



FUND: GENERAL  
ACCT#: 001-0000

REVENUE CODE	CLASSIFICATION	ACTUAL	ACTUAL	AMENDED		BUDGET
		FY 12-13	FY 13-14	BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
311-10	Current Ad Valorem Taxes	4,653,277	4,473,225	4,401,580	4,490,000	4,520,000
311-20	Delinquent Ad Valorem Taxes	7,788	9,385	4,000	7,500	10,000
315-25	Communications Services Tax	854,510	704,995	717,000	690,000	658,250
316-10	Local Business Tax	163,568	121,405	160,000	70,000	160,000
	<b>TOTAL TAXES</b>	<b>5,679,143</b>	<b>5,309,010</b>	<b>5,282,580</b>	<b>5,257,500</b>	<b>5,348,250</b>
321-11	Residential Rentals	30,275	29,050	36,000	30,000	36,000
322-10	Building Permits	219,829	186,260	255,000	200,000	280,000
322-20	Building Code Surcharge	694	690	500	700	700
323-10	Electric Franchise Fees	1,092,832	1,169,960	1,200,000	1,280,000	1,375,000
323-40	Gas Franchise Fees	102,081	118,584	110,000	95,000	115,000
323-50	Brighthouse CATV Franchise Fees	0	0	4,500	0	0
323-51	Verizon CATV Franchise Fees	1,263	0	2,500	0	0
323-70	Garbage Hauling Franchise Fees	0	28,505	130,000	90,000	110,000
329-20	Contractors Certificates	75	0	100	0	0
329-21	Development Review Fees	8,090	9,235	20,000	10,000	20,000
329-60	Tree Removal/Replacement	18,613	(8,875)	1,000	10,000	15,000
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>1,473,752</b>	<b>1,533,409</b>	<b>1,759,600</b>	<b>1,715,700</b>	<b>1,951,700</b>
331-20	Bullet Proof Vest Partnership	0	0	0	0	0
331-22	SNAP Grant	44,562	32,585	28,000	32,000	36,000
331-24	USAR Fire Grant	8,746	0	0	0	0
331-25	CHRP JAG Grant	123,598	0	0	0	0
331-30	Pedestrian Safety Grant	2,560	23,440	3,000	0	0
331-32	Tactical Div. Task Force	0	14,185	0	8,265	15,000
331-33	2011 JAG Loc Solicitation	13,396	0	0	0	0
331-54	Community Development Block Grant	38,316	42,015	254,000	220,000	500,000
331-55	School District Reimb. For SRO	102,092	87,510	103,000	90,000	95,000
331-58	FEMA Reimbursement	(1,308)	0	265,950	0	0
331-69	LSTA Library Grant	0	0	107,180	0	0
334-24	Victims of Crime Act Grant	37,418	20,670	29,000	10,000	18,000
334-26	AFG SCBA Grant	0	0	0	0	198,750
334-51	State Aid To Libraries	9,121	25,789	30,000	29,366	27,500
334-71	ALA Library Grant	0	1,000	1,000	1,000	1,000
334-58	FEMA Reimbursement	(218)	0	0	0	0
335-12	State Revenue Sharing	610,486	723,725	669,100	667,000	675,530
335-14	Mobile Home Licenses	39,422	42,007	36,000	41,000	40,000
335-15	Alcoholic Beverage Licenses	9,233	58,824	36,000	36,000	28,000
335-18	Half-Cent Sales Tax - Ordinance	784,691	813,673	829,300	860,000	894,950
335-20	Firefighters Supplemental Comp.	3,760	3,700	2,000	2,000	3,000
335-24	State Excise Tax - Police Pension	195,041	177,693	0	160,000	160,000
335-25	State Excise Tax - Fire Pension	113,538	115,672	0	110,000	110,000
335-26	Firefighters Supp Comp Trust Fund	38,845	41,074	0	0	40,000
335-41	Rebate on Municipal Vehicles	15,674	13,595	6,000	10,000	12,000
338-20	Mun. Share-County Occ. Licenses	10,302	13,199	8,000	9,000	10,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>2,199,275</b>	<b>2,250,356</b>	<b>2,407,530</b>	<b>2,285,631</b>	<b>2,864,730</b>



FUND: GENERAL  
ACCT#: 001-0000

REVENUE CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		
				BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
341-20	Zoning Fees	3,650	1,450	3,600	2,000	3,000
341-31	Administrative Fees	4,968	9,490	8,000	18,000	20,000
341-33	Magistrate/Court Fees	0	8,668	3,000	24,000	24,000
341-40	Cert., Copying & Record Search	22,742	28,863	24,000	36,000	36,000
341-43	Notary Services	250	170	180	275	300
341-52	Employee Contribution to Health Ins.	0	0	43,070	0	0
342-10	Off-Duty Pay	70,981	78,423	100,000	80,000	82,000
342-40	Emergency Service Fees	4,150	3,400	2,400	3,600	3,800
342-51	Fire Inspection Fees	23,884	14,418	18,000	17,000	20,000
343-91	Street Lights	(150)	0	0	0	0
343-95	Street Lights - Eastbury Gardens	8,399	12,543	9,000	12,000	12,000
343-96	Street Lights - Hillandale	13,027	13,580	13,000	13,000	13,000
343-97	Street Lights - Ridgewood	9,735	10,743	9,800	10,500	10,500
347-11	Miscellaneous Proceeds - Library	15,617	16,734	16,000	17,500	16,000
347-12	Gifts - Library	3,483	257	300	100	300
347-13	Memorials - Library	50	10	100	0	100
347-19	Book Store - Library	2,522	3,097	3,500	3,500	3,500
347-22	Recreation Memberships	91,208	115,429	140,000	120,000	150,000
347-23	Concessions - Machines	1,293	1,146	1,600	1,400	1,600
347-24	Recreation Daily Fees	156,988	111,584	130,000	110,000	150,000
347-25	Rentals	32,627	47,525	50,000	50,000	60,000
347-27	Lesson Fees	23,607	4,708	26,000	10,000	16,000
347-28	Percentage of Classes	59,707	61,490	65,000	65,000	70,000
347-29	Summer Program Fees	61,271	69,555	70,000	50,000	70,000
347-30	City Sponsored Programs	0	5,328	5,000	6,500	25,000
347-32	Recreational Trips	9,073	6,076	8,000	6,000	10,000
347-33	Red Cross Classes	748	0	750	400	600
347-34	Swim/Recreation Accessories	3,013	1,066	3,000	3,000	3,500
347-35	Swim Team	830	0	0	0	0
347-36	Skate Park	1,738	1,294	1,800	1,110	1,200
347-37	Camps	4,460	3,367	8,000	14,500	15,000
347-39	Park Vending	0	105	4,800	300	3,000
347-41	Special Events Reimbursement	14,909	24,085	12,000	12,000	16,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>644,780</b>	<b>654,604</b>	<b>779,900</b>	<b>687,685</b>	<b>836,400</b>
351-10	Court Fines	44,781	58,958	55,000	58,000	65,000
351-20	Parking Fines	20	60	300	600	800
351-21	Red Light Fines	1,935,441	1,296,044	1,420,000	1,180,000	1,150,000
351-30	Police Education	6,952	5,958	6,500	6,000	6,500
352-10	Library Fines	15,939	15,593	17,500	15,000	17,000
354-10	Code Enforcement Fines/Court Costs	26,115	12,501	60,000	110,000	95,000
354-11	Lot Clearing/Mowing Fines	1,356	1,234	20,000	4,000	10,000
354-12	Investigations - Recovery	10,690	8,209	7,500	6,000	10,000
354-13	Code Enforcement Amnesty	0	0	160,000	40,000	80,000
358-20	Impound Lot	0	38,793	50,000	80,000	100,000

