TOTAL EXPENDITURES \$ 684,799 \$ 565,289 \$ 574,914 \$ 713,242 \$ 680,550

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S RECLAIMED WATER PRODUCTION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
63-99	<i>Improvements Other than Buildings</i> Process Equipment (R&R)	-	10,000	10,000	10,000	10,000
TOTAL		-	10,000	10,000	10,000	10,000

DIVISION TOTAL \$ - \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000

PUBLIC WORKS – WATER POLLUTION CONTROL

IT IS THE MISSION OF WATER POLLUTION CONTROL TO

protect health and the environment by operating and maintaining the reclaim water production facility at its highest efficiency and complying with regulatory requirements; and producing high quality water for beneficial use, all while being innovative and creative to hold costs to a minimum.

DESCRIPTION

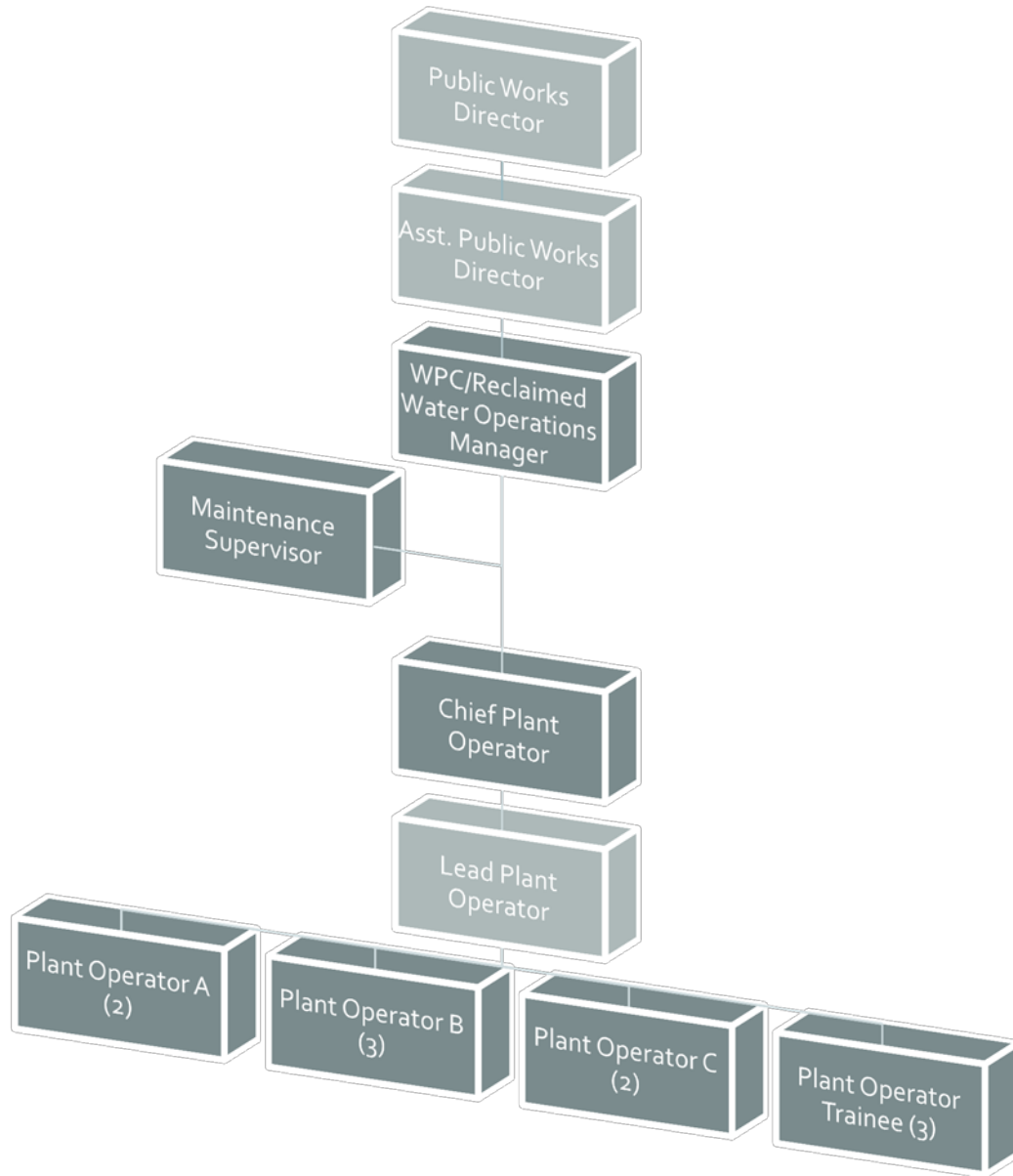
The Water Pollution Control Division is responsible for the operation of the wastewater treatment plant and producing and providing reclaimed water for beneficial reuse.

ACCOMPLISHMENTS OF FY16

- Completed numerous CIP projects and upgrades
- Treated 1.9 billion gallons of wastewater to near drinking water standards for beneficial reuse
- Over 99% efficiency with no permit violations
- Completed over 3,000 work orders

FY17 INITIATIVES

- Supply and produce high quality reclaimed water for beneficial reuse
 - Complete SCADA project to increase automation and improve reliability
 - Continue to seek out energy saving technologies
 - Be creative and innovative in implementing process improvements
 - Complete weekly work orders to maintain equipment that is vital to the process and DEP compliance
- Renew DEP Operating permit
- Complete CIP projects



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
WPC/Reclaimed Water Operations Manager	1	1	1
Chief Plant Operator	1	1	1
Plant Operator A	2	2	2
Plant Operator B	2	2	3
Plant Operator C	1	3	2
Plant Operator Trainee	3	2	3
Lab Technician	1	0	0
Maintenance Supervisor	1	1	1
Belt Press Operator	1	1	0
Total	13	13	13

W&S WATER POLLUTION CONTROL

401-0112-535		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-12	Division Head Salaries	65,876	67,846	74,368	74,369	68,950
12-99	Regular Full-Time Wages	432,887	458,926	447,496	455,480	464,940
14-11	Overtime Wages	6,672	22,012	25,671	25,671	25,480
15-11	Employee Incentives	650	650	700	700	650
15-16	Health Insurance Waiver Stipend	3,600	4,650	3,450	3,600	-
15-22	Education Incentive Pay	-	750	600	600	600
15-27	Standby Time	11,660	15,880	11,603	11,620	11,790
15-29	Meal Allowance	-	36	126	210	270
21-11	Social Security Matching	39,014	42,731	42,107	43,230	47,200
22-11	Florida Retirement System	35,458	37,729	37,156	37,157	39,160
22-14	Defined Contribution Plan	7,948	8,635	7,810	8,130	8,250
23-11	Health Insurance	57,966	62,482	77,142	77,143	72,040
23-12	Life Insurance	225	253	260	630	550
23-13	Accidental Death & Disab Insurance	26	30	31	160	220
23-15	Net OPEB Obligation Expense	15,876	15,475	13,145	13,200	-
24-22	Workers Comp - Sewage	11,774	11,620	12,157	12,530	1,550
	Disp/Plant/Oper/Drivers (7580)					
24-32	Workers Comp - Municipal Class (9410)	3,169	3,280	3,526	5,230	5,160
TOTAL PERSONNEL SERVICES		\$ 692,801	\$ 752,985	\$ 757,348	\$ 769,660	\$ 746,810
31-29	Engineering Services - Misc	4,445	15,953	48,306	49,000	55,000
31-99	Professional Services - Misc	2,760	4,255	1,849	2,000	5,000
34-12	Pest Control Services	420	457	391	420	420
34-38	Lab Test	4,421	6,339	5,885	12,000	12,000
34-99	Contractual Services - Misc	2,611	1,032	5,340	5,341	6,500
40-11	Travel & Training	1,452	1,679	2,402	2,405	2,400
41-21	Telephone - Local	2,269	2,792	1,283	2,600	1,100
41-34	Data Lines	4,196	4,322	4,456	4,680	4,680
41-41	Pager Services	140	140	128	140	140
42-11	Postage	77	8	178	178	130
42-21	Freight Express Charges	-	790	231	300	300
43-11	Electric - City Facilities	203,801	268,286	211,416	303,182	315,000
43-31	Trash Removal	7,095	7,102	7,288	12,100	10,000
43-51	Water & Sewer - City	24,349	24,256	20,138	27,500	27,500
43-61	Sludge Removal	292,736	296,972	288,864	330,000	330,000
43-73	Street Light Fee	252	-	260	260	260
43-81	Stormwater Assessment	2,631	-	2,690	2,690	2,690
44-19	Rent - Equipment/Software	788	1,156	2,190	2,191	2,000
45-11	Liability Insurance - Comp. General	10,304	14,785	8,245	8,470	7,570
45-21	Building & Contents Insurance	151,131	154,138	143,852	146,040	138,340
45-22	Pollution Insurance	-	-	4,305	4,305	10,000
45-23	Automobile & Truck Insurance	2,748	-	2,861	4,320	2,670
45-25	Flood Insurance	11,582	14,254	15,825	18,762	13,900
46-11	Maintenance & Repairs - Bldg & Grounds	98,163	146,680	134,654	138,250	98,250
46-21	Maintenance & Repairs - Equipment	9,813	13,281	11,256	12,280	12,280
46-23	Maintenance & Repairs - Copiers	-	110	423	510	510
46-31	Maintenance & Repairs - Central Garage	460	-	-	4,700	4,700
46-61	Maintenance & Repairs - Physical Plant	-	-	-	-	20,000
49-83	Permit Fees	1,000	1,000	1,050	1,050	1,000

