



PRELIMINARY PLAT APPLICATION

City of New Port Richey, Florida • Community Development Department
 5919 Main Street • New Port Richey, FL 34652 • 727-853-1047 • www.cityofnewportrichey.org

*Please complete ALL sections of this application.
 Incomplete applications will be returned to the Applicant or Representative.*

Date Received

Required Attachments:

- Applicable fees to be paid (checks made payable to the *City of New Port Richey*)

Preliminary Plat shall be in Compliance with Florida Statutes Chapter 177, Section 1, Part 1 and Section 9.06.00 of the New Port Richey Land Development Code.

- Preliminary plat shall be drawn on a single sheet at a scale of not less than 1 inch = 200 feet, and must be prepared by a professional civil engineer and surveyor licensed by the state. The preliminary plat shall show:
 1. The title under which the proposed subdivision is to be recorded and the name of the subdivider and holder of any encumbrances or easements against the property;
 2. A vicinity sketch showing the relation of the proposed subdivision to adjoining property;
 3. A topographic map with a contour interval of one (1) foot, based on the mean sea level elevation, also showing the boundary lines of the tract to be subdivided;
 4. Preliminary plans indicating the proposed method of accomplishing drainage, water supply and sewage disposal. Approval of such preliminary plans does not constitute approval of final utility plans required as a part of the final plat;
 5. The location, width and names of all existing or platted streets or railroad rights-of-way; location of all lakes and watercourses; boundaries of incorporated areas; and the location of present property lines and land section lines, together with the proper identification thereof;
 6. Any existing sanitary sewers, storm sewers, culverts and water mains within the tract or immediately adjacent thereto. The location and size of the nearest water main and sanitary sewer are to be indicated upon the plat;
 7. The proposed location and width of streets, sidewalks, alleys, lots, building setback lines and easements;
 8. Grades of all proposed streets including preliminary cross sections and centerline profiles;
 9. All parcels of land intended to be dedicated or reserved for public use or to be reserved in the deed for the common use of property owners in the subdivision;
 10. Areas shown in the Comprehensive Plan as proposed sites for schools, parks or other public uses which are located in whole or part within the tract of land being subdivided;
 11. The names and adjoining boundaries of all adjoining subdivisions;
 12. The location of existing zoning district lines and the proposed use of the property being subdivided; and
 13. The date, north point and scale.
 14. The preliminary plat must be signed and sealed to conform to Chapter 5J-17, FL Administrative Code.

1. Current Property Owner(s)				
Mailing Address	City	County	State	Zip
Phone Number	Email			
2. Representative of Owner				
Relationship to Owner				
Mailing Address	City	County	State	Zip
Phone Number	Email			
3. Primary Contact <i>{Phone Number & Email}</i>				

4. Surveyor / Engineer Company Name				
Mailing Address	City	County	State	Zip
Phone Number	Email			
Primary Contact {Phone Number, & Email}				

5. Site Address		
Tax Parcel Number(s)		
Existing Categories	Zoning District	Land Use Category
Proposed request		

APPLICANT'S AFFIDAVIT

I, the owner or authorized representative, certify that I have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and, in all aspects, true and correct, to the best of my knowledge. It is also acknowledged that the filing of this application does not constitute automatic approval of the request and, further, if the request is approved, I will obtain all necessary permits to comply with all applicable orders, codes, conditions, and rules and regulations pertaining to the use of the subject property. (Applications which are filed by corporations must bear the seal of the corporation over the signature of an officer authorized to act on behalf of the corporation.)

 Owner or Representative's Name (*Printed*)

 Owner or Representative's Signature

Sworn to and subscribed before me by _____

this _____ day of _____, 20_____.

Personally Known OR Produced Identification

Type of Identification Produced: _____

Notary Signature: _____