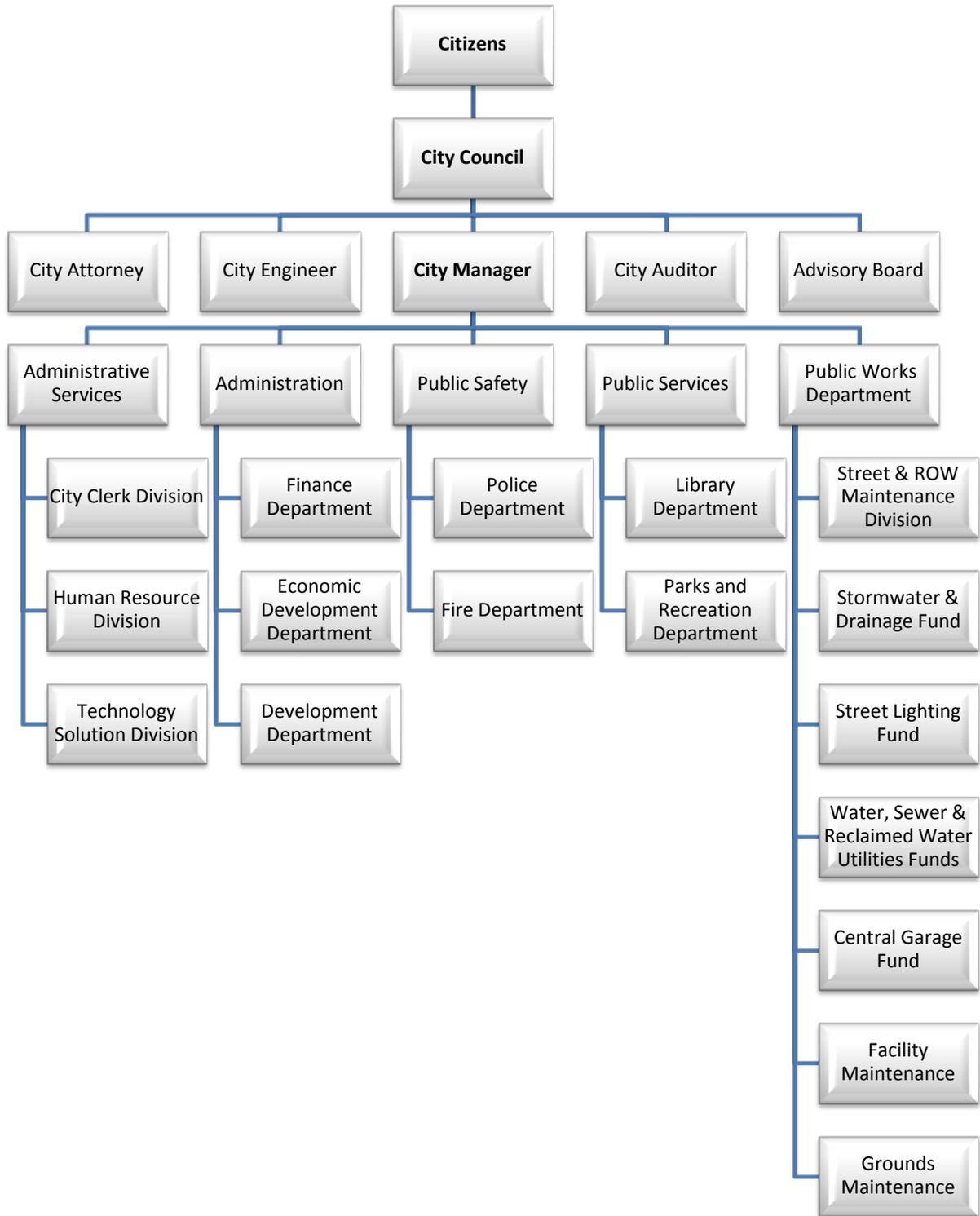


FUND: GENERAL  
 ACCT#: 001-0000

REVENUE CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
359-10	Other Fines and Forfeits	14,155	7,389	8,000	8,000	10,000
359-12	Contraband Forfeitures	11,716	11,186	18,000	14,000	18,000
359-13	Equitable Sharing - DOJ/DEA	35,373	302	38,186	60,000	60,000
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>2,102,538</b>	<b>1,456,227</b>	<b>1,860,986</b>	<b>1,581,600</b>	<b>1,622,300</b>
361-10	Interest - Investments	1,518	329	750	4,750	4,250
361-13	Interest - Taxes	113	21	40	100	150
361-14	Interest - Equitable Sharing	175	8	0	0	0
361-16	Interest - Lot Mowing	0	0	0	40	60
361-17	Interest - Confiscated Property	26	19	0	0	0
361-20	Interest - S.B.A.	9,191	6,938	5,000	1,100	1,100
361-25	Interest - FMIvT	1,202	2,585	1,800	9,715	7,063
361-26	Interest - Adjustable Rate Mortgages	(642)	(53)	0	0	0
361-30	Net Incr(Decr)-Fair Value of Investments	(50)	(20)	0	0	0
361-32	Interest-County Share Occ. Licenses	1	0	0	0	0
361-35	Interest - Street Lighting	5	0	0	0	0
362-10	Rents & Royalties - Miscellaneous	125	0	0	0	0
362-14	Rent - Chamber of Commerce	3,000	3,000	3,000	3,000	3,000
362-18	Rent - Cavalaire Square	0	0	0	1,200	1,200
364-41	Surplus Furn., Fix., Equip. Sales	0	22,219	2,000	0	0
364-42	Insurance Proceeds	33,763	897	10,000	0	0
366-90	Contributions and Donations	2,377	450	20,700	18,000	6,000
366-92	Donations - Recreation	4,802	12,394	16,000	10,000	10,000
366-93	Contibutions From Friends-Library	1	0	0	0	0
366-96	Grants Private Sources - Library	0	0	0	0	0
366-97	Donations - Animal Control Svcs	2,600	0	0	0	0
369-21	Vacant/Foreclosed Property Registry	23,625	32,550	25,000	27,000	34,000
369-30	Refund of Prior Year Expense	5,344	22,454	6,000	1,200	6,000
369-71	Returned Check Charge	495	215	400	200	200
369-90	Other Miscellaneous Revenue	4,904	15,763	3,000	5,000	5,000
381-31	Trans Fr Street Improvement Fund	0	0	60,860	460,860	420,939
381-32	Trans Fr Redevelopment-Administration	0	0	485,450	420,000	505,182
381-60	Transfer From Capital Impr Fund	68,463	150,000	1,169,400	950,000	1,369,150
381-70	Trans. From Gen. Debt Svc. Fund	1,027,263	1,501,026	853,000	1,100,000	1,625,000
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,188,301</b>	<b>1,770,795</b>	<b>2,662,400</b>	<b>3,012,165</b>	<b>3,998,294</b>
	Other Sources (Financing)					24,660,000
	<b>TOTAL OTHER FINANCING SOURCES</b>					<b>24,660,000</b>
382-10	Contributions From W & S	2,312,760	2,312,760	3,060,680	3,060,680	3,046,301
382-11	Contributions Fr.W &S-TBW Assets	847,579	7,866,125	419,050	419,000	398,303
382-12	Contributions Fr. W & S-PILOFF	107,360	549,330	575,000	560,000	560,000
382-20	Contributions Fr. Stormwater Utility	75,000	75,000	119,250	119,250	259,125
	<b>TOTAL OTHER</b>	<b>3,342,699</b>	<b>10,803,215</b>	<b>4,173,980</b>	<b>4,158,930</b>	<b>4,263,728</b>
	<b>TOT.GEN.FUND PRIOR TO FUND BALANCE</b>	<b>16,630,488</b>	<b>23,777,616</b>	<b>18,926,976</b>	<b>18,699,211</b>	<b>45,545,402</b>
389-89	Prior Yr Fund Bal-Assigned F/A	0	0	415,740	415,740	0
389-90	Prior Yr Fund Bal-Unassigned	0	0	948,890	0	(0)
	<b>TOTAL FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>1,364,630</b>	<b>415,740</b>	<b>(0)</b>
	<b>GENERAL FUND REVENUES</b>	<b>16,630,488</b>	<b>23,777,616</b>	<b>20,291,606</b>	<b>19,114,951</b>	<b>45,545,402</b>



### Citywide Organization Chart





FUND: GENERAL  
 DIV: CITY COUNCIL - NON-CLASSIFIED  
 ACCT#: 001-0011-519

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
13-11	Part-Time Wages	18,600	18,600	18,600	18,600	18,600
19-99	Miscellaneous Employee Benefits	(7)	(18)	0	0	0
21-11	Social Security Matching	1,423	1,423	1,430	1,430	1,430
	<b>TOTAL PERSONAL SERVICES</b>	<b>20,016</b>	<b>20,005</b>	<b>20,030</b>	<b>20,030</b>	<b>20,030</b>
31-11	City Attorney Services	77,493	89,106	60,000	130,000	150,000
31-13	City Attorney Services - Litigation	45,600	172,343	60,000	0	50,000
31-98	Professional Services-Sister Cities	360	0	0	0	0
31-99	Professional Services-Miscellaneous	75,818	1,500	10,000	6,000	20,000
33-11	Court Reporter Services	0	0	0	0	0
34-61	Main Street Grant Award	0	0	0	0	0
40-11	Travel and Training	144	626	2,500	2,500	2,500
42-11	Postage	1,596	20,771	2,000	1,500	2,500
48-10	Cultural Affairs & Cavalaire Sur Mer	3,176	2,728	25,360	5,000	35,360
49-61	Special Events	0	0	0	0	20,000
49-81	Flowers	0	0	0	0	0
49-99	Other Current Charges-Miscellaneous	9,404	4,775	10,000	21,000	25,500
51-11	Office Supplies - General	2,455	1,951	2,000	1,000	500
51-12	Copies/Supplies - City Boards	0	0	0	0	0
52-31	Clothing and Wearing Apparel	0	98	200	150	200
52-43	Computer Supplies	0	8,080	0	0	4,500
54-11	Dues and Memberships	4,526	4,779	6,000	8,000	5,100
	<b>TOTAL OPERATING EXPENSES</b>	<b>220,572</b>	<b>306,757</b>	<b>178,060</b>	<b>175,150</b>	<b>316,160</b>
99-41	Write-Off of Bad Debts	0	0	0	0	0
99-95	Settlement Agreement	1,764	1,764	1,770	1,770	1,770
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>1,764</b>	<b>1,764</b>	<b>1,770</b>	<b>1,770</b>	<b>1,770</b>
64-13	Data Processing Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CITY COUNCIL-NON CLASS.</b>	<b>242,352</b>	<b>328,526</b>	<b>199,860</b>	<b>196,950</b>	<b>337,960</b>



## General Fund

Department: Administration

City Manager

### **Mission Statement**

The City Manager's Office mission is to provide thoughtful, effective planning for the City's future, and to plan for the City's future growth and development. The City Manager is responsible for the implementation of Council policy and the management and daily operations of the City of New Port Richey. The City Manager is the Executive Director of the Community Redevelopment Agency, and leads efforts related to economic development.

The City Manager is responsible for the development of administrative action to implement the City Council's vision, goals and critical result areas.

### **Accomplishments FY 14-15**

1. Established strong relationships with Pasco County, Port Richey, West Pasco Chamber of Commerce and other local partners .
2. Implemented new ordinance standards to address the deterioration of the housing stock,
3. Initiated a Housing Rehabilitation Program.
4. Instituted a Rental Inspection Program.
5. Launched a City Newsletter and increased presence in the community through social media outlets.

### **Goals and Objectives**

1. Improve the efficiency through which city services are provided
2. Cultivate a customer service driven workforce
3. Adopt a Certificate of Occupancy Program
4. Extend the Community Redevelopment Plan
5. Implement a Streetscape Project on Main Street
6. Complete a Parks and Recreation Master Plan
7. Identify opportunities to pursue grant funding and other forms of revenue to the city
8. Implement the FY 2015/2016 Capital Improvement Program
9. Determine properties which may be appropriate for annexation



General Fund  
City Manager



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Department Head Salaries</u> City Manager	1.00	1.00	115,010	118,460
<u>Regular Exempt Salaries</u> Exec Asst to City Manager	1.00	1.00	40,000	43,480
<u>Part-Time Wages</u> Receptionist	0.75	0.00	15,760	0
<b>Total</b>	<b>2.75</b>	<b>2.00</b>	<b>170,770</b>	<b>161,940</b>



FUND: GENERAL  
 DIV: CITY MANAGER  
 ACCT#: 001-0021-512

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	43,222	38,482	115,010	115,100	118,460
12-10	Regular Exempt Salaries	35,040	36,409	40,000	40,000	43,480
13-11	Part-Time Wages	6,496	13,088	15,760	15,760	0
13-12	Temporary Wages	32	0	0	0	0
15-11	Employee Appreciation Incentive	50	100	150	150	150
15-12	Gas/Car Allowance	0	2,000	6,000	6,000	6,053
15-13	Cell Phone Allowance	0	0	0	0	0
15-14	One-Time Lump Sum Payment	500	0	0	0	0
15-29	Meal Allowance	0	50	100	100	100
21-11	Social Security Matching	5,016	6,861	13,540	13,540	12,870
22-11	Florida Retirement System	2,729	22,729	28,430	28,770	28,770
23-11	Group Health Insurance	4,308	7,695	13,560	15,640	16,000
23-12	Group Life Insurance	51	19	30	30	30
23-13	Accidental Death - AD & D	6	12	40	40	50
23-14	Group Term Life Insurance	25	82	410	300	300
24-26	W/C Clerical	374	440	730	550	600
	<b>TOTAL PERSONAL SERVICES</b>	<b>97,849</b>	<b>127,967</b>	<b>233,760</b>	<b>235,980</b>	<b>226,863</b>
31-99	Professional Services-Miscellaneous	0	19,581	0	0	0
40-11	Travel and Training	149	1,174	3,000	4,500	4,500
41-21	Telephone	983	1,043	1,800	1,300	1,500
42-11	Postage	42	181	300	300	300
46-23	Maintenance - Copiers	1,734	1,195	1,500	2,500	1,500
51-11	Office Supplies - General	2,845	1,764	1,000	5,000	2,000
52-31	Clothing and Wearing Apparel	0	0	300	175	300
52-43	Computer Supplies	1,079	4,231	4,500	2,500	1,500
52-99	Operating Supplies - Miscellaneous	0	412	1,600	800	1,000
54-11	Dues and Memberships	725	1,002	2,700	2,500	2,900
54-31	Subscriptions/Newspapers	0	0	0	0	0
54-61	Books and Publications	402	378	600	500	600
	<b>TOTAL OPERATING EXPENSES</b>	<b>7,959</b>	<b>30,961</b>	<b>17,300</b>	<b>20,075</b>	<b>16,100</b>
64-13	Data Processing Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CITY MANAGER</b>	<b>105,808</b>	<b>158,928</b>	<b>251,060</b>	<b>256,055</b>	<b>242,963</b>



## General Fund

Department: Administration

Division: Human Resources/Risk Management

### Mission Statement

To serve as a strategic partner to our City organization by intergrating five (5) specific areas of human resources management: employment, pay and classification, employee realtions, training, benefits, and risk management. This is accomplished by recruiting and retaining a qualified and diverse workforce to meet the varied needs of our organization; by training and developing the workforce towards performance that exceeds internal and external customer expectations; by recognizing and minimizing the risk loss associated with providing City services; by overall planning, coordination, and administering both a comprehensive human resources, risk and benefits management program.