W&S WATER POLLUTION CONTROL

401-0112-535		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
51-11	Office Supplies - General	1,173	1,325	542	1,500	1,500
51-41	Small Tools & Implements	1,534	2,008	1,958	2,000	2,000
52-11	Fuel	10,056	15,786	8,389	19,000	15,000
52-21	Chemicals	132,951	114,376	111,578	154,538	140,000
52-22	Laboratory Supplies	10,192	8,702	10,172	10,173	10,000
52-31	Clothing & Apparel	2,626	3,034	3,280	3,400	3,400
52-43	Computer/Operating Supply	5,000	6,921	550	5,600	5,600
52-47	First Aid Supplies	245	71	51	400	400
52-51	Janitorial Supplies	3,708	3,585	3,055	3,800	3,800
52-89	Automotive Parts	15,236	10,182	7,382	7,382	10,000
52-99	Operating Supplies - Misc	3,653	3,537	1,986	3,000	3,000
54-11	Dues & Memberships	-	858	-	1,300	1,300
54-61	Books & Publications	-	-	-	150	150
TOTAL OPERATING		\$ 1,026,018	\$ 1,150,172	\$ 1,074,709	\$ 1,307,917	\$ 1,280,490
62-99	Building Improvements	-	11,875	-	-	38,000
63-99	Improvements Other Than Bldg - Misc	-	113,940	166,402	185,000	151,000
64-31	Special Purpose Equipment	-	-	9,593	9,593	6,500
TOTAL CAPITAL		\$ -	\$ 125,815	\$ 175,995	\$ 194,593	\$ 195,500

TOTAL EXPENDITURES \$ 1,718,819 \$ 2,028,972 \$ 2,008,052 \$ 2,272,170 \$ 2,222,800

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER POLLUTION CONTROL

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
62-99	<i>Building Improvements</i>					
	New Storage Building	38,000	-	-	-	-
	TOTAL	38,000	-	-	-	-
63-99	<i>Improvements Other than Buildings</i>					
	Standby Power Equipment (R&R)	-	20,000	20,000	20,000	20,000
	Process Equipment (R&R)	-	40,000	40,000	40,000	40,000
	500 KW Generator	95,000	-	-	-	-
	Return Pump 3	26,000	-	-	-	-
	Headworks Blower	12,000	-	-	-	-
	Generator Transfer Switch	18,000	-	-	-	-
	TOTAL	151,000	60,000	60,000	60,000	60,000
64-31	<i>Special Purpose Equipment</i>					
	Data Radios for SCADA Control (10)	6,500	-	-	-	-
	TOTAL	6,500	-	-	-	-

DIVISION TOTAL \$ 195,500 \$ 60,000 \$ 60,000 \$ 60,000 \$ 60,000

NEW PORT RICHEY

PUBLIC WORKS – SEWER COLLECTION

IT IS THE MISSION OF SEWER COLLECTION TO

maintain and upgrade the City's sewer collection system; strive to remain current with today's technology and implement that technology into our system and everyday routine; make great effort to ensure that all staff are trained and prepared for any event that might jeopardize the integrity of our sewer system.

DESCRIPTION

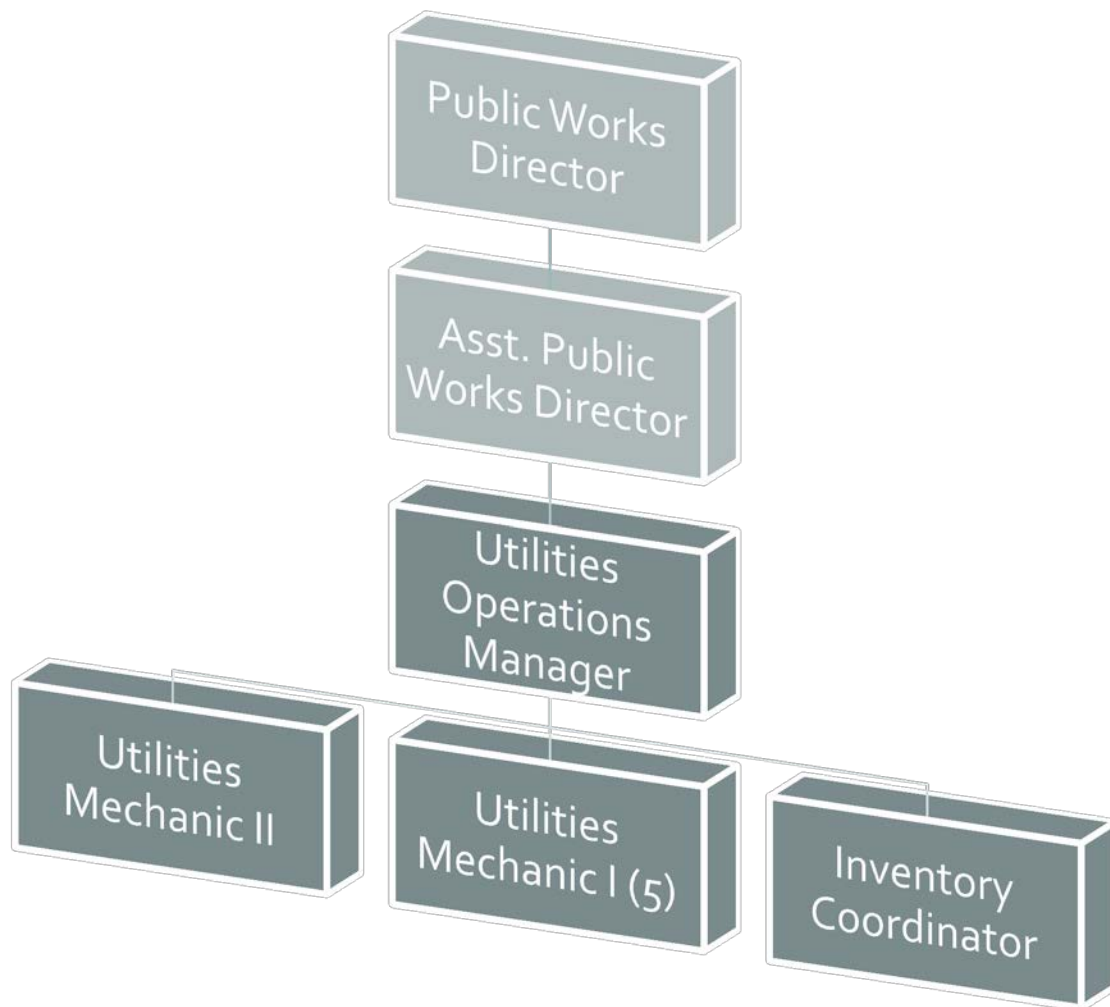
The Sewer Collections Division maintains and repairs over 8,000 sewer services, including clearing of blockages and repair and replacement of defective sewer services. Sewer collections is also responsible for the maintenance of sewer force mains, ranging in size from 4-16 inches long, and 65 lift stations that these lines pump to.

ACCOMPLISHMENTS OF FY16

- Completed Phase 2 of communication server upgrades:
 - Finalized engineering and schematic design of components needed to replace existing RTU's
 - Received training on implementation of new PLC Controller units
- Continued gravity sewer rehabilitation program:
 - Continued annual high pressure cleaning of gravity mains throughout the system
 - Continued video inspection of the gravity mains throughout the system to identify defective pipe inflow and infiltration
- PLC Upgrades in lift station RTU panels:
 - Began building and installing new PLC Units in lift station to replace old, outdated RTU controllers
- Prepared staff for emergency situations

FY17 INITIATIVES

- Continue annual gravity sewer system inspection and lining:
 - \$300,000 annual cost to control and prevent deterioration of the sewer system
 - Sewer crews will continue to clean, inspect, and record the sewer system to find areas in need of lining
- Continue smoke testing of sewer system, which will identify areas that are in need of repair, cross-connections between the sewer system and the stormwater system, and lead to far less infiltration of the sewer system
- Continue repair and replacement of lift station pumps, as needed
- Continue training/education on latest asbestos training and wastewater collection certifications



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Utilities Operations Manager	1	1	1
Utilities Mechanic III	1	0	0
Utilities Mechanic II	0	3	1
Utilities Mechanic I	4	3	5
Inventory Coordinator	1	0	1
Total	7	7	8

W&S SEWER COLLECTION

401-0113-535					AMENDED	BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	AMOUNT FY16-17
12-10	Regular Exempt Salaries	34,173	48,529	42,680	43,077	43,720
12-99	Regular Full-Time Wages	173,942	137,541	140,945	144,184	145,990
14-11	Overtime Wages	34,466	29,715	36,153	36,153	31,580
15-11	Employee Incentives	400	350	400	400	350
15-16	Health Insurance Waiver Stipend	2,400	900	1,800	1,800	-
15-22	Education Incentive Pay	400	1,350	1,100	1,100	600
15-27	Standby Time	-	7,983	9,751	10,400	10,530
15-29	Meal Allowance	168	150	54	160	-
21-11	Social Security Matching	19,124	16,855	17,507	17,600	17,810
22-11	Florida Retirement System	17,794	16,306	16,698	16,698	17,430
23-11	Health Insurance	35,395	35,448	34,464	47,640	42,210
23-12	Life Insurance	145	131	129	384	350
23-13	Accidental Death & Disab Insurance	17	15	15	96	140
23-15	Net OPEB Obligation Expense	7,824	7,865	7,995	8,000	-
24-22	Workers Comp - Sewage Disp/Plant/Oper/Drivers (7580)	4,911	4,800	5,644	8,370	8,030
24-35	Workers Comp - Storage Warehouse Inventory (8292)	966	1,384	1,375	2,039	-
TOTAL PERSONNEL SERVICES		\$ 332,125	\$ 309,322	\$ 316,710	\$ 338,101	\$ 318,740
31-99	Professional Services - Misc	-	-	-	-	100,000
34-32	Inspector Services	-	-	-	800	800
34-99	Contractual Services - Misc	20,082	37,478	14,521	15,000	22,000
40-11	Travel & Training	759	2,012	2,913	3,120	2,940
41-21	Telephone - Local	12,263	8,505	4,323	5,000	3,000
41-34	Data Lines	489	2,603	2,684	2,800	5,000
41-41	Pager Services	134	89	104	80	80
42-11	Postage	123	1,137	300	450	350
42-21	Freight Express Charges	-	-	-	30	30
43-11	Electric - City Facilities	73,543	84,706	81,412	80,412	80,000
43-31	Trash Removal	6,134	9,440	12,753	13,863	12,000
43-81	Stormwater Assessment	50	-	-	60	60
44-19	Rent - Equipment/Software	-	47	2,567	2,570	2,000
46-11	Maintenance & Repairs - Bldg & Grounds	74,847	104,728	57,973	122,958	110,000
46-21	Maintenance & Repairs - Equipment	4,161	499	5,090	9,000	9,000
46-31	Maintenance & Repairs - Central Garage	2,055	5,010	-	160	20,000
46-61	Maintenance & Repairs - Physical Plant	3,148	-	-	-	-
47-99	Printing & Binding - Misc	48	-	-	-	-
51-11	Office Supplies - General	977	770	551	900	900
51-41	Small Tools & Implements	6,668	4,945	5,183	6,850	6,850
52-11	Fuel	60,670	49,272	43,708	43,708	30,000
52-21	Chemicals	3,512	5,069	2,004	3,000	5,000
52-25	Software License Support	4,439	2,590	7,987	7,990	5,000
52-31	Clothing & Apparel	1,756	1,792	2,311	2,400	2,400
52-43	Computer/Operating Supply	1,371	93	-	1,500	1,500
52-47	First Aid Supplies	486	258	136	300	300
52-72	Pipe	1,656	1,076	3,561	4,500	7,500
52-74	Valves & Clamps	3,365	2,206	3,576	11,010	24,000
52-89	Automotive Parts	54,122	50,636	71,394	71,394	17,000

