

# ANNEXATION PETITION

City of New Port Richey, Florida • Community Development Department  
5919 Main Street • New Port Richey, FL 34652 • 727-853-1047 • [www.cityofnewportrichey.org](http://www.cityofnewportrichey.org)

*Please complete ALL sections of this application.  
Incomplete applications will be returned to the Applicant or Representative.*

Date Received
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Standards for Annexation:

In determining whether to annex a particular parcel of property, the City shall consider the extent to which:

- The proposed annexation will impact City services.
- The proposed annexation is consistent with the Comprehensive Plan.
- The proposed annexation requires a change in the land use classification and zoning category assigned to the property and the justification for such change.
- The proposed or existing development, if any, is consistent with City regulations.
- The terms of a proposed annexation agreement, if any, promotes the City's Comprehensive Plan.

Please be advised that, in consideration of the annexation, the property owners do hereby agree that all structures and improvements which are erected upon said property subsequent to the date of this petition for annexation shall comply with all applicable City of New Port Richey regulations and ordinances as set forth in the City Code of Ordinances.

Required Attachments:

- Applicable fees to be paid (checks made payable to the *City of New Port Richey*)
- Completed, notarized pre-annexation agreement
- Current survey prepared that identifies the dimensions, area and location of the property prepared, signed and sealed by a land surveyor currently registered in the State of Florida (two originals and eight copies);
- A complete legal description of the subject property;
- Proof of ownership in the form of a copy of the deed, title insurance policy, or other instrument demonstrating ownership;
- Preliminary site plan of the subject real property, which shall depict all easements and rights-of-way (24" x 36" size folded and inserted into overall set);
- An agreement to execute and deliver grants of easement of designated and specified ground areas to this city in quitclaim deed form for utility purposes and/or street rights-of-way;
- The exact details of the petitioner's proposal for water and sewerage pipes, force mains, lift stations and other appurtenances which will service the subject real property including an agreement to incur the expense thereof;
- An agreement by the petitioner to convey to the city, by quitclaim deed, such water and sewerage pipes, force mains, lift stations and other appurtenances associated therewith;
- An engineer's report prepared by a duly licensed professional engineer of the effect, if any, that the intended use of subject property after annexation would have existing storm drainage; and
- Land Use and Zoning Application with concurrency information (refer to separate application with fee)

1. Current Property Owner(s)				
Mailing Address	City	County	State	Zip
Phone Number	Fax Number			
2. Representative(s) of Owner(s)				
Relationship to Owner(s)				
Mailing Address	City	County	State	Zip
Phone Number	Fax Number			
Email				
3. Primary Contact				

4. Street Address	
General Location	
Size of Site	Acres
Square Feet	
Legal Description (Include subdivision name)	
Tax Parcel Number(s)	
Existing Categories {Pasco County}	Zoning District
Land Use Category	
Proposed Categories {City of NPR}	Zoning District
Land Use Category	
Existing Use & Size {Existing number of dwelling units or square footage of non-residential use on the property}	
Proposed Use & Size {Proposed number of dwelling units of square footage of non-residential use}	

ATTENDANCE AT MEETINGS

The applicant or representative needs to be present at all meetings including the Development Review Committee (DRC), Land Development Review Board (LDRB), and City Council meetings.

AUTHORIZATION TO VISIT THE PROPERTY

Site visits to the property by City representatives are essential to process this application. The Owner/Applicant, as notarized below, hereby authorizes the City representatives to visit and photograph the property described in this application.

AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S)

I \_\_\_\_\_, the owner, hereby authorize \_\_\_\_\_ to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.

\_\_\_\_\_  
Owner's Signature

Sworn to and subscribed before me by \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Personally Known OR  Produced Identification

Type of Identification Produced: \_\_\_\_\_

Notary Signature: \_\_\_\_\_

APPLICANT'S AFFIDAVIT

*I, the owner or authorized representative, certify that I have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete, and in all aspects, true and correct, to the best of my knowledge. It is also acknowledged that the filing of this application does not constitute automatic approval of the request and, further, if the request is approved, I will obtain all necessary permits to comply with all applicable orders, codes, conditions, and rules and regulations pertaining to the use of the subject property. I understand that no variances may be requested or permitted on this property. (Applications which are filed by corporations must bear the seal of the corporation over the signature of an officer authorized to act on behalf of the corporation.)*

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Owner or Representative's Name *(Printed)*

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Owner or Representative's Signature

Sworn to and subscribed before me by \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Personally Known OR  Produced Identification

Type of Identification Produced: \_\_\_\_\_

Notary Signature: \_\_\_\_\_

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