### Accomplishments FY 14-15

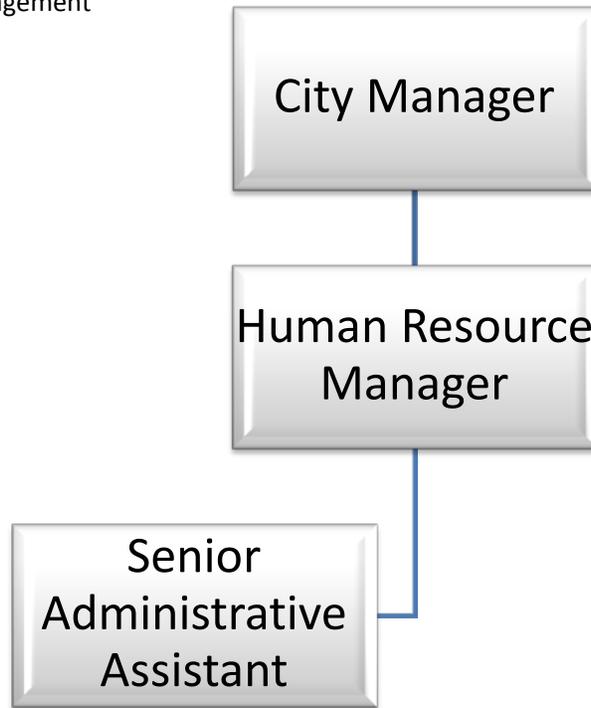
1. Assisted in the negotiation of a successful collective bargaining agreement with the Police Department.
2. Worked with the City Manager to redesign employee health, dental and other insurance programs to create higher quality of benefits and lower costs.
3. Held the City's first Health Fair for employees .
4. Launched a wellness initiative for City employees .
5. Assembled an employee based group to review the Personnel Manual.
6. Provided employee training on a variety of topics .
7. Implimented workplace injury protocols and established an Employee Injury Case Management System .

### Goals and Objectives

1. To establish and implement a new employee orientation process.
  - a. Complete all paperwork and educate new employees regarding City Rules and Regulations and benefits
  - b. Provide short videos on safety and customer service.
2. Expand the customer service philosophy of the department.
  - a. Deliver a full range of HR services to our employees.
  - b. Create and deliver service initiatives specific for the needs of each City department.
  - c. Improve communication between the department and City employees.
3. Identify financial opportunities for cost saving for the City.
  - a. Work with various entities in lowering costs associated with employee benefits.
  - b. Competitively bid Risk Management and Workers' Compensation program benefits services.
4. Advance department competency through continuing education of department personnel.
  - a. Participate in FPHRA, FPELRA, SHRM, and PRM seminars and conferences.
  - b. Attend professional education opportunities in the five listed areas of Human Resource Management outlined in the department's mission statment.
5. Create employee initatives for input and involvement that will positively affect morale.
6. Expand employee programs and opportunities to interface as a group
  - a. Picnics
  - b. Exercise Programs
  - c. Informational Presentations.



General Fund  
Human Resources/Risk Management



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Division Head Salaries</u> Human Resource Manager	1.00	1.00	52,000	52,000
<u>Regular Exempt Salaries</u> Human Resource Coord.	0.00	0.00	0	0
<u>Part-Time Wages</u> Senior Administrative Asst	0.75	0.75	22,440	22,440
<b>Total</b>	<b>1.75</b>	<b>1.75</b>	<b>74,440</b>	<b>74,440</b>



FUND: GENERAL  
 DIV: HUMAN RESOURCES/RISK MANAGEMENT  
 ACCT#: 001-0022-512

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	70,030	0	0	0	0
11-12	Division Head Salaries	0	47,731	52,000	16,500	52,000
12-10	Regular Exempt Salaries	35,009	1,400	0	0	0
12-99	Regular Full-Time Wages	0	0	0	0	0
13-11	Part-Time Wages	0	17,431	22,440	21,550	22,000
13-12	Temporary Wages	77	0	0	0	0
15-11	Employee Appreciation Incentive	100	50	100	100	100
15-14	One-Time Lump Sum Payment	1,000	0	0	0	0
15-29	Meal Allowance	0	14	30	100	100
15-31	Education Reimbursement	3,000	1,500	12,000	4,500	6,000
21-11	Social Security Matching	8,073	5,097	5,710	5,000	5,680
22-11	Florida Retirement System	8,791	4,714	5,490	4,800	5,490
23-11	Group Health Insurance	9,268	6,156	6,780	6,000	7,458
23-12	Group Life Insurance	41	20	50	39	50
23-13	Accidental Death - AD & D	5	2	20	18	20
24-26	W/C Clerical	259	329	310	310	310
25-11	Unemployment Compensation Claims	31,625	35,186	40,000	10,000	31,000
	<b>TOTAL PERSONAL SERVICES</b>	<b>167,278</b>	<b>119,630</b>	<b>144,930</b>	<b>68,917</b>	<b>130,208</b>
31-12	Labor Attorney Services	25,120	31,031	18,000	10,000	10,000
31-33	Employee Assistance Program	5,250	5,250	5,250	5,250	5,250
31-99	Professional Services-Miscellaneous	50,300	9,423	20,000	4,000	15,000
34-13	Employee Support Programs	91	1,443	4,000	6,000	4,000
40-11	Travel and Training	317	0	3,000	1,000	2,000
41-21	Telephone	214	524	400	400	500
42-11	Postage	77	64	150	120	200
45-11	Liability Insurance-Comp. General	78,265	87,115	84,320	97,090	100,321
45-21	Buildings and Contents Insurance	110,934	151,131	118,570	168,080	168,080
45-23	Automobile and Truck Insurance	44,374	49,461	47,930	51,270	49,598
45-90	Insurance Miscellaneous	5,690	0	6,000	1,500	4,000
46-21	Maintenance - Equipment	0	0	200	100	200
46-23	Maintenance - Copiers	1,228	167	200	700	300
49-15	Classified Advertising	1,760	2,000	2,500	7,500	5,000
51-11	Office Supplies - General	411	1,186	1,000	300	1,000
52-31	Clothing and Wearing Apparel	0	0	100	50	100
52-43	Computer Supplies	1,235	272	4,000	500	4,000
52-54	Training Supplies - General	150	0	1,000	200	1,000
54-11	Dues and Memberships	660	333	1,000	300	1,000
54-61	Books and Publications	60	0	600	200	600
	<b>TOTAL OPERATING EXPENSES</b>	<b>326,136</b>	<b>339,400</b>	<b>318,220</b>	<b>354,560</b>	<b>372,149</b>
64-13	Data Processing Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOT. HUMAN RESOURCES/RISK MGMT.</b>	<b>493,414</b>	<b>459,030</b>	<b>463,150</b>	<b>423,477</b>	<b>502,357</b>



## General Fund

Department: Administration

Division: City Clerk

### Mission Statement

The mission of the City Clerk's Office is to set a standard of excellence in providing a communications link between New Port Richey citizens and the various City departments and functions, and to conduct municipal elections and any other business of the City Clerk's Office with the highest integrity.

### Accomplishments FY 14-15

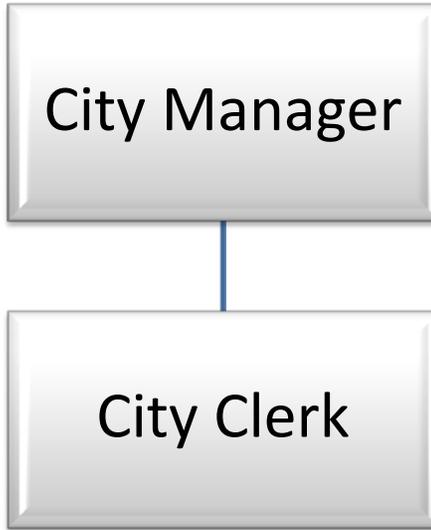
1. All City Council meeting minutes from 1924 have been reviewed and are in the process of being organized, preserved, and archived.
2. City Code supplements have been organized and archived.
3. Received a Municipal Clerks Education Foundation scholarship.

### Goals and Objectives

1. Achieve Master Municipal Clerk standing.
  - a. Receive scholarships to attend additional academies.
  - b. Receive a scholarship to attend an IIMC conference.
2. Continue to preserve and archive historic documents, deeds, etc.
3. Organize City Clerk file room.
  - a. Remove/destroy accumulated unnecessary and outdated clutter per Records Management guidelines.
  - b. Archive existing relevant City documents.



General Fund  
City Clerk



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Division Head Salaries</u> City Clerk	1.00	1.00	54,000	54,000
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>54,000</b>	<b>54,000</b>



FUND: GENERAL  
 DIV: CITY CLERK  
 ACCT#: 001-0023-512

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	45,477	59,668	0	0	0
11-12	Division Head Salaries	0	0	54,000	54,000	54,000
15-11	Employee Appreciation Incentive	50	50	50	50	50
15-14	One-Time Lump Sum Payment	500	0	0	0	0
15-29	Meal Allowance	13	24	30	30	30
21-11	Social Security Matching	3,483	4,542	4,140	4,140	4,140
22-11	Florida Retirement System	4,455	11,537	3,980	3,980	3,980
23-11	Group Health Insurance	4,700	6,156	6,780	6,780	6,780
23-12	Group Life Insurance	20	20	50	50	50
23-13	Accidental Death - AD & D	2	2	20	20	20
24-26	W/C Clerical	115	125	230	230	230
	<b>TOTAL PERSONAL SERVICES</b>	<b>58,815</b>	<b>82,124</b>	<b>69,280</b>	<b>69,280</b>	<b>69,280</b>
34-23	Elections	4,820	5,330	5,250	0	5,350
34-27	Document Imaging	0	0	0	0	0
40-11	Travel and Training	1,038	1,500	1,650	1,650	1,650
42-11	Postage	111	69	160	160	160
46-23	Maintenance - Copiers	666	1,149	1,000	1,000	1,000
47-31	Code Book Update Service	5,075	6,837	8,000	8,000	10,000
49-11	Legal Advertising	11,491	13,892	15,000	20,000	18,000
49-21	Legal Recordings	6,643	6,934	8,000	6,000	8,000
49-81	Flowers	680	370	600	900	750
51-11	Office Supplies - General	1,193	1,076	500	1,000	1,200
52-31	Clothing and Wearing Apparel	92	0	100	100	100
52-43	Computer Supplies	32	99	1,500	500	1,500
54-11	Dues and Memberships	1,295	554	1,000	1,000	1,000
54-61	Books and Publications	0	78	150	150	150
	<b>TOTAL OPERATING EXPENSES</b>	<b>33,136</b>	<b>37,888</b>	<b>42,910</b>	<b>40,460</b>	<b>48,860</b>
64-13	Data Processing Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CITY CLERK</b>	<b>91,951</b>	<b>120,012</b>	<b>112,190</b>	<b>109,740</b>	<b>118,140</b>



## General Fund

Department: Administration

Division: Technology Solutions

### Mission Statement

Technology Solutions commits to provide resource-saving and service-oriented solutions for the business operations of the City. Technology Solutions achieves this with the architecture and implementation of leading edge solutions which enable a secure infrastructure. Technology Solutions is responsible for ensuring effective and efficient utilization of new and existing investments in technology.