W&S SEWER COLLECTION

401-0113-535						AMENDED	BUDGET
EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	AMOUNT FY16-17	
52-99	Operating Supplies - Misc	15,015	13,294	8,739	19,000	15,000	
53-41	Sod/Seed	674	1,113	427	3,000	3,000	
53-99	Road Materials - Misc	1,974	3,854	2,449	4,000	7,500	
54-11	Dues & Memberships	128	90	90	120	300	
54-61	Books & Publications	219	-	376	380	200	
TOTAL OPERATING		\$ 354,868	\$ 393,312	\$ 337,132	\$ 436,355	\$ 493,710	
63-99	Improvements Other Than Bldg - Misc	-	27,679	38,013	63,000	25,000	
64-13	Data Processing Equipment	-	-	-	-	1,600	
64-16	Heavy Equipment	-	-	-	-	60,000	
64-17	Communications Equipment	-	91,553	338,513	340,000	170,000	
64-31	Special Purpose Equipment	-	24,880	7,167	12,925	28,700	
TOTAL CAPITAL		\$ -	\$ 144,112	\$ 383,693	\$ 415,925	\$ 285,300	

TOTAL EXPENDITURES \$ 686,993 \$ 846,746 \$ 1,037,535 \$ 1,190,381 \$ 1,097,750

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S SEWER COLLECTION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
63-99	<i>Improvements Other than Buildings</i>					
	Lift Stations Control Panel	25,000	-	-	-	-
	TOTAL	25,000	-	-	-	-
64-13	<i>Data Processing Equipment</i>					
	Laptop	1,600	-	-	-	-
	Computer	-	2,800	-	2,800	-
	TOTAL	1,600	2,800	-	2,800	-
64-15	<i>Trucks and Trailers</i>					
	Vacuum Sewer Cleaner to Replace #73 (R&R)	-	15,000	15,000	350,000	15,000
	Utility Line CCTV Inspection Truck (R&R)	-	5,000	5,000	5,000	5,000
	Service Truck w/ Utility Body/Crane to Replace #108 (R&R)	-	5,000	5,000	5,000	5,000
	Ford F250 Service Truck to Replace #113 (R&R)	-	5,000	5,000	5,000	5,000
	Service Truck w/ Utility Body/Crane to Replace #76 (R&R)	-	7,500	80,000	7,500	7,500
	Ford F550 Service Truck w/ Utility Body to Replace #82 (R&R)	-	7,500	7,500	7,500	7,500
	TOTAL	-	45,000	117,500	380,000	45,000
64-16	<i>Heavy Equipment</i>					
	Backhoe to Replace #27 (R&R)	-	10,000	10,000	10,000	10,000
	Standby Power Equipment (R&R)	-	10,000	10,000	10,000	10,000
	480V Mobile Standby Generator Trailer	60,000	-	-	-	-
	Mid-size Excavator to Replace #105 (R&R)	-	5,000	5,000	5,000	5,000
	Compact Excavator (R&R)	-	5,000	5,000	5,000	5,000
	TOTAL	60,000	30,000	30,000	30,000	30,000
64-17	<i>Communication Equipment</i>					
	SCADA Comm. System Upgrades	170,000	-	-	-	-
	TOTAL	170,000	-	-	-	-
64-31	<i>Special Purpose Equipment</i>					
	Sewer Lateral Push Camera	16,500	16,500	-	-	-
	Cable and Camera Head	10,000	-	-	-	-
	Portable Air Compressor	2,200	-	-	-	-
	TOTAL	28,700	16,500	-	-	-

DIVISION TOTAL \$ 285,300 \$ 94,300 \$ 147,500 \$ 412,800 \$ 75,000

NEW PORT RICHEY

NON-EXPENDITURE DISBURSEMENTS

401-0580 EXP CODE CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
581					
91-50 Transfer to General Fund - TBW Interest	847,579	419,050	398,303	398,303	387,970
91-51 Transfer to General Fund	2,312,760	3,060,680	3,045,975	3,045,975	3,620,090
91-53 Transfer to Capital Improvement Fund	182,060	-	-	-	-
91-54 Transfer to General Fund - PILOFF	549,330	575,000	560,000	560,000	560,000
91-55 Transfer to W&S Debt Service Fund	875,385	876,263	732,003	732,003	731,400
91-56 Transfer to W&S R&R Fund	328,033	344,025	128,153	265,000	200,000
91-57 Transfer to W&S Construction Fund	2,251,355	2,848,792	-	-	300,000
91-58 Transfer to General Debt Service Fund	7,018,547	-	-	-	-
TOTAL TRANSFERS	\$ 14,365,049	\$ 8,123,810	\$ 4,864,434	\$ 5,001,281	\$ 5,799,460
584					
94-21 Reserves - Contingency	134,010	164,515	-	180,000	50,000
94-24 Reserves - Sick Leave	-	-	-	10,000	-
TOTAL RESERVES	\$ 134,010	\$ 164,515	\$ -	\$ 190,000	\$ 50,000
TOTAL NON- EXPENDITURES	\$ 14,499,059	\$ 8,288,325	\$ 4,864,434	\$ 5,191,281	\$ 5,849,460
TOTAL WATER & SEWER EXPENDITURES	\$ 23,789,325	\$ 18,645,808	\$ 14,733,342	\$ 14,737,276	\$ 15,055,100

NEW PORT RICHEY

WATER & SEWER RENEWAL & REPLACEMENT FUND

402-0000		AMENDED				BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
361-10	Interest On Investments	213	672	384	400	300
361-20	Interest - S.B.A.	1,480	2,346	1	1,400	1,000
361-25	Interest - FMIvT	2,561	3,516	1,500	2,300	1,500
361-26	Interest - Adjustable Rate Mortgages	(556)	(606)	(51)	-	-
361-28	Interest - T-Bills and Bonds	-	-	1,771	-	-
361-30	Net Incr(Decr)-Fair Value of Investments	2	-	-	-	-
381-20	Transfer From W & S Revenue	328,033	344,025	265,000	265,000	200,000
389-90	Prior Yr Fund Bal-Unassigned	280,000	-	637,900	637,900	2,232,200
W&S RENEWAL & REPLACEMENT REVENUES		\$ 611,733	\$ 349,953	\$ 906,505	\$ 907,000	\$ 2,435,000

W & S RENEWAL & REPLACEMENT

402-0402 EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
580-581						
91-57	Transfer to W & S Construction Fund	25,177	-	907,000	907,000	2,435,000
	TOTAL TRANSFERS	\$ 25,177	\$ -	\$ 907,000	\$ 907,000	\$ 2,435,000
580-584						
94-92	Reserve - Facility Expansion	-	44,070	-	-	-
	TOTAL RESERVES	\$ -	\$ 44,070	\$ -	\$ -	\$ -

TOTAL EXPENDITURES \$ 25,177 \$ 44,070 \$ 907,000 \$ 907,000 \$ 2,435,000

WATER & SEWER DEBT SERVICE FUND

403-0000 REV CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
361-12	Interest On Investments - S.F.	535	952	318	-	450
361-20	Interest - S.B.A.	276	202	1	-	155
381-20	Transfer From W & S Revenue	875,385	876,263	732,003	732,003	731,400
W & S DEBT SERVICE REVENUES		\$ 876,196	\$ 877,417	\$ 732,322	\$ 732,003	\$ 732,005

W & S DEBT SERVICE

403-0403 EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
582						
71-34	Principal - 2012 Bond	-	-	537,953	537,953	551,940
536						
72-32	Interest - 2007A Bond	54,864	27,988	-	-	-
72-34	Interest - 2012 Bond	194,050	194,050	194,050	194,050	180,065
TOTAL DEBT SERVICE		248,914	222,038	732,003	732,003	732,005

TOTAL EXPENDITURES \$ 248,914 \$ 222,038 \$ 732,003 \$ 732,003 \$ 732,005

WATER & SEWER SEWER ASSESSMENT FUND

404-0000					AMENDED	BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
361-25	Interest - FMIvT	77	106	100	-	-
363-20	Interest On Assessments	2,839	1,198	9,619	-	-
363-30	Penalties On Assessments	1,832	444	8,661	-	-
W & S SEWER ASSESSMENT REVENUES		\$ 4,748	\$ 1,748	\$ 18,380	\$ -	\$ -

W & S SEWER ASSESSMENT

404-0404 EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
535						
63-XX	Lakewood Villa	-	-	-	-	-
63-XX	Treasure Island	-	-	-	-	-
TOTAL W & S SEWER ASSESSMENT		-	-	-	-	-

TOTAL EXPENDITURES \$ - \$ - \$ - \$ - \$ -

WATER & SEWER CONSTRUCTION FUND

405-0000						AMENDED	BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET		
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	AMOUNT	
						FY16-17	
337-31	SWFWMD Grant	214,000	-	-	-	-	
381-20	Transfer from W & S Revenue	2,251,355	2,848,972	-	-	300,000	
383-30	Transfer from W & S - R & R	25,177	-	907,000	907,000	2,435,000	
W & S CONSTRUCTION FUND REVENUES		\$ 2,490,532	\$ 2,848,972	\$ 907,000	\$ 907,000	\$ 2,735,000	