### Accomplishments FY 14-15

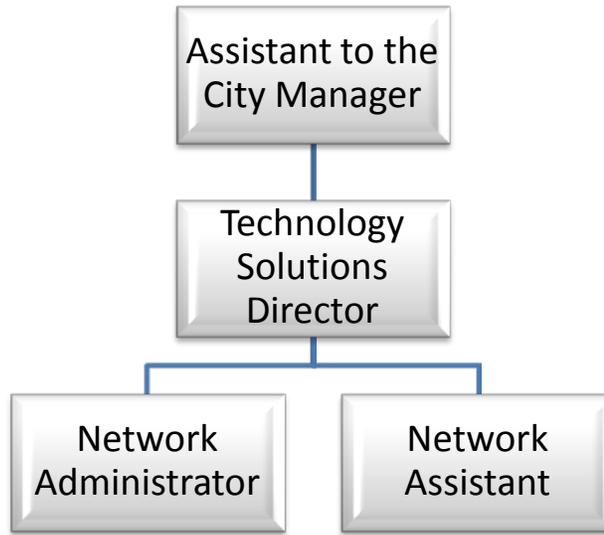
1. Migrated the old SeTel phone system at City Hall to a new voice over IP system. During that process we were able to provide phone services for two other buildings at no additional cost while eliminating costs for legacy systems.
2. Novus agenda software has been deployed and is now being utilized to create the agenda packets for council.
3. iPads deployed to Council and Department Heads to increase staff efficiency.
4. Installation and configuration of the Tyler Technologies servers and software in the Finance Department.
5. Configuration and Installation of a Kiosk system in Billing.
6. Implemented disaster recovery plans.

### Goals and Objectives

1. Design and implement a solution that advances the City's GIS capabilities.
  - a. Dedicate resources to GIS project allowing the City to advance this item.
  - b. Review existing data in the GIS database in Development Department and prepare it for migration.
  - c. Establishing new GIS server that will house the GIS data for Public Works, Development Department and all other departments in the City's network.
  - d. Complete the migration of all data to the newly acquired server and provision rights and permissions accordingly for user access.
  - e. Expand the City's GIS presence to the citizens.
2. Review and enhance the City's website and media tools used to reach our community.
  - a. Increase citizens capabilities and functionality to access City resources online through the use of user friendly applications, City's website, and other media tools.
  - b. Ensure that the tools that are implemented and can be tracked and managed by City resources.
  - c. Creation of a NPR City app for download on tablets and smart phones.
3. Complete software upgrades and replacements in various City departments.
  - a. Recreation Aquatic Center will be migrating from the current Rectrac software to ActiveNet. This software offers improvements to recreation staff and additional tools to our citizens.
  - b. Installation and configuration of new software for the Fire Department, used for (EMS) and reporting purposes.
  - c. Continued software improvements in the Police Department specifically with regards to Communication, Automatic Vehicle Location, server upgrades and Mobile units.
4. Tyler Technologies Installation and implementation.
  - a. Continue moving forward with phase 2 and 3 of Tyler Technologies migration and installation.
  - b. Work with Billing Department in the conversion of data migration, testing and software training of the Utility Billing modules.
  - c. Work with the Development Department on the deployment of the EnterGov software and integration of GIS data.
  - d. Final review of Tyler Technologies and exit strategy for Sungard software.



General Fund  
Technology Solutions



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Department Head Salaries</u>				
Technology Solutions Director	0.00	0.00	0	0
<u>Division Head Salaries</u>				
Technology Solutions Director	1.00	1.00	73,010	75,200
<u>Regular Salaries &amp; Wages</u>				
Network Administrator	1.00	1.00	48,010	48,740
Network Assistant	1.00	1.00	30,140	30,600
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>151,160</b>	<b>154,540</b>



FUND: GENERAL  
 DIV: TECHNOLOGY SOLUTIONS  
 ACCT#: 001-0024-512

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	24,465	68,015	0	0	0
11-12	Division Head Salaries	35,721	0	74,204	74,204	75,200
12-99	Regular Full-Time Wages	35,037	52,738	78,150	59,350	79,340
14-11	Overtime Wages	7,203	5,695	4,510	1,510	1,750
15-11	Employee Appreciation Incentive	100	150	150	150	150
15-14	One-Time Lump Sum Payment	1,000	0	0	0	0
15-16	Health Insurance Waiver Stipend	0	300	0	0	0
21-11	Social Security Matching	7,868	9,689	12,020	11,930	11,970
22-11	Florida Retirement System	5,732	9,785	11,480	9,480	11,450
23-11	Group Health Insurance	7,241	12,311	20,340	16,000	20,340
23-12	Group Life Insurance	31	44	150	50	100
23-13	Accidental Death - AD & D	4	5	40	40	40
24-26	W/C Clerical	265	381	650	500	650
	<b>TOTAL PERSONAL SERVICES</b>	<b>124,667</b>	<b>159,113</b>	<b>201,694</b>	<b>173,214</b>	<b>200,990</b>
34-99	Contractual Services - Miscellaneous	25,019	5,694	6,000	8,354	20,000
40-11	Travel and Training	6,758	5,475	6,650	5,000	6,300
41-21	Telephone	9,974	13,515	12,000	12,000	12,000
41-31	Telephone - Long Distance	0	0	0	0	0
41-34	Data Lines	5,791	6,012	6,000	5,600	9,120
42-11	Postage	40	53	100	60	50
44-29	Rent - Software	117,338	189,953	191,000	191,000	195,500
46-21	Maintenance - Equipment	3,390	11,182	13,360	7,342	12,400
46-25	Maintenance - AV Equipment	435	0	1,500	1,350	1,500
46-31	Central Garage Maintenance	0	0	0	0	0
51-11	Office Supplies - General	181	280	250	560	250
52-11	Fuel	15	23	0	0	0
52-31	Clothing and Wearing Apparel	110	0	200	203	200
52-43	Computer Supplies	9,198	18,869	10,000	9,850	10,000
52-53	Operating Supplies - Training Room	162	992	800	800	800
52-89	Automotive Parts	0	0	0	0	0
54-11	Dues and Memberships	619	1,684	1,250	900	1,250
54-31	Subscriptions/Newspapers	0	0	0	0	0
54-61	Books and Publications	0	45	100	50	50
	<b>TOTAL OPERATING EXPENSES</b>	<b>179,030</b>	<b>253,777</b>	<b>249,210</b>	<b>243,069</b>	<b>269,420</b>
64-13	Data Processing Equipment	1,906	48,168	39,400	39,400	10,000
64-18	Software	1,995	296,309	211,250	191,250	285,000
64-31	Special Purpose Equipment	4,772	120,246	40,000	46,323	5,600
	<b>TOTAL CAPITAL OUTLAY</b>	<b>8,673</b>	<b>464,723</b>	<b>290,650</b>	<b>276,973</b>	<b>300,600</b>
	<b>TOTAL TECHNOLOGY SOLUTIONS</b>	<b>312,370</b>	<b>877,613</b>	<b>741,554</b>	<b>693,256</b>	<b>771,010</b>

This department was previously a division of Finance and reflected under the Finance Department under code number 0045-513.



Five (5) Year Capital Equipment/Improvement Plan  
Technology Solutions

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-13	<i>Data Processing Equipment</i>					
	Storage Server Upgrade/Repl	4,000	4,000	100,000		
	Network Infrastructure Upgrade	3,000	3,000	3,000	50,000	
	Network Server Upgrades	3,000	3,000	3,000	3,000	
	PD Phone System Replacement	0	58,000			
	Firewalls @PD, CH, PW					
	High Capacity Switches					
	Rec Phone Sys Replacement					
	PW Phone Sys Replacement	0	0	75,000		
	<b>Total</b>	<b>10,000</b>	<b>68,000</b>	<b>181,000</b>	<b>53,000</b>	<b>0</b>
64-18	<i>Software</i>					
	Network Server Sftwre Upgrades	3,000				
	Software Platform Upgrades	10,000				
	Website Redesign	12,000				
	City-wide System Software Repl	260,000				
	<b>Total</b>	<b>285,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>	5,600				
	<b>Total</b>	<b>5,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>300,600</b>	<b>68,000</b>	<b>181,000</b>	<b>53,000</b>	<b>0</b>



## General Fund

Department: Administration

Division: Administrative Services Department

### Mission Statement

Providing prompt and useful information to the Public regarding programs, projects and initiatives of the City in a consistent manner that will further the Goals of the City. By Coordinating the efforts of the various Departments, residents and visitors alike will find relevant information on the City Website, multiple media channels and in news releases. Regarding communication coming into the City, the Division will properly document, record and route it to the appropriate Department in an efficient and effective manner.

### Accomplishments FY 14-15

This is a new Division

### Goals and Objectives

1. Improve the efficiency of city services by organizing the flow of information.
2. Improve the efficiency of city services by organizing the flow of information.
3. Provide a consolidated Calendar of Events and Activities
4. Develop a "Branding" strategy through marketing materials and other promotional efforts through teamwork with departments and community partners
5. Develop Standards for all City publications and notices Participate in Community Events and Outreach efforts.
6. Provide assistance to Departments with their communication needs
7. Monitor news and other outlets for pertinent information or opportunities



General Fund

Administrative Services Department



Position	Personnel		Amended Budget 14-15	Proposed Budget 15-16
	Full-Time Equivalent			
	14-15	15-16		
<u>Department Head Salaries</u> Assistant to the City Manager	0.00	1.00	0	72,000
<b>Total</b>	<b>0.00</b>	<b>1.00</b>	<b>0</b>	<b>72,000</b>



FUND: GENERAL  
 DIV: Administrative Services Department  
 ACCT#: 001-0025-512

ACCOUNT CODE	CLASSIFICATION	AMENDED				
		ACTUAL FY 12-13	ACTUAL FY 13-14	BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
11-12	Department Head Salaries	0	0	0	0	72,000
15-11	Employee Appreciation Incentive	0	0	0	0	50
15-29	Meal Allowance	0	0	0	0	220
21-11	Social Security Matching	0	0	0	0	5,520
22-11	Florida Retirement System	0	0	0	0	3,240
23-11	Group Health Insurance	0	0	0	0	6,780
23-12	Group Life Insurance	0	0	0	0	50
23-13	Accidental Death - AD & D	0	0	0	0	20
24-26	W/C Clerical	0	0	0	0	300
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88,180</b>
34-27	Consultant Contractual Services	0	0	0	0	15,000
40-11	Travel and Training	0	0	0	0	1,650
47-99	Printed Material	0	0	0	0	14,000
49-15	Promotions and Event Advertising	0	0	0	0	10,000
	Design Services	0	0	0	0	2,900
42-11	Postage	0	0	0	0	100
46-23	Maintenance - Copiers	0	0	0	0	1,000
51-11	Office Supplies - General	0	0	0	0	400
52-31	Clothing and Wearing Apparel	0	0	0	0	50
52-43	Computer Supplies	0	0	0	0	500
54-11	Dues and Memberships	0	0	0	0	250
54-61	Books and Publications	0	0	0	0	150
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,000</b>
64-13	Data Processing Equipment	0	0	0	0	4,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,000</b>
	<b>TOTAL CITY CLERK</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>138,180</b>



Five (5) Year Capital Equipment/Improvement Plan  
Communication

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-13	<i>Data Processing Equipment</i>					
	Computer	4,000				
	<b>Total</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Finance

Division: Accounting and Budgeting

### Mission Statement

The mission of the Finance Department is to protect the public interest through the proper custody and accounting of public funds, and sound financial management. To help facilitate the achievement of the City's goals and objectives with timely, relevant and accurate financial reporting which provides information for decision makers and other stakeholders. The Finance Department provides financial services to serve the public, City officials and departmental personnel efficiently and pleasantly as valued customers.

### Accomplishments FY 14-15

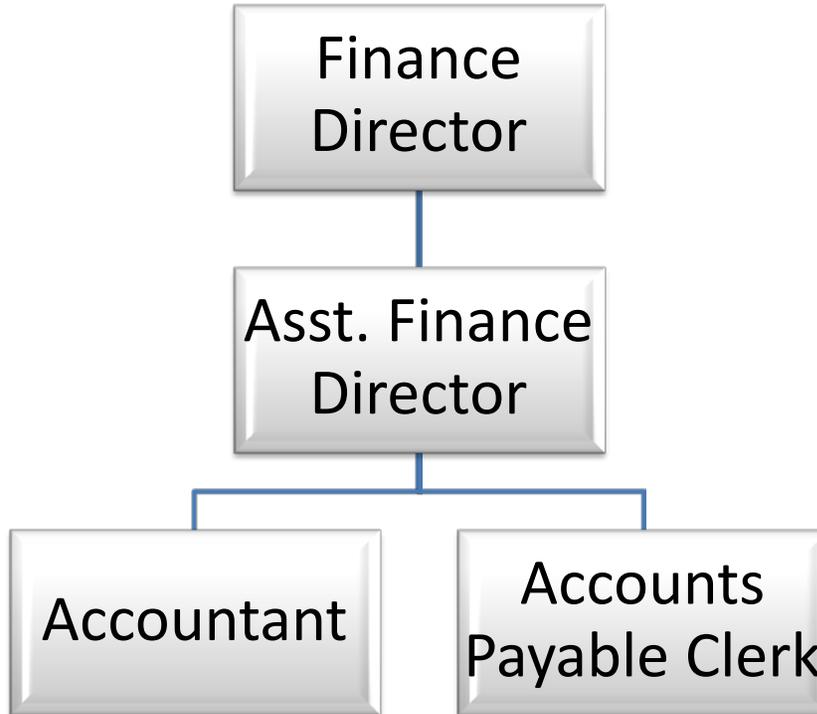
1. Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the Fiscal Year (FY) 2014-2015 Budget as well as The Certificate of Achievement for Excellence in Financial Reporting awards from the GFOA for the Comprehensive Annual Financial Report (CAFR) for FY 2012-2013.
2. Worked to convert the existing accounting system to the new Tyler Technology Electronic Records Processing (ERP) "Munis" software. Converted all existing "chart of accounts" account numbers to the format required and participated in training, planning and execution of the transition.
3. Provided regular financial reporting to the City Council and worked on revenue sufficiency.
4. Initiated a project to manage old accounts receivable and developed protocol to provide regular billing statements and pursue collection of delinquent accounts going forward.
5. Provided the City Council with a proposed updated inter-local agreement between the City and the CRA that removed outdated obligations and established new terms for the indebtedness of the CRA to the City to provide some "breathing room" for the CRA to resume redevelopment activity.
6. Prepared and issued Financial Statements and New Budget.
7. Bid and engaged new City Auditors.
8. Bid the City's financial services.
9. Established a Master Fee Schedule to be produced annually and made part of the budget document.

### Goals and Objectives

1. Implement the new Munis Software with the following objectives
  - a. Move to a "paperless" process that will increase productivity and timeliness.
  - b. Improve the ability to generate reports and analytical capabilities that will increase the oversight functions of the City for both project management efforts and service delivery to residents, local businesses and to those who do business with the City.
  - c. Work with other departments in the transition to the new software and related processes.
2. Work with new Banking services and financial services teams to devise and implement innovative solutions to better serve the City's customers and redevelopment goals.
  - a. Provide "state of the art" and "new generation" financial products to residents and those who do business with the City.
  - b. Work with other Departments to provide financing for investments in economic development to include public/private partnerships, the CRA and infrastructure.
  - c. Utilize GIS data and mapping software to provide graphic depictions of the economic output of taxes and fees on a block by block basis across the City.
  - d. Support the expansion of the City's Utility Operations by securing financing as needed.



General Fund  
Accounting and Budgeting



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Department Head Salaries</u>				
Finance Director	1.00	1.00	77,010	81,225
<u>Division Head Salaries</u>				
Asst Finance Director	1.00	1.00	66,130	66,500
<u>Regular Salaries &amp; Wages</u>				
Finance Specialist	1.00	0.00	38,730	0
Accountant	1.00	1.00	40,000	43,000
Accounts Payable Clerk	1.00	1.00	29,995	31,000
Accounting Clerk	1.00	0.00	29,995	0
<b>Total</b>	<b>6.00</b>	<b>4.00</b>	<b>281,860</b>	<b>221,725</b>



FUND: GENERAL  
 DIV: ACCOUNTING & BUDGETING  
 ACCT#: 001-0042-513

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	85,165	77,560	77,010	81,200	81,225
11-12	Division Head Salaries	53,579	63,892	66,640	66,130	66,500
12-99	Regular Full-Time Wages	106,980	134,887	140,234	135,000	74,000
13-11	Part-Time Wages	3,972	0	0	0	0
13-12	Temporary Wages	1,634	0	0	0	0
14-11	Overtime Wages	19,984	20,972	11,430	15,530	14,000
15-11	Employee Appreciation Incentive	250	300	300	300	200
15-12	Gas/Car Allowance	750	3,655	3,780	780	0
15-14	One-Time Lump Sum Payment	2,500	0	0	0	0
15-29	Meal Allowance	0	0	60	60	0
21-11	Social Security Matching	20,378	22,699	22,910	22,380	18,050
22-11	Florida Retirement System	18,958	29,805	31,860	31,800	27,855
23-11	Group Health Insurance	23,457	33,856	35,780	35,780	28,800
23-12	Group Life Insurance	102	106	290	120	200
23-13	Accidental Death - AD & D	12	12	80	20	60
24-26	W/C Clerical	615	717	1,230	900	800
	<b>TOTAL PERSONAL SERVICES</b>	<b>338,336</b>	<b>388,461</b>	<b>391,604</b>	<b>390,000</b>	<b>311,690</b>
31-99	Professional Svcs. - Misc	0	450	0	28,000	12,000
32-11	Annual Audit Services	20,325	20,093	26,320	90,000	40,000
40-11	Travel and Training	10,395	2,690	7,660	800	2,800
41-21	Telephone	471	1,233	1,000	1,500	1,200
42-11	Postage	2,265	2,095	2,100	1,800	2,500
44-19	Rent - Equipment	1,884	1,884	1,900	2,300	2,000
46-21	Maintenance - Equipment	1,592	(133)	600	900	500
46-23	Maintenance - Copiers	403	171	450	600	500
47-21	Forms	0	0	0	0	0
47-99	Printing and Binding - Miscellaneous	2,277	4,813	5,700	2,500	4,000
49-99	Other Current Charges-Miscellaneous	1,262	1,012	880	600	900
51-11	Office Supplies - General	5,026	4,885	5,000	5,000	5,000
52-31	Clothing & Wearing Appl.	0	0	0	100	200
52-43	Computer Supplies	4,159	11,989	8,000	6,000	7,500
52-46	Accounting Forms	0	0	0	0	0
52-98	Inventory Adjustment	1,480	3,878	0	0	0
54-11	Dues and Memberships	554	698	860	800	860
54-61	Books and Publications	45	0	150	80	175
	<b>TOTAL OPERATING EXPENSES</b>	<b>52,138</b>	<b>55,758</b>	<b>60,620</b>	<b>140,980</b>	<b>80,135</b>
64-13	Data Processing Equipment	0	0	0	0	3,500
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500</b>
	<b>TOTAL ACCOUNTING &amp; BUDGETING</b>	<b>390,474</b>	<b>444,219</b>	<b>452,224</b>	<b>530,980</b>	<b>395,325</b>



Five (5) Year Capital Equipment/Improvement Plan  
Accounting Budgeting

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-31	<i>Special Purpose Equipment</i>					
	Benchmark High Volume Check Scanner	3,500				
	<b>Total</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Finance

Division: Billing and Collection

### Mission Statement

To treat everyone we serve both internally and externally with the utmost respect. To care about and recognize the results of our processes and the impacts on our citizens both short and long-term. To continue to improve our communication with those we serve and strive to include them as part of our solutions. To search out new processes, technologies, and cost efficiencies which provide improved delivery of services to our citizens.