W & S CONSTRUCTION

405-0405					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
953-533						
63-81	Contractor Payments	-	15,936	17,615	17,615	300,000
63-91	Engineering Services	-	-	-	-	30,000
TOTAL WATER MAIN EXTENSION		\$ -	\$ 15,936	\$ 17,615	\$ 17,615	\$ 330,000
955-533						
63-81	Contractor Payments	-	173,387	625,783	626,000	925,000
63-91	Engineering Services	-	18,720	19,850	19,850	40,000
TOTAL WATER IMPROVEMENT		\$ -	\$ 192,107	\$ 645,633	\$ 645,850	\$ 965,000
952-533						
63-81	Contractor Payments	-	-	-	-	50,000
TOTAL BULK METER BACKFLOW UPGRADE		\$ -	\$ -	\$ -	\$ -	\$ 50,000
956-533						
63-81	Contractor Payments	-	1,443,088	107,476	107,480	100,000
TOTAL WATER METER UPGRADE		\$ -	\$ 1,443,088	\$ 107,476	\$ 107,480	\$ 100,000
960-535						
63-81	Contractor Payments	-	650,015	87,622	88,000	500,000
63-91	Engineering Services	-	11,580	47,305	47,305	10,000
TOTAL SEWER UTILITY IMPROVEMENT		\$ -	\$ 661,595	\$ 134,927	\$ 135,305	\$ 510,000
961-535						
63-81	Contractor Payments	-	295,430	-	-	-
63-91	Engineering Services	-	7,457	-	-	25,000
TOTAL RECLAIMED WATER		\$ -	\$ 302,887	\$ -	\$ -	\$ 25,000
962-535						
63-81	Contractor Payments	-	450	750	750	-
TOTAL REJECT STORAGE SITE RECLAIMED		\$ -	\$ 450	\$ 750	\$ 750	\$ -
965-535						
63-81	Contractor Payments	-	387,139	-	-	400,000
63-91	Engineering Services	-	-	-	-	25,000
TOTAL GRAVITY SEWER MAIN REHAB		\$ -	\$ 387,139	\$ -	\$ -	\$ 425,000
63-81	Contractor Payments	-	-	-	-	300,000
63-91	Engineering Services	-	-	-	-	30,000
TOTAL SEWER SYSTEM EXTENSION		\$ -	\$ -	\$ -	\$ -	\$ 330,000
TOTAL EXPENDITURES		\$ -	\$ 3,003,202	\$ 906,401	\$ 907,000	\$ 2,735,000

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S CONSTRUCTION

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
	<i>Building Improvements</i>					
	Fleet Purchasing Warehouse	-	580,000	-	-	-
	TOTAL	-	580,000	-	-	-
	<i>City Facility Irrigation Expansion</i>					
	Misc. ROW & Facility Irrigation	25,000	25,000	25,000	-	-
	Grey Preserve Reclaimed Expansion	-	-	400,000	-	-
	TOTAL	25,000	25,000	425,000	-	-
	<i>Water Meter Upgrade</i>					
	AMI Electronic Metering System, Phase II	100,000	-	-	-	-
	TOTAL	100,000	-	-	-	-
	<i>Abatement Programs</i>					
	2016/2017 Inflow & Infiltration Abatement Program	125,000	500,000	-	-	-
	Sewer Main & Manhole Rehabilitation	300,000	300,000	300,000	300,000	300,000
	TOTAL	425,000	800,000	300,000	300,000	300,000
	<i>Potable & Reclaimed Water Extensions</i>					
	Potable & Reclaimed Water Extensions	330,000	330,000	330,000	330,000	330,000
	Bulk Meter Backflow Prevention Upgrades	50,000	-	50,000	-	-
	TOTAL	380,000	330,000	380,000	330,000	330,000
	<i>Potable & Reclaimed Water System Improvements</i>					
	Potable & Reclaimed Water System Improvements/Extensions	330,000	330,000	330,000	330,000	330,000
	2014/2015 Water Utility System Improvements	635,000	-	-	-	-
	2017/2018 Water Utility System Improvements	-	70,000	750,000	-	-
	2020/2021 Water Utility System Improvements	-	-	-	70,000	-
	TOTAL	965,000	400,000	1,080,000	400,000	330,000
	<i>Sewer Improvements</i>					
	2015/2016 Sewer Utility Improvements	510,000	560,000	-	-	-
	2018/2019 Sewer Utility Improvements	-	-	100,000	1,000,000	-
	2020/2021 Sewer Utility Improvements	-	-	-	-	100,000
	TOTAL	510,000	560,000	100,000	1,000,000	100,000
	<i>Sewer System Extensions</i>					
	Sewer System Extensions	330,000	330,000	330,000	330,000	330,000
	TOTAL	330,000	330,000	330,000	330,000	330,000

DIVISION TOTAL \$ 2,735,000 \$ 3,025,000 \$ 2,615,000 \$ 2,360,000 \$ 1,390,000

NEW PORT RICHEY

PUBLIC WORKS - CENTRAL GARAGE

IT IS THE MISSION OF CENTRAL GARAGE TO

provide the best service to city departments and divisions by partnering with city staff and vendors to effectively monitor and ensure the most cost effective repair and replacement of the City's fleet of vehicles and equipment.

DESCRIPTION

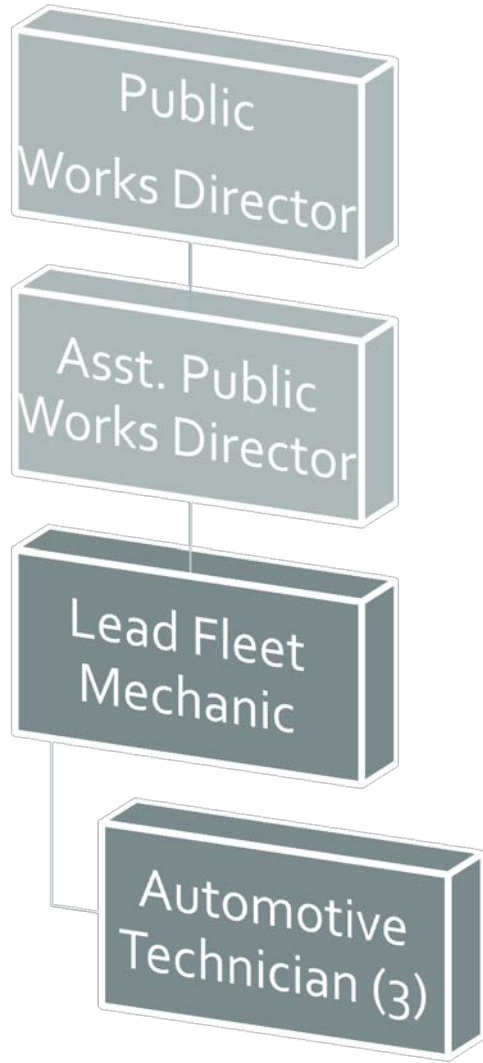
The Central Garage Division provides acquisition, disposal, preventative maintenance, and major and minor repairs for the City's motor vehicle fleet and equipment. The Division performs these functions on a variety of vehicle types, including police vehicles and fire apparatus.

ACCOMPLISHMENTS OF FY16

- Installed energy efficient lights over vehicle bays and work bench areas
- Tracked all vehicle mileage for fuel consumption and monitored all fuel storage tanks for condition of fuel being stored
- Obtained additional training needed for emergency fire engines and ladder truck repairs

FY17 INITIATIVES

- Environmental Responsibility and Safety
 - Install more energy efficient lighting
 - Install new oil & lube reels
- The City's new software program, Tyler Technologies, will allow for the implementation of a new maintenance program
- Training
 - ASE testing and recertification
 - Emergency vehicle training and training on various other equipment and machines



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Lead Fleet Mechanic	1	1	1
Automotive Technician	3	3	3
Total	4	4	4

CENTRAL GARAGE FUND

501-0000		AMENDED				BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
361-10	Interest On Investments	(273)	103	61	300	300
361-20	Interest - S.B.A.	43	49	-	100	100
361-25	Interest - FMIVT	98	109	133	500	500
369-30	Refund of Prior Year Expense	-	-	150	-	-
369-90	Other Miscellaneous Revenue	-	-	11	-	-
399-11	Garage - Labor and Overhead	28,820	198,500	120,000	123,180	117,635
399-12	Garage - Parts	365,837	273,063	230,996	245,165	249,700
399-13	Garage - Fuel	480,736	437,438	440,027	400,000	348,450
CENTRAL GARAGE REVENUES		\$ 875,261	\$ 909,262	\$ 791,378	\$ 769,245	\$ 716,685

CENTRAL GARAGE

501-0501-591					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
12-99	Regular Full-Time Wages	176,300	160,589	163,732	163,778	169,395
14-11	Overtime Wages	395	4,515	1,485	1,486	980
15-11	Employee Incentives	200	200	200	200	200
15-29	Meal Allowance	-	-	140	175	475
21-11	Social Security Matching	13,290	12,304	12,346	12,360	13,085
22-11	Florida Retirement System	17,310	12,719	11,969	11,969	12,810
23-11	Health Insurance	24,623	21,272	26,974	26,974	29,830
23-12	Life Insurance	82	68	80	192	200
23-13	Accidental Death & Disab Insurance	10	8	9	48	80
23-15	Net OPEB Obligation Expense	5,428	5,538	5,596	5,670	-
24-25	Workers Comp - Auto Repair Shop/Parts Dept (8391)	6,212	6,223	6,122	6,180	6,100
TOTAL PERSONNEL SERVICES		\$ 243,850	\$ 223,436	\$ 228,653	\$ 229,032	\$ 233,155
34-34	Wrecker Services	1,831	2,926	1,671	3,000	3,000
34-36	Paint & Body Work	-	6,361	8,653	10,100	8,000
34-37	Auto Repair & Testing	30,677	36,415	31,667	37,900	36,000
34-99	Contractual Services - Misc	-	-	2,172	2,173	3,000
40-11	Travel & Training	1,810	2,592	1,577	4,000	5,500
41-21	Telephone - Local	2,089	2,024	1,887	1,888	2,000
42-11	Postage	259	214	433	550	550
44-19	Rent - Equipment/Software	-	-	-	200	200
46-11	Maintenance & Repairs - Bldg & Grounds	6,123	7,052	8,658	9,158	8,000
46-21	Maintenance & Repairs - Equipment	2,544	2,422	3,512	3,512	3,500
46-31	Maintenance & Repairs - Central Garage	23	-	-	500	5,000
49-83	Permit Fees	150	125	25	180	180
51-11	Office Supplies - General	170	365	903	1,100	900
51-41	Small Tools & Implements	3,296	3,196	5,103	5,103	5,000
52-11	Fuel	327,458	269,797	205,978	232,837	225,000
52-25	Software License Support	950	950	950	1,500	1,000
52-31	Clothing & Apparel	160	75	-	150	150
52-32	Laundry Service	4,822	3,110	3,040	3,041	2,700
52-43	Computer/Operating Supply	2,364	1,984	1,917	1,917	1,500
52-47	First Aid Supplies	-	57	-	150	150
52-51	Janitorial Supplies	340	237	87	500	500
52-89	Automotive Parts	172,643	196,139	198,209	197,861	150,000
52-98	Inventory Adjustments	-	-	1,299	1,000	1,000
52-99	Operating Supplies - Misc	5,601	5,473	5,719	5,720	5,000
54-11	Dues & Memberships	50	-	-	200	200
54-61	Books & Publications	-	-	-	1,000	500
TOTAL OPERATING		\$ 563,360	\$ 541,514	\$ 483,460	\$ 525,240	\$ 468,530