### Accomplishments FY 14-15

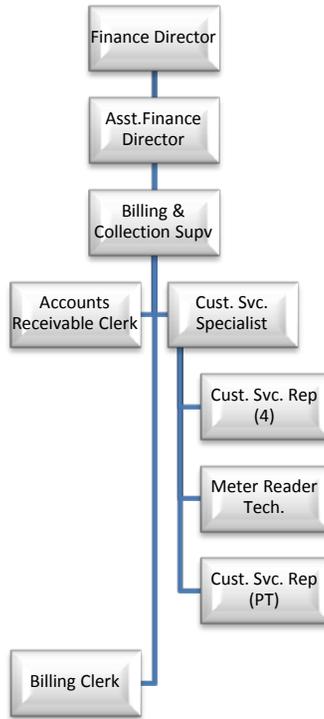
1. Implemented the changes to the Utilities Code of Ordinances Chapter 24 which were approved in FY 13-14. The most significant aspect of the changes was the clarification language to require all buildings in our utility service area to be charged and pay a minimum base and billing fee regardless of the consumption or monthly use. Additional changes which related to the timing of the delinquency and deposit requirements were put into place.
2. Reached consensus with Pasco County on the application of the governing inter-local agreement language as it relates to the shared costs of the reclaimed water plant operated by the City and the associated costs to be paid to the County for the use of their transmission lines to transport excess City reclaimed water from the plant.
3. Added a kiosk in the lobby of the Billing and Collections office to allow customers to establish electronic accounts and assist them in managing their utility bills.
4. Managed the transition of records for the new electronic meter program including the change-out of a significant portion of the existing meters and the recording of register exchanges which will provide real time monitoring of consumption without the necessity of manual reading of meters. This accomplishment is significant as it includes a change of methodology and

### Goals and Objectives

1. Implement the New Software with the following objectives
  - a. Establish timely processes to generate billing statements and manage accounts receivable.
  - b. Improve reports and analytical capabilities to increase compliance with the City's residential rental program, code enforcement management and all other revenue generating programs and fees.
  - c. Improve efficiency and effectiveness to our customers by identifying demands and allocating resources as needed.
2. Provide excellent Customer Service and Improve Customer Satisfaction
  - a. Improve the billing cycle to match customer needs.
  - b. Develop a customer friendly portal for internet access providing all service needs.
  - c. Focus on training and teamwork skills to ensure that productivity is maximized in a positive work environment.
3. Utilize all available sources of data to increase analytical capabilities
  - a. Integrate Pasco County Property Appraiser Database into the new software to inform the system of changes in ownership, homestead exemption status and other pertinent statistical information.
  - b. Utilize GIS data and mapping software to provide visual reporting and enhance the logic for data storage. Sharing data and knowledge with other departments to support Citywide goals.
4. Fully employ the provisions of the Amnesty Program and reduce future bad debt.



General Fund  
Billing and Collection



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Division Head Salaries</u>				
Billing & Collection Supervisor	1.00	1.00	38,000	42,100
<u>Regular Salaries &amp; Wages</u>				
Billing Clerk	1.00	1.00	26,000	25,376
Customer Service Specialist	1.00	1.00	29,120	28,413
Meter Reader Technician	1.00	1.00	25,480	25,896
Customer Service Rep	4.00	4.00	100,010	101,504
Accounts Receivable Clerk	0.00	1.00	0	30,451
<u>Part-Time Wages</u>				
Customer Service Rep(2)(1)	0.63	0.00	15,630	0
<b>Total</b>	<b>8.63</b>	<b>9.00</b>	<b>234,240</b>	<b>253,740</b>



FUND: GENERAL  
 DIV: BILLING & COLLECTION  
 ACCT#: 001-0043-513

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	36,916	33,076	38,000	40,000	42,100
12-99	Regular Full-Time Wages	140,204	145,436	180,610	184,610	211,640
13-11	Part-Time Wages	16,331	25,239	15,630	11,209	0
13-12	Temporary Wages	99	1,584	0	0	0
14-11	Overtime Wages	1,232	6,592	4,330	4,330	6,000
15-11	Employee Appreciation Incentive	400	400	450	450	450
15-14	One-Time Lump Sum Payment	3,750	0	0	0	0
15-29	Meal Allowance	0	0	0	0	0
21-11	Social Security Matching	15,064	15,768	18,290	18,700	19,910
22-11	Florida Retirement System	11,037	14,631	17,590	17,590	18,215
23-11	Group Health Insurance	28,669	37,288	50,240	54,240	64,800
23-12	Group Life Insurance	127	124	390	160	200
23-13	Accidental Death - AD & D	15	15	100	25	40
24-21	W/C Waterworks Operators	597	651	1,080	1,080	1,100
24-26	W/C Clerical	410	480	880	880	1,600
24-37	W/C Collectors or Messengers-Outside	0	0	0	0	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>254,851</b>	<b>281,284</b>	<b>327,590</b>	<b>333,274</b>	<b>366,055</b>
34-25	Debt Recovery	0	0	0	0	15,000
34-26	Contractual Meter Reading	67,198	69,696	47,570	47,570	15,000
34-35	Outsourced Bills	61,865	58,584	72,360	67,000	0
40-11	Travel and Training	0	0	0	350	800
41-21	Telephone	366	430	700	600	600
42-11	Postage	15,405	14,987	14,500	10,000	47,000
42-12	Presort Mailing	200	0	0	0	220
45-71	Notary Bond	106	0	0	75	80
46-21	Maintenance - Equipment	2,057	7,633	6,500	5,000	6,000
46-23	Maintenance - Copiers	80	139	250	100	200
46-31	Central Garage Maintenance	1,720	940	2,500	0	750
47-21	Forms	714	0	0	0	850
47-99	Printing and Binding - Miscellaneous	2,108	9,179	2,500	2,000	5,000
49-31	Credit Card Charges	40,530	45,283	10,000	48,000	15,000
49-52	Over/Short Account	0	130	400	150	150
51-11	Office Supplies - General	2,021	3,835	3,000	4,000	3,500
52-11	Fuel	4,879	10,456	7,500	6,000	8,000
52-31	Clothing and Wearing Apparel	0	0	300	765	300
52-43	Computer Supplies	434	9,393	2,500	2,150	5,000
52-89	Automotive Parts	1,725	4,574	2,440	5,500	2,500
52-99	Operating Supplies-Miscellaneous	265	172	500	850	500
54-11	Dues and Memberships	0	0	100	80	330
54-61	Books and Publications	0	0	100	50	80
	<b>TOTAL OPERATING EXPENSES</b>	<b>201,673</b>	<b>235,431</b>	<b>173,720</b>	<b>200,240</b>	<b>126,860</b>



FUND: GENERAL  
 DIV: BILLING & COLLECTION  
 ACCT#: 001-0043-513

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
64-11	Office Furniture/Fixtures	0	0	0	0	2,000
64-12	Office Mechanical Equip.	0	0	0	0	6,000
64-31	Data Processing Equipment	0	0	0	500	2,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>10,000</b>
	<b>TOTAL BILLING &amp; COLLECTION</b>	<b>456,524</b>	<b>516,715</b>	<b>501,310</b>	<b>534,014</b>	<b>502,915</b>



Five (5) Year Capital Equipment/Improvement Plan  
Billing and Collection

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-11	<i>Office Furniture/Fixtures</i>					
	Partitions (Customer Side)	2,000				
	<b>Total</b>	<b>2,000</b>				
64-12	<i>Office Mechanical Equipment</i>					
	Mail Machine	6,000				
	<b>Total</b>	<b>6,000</b>				
64-13	<i>Data Processing Equipment</i>					
	Copier	2,000				
	<b>Total</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-15	<i>Trucks and Trailers</i>					
	Pick-up Truck					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



General Fund  
Purchasing Warehouse



Position	Personnel <u>Full-Time Equivalent</u>		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Regular Salaries &amp; Wages</u> Purchasing Administrator	0.00	1.00	0	39,312
Inventory Coordinator	0.00	1.00	0	23,358
<b>Total</b>	<b>0.00</b>	<b>2.00</b>	<b>0</b>	<b>62,670</b>



FUND: GENERAL  
 DIV: PURCHASING & WAREHOUSE  
 ACCT#: 001-0044-513

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	0	0	0	0	0
12-99	Regular Full-Time Wages	0	0	0	0	62,670
14-11	Overtime Wages	0	0	0	0	3,160
15-11	Employee Appreciation Incentive	0	0	0	0	100
21-11	Social Security Matching	0	0	0	0	5,050
22-11	Florida Retirement System	0	0	0	0	17,290
23-11	Group Health Insurance	0	0	0	0	12,360
23-12	Group Life Insurance	0	0	0	0	100
23-13	Accidental Death - AD & D	0	0	0	0	30
24-26	W/C Clerical	0	0	0	0	0
24-35	W/C Storage Warehouse Inventory	0	0	0	0	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,760</b>
41-21	Telephone	0	0	0	0	200
41-31	Telephone - Long Distance	0	0	0	0	0
42-11	Postage	0	0	0	0	50
44-19	Rent - Equipment	0	0	0	0	2,000
46-22	Maintenance - Office Equipment	0	0	0	0	1,000
46-23	Maintenance - Copiers	0	0	0	0	0
46-31	Central Garage Maintenance	0	0	0	0	1,000
47-21	Forms	0	0	0	0	0
51-11	Office Supplies - General	0	0	0	0	1,000
52-11	Fuel	0	0	0	0	1,000
52-31	Clothing and Wearing Apparel	0	0	0	0	400
52-43	Computer Supplies	0	0	0	0	3,000
52-89	Automotive Parts	0	0	0	0	1,000
52-92	Emergency Supplies	0	0	0	0	1,000
52-98	Inventory Adjustment	0	0	0	0	0
52-99	Operating Supplies - Miscellaneous	0	0	0	0	150
54-11	Dues and Memberships	0	0	0	0	50
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,850</b>
64-13	Data Processing Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL PURCHASING &amp; WAREHOUSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>112,610</b>



## General Fund

Department: Library

Division: Library

### Mission Statement

Librarians of the New Port Richey Public Library champion the creation of community knowledge and pleasure, inspiring confidence in members of all ages to foster relationships with diverse informational and cultural resources.

### Accomplishments FY 14-15

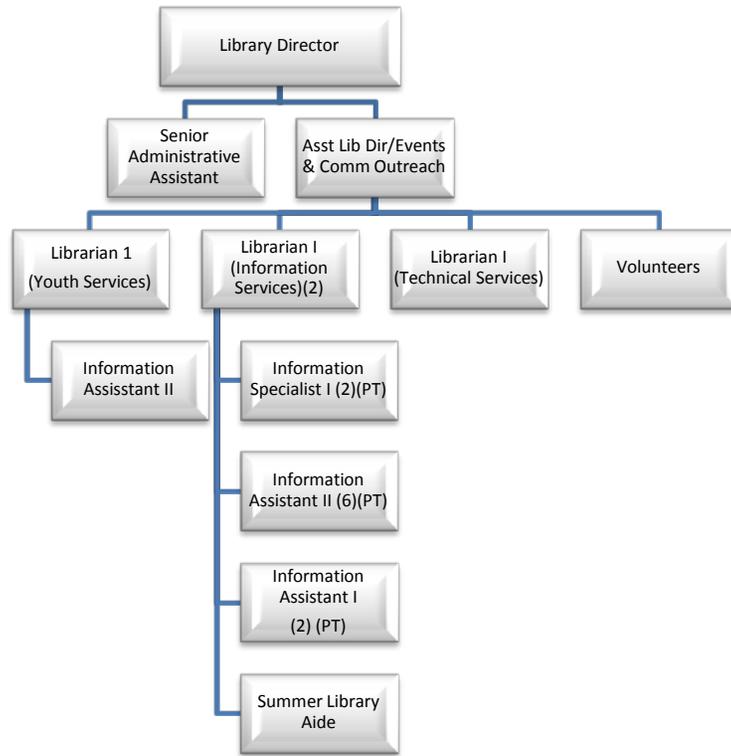
1. Two new specialized collections were added- Adult Graphic Novels and Video Games. The video game collection consists  
of 141 items that have circulated 942 times so far this fiscal year.
2. Interlibrary loan fulfillments have doubled from the previous fiscal year, resulting in expanded service to our patrons.
3. We now offer additional ebook platforms specifically geared towards kids and teens. We are working with the school  
system to help complement their collection and market our additional titles to their students.
4. We had our largest Summer Reading Program in 3 years, with a total of 439 kids and teens signed up who read for 5,725  
hours. We had 2,431 attend the programs. We also held an Adult Summer Reading Program with 220

### Goals and Objectives

1. Improve services to youth
  - a. Upgrade the teen area with newer furniture and better utilize the current space until something larger can be created.
  - b. Add another Youth Librarian to meet the growing demand and need for services to area schools and homeschoolers.
2. Expand ebook services.
  - a. Continue building our ebook collection and market it to other schools and homeschoolers in the area.
  - b. Introduce more patrons to ebooks by creating circulating Kindle ebook collections.
3. Improve staff efficiency in their provision of services to the patrons.
  - a. Replace circulation staff computers.
  - b. Add roving reference service.
  - c. Switch to paperless pull lists (holds, overdues, ILL).
4. Develop a plan to extend hours of operation.