CENTRAL GARAGE

501-0501-591 EXP CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	AMENDED BUDGET FY15-16	BUDGET AMOUNT FY16-17
64-31	Special Purpose Equipment	-	14,808	11,078	14,973	15,000
TOTAL CAPITAL		\$ -	\$ 14,808	\$ 11,078	\$ 14,973	\$ 15,000

TOTAL EXPENDITURES \$ 807,210 \$ 779,758 \$ 723,191 \$ 769,245 \$ 716,685

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM CENTRAL GARAGE

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
64-15	<i>Trucks and Trailers</i>					
	Chevy HHR Wagon to Replace #50 (R&R)	-	5,000	5,000	5,000	25,000
	3/4 Ton Pick-up w/ Svc. Body/Liftgate/Crane to Replace #22 (R&R)	-	8,000	8,000	32,000	-
	TOTAL	-	13,000	13,000	37,000	25,000
64-31	<i>Special Purpose Equipment</i>					
	Large Engine Software Reader	7,000	-	-	-	-
	Oil & Grease Reels (5)	8,000	-	-	-	-
	LED Light Fixtures (24)	-	14,000	-	-	-
	Containment Tank Basins (2)	-	-	3,000	-	-
	Waste Oil Heater	-	-	7,000	-	-
	Compressor #1 - Main Shop	-	-	-	5,000	-
	Compressor #2 - Back-up	-	-	-	-	5,000
	Hot Hi-Pressure Washer	-	-	-	-	5,000
	Waste Oil Fuel Tank	-	-	-	-	3,500
	TOTAL	15,000	14,000	10,000	5,000	13,500

DIVISION TOTAL \$ 15,000 \$ 27,000 \$ 23,000 \$ 42,000 \$ 38,500

COMMUNITY REDEVELOPMENT AGENCY

IT IS THE MISSION OF THE COMMUNITY REDEVELOPMENT AGENCY TO

nurture an environment that supports the growth and retention of businesses, increases property values, and enhances the quality of life for New Port Richey residents.

DESCRIPTION

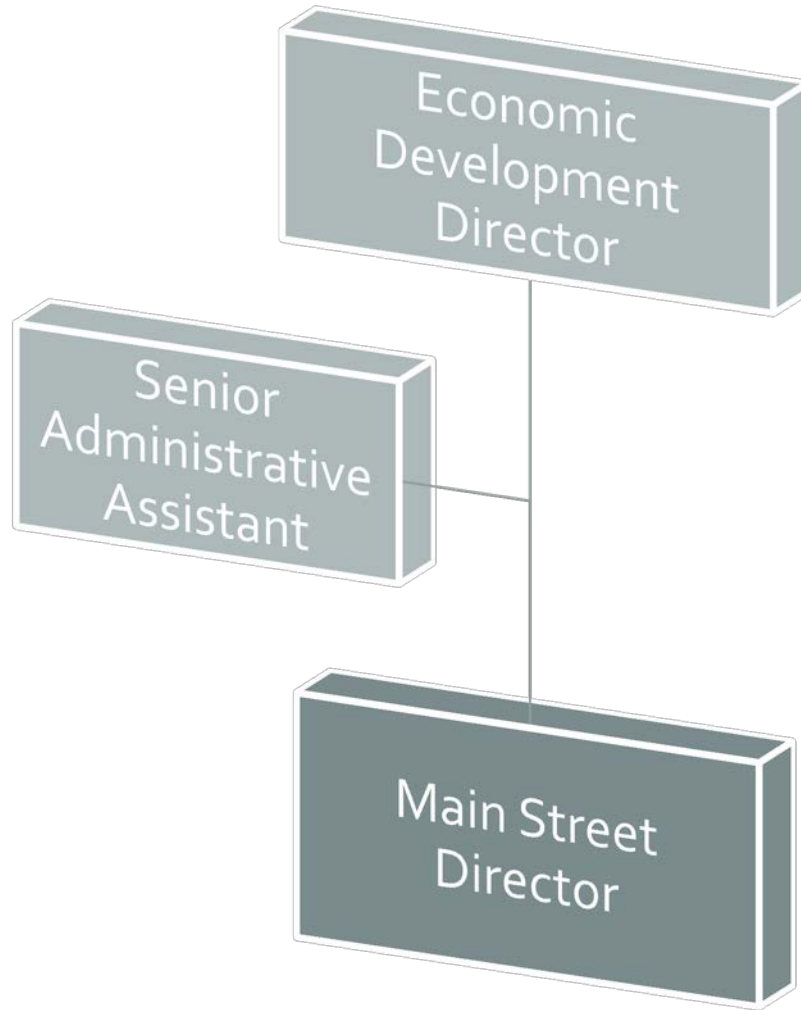
The redevelopment of our community is a central focus of the Community Redevelopment Agency. It is the responsibility of the Agency to plan, coordinate, and facilitate the City's efforts to attract, retain and grow businesses and jobs.

ACCOMPLISHMENTS OF FY16

- Secured development agreement for Main Street Landing project
- Completed Hacienda structural assessment and historic stabilization grant projects
- Secured developer for Residence of Orange Lake
- Qualified community hospital site for proposed Veterans Affairs Outpatient Clinic

FY17 INITIATIVES

- Marine District Redevelopment:
 - Award of the Veterans Affairs Outpatient Clinic
 - HCA expansion of community hospital site
 - Growth in the number of Marine District firms
- West Main/East Main/US 19:
 - Secure developer for Rivergate project
 - Implement a strategy for increasing downtown retail capacity
- Main Street Program:
 - Solidify a working partnership with New Port Richey Main Street
 - Establish and begin to implement economic vitality objectives
 - Assist in the evolution of the Main Street program to foster business development objectives
- Hacienda:
 - Make incremental improvements to the Hacienda property
 - Secure additional grant funding
 - Partner with support organizations, such as Friends of the Hacienda



Authorized Personnel – Full-time Equivalent			
Position/Title	FY14-15	FY15-16	FY16-17
Main Street Director	0	1	1
Total	0	1	1

COMMUNITY REDEVELOPMENT AGENCY

630-0000						AMENDED	BUDGET
REV CODE	CLASSIFICATION	ACTUAL FY13-14	ACTUAL FY14-15	ESTIMATE FY15-16	BUDGET FY15-16	BUDGET AMOUNT FY16-17	
311-10	Tax Increment - County	489,124	556,261	657,421	667,051	719,780	
334-70	Florida Historic Preservation Grant	-	-	411,504	940,000	300,000	
354-10	Code Enforcement Fines	(10,081)	(7,496)	(100)	-	-	
354-11	Lot Clearing/Mowing Fines	(219)	-	144	-	-	
361-10	Interest on Investments	(1,173)	(1,823)	(303)	-	-	
361-20	Interest - SBA	335	1,411	823	-	-	
362-19	Rent - Business Incubator	-	1,600	9,592	15,000	36,000	
364-22	Sale of Orange Lake Property	-	-	-	-	300,000	
369-90	Other Miscellaneous Revenue	-	-	1,121	-	-	
381-10	Transfer from Gen Fund - Tax Increment	-	719,554	811,061	811,061	865,715	
381-37	Transfer from General Fund	-	-	11,202,894	11,715,289	-	
389-87	Unused Redevelopment Incentives from PY	-	-	-	-	200,000	
389-88	Unused Residential Incentives from PY	-	-	-	-	85,000	
TOTAL CRA REVENUE		\$ 477,986	\$1,269,507	\$ 13,094,157	\$ 14,148,401	\$ 2,506,495	