General Fund  
Library



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Department Head Salaries</u>				
Library Director	1.00	1.00	73,100	77,418
<u>Division Head Salaries</u>				
Asst Lib Dir/Events & Comm	1.00	1.00	52,000	52,790
<u>Regular Exempt Salaries</u>				
Librarian II	1.00	0.00	42,000	0
Librarian I	3.00	3.00	114,010	115,690
Senior Administrative Assist.	1.00	1.00	31,990	32,470
<u>Regular Salaries &amp; Wages</u>				
Custodian	1.00	0.00	21,950	0
<u>Part-Time Wages</u>				
Information Assistant I (2)	1.00	1.00	21,010	21,320
Information Assistant II (7)	4.75	4.75	118,760	120,536
Information Specialist I (2)	1.17	1.18	32,900	33,530
<u>Temporary Wages</u>				
Summer Library Aide	0.13	0.25	2,630	5,330
<b>Total</b>	<b>15.05</b>	<b>13.18</b>	<b>510,350</b>	<b>459,084</b>



FUND: GENERAL  
 DIV: LIBRARY  
 ACCT#: 001-0051-571

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	84,674	94,036	73,100	77,420	77,420
11-12	Division Head Salaries	24,480	47,776	52,000	52,790	52,790
12-10	Regular Exempt Salaries	82,682	137,857	188,000	160,000	148,160
12-99	Regular Full-Time Wages	58,134	22,573	21,950	22,000	0
13-11	Part-Time Wages	112,661	140,340	172,670	175,000	175,386
13-12	Temporary Wages	0	1,616	2,630	2,630	5,330
14-11	Overtime Wages	0	1,266	1,590	1,500	2,390
15-11	Employee Appreciation Incentive	800	900	950	900	850
15-12	Gas/Car Allowance	3,000	4,600	5,400	0	0
15-14	One-Time Lump Sum Payment	5,250	0	0	0	0
15-16	Health Ins Waiver Stipend	0	0	0	1,850	1,850
21-11	Social Security Matching	28,208	34,168	39,650	35,490	35,370
22-11	Florida Retirement System	23,942	41,679	47,600	47,600	32,592
23-11	Group Health Insurance	27,871	43,089	54,240	40,000	37,080
23-12	Group Life Insurance	122	143	390	140	292
23-13	Accidental Death - AD & D	14	17	100	25	78
24-26	W/C Clerical	778	960	2,020	1,960	1,460
24-27	W/C Buildings - NOC	772	894	1,390	1,360	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>453,388</b>	<b>571,914</b>	<b>663,680</b>	<b>620,665</b>	<b>571,048</b>
34-12	Pest Control Services	515	599	600	600	0
34-28	Internet Reference Service	34,421	34,408	39,100	41,530	46,990
34-99	Contractual Services - Miscellaneous	16,366	13,777	14,270	15,600	15,410
40-11	Travel and Training	170	2,275	12,750	7,960	11,790
41-21	Telephone	273	332	1,730	360	420
41-34	Data Lines	6,860	9,684	9,690	11,490	15,690
41-35	Data Lines - Grants	1,250	0	0	0	0
41-42	Burglar Alarm Lines	1,452	1,506	1,460	1,680	1,930
42-11	Postage	4,734	5,810	6,300	9,490	24,200
42-21	Freight Express Charges	600	600	600	600	600
43-11	Electric - City Facilities	38,498	38,177	46,200	40,000	46,200
43-31	Trash Removal	1,738	1,751	1,880	1,800	0
43-51	Water and Sewer - City	2,620	2,751	3,560	3,300	3,710
43-73	Street Light Fee	279	279	440	440	440
43-81	Stormwater Assessment	645	644	680	680	680
44-19	Rent - Equipment	0	0	0	0	13,170
44-81	Lease - Copier	2,926	3,215	3,600	3,530	3,530
46-11	Maintenance - Buildings & Grounds	27,293	18,404	56,140	12,760	2,000
46-21	Maintenance - Equipment	63,375	64,515	66,230	68,540	72,670
46-22	Maintenance - Office Equipment	0	0	0	0	0
46-23	Maintenance - Copiers	2,031	5,102	3,000	3,000	3,000
47-99	Printing and Binding - Miscellaneous	815	1,499	4,250	6,900	15,910



FUND: GENERAL  
 DIV: LIBRARY  
 ACCT#: 001-0051-571

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
49-31	Credit Card Charges	861	949	960	1,080	1,200
49-83	Permit Fees	730	731	760	800	820
49-99	Other Current Charges-Miscellaneous	237	34	0	0	0
51-11	Office Supplies - General	3,591	4,327	5,000	4,190	5,000
52-42	Photographic Supplies	566	99	600	200	600
52-43	Computer Supplies	7,808	19,808	18,020	10,670	17,510
52-47	First Aid Supplies	14	9	20	20	20
52-48	Prizes and Awards	996	1,000	1,000	1,000	1,000
52-49	Library Supplies	5,496	4,937	10,900	7,100	8,500
52-51	Janitorial Supplies	2,155	2,786	3,000	2,780	0
52-93	Miscellaneous Program Costs-Grants	2,988	9,108	10,000	0	18,000
52-96	Miscellaneous Program Costs	9,303	8,991	12,000	0	12,000
52-99	Operating Supplies - Miscellaneous	1,716	1,000	21,590	3,030	2,000
54-11	Dues and Memberships	2,179	2,736	3,090	2,570	3,200
	<b>TOTAL OPERATING EXPENSES</b>	<b>245,501</b>	<b>261,843</b>	<b>359,420</b>	<b>263,700</b>	<b>348,190</b>
62-99	Building Improvements	0	19,383	217,500	190,320	7,300
64-13	Data Processing Equipment	3,150	33,709	19,590	2,880	16,270
64-31	Special Purpose Equipment	0	0	8,100	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>3,150</b>	<b>53,092</b>	<b>245,190</b>	<b>193,200</b>	<b>23,570</b>
66-12	Library Materials	50,000	49,931	60,000	60,000	70,250
66-72	Library Materials - State Aid	4,882	12,679	23,400	16,440	23,400
66-XX	Library Materials - LSTA Grant	0	0	1,690	0	0
	<b>TOT. BOOKS, PUB., &amp; LIBRARY MAT.</b>	<b>54,882</b>	<b>62,610</b>	<b>85,090</b>	<b>76,440</b>	<b>93,650</b>
	<b>TOTAL LIBRARY</b>	<b>756,921</b>	<b>949,459</b>	<b>1,353,380</b>	<b>1,154,005</b>	<b>1,036,458</b>



Five (5) Capital Equipment/Improvement Plan

Library

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
62-99	<i>Building Improvements</i>					
	Lighting Upgrade	2,300				
	Parking Lot Improvement	5,000				
	<b>Total</b>	<b>7,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-13	<i>Data Processing Equipment</i>					
	3M Self Check	16,270				
	Network Printer		6,000			
	Server Replacements			40,000		20,000
	<b>Total</b>	<b>16,270</b>	<b>6,000</b>	<b>40,000</b>	<b>0</b>	<b>20,000</b>
64-14	<i>Automobiles</i>					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Maker Space Equipment		12,000		12,000	
	<b>Total</b>	<b>0</b>	<b>12,000</b>	<b>0</b>	<b>12,000</b>	<b>0</b>
66-XX	<i>Books, Pub. &amp; Library Materials</i>					
	Library Materials	70,250	72,500	75,000	78,000	80,000
	Library Materials - State Aid	23,400	20,000	20,000	20,000	20,000
	Library Materials (LSTA grant)					
	<b>Total</b>	<b>93,650</b>	<b>92,500</b>	<b>95,000</b>	<b>98,000</b>	<b>100,000</b>
	<b>Division Total</b>	<b>117,220</b>	<b>110,500</b>	<b>135,000</b>	<b>110,000</b>	<b>120,000</b>



## General Fund

Department: Police

Division: Supervision

### Mission Statement

The mission of the New Port Richey Police Department is to be responsive to the needs of our community and provide quality police services that provide the highest quality of life to our residents, businesses, and guests; to strengthen partnerships with local, state, and federal agencies to expand our Department's law enforcement service capabilities; and to establish new partnerships within our residential and business communities.

To achieve our mission, we commit to delivering services in a responsive and professional manner, to productivity which encourages flexibility and accountability to meet changing needs, and a positive work environment built on honesty, trust, and loyalty to the community we serve.

### Accomplishments FY 14-15

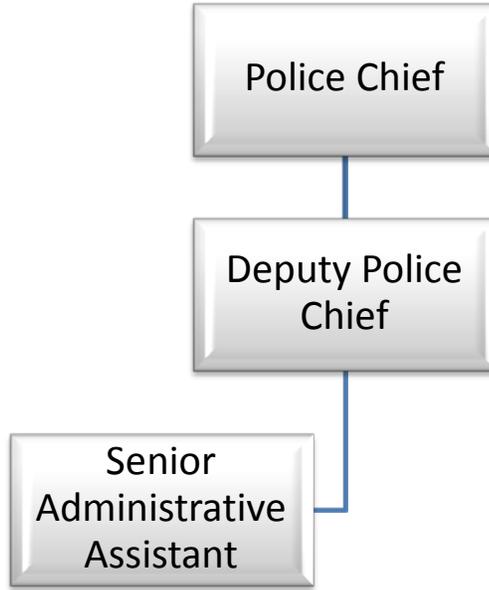
1. Applied chronic nuisance ordinance to address on-going problems at six motels and several rental properties resulting in a significant reduction in the number of calls for police service at those locations.
2. Applied for and received \$15,000 Pedestrian Safety Grant.
3. Increased the Department's code enforcement capabilities by adding one additional officer.
4. Increased the department's K-9 capabilities by adding two teams.
5. Utilized equitable sharing monies to acquire and equip a Polaris Utility Task Vehicle for use during special events and emergencies.
6. Established formal training program within the Communications Division to certify E911 dispatchers.
7. Created an impound lot and established protocols for impounding and auctioning vehicles.
8. Acquired PowerDMS software to distribute policies and procedures to increase accountability.
9. Implemented an electronic system for managing field and on-the-job training for all newly hired police officers, dispatchers, and property and evidence technicians.