COMMUNITY REDEVELOPMENT AGENCY

630-0080-515					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
11-11	Dept Head Salaries	63,285	-	-	-	-
12-10	Regular Exempt Salaries	25,142	-	23,525	30,900	33,500
15-11	Employee Incentives	100	-	-	50	50
15-12	Gas/Car Allowance	2,750	-	-	-	-
21-11	Social Security Matching	6,628	-	1,764	2,563	2,570
22-11	Florida Retirement System	7,320	-	1,544	2,329	2,510
23-11	Health Insurance	7,182	-	1,994	6,180	7,460
23-12	Life Insurance	24	-	7	48	50
23-13	Accidental Death & Disab Insurance	3	-	1	12	20
24-26	Workers Comp - Clerical (8810)	-	-	94	140	100
TOTAL PERSONNEL SERVICES		\$ 112,434	\$ -	\$ 28,929	\$ 42,222	\$ 46,260
31-11	City Attorney Services	9,319	4,495	-	-	-
31-29	Engineering Services - Misc	37,663	-	-	-	-
31-81	Professional Services - Planning	3,500	6,313	13,500	14,500	85,000
31-99	Professional Services - Misc	94,380	77,006	167,413	178,837	80,000
34-22	Advertising & Marketing	-	12,907	10,549	10,000	10,000
34-61	Main Street Grant Award	10,000	10,000	-	-	-
34-99	Contractual Services - Misc	-	-	8,141	50,000	-
40-11	Travel & Training	395	-	1,816	2,485	1,000
41-34	Data Lines	244	-	-	-	-
42-11	Postage	2	28	46	50	50
43-11	Electric - City Facilities	10,569	14,315	13,659	16,000	8,000
43-31	Trash Removal	470	2,320	2,066	1,903	2,000
43-51	Water & Sewer - City	4,940	5,225	6,674	4,397	4,000
43-73	Street Light Fee	768	-	770	770	770
43-81	Stormwater Assessment	3,523	-	3,590	3,590	3,590
45-11	Liability Insurance - Comp. General	-	6,902	-	-	-
45-21	Building & Contents Insurance	17,174	18,791	26,377	25,366	17,200
46-11	Maintenance & Repairs - Bldg & Grounds	6,851	6,046	-	-	-
46-12	Maintenance & Repairs - Hacienda Hotel	17,475	36	-	-	-
46-13	Maintenance & Repairs - Business Incubator	37,966	28,487	165	-	10,000
46-23	Maintenance & Repairs - Copiers	-	-	219	-	100
49-11	Legal Advertising	-	43	-	-	50
49-51	Redevelopment Incentives	-	36,334	214,998	450,000	300,000
49-51	Residential Incentives	-	-	17,358	100,000	65,000
49-99	Other Current Charges - Misc	3,287	2,008	43,042	56,000	10,000
51-11	Office Supplies - General	298	-	15	500	220
54-11	Dues & Memberships	495	-	745	350	500
54-61	Books & Publications	-	435	-	75	85
TOTAL OPERATING		\$ 259,319	\$ 231,691	\$ 531,143	\$ 914,823	\$ 597,565
62-33	Building Improvements - Hacienda Hotel	-	-	928,662	940,000	575,000
62-99	Building Improvements - Business Incubator	-	-	34,549	64,234	25,000
63-41	Commercial Area Improvements (Parking)	-	-	42	-	-
63-43	Waterfront Activity Center	-	21,189	-	-	-
63-53	Main Street Landings Streetscape	250,389	-	-	-	-
64-18	Software	4,500	-	-	2,600	-
TOTAL CAPITAL		\$ 254,889	\$ 21,189	\$ 963,253	\$ 1,006,834	\$ 600,000
71-21	Principal Payments - Note A	-	437,000	5,497,000	5,497,000	-
71-23	Principal Payments - Note B	419,000	436,000	5,487,000	5,487,000	-
72-21	Interest Payments - Note A	-	122,240	109,464	109,464	-

COMMUNITY REDEVELOPMENT AGENCY

630-0080-515						AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET		
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	AMOUNT	
						FY16-17	
72-23	Interest Payments - Note B	261,925	244,620	109,430	109,430	-	
TOTAL DEBT SERVICE		\$ 680,925	\$ 1,239,860	\$ 11,202,894	\$ 11,202,894	\$ -	
91-51	Transfer to General Fund	-	-	522,794	522,794	375,440	
91-52	Transfer to General Debt Service Fund	-	-	458,834	458,834	887,230	
TOTAL TRANSFERS		\$ -	\$ -	\$ 981,628	\$ 981,628	\$ 1,262,670	

\$ 1,307,567
 \$ 1,492,740
 \$ 13,707,847
 \$ 14,148,401
 \$ 2,506,495

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM COMMUNITY REDEVELOPMENT AGENCY

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
62-33	<i>Building Improvements</i>					
	Hacienda Hotel	575,000	375,000	-	-	-
	TOTAL	575,000	375,000	-	-	-
62-99	<i>Building Improvements</i>					
	Business Incubator	25,000	-	-	-	-
	Main Street Landing Dev. Agreement	-	1,475,000	-	-	-
	TOTAL	25,000	1,475,000	-	-	-

DIVISION TOTAL \$ 600,000 \$ 1,850,000 \$ - \$ - \$ -

STREET IMPROVEMENT

DESCRIPTION

The Street Improvement Fund is a special revenue fund, required by Florida Statute 336.02, to account for revenues and expenditures used for the operation and maintenance of transportation facilities and associated drainage infrastructure. Activities include road and right-of-way maintenance (e.g. patching, mowing), bridge maintenance and operation, traffic engineering, traffic signal operation, traffic control signage and striping, sidewalk repair and construction, and maintenance of ditches, culverts, and other drainage facilities. Resources to support these activities are provided from Local Option Gas Taxes (LOGT), a 6 cent per gallon local option gas tax revenue.

Projects budgeted for in the Street Improvement Fund are included in the City's Capital Improvement Program.

STREET IMPROVEMENT FUND

701-0000		AMENDED				BUDGET
REV		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
312-41	Local Option Gas Tax - 1st	522,565	423,999	428,429	426,765	455,020
312-42	Local Option Gas Tax - 2nd	-	210,209	314,525	312,919	343,480
355-40	Community Development Block Grant	-	-	-	-	205,000
361-10	Interest On Investments	331	937	158	850	550
361-20	Interest - S. B. A.	(11,225)	1,276	162	1,000	750
361-25	Interest - FMIvT	3,221	5,453	2,600	6,000	5,000
361-28	Interest - T-Bills & Bonds	-	-	3,542	-	-
363-10	Special Assessment - Previous	66,035	53,294	52,495	65,000	50,000
363-20	Interest on Assessments	14,650	12,545	15,133	11,000	20,000
363-30	Penalties on Assessments	3,651	5,411	6,979	2,000	7,500
381-50	Transfer from Stormwater Utility Fund	-	-	-	-	56,030
389-90	Prior Yr Fund Bal-Unassigned	-	50,610	1,037,104	1,278,720	2,038,430
STREET IMPROVEMENT FUND REVENUE		\$ 599,228	\$ 763,734	\$ 1,861,127	\$ 2,104,254	\$ 3,181,760

STREET IMPROVEMENT

701-0701		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
541						
63-21	Streetscape Improvements - Madison Ave., Main St. to Massachusetts Ave.	-	36,680	-	-	425,000
63-22	Streetscape Expansion Project - Central Ave. (Circle Blvd. to Madison St.)	-	-	-	-	40,000
63-30	Streets - Miscellaneous	68,348	276,537	167,148	167,227	-
63-31	Plathe Road Paving	-	178,381	-	-	-
63-33	Multi - Use Trail Marine Parkway	-	3,434	32,147	60,000	635,000
63-34	Street Improvement Project	-	-	78,997	130,000	1,120,000
63-37	Multi - Use Path & Reclaimed Water Main (River Walk; Morton Plant North Bay Hospital; Aquatic Center)	-	53,288	536,473	600,000	-
63-38	Neighborhood Improvements	-	-	-	-	100,000
63-39	Road and Sidewalk Improvements - Circle Blvd.	-	-	-	-	255,000
63-41	Emergency Road Repairs	-	-	629,467	666,097	-
63-45	LED Crosswalk Signage & Lighting	-	-	-	-	25,000
63-46	Roadway Striping Projects	-	-	53,838	60,000	60,000
99-41	Write-off Bad Debts	(5,001)	20,263	-	-	3,560
TOTAL CAPITAL		\$ 63,347	\$ 568,583	\$ 1,498,070	\$ 1,683,324	\$ 2,663,560
581						
91-51	Transfer to General Fund	-	60,861	420,930	420,930	518,200
TOTAL TRANSFERS		\$ -	\$ 60,861	\$ 420,930	\$ 420,930	\$ 518,200
TOTAL EXPENDITURES		\$ 63,347	\$ 629,444	\$ 1,919,000	\$ 2,104,254	\$ 3,181,760

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM STREET IMPROVEMENT

EXP CODE	CLASSIFICATION	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
	<i>Road Paving & Reconstruction</i>					
	2014/2015 Street Improvements	1,120,000	1,120,000	-	-	-
	2015/2016 Road and Sidewalk Improvements to Circle Blvd.	255,000	-	-	-	-
	2016/2017 Streetscape Expansion - Central Ave.	40,000	400,000	-	-	-
	Streetscape Improvements - Madison St., Main St. to Massachusetts Ave.	425,000	400,000	-	-	-
	Multi - Use Trail - Marine Parkway 2016/2017 Neighborhood Improvements	635,000	4,700,000	-	-	-
	100,000	100,000	450,000	-	-	-
	Roadway Striping Projects	60,000	60,000	60,000	60,000	60,000
	LED Crosswalk Signage and Lighting	25,000	-	-	-	-
	2017/2018 Street Improvements	-	1,320,000	-	-	-
	Multi-Use Trail- Grand Blvd.	-	-	100,000	700,000	-
	2018/2019 Street Improvements	-	-	1,320,000	-	-
	2019/2020 Street Improvements	-	-	-	1,320,000	-
	2020/2021 Street Improvements	-	-	-	-	1,320,000
	TOTAL	2,660,000	8,450,000	1,480,000	2,080,000	1,380,000

DIVISION TOTAL \$ 2,660,000 \$ 8,450,000 \$ 1,480,000 \$ 2,080,000 \$ 1,380,000

Appendices

NEW PORT RICHEY

Funds Re-Cap

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NEW PORT RICHEY

**CITY OF NEW PORT RICHEY
BUDGET - FY 2016 - 2017
FUNDS RECAP**

	BUDGET 2015 - 2016	BUDGET 2016 - 2017
General	45,428,661	19,837,745
Fund Balance	410,424	-
	<u>45,839,085</u>	<u>19,837,745</u>
Stormwater Utility	1,121,549	1,013,570
Fund Balance	418,725	1,117,810
	<u>1,540,274</u>	<u>2,131,380</u>
Street Lighting	416,005	408,150
Fund Balance	-	-
	<u>416,005</u>	<u>408,150</u>
General Debt Service	27,108,167	2,310,980
Fund Balance	93,470	-
	<u>27,201,637</u>	<u>2,310,980</u>
Capital Improvement	8,441,000	6,874,060
Fund Balance	3,384,817	2,157,940
	<u>11,825,817</u>	<u>9,032,000</u>
Water & Sewer Revenue	13,687,348	14,437,380
Fund Balance	2,030,261	617,720
	<u>15,717,609</u>	<u>15,055,100</u>
Water & Sewer Renewal & Replacement	269,100	202,800
Fund Balance	2,810,000	2,232,200
	<u>3,079,100</u>	<u>2,435,000</u>
Water & Sewer Debt Service	732,653	732,005
Fund Balance	-	-
	<u>732,653</u>	<u>732,005</u>
Water & Sewer Construction	4,110,000	300,000
Fund Balance	-	2,435,000
	<u>4,110,000</u>	<u>2,735,000</u>
Central Garage	770,080	716,685
Fund Balance	-	-
	<u>770,080</u>	<u>716,685</u>
CRA	18,803,508	2,221,495
Fund Balance	-	285,000
	<u>18,803,508</u>	<u>2,506,495</u>
Street Improvement	4,890,534	1,143,330
Fund Balance	1,246,563	2,038,430
	<u>6,137,097</u>	<u>3,181,760</u>
Total Before Transfers	<u>136,172,865</u>	<u>61,082,300</u>
Less: Transfers	(48,326,989)	(13,822,855)
Total Net Budget (All Funds)	87,845,876	47,259,445

**CITY OF NEW PORT RICHEY
BUDGET - FY 2016 - 2017
SCHEDULE OF TRANSFERS**

	BUDGET 2015 - 2016	BUDGET 2016 - 2017
General Fund		
To Redevelopment Fund	811,061	865,715
To Street Improvement Fund	4,065,000	-
To Capital Improvement Fund	4,566,000	-
Stormwater Utility Fund		
To General Fund	259,106	329,030
To Street Improvement Fund	-	56,030
To Capital Improvement Fund	-	283,000
General Debt Service Fund		
To General Fund	26,285,000	1,423,750
Capital Improvement Fund		
To General Fund	1,369,150	250,000
To General Debt Service Fund	91,667	-
Water & Sewer Revenue Fund		
To General Fund	4,004,278	4,568,060
To W & S Debt Service Fund	732,003	731,400
To W & S Renewal & Replacement Fund	265,000	200,000
To W & S Construction Fund	1,030,900	300,000
Water & Sewer Replacement Fund		
To W & S Construction Fund	3,079,100	2,435,000
Redevelopment Fund		
To General Debt Service Fund	595,833	887,230
To General Fund - Administrative	522,794	375,440
Street Improvement Fund		
To General Fund	420,930	518,200
To General Debt Service Fund	229,167	-
TOTAL TRANSFERS	48,326,989	13,222,855

**CITY OF NEW PORT RICHEY
RATIO OF UNASSIGNED FUND BALANCE AND MINIMUM FUNDING RESERVE
TO GENERAL FUND BUDGET**

Year	General Fund Budgeted Revenue *	Minimum Funding	Unassigned Fund Balance **	Total	% of Budget
2017 (EST.)	19,837,745	2,945,000	1,035,913	3,980,913	20%
2016 (EST.)	20,885,402	2,839,046	1,141,867	3,980,913	19%
2015	20,229,720	2,655,554	630,437	3,285,991	16%
2014	17,684,110	2,652,617	2,794,631	5,447,248	31%
2013	16,637,400	2,734,050	1,657,781	4,391,831	26%
2012	18,227,000	2,412,704	1,524,475	3,937,179	22%
2011	16,084,690	2,405,856	1,580,654	3,986,510	25%
2010	16,039,040	2,588,673	162,225	2,750,898	17%
2009	17,257,820	2,588,895	577,586	3,166,481	18%
2008	17,259,300	2,439,496	1,353,357	3,792,853	22%

* Excludes Non-recurring Revenue

** Represents Unassigned Fund Balance at the beginning of the Budget Year

**CITY OF NEW PORT RICHEY
BUDGET - FY 2016 - 2017
MILLAGE RATE HISTORY**

Fiscal Year	Rate
2016-17	9.1500
2015-16	9.2500
2014-15	9.5000
2013-14	9.5799
2012-13	9.5799
2011-12	8.3877
2010-11	8.1037
2009-10	8.1037
2008-09	6.6274
2007-08	6.7840
2006-07	7.0000
2005-06	7.0000
2004-05	7.0000
2003-04	7.0000
2002-03	6.2500
2001-02	6.2500
2000-01	6.2500
1999-00	6.0000
1998-99	5.5000
1997-98	5.2500
1996-97	5.2500
1995-96	5.2500
1994-95	5.2500
1993-94	5.2500
1992-93	5.2500
1991-92	5.2500
1990-91	5.2500
1989-90	5.2500
1988-89	4.2500
1987-88	4.2500
1986-87	4.2500
1985-86	4.2500
1984-85	4.2500
1983-84	3.9606
1982-83	4.2930
1981-82	5.0780
1980-81	5.3260
1979-80	7.1060
1978-79	8.1000
1977-78	8.2500

CITY OF NEW PORT RICHEY
BUDGET - FY 2016 - 2017
FULL-TIME EQUIVALENT EMPLOYEES (FTE)

Department	Budget FY 2015-2016			Budget FY 2016-2017			Full-Time Equivalent New Employees	Transferred Employees
	Full- Time	Part- Time	FTE Total	Full- Time	Part- Time	FTE Total		
Legislative								
City Council	0.0	5.0	5.0	0.0	5.0	5.0	0.0	0.0
Total	0.0	5.0	5.0	0.0	5.0	5.0	0.0	0.0
Administration								
City Manager	2.0	0.0	2.0	2.0	0.0	2.0	0.0	-0.8
Human Resources/Risk Management	1.0	0.8	1.8	1.0	0.8	1.8	0.0	0.0
City Clerk	1.0	0.0	1.0	1.0	0.0	1.0	0.0	0.0
Technology Solutions	3.0	0.0	3.0	4.0	0.0	4.0	0.0	0.0
Administrative Services	1.0	0.0	1.0	1.0	0.0	1.0	1.0	0.0
Total	8.0	0.8	8.8	9.0	0.8	9.8	1.0	-0.8
Finance								
Accounting & Budgeting	4.0	0.0	4.0	6.0	0.0	6.0	0.0	2.0
Billing & Collection	9.0	0.0	9.0	8.0	0.0	8.0	-0.6	1.0
Purchasing Warehouse	2.0	0.0	2.0	0.0	0.0	0.0	0.0	-2.0
Total	15.0	0.0	15.0	14.0	0.0	14.0	-0.6	1.0
Library								
Library	6.0	7.2	13.2	7.0	6.2	13.2	1.0	-1.0
Total	6.0	7.2	13.2	7.0	6.2	13.2	1.0	-1.0
Police								
Supervision	3.0	0.0	3.0	3.0	0.0	3.0	0.0	-0.7
Support Services	14.0	0.7	14.7	14.0	1.4	15.4	0.7	0.0
Community Services	11.0	0.0	11.0	9.0	0.0	9.0	0.0	0.0
Patrol	28.0	0.7	28.7	32.0	1.4	33.4	0.0	0.0
Code Enforcement	3.0	0.0	3.0	3.0	0.0	3.0	0.0	1.0
Special Enforcement Programs	1.0	1.2	2.2	2.0	0.0	2.0	-0.2	0.0
Total	60.0	2.6	62.6	63.0	2.8	65.8	0.5	-0.7
Fire								
Supervision	2.0	0.7	2.7	3.0	0.7	3.7	1.0	0.0
Firefighting	22.0	2.1	24.1	22.0	2.1	24.1	0.0	0.0
Total	24.0	2.8	26.8	25.0	2.8	27.8	1.0	0.0
Economic Development								
Economic Development	2.0	0.0	2.0	2.0	0.0	2.0	0.0	0.0
Total	2.0	0.0	2.0	2.0	0.0	2.0	0.0	0.0
Development								
Development	10.0	0.0	10.0	10.0	0.0	10.0	1.2	0.8
Total	10.0	0.0	10.0	10.0	0.0	10.0	1.2	0.8
Parks and Recreation								
Recreation	5.3	6.6	11.9	7.3	7.3	14.6	2.2	-1.8
Aquatics	1.0	6.3	7.3	0.0	6.0	6.0	0.9	0.0
Total	6.3	12.9	19.2	7.3	13.3	20.6	3.1	-7.8
Public Works								
Supervision	4.0	0.0	4.0	4.0	0.0	4.0	0.0	0.0
Street & Right-of-Way Maint.	8.0	0.0	8.0	8.0	0.0	8.0	0.0	0.0
Facilities Maintenance	4.0	1.5	5.5	4.0	1.5	5.5	1.0	4.5
Grounds Maintenance	8.0	0.0	8.0	9.0	0.0	9.0	2.0	6.0
Total	24.0	1.5	25.5	25.0	1.5	26.5	3.0	10.5
Total General Fund	155.3	32.7	188.0	162.3	32.3	194.6	10.2	2.0

CITY OF NEW PORT RICHEY
BUDGET - FY 2016 - 2017
FULL-TIME EQUIVALENT EMPLOYEES (FTE)

Department	Budget FY 2015-2016			Budget FY 2016-2017			Full-Time Equivalent New Employees	Transferred Employees
	Full- Time	Part- Time	FTE Total	Full- Time	Part- Time	FTE Total		
Stormwater								
Stormwater	5.0	0.0	5.0	5.0	0.0	5.0	0.0	0.0
Water and Sewer								
Water Production	5.0	0.0	5.0	5.0	0.0	5.0	0.0	0.0
Water Distribution	10.0	0.0	10.0	10.0	0.0	10.0	0.0	0.0
Construction Services	4.0	0.0	4.0	4.0	0.0	4.0	0.0	0.0
Reclaimed Water Production	4.0	0.0	4.0	4.0	0.0	4.0	0.0	0.0
Water Pollution Control	13.0	0.0	13.0	13.0	0.0	13.0	0.0	0.0
Sewer Collection	7.0	0.0	7.0	8.0	0.0	8.0	1.0	-1.0
<i>Total</i>	43.0	0.0	43.0	44.0	0.0	44.0	1.0	-1.0
Intragovernmental Service								
Maintenance	4.0	0.0	4.0	4.0	0.0	4.0	0.0	0.0
Redevelopment								
Redevelopment	1.0	0.0	1.0	1.0	0.0	1.0	1.0	0.0
CITY TOTAL	84.7	188.0	52.0	215.3	32.3	247.6	11.2	1.0

CITY OF NEW PORT RICHEY, FLORIDA

\$11,265,000

REDEVELOPMENT REVENUE NOTE

SERIES 2016

DATE OF PAYMENT	PRINCIPAL PAYMENT	INTEREST PAYMENT	DEBT SERVICE	ANNUAL PAYMENTS
8/1/2016	311,000.00	147,834.35	458,834.35	458,834.35
2/1/2017		139,115.80	139,115.80	
8/1/2017	609,000.00	139,115.80	748,115.80	887,231.60
2/1/2018		131,381.50	131,381.50	
8/1/2018	625,000.00	131,381.50	756,381.50	887,763.00
2/1/2019		123,444.00	123,444.00	
8/1/2019	640,000.00	123,444.00	763,444.00	886,888.00
2/1/2020		115,316.00	115,316.00	
8/1/2020	657,000.00	115,316.00	772,316.00	887,632.00
2/1/2021		106,972.10	106,972.10	
8/1/2021	673,000.00	106,972.10	779,972.10	886,944.20
2/1/2022		98,425.00	98,425.00	
8/1/2022	691,000.00	98,425.00	789,425.00	887,850.00
2/1/2023		89,649.30	89,649.30	
8/1/2023	708,000.00	89,649.30	797,649.30	887,298.60
2/1/2024		80,657.70	80,657.70	
8/1/2024	726,000.00	80,657.70	806,657.70	887,315.40
2/1/2025		71,437.50	71,437.50	
8/1/2025	744,000.00	71,437.50	815,437.50	886,875.00
2/1/2026		61,988.70	61,988.70	
8/1/2026	763,000.00	61,988.70	824,988.70	886,977.40
2/1/2027		52,298.60	52,298.60	
8/1/2027	783,000.00	52,298.60	835,298.60	887,597.20
2/1/2028		42,354.50	42,354.50	
8/1/2028	803,000.00	42,354.50	845,354.50	887,709.00
2/1/2029		32,156.40	32,156.40	
8/1/2029	823,000.00	32,156.40	855,156.40	887,312.80
2/1/2030		21,704.30	21,704.30	
8/1/2030	844,000.00	21,704.30	865,704.30	887,408.60
2/1/2031		10,985.50	10,985.50	
8/1/2031	865,000.00	10,985.50	875,985.50	886,971.00
	11,265,000.00	2,503,608.15	13,768,608.15	13,768,608.15

CITY OF NEW PORT RICHEY, FLORIDA
\$7,463,443
WATER & SEWER REFUNDING REVENUE BOND
SERIES 2012

DATE OF PAYMENT	PRINCIPAL PAYMENT	INTEREST PAYMENT	DEBT SERVICE	ANNUAL PAYMENTS
4/1/2017		90,031.37	90,031.37	
10/1/2017	551,939.00	90,031.37	641,970.37	732,001.74
4/1/2018		82,856.16	82,856.16	
10/1/2018	566,290.00	82,856.16	649,146.16	732,002.32
4/1/2019		75,494.39	75,494.39	
10/1/2019	581,013.00	75,494.39	656,507.39	732,001.78
4/1/2020		67,941.22	67,941.22	
10/1/2020	596,120.00	67,941.22	664,061.22	732,002.44
4/1/2021		60,191.66	60,191.66	
10/1/2021	611,619.00	60,191.66	671,810.66	732,002.32
4/1/2022		52,240.62	52,240.62	
10/1/2022	627,521.00	52,240.62	679,761.62	732,002.24
4/1/2023		44,082.84	44,082.84	
10/1/2023	643,836.00	44,082.84	687,918.84	732,001.68
4/1/2024		35,712.98	35,712.98	
10/1/2024	660,576.00	35,712.98	696,288.98	732,001.96
4/1/2025		27,125.49	27,125.49	
10/1/2025	677,751.00	27,125.49	704,876.49	732,001.98
4/1/2026		18,314.73	18,314.73	
10/1/2026	695,373.00	18,314.73	713,687.73	732,002.46
4/1/2027		9,274.88	9,274.88	
10/1/2027	713,452.00	9,274.88	722,726.88	732,001.76
	6,925,490.00	1,126,532.68	8,052,022.68	8,052,022.68

Penny for Pasco Funding

The "Penny for Pasco" infrastructure sales surtax proceeds may be used for the following:

1. Finance, plan, and construct infrastructure
2. Acquire land for public recreation, conservation, or protection of natural resources
3. To finance the closure of county or municipal-owned solid waste landfills that have been closed or are required to be closed by order of the DEP.

Infrastructure, as described in 1. Above, has a number of different meanings for this purpose. Pursuant to Florida Statute, it is defined as:

1. Any fixed capital expenditure or fixed capital outlay (as explained below) associated with construction, reconstruction or improvement of public facilities that have a life expectancy of 5 or more years,
2. A fire department vehicle, an emergency medical service vehicle, a sheriff's office vehicle, a police department vehicle, or any other vehicle, and the equipment necessary to outfit the vehicle for its official use or equipment that has a life expectancy of at least 5 years,
3. Any expenditure for the construction, lease, maintenance of, or provision of utilities or security for court related facilities,
4. Any fixed capital expenditure or fixed capital outlay associated with the improvement of private facilities that have a life expectancy of 5 or more years and that the owner agrees to make available for use on a temporary basis as needed by a local government as a public emergency

shelter or a staging area for emergency response equipment during an emergency officially declared by the state or by the local government under s. [252.38](#), Florida Statutes, or

5. Any land acquisition expenditure for a residential housing project in which at least 30 percent of the units are affordable to individuals or families whose total annual household income does not exceed 120 percent of the area median income adjusted for household size, if the land is owned by a local government or by a special district that enters into a written agreement with the local government to provide such housing.

For number 4. above, such improvements are limited to those necessary to comply with current standards for public emergency evacuation shelters. The owner must enter into a written contract with the local government providing the improvement funding to make the private facility available to the public for purposes of emergency shelter at no cost to the local government for a minimum of 10 years after completion of the improvement, with the provision that the obligation will transfer to any subsequent owner until the end of the minimum period.

The terms "fixed capital expenditure" and "fixed capital outlay" are not defined. However, fixed capital outlay is defined elsewhere in Florida Statutes to mean "real property (land, buildings, including appurtenances, fixtures and fixed equipment, structures, etc.), including additions, replacements, major repairs, and renovations to real property which materially extend its useful life or materially improve or change its functional use and including furniture and equipment necessary to furnish and operate a new or improved facility, when appropriated by the Legislature in the fixed capital outlay appropriation category."

Florida AGO 94-79 says that "in the absence of a definition of these terms for purposes of Chapter 212, Florida Statutes, a common understanding or

definition of the component parts of these phrases may also be useful in determining their scope. The term "fixed," is generally understood to mean something which is securely placed or fastened. "Fixed capital" has been defined to mean the capital invested in fixed assets (land, buildings, machinery) or capital that is durable in character (such as buildings and machinery) and can be used over an extended period of time. Generally, the term "infrastructure" would not appear to include such items as fencing, swings, lumber for bleachers and lighting fixtures; nor would the purchase of materials for landscape design and tree and shrubbery planting be appropriate. These expenses are more in the nature of day-to-day operational expenses that may not be paid for with surtax proceeds."

Infrastructure sales surtax revenues may not be used for operational expenses. The proceeds also have to be expended in accordance with the referendum language which approved by a vote of the electors. Although infrastructure is defined in Florida Statutes, as outlined above, you must also look to the referendum language to ensure compliance with it as well before making an expenditure.

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Ad valorem is defined as "in proportion to the value". The taxes are assessed on a portion of the value of the property. Local governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1,000 worth of assessed taxable value.

Assessment - The value for tax purposes determined by the property appraiser for a given piece of real or personal property.

Budget - The document that details how much revenue is expected and how it will be spent during the year.

Capital Improvement - Land, buildings, structures and all facilities other than machinery, equipment, automobiles, etc., with a unit cost in excess of \$10,000.

Capital Outlay - The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Contingency - Funds that are not earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget year.

Debt Service - The expense of retiring such debts as loans and bond issues.

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprise and internal service funds. It is not used in any other funds, except to establish insurance values, since assets are recorded only in the general grouping.

Exempt, Exemption, Non-Exempt - Exemptions are amounts that state law determines should be deducted from the assessed value of property for tax purposes. Tax rates are then applied to the balance, which is called the non-exempt portion of the assessment. A 1980 amendment to the Florida

Constitution sets the initial exemption for homesteads at \$25,000. That means a homeowner with property assessed at \$50,000 would have to pay taxes on \$25,000 of the assessment. Amendment 1 provides additional exemptions up to that \$25,000 (a total of \$50,000) may be available in certain circumstances. Eligible homeowners must apply for the exemptions by March 1 each year. Other exemptions apply to agricultural land and property owned by widows, the blind and permanently and totally disabled people who meet certain income criteria.

Expenditure - Decreases in (uses of) fund financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds which are accounted for on a basis consistent with the business accounting model (full accrual basis).

Final Millage - The tax rate adopted in the second public budget hearing of a taxing agency.

Fiscal Year - The budget year which runs from October 1st through September 30th.

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as revenue in the following year's budget.

Indirect Costs - Costs associated with, but not directly attributable to, the providing of a product or service. These are usually costs incurred by other departments in the support of operating departments.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Mandate - Any responsibility, action or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive or judicial action as a direct order or that is required as a condition of aid.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying the rate times the taxable value divided by 1,000. Example: Millage rate of 9.5 per thousand, taxable value of \$50,000 = $\$50,000 / 1,000 = \$50 \times 9.5 = \$475.00$.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made by government. These are normally grouped into Personal Services, Operating, Capital and Other categories for budgetary analysis and financial reporting purposes. Certain Object codes are mandated by the State of Florida Uniform Accounting System.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses and Expenditures - These include items of a non-expense or expenditure nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personnel Services - Costs related to compensating employees including salaries, wages, and benefit costs.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

Proposed Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Proposed millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally proposed.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - Federal and state money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax roll, exclusive of new construction and annexations added to that tax roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back rate is levied.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year. The tax roll for the 2015 calendar year would be used in figuring the 2015-2016 budget year. The tax bills to be mailed by November 1 represent the property taxes due for the 2015 tax year.

Tentative Millage - The tax rate adopted in the first public budget hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Truth in Millage Law - Also called the TRIM Bill. A 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.

NEW PORT RICHEY

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