### Goals and Objectives

1. Reduce Crime and the Fear of Crime
  - a. Continue to elevate law enforcement presence in neighborhoods and business areas through focused investigations and collaboration with residents.
  - b. Identify and arrest crime perpetrators through aggressive and progressive analytical and investigative processes.
  - c. Establish a Reserve Officer Program.
  - d. Establish citizen volunteer-based Community Service Unit Program.
  - e. Re-establish a Community Oriented Policing component to regularly interact with residents and business owners. This unit will work closely with code enforcement, patrol, and the detective division to apply continuous focused attention on high-crime and chronic nuisance target areas.
  - f. Establish regular initiatives in school safety zones utilizing speed trailers and traffic officers to address speeding and passing school bus violations.
  - g. Conduct annual traffic crash analysis to identify traffic enforcement target areas.
  - h. Intensify attention regarding neighborhood and business code violations.
2. Be Fiscally Responsible
  - a. Review internal purchasing processes to identify opportunities for improvement.
  - b. Aggressively pursue grant opportunities.
  - c. Limit purchasing activity to equipment and supplies that directly support the Department's law enforcement mission.
  - d. Closely monitor and control personnel costs to ensure efficient use of resources.
3. Strengthen officer/citizen relationships within neighborhoods and identify opportunities for improving the quality of life within those areas.
  - a. Establish a Police Citizens' Academy to improve communication and citizen understanding of the Department.
  - b. Promote citizen and business-owner involvement through the establishment of Police Advisory Councils in neighborhoods where feasible.
  - c. Expand the Department's use of its website and social media platforms to share crime prevention tips.
4. Improve Departmental capabilities and productivity through technology and training
  - a. Upgrade the Department's Computer Aided Dispatch, Records Management and Mobile Data Information Systems to a more advanced system to improve data collection and retrieval, crime analysis, and problem oriented policing crime mapping.



General Fund  
Police Supervision



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Department Head Salaries</u> Police Chief	1.00	1.00	78,900	82,222
<u>Division Head Salaries</u> Deputy Police Chief	1.00	1.00	72,810	75,088
<u>Regular Exempt Salaries</u> Senior Administrative Asst	1.00	1.00	32,000	38,147
<u>Part-Time Wages</u> Custodian	0.75	0.00	15,760	0
<b>Total</b>	<b>3.75</b>	<b>3.00</b>	<b>199,470</b>	<b>195,457</b>



FUND: GENERAL  
 DIV: POLICE SUPERVISION  
 ACCT#: 001-0061-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	79,247	79,198	78,900	83,000	82,222
11-12	Division Head Salaries	0	0	72,810	63,960	75,088
12-10	Regular Exempt Salaries	32,818	32,061	32,000	33,600	38,147
12-99	Regular Full-Time Wages	0	0	0	0	0
13-11	Part-Time Wages	9,337	15,426	15,760	15,760	0
15-11	Employee Appreciation Incentive	100	150	200	200	200
15-12	Gas/Car Allowance	0	0	0	0	0
15-14	One-Time Lump Sum Payment	1,000	0	0	0	0
15-16	Health Insurance Waiver Stipend	0	1,500	1,800	1,800	1,800
15-21	Incentive Pay - Police	780	1,560	1,560	2,160	2,280
15-23	Uniform Cleaning Allowance	284	500	1,000	1,000	1,000
15-29	Meal Allowance	0	30	0	0	0
21-11	Social Security Matching	8,930	9,846	15,610	15,610	15,356
22-11	Florida Retirement System	2,356	3,364	3,520	3,520	4,382
22-12	Police Pension Fund	32,504	0	33,310	23,310	34,655
22-14	Defined Contribution Plan	0	14,361	14,840	17,640	15,441
23-11	Group Health Insurance	5,490	6,156	13,560	13,560	18,900
23-12	Group Life Insurance	24	37	150	150	192
23-13	Accidental Death - AD & D	3	4	40	40	48
24-24	W/C Police Officers	2,388	2,840	8,360	8,360	8,685
24-26	W/C Clerical	84	92	140	140	157
24-27	W/C Buildings - NOC	386	447	930	930	10
	<b>TOTAL PERSONAL SERVICES</b>	<b>175,731</b>	<b>167,572</b>	<b>294,490</b>	<b>284,740</b>	<b>298,563</b>
31-31	Employee Physicals	6,276	3,351	6,000	4,000	6,000
34-12	Pest Control Services	1,250	2,200	2,010	2,010	0
34-29	Red Light Camera Fee	0	0	0	0	0
34-33	Lawn Maintenance	4,810	3,600	3,600	3,600	0
34-81	State Share - Red Light Camera	0	0	0	0	0
34-99	Contractual Services - Miscellaneous	28,168	24,020	18,000	15,000	20,000
40-11	Travel and Training	1,163	1,290	3,750	1,750	3,750
41-21	Telephone	22,426	42,070	34,000	38,000	38,000
41-31	Telephone - Long Distance	0	0	0	0	0
41-34	Data Lines	7,164	5,603	7,500	7,500	0
42-11	Postage	290	346	250	450	400
43-11	Electric - City Facilities	33,352	38,643	44,100	30,900	34,000
43-31	Trash Removal	1,556	1,595	1,650	1,650	0
43-51	Water and Sewer - City	3,974	3,849	4,500	4,500	4,500
43-73	Street Light Fee	328	328	570	570	565
43-81	Stormwater Assessment	875	876	880	880	880
44-81	Lease - Copier	0	0	0	2,000	1,450
45-34	Police AD & D Insurance	2,205	2,202	2,000	2,000	4,410
46-11	Maintenance - Buildings & Grounds	50,253	13,325	12,000	17,000	2,000
46-31	Central Garage Maintenance	870	360	2,260	0	2,260
49-72	351 - Police Training	375	8,887	16,000	16,000	16,000



FUND: GENERAL  
 DIV: POLICE SUPERVISION  
 ACCT#: 001-0061-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
51-11	Office Supplies - General	1,930	3,493	2,000	3,000	3,000
52-11	Fuel	5,549	8,020	5,000	5,577	8,088
52-25	Software Licenses/Support	0	7,500	0	14,265	0
52-31	Clothing and Wearing Apparel	681	96	500	3,500	1,000
52-51	Janitorial Supplies	3,729	4,729	3,500	3,500	0
52-89	Automotive Parts	1,785	2,523	1,500	1,500	1,500
52-99	Operating Supplies - Miscellaneous	2,405	0	0	0	0
54-11	Dues and Memberships	35	501	1,000	1,000	1,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>181,449</b>	<b>179,407</b>	<b>172,570</b>	<b>180,152</b>	<b>148,803</b>
62-99	Building Improvements	0	0	0	78,343	0
63-99	Improvements Other Than Building	0	0	0	0	12,000
64-13	Data Processing Equipment	0	0	0	0	2,000
64-14	Automobiles	0	0	27,600	28,129	0
64-17	Communication Equipment	0	0	0	3,406	0
64-31	Special Purpose Equipment	10,500	5,001	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>10,500</b>	<b>5,001</b>	<b>27,600</b>	<b>109,878</b>	<b>14,000</b>
	<b>TOTAL POLICE SUPERVISION</b>	<b>367,680</b>	<b>351,980</b>	<b>494,660</b>	<b>574,770</b>	<b>461,366</b>



Five (5) Capital Equipment/Improvement Plan  
Police Supervision

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-99	<i>Improvements Other Than Building</i>					
	Parking Lot Lighting Upgrade	12,000				
	<b>Total</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-13	<i>Data Processing Equipment</i>					
	Laptop Computer	2,000				
	<b>Total</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-14	<i>Automobiles</i>					
	Police Pursuit Vehicle(unmarked)		25,000			
	<b>Total</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-17	<i>Communications Equipment</i>					
	Mobile Radio		3,950			
	<b>Total</b>	<b>0</b>	<b>3,950</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total</b>	<b>14,000</b>	<b>28,950</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Police

Division: Support Services

### Accomplishments FY 14-15

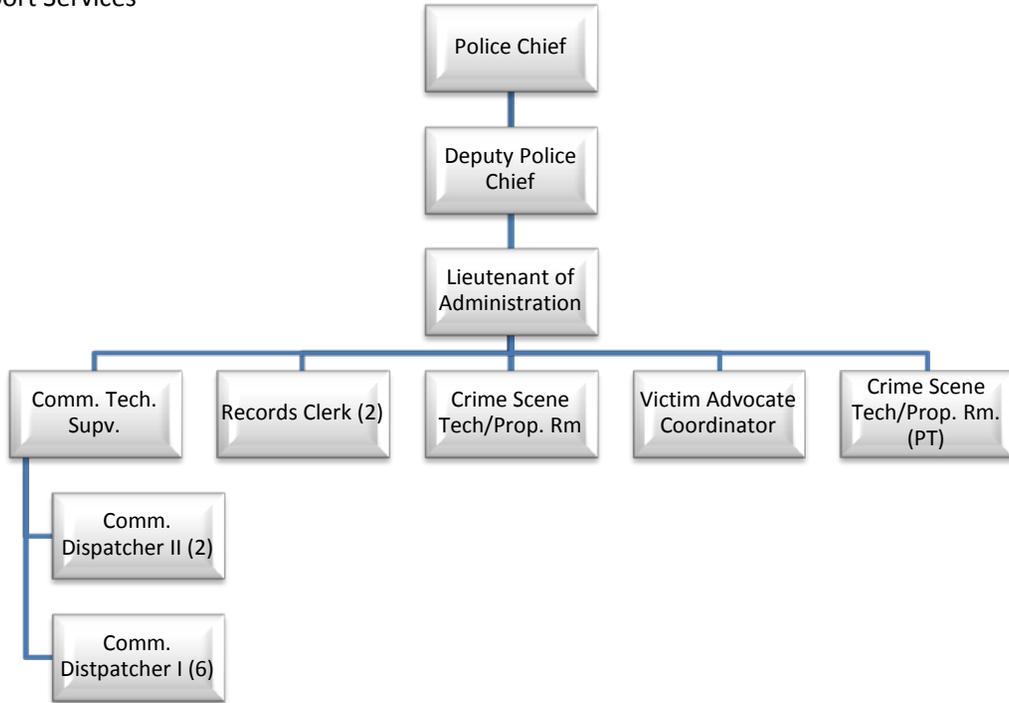
1. Developed, submitted and received approval of 911 Telecommunication lesson plan by the Florida Department of Health.
2. Converted all dispatcher positions to full-time.
3. Purchased and installed Global Records Management and Computer-Aided Dispatch software; migrated CISCO and FORTIS data to new Global software; upgraded communications radio antennas on Police Headquarters building; upgraded cameras and recording equipment in suspect interview rooms.
4. Submitted Paul Coverdell Forensic Science Grant of \$169,000 to upgrade the Department's evidence processing capabilities; 1 dispatcher received the West Pasco Bar Association Law Enforcement Officer of the Year Award; installed a widow screen to monitor cameras located at the City's Fleet Services, Recreation Center and Public Works.
5. Sent Communications Supervisor and Crime Scene Technicians to specialized training courses specific to their functions; Victim Advocate coordinated a food drive for the needy during Thanksgiving.

### Goals and Objectives

1. Continue upgrade of telecommunications center.
  - a. Install immediate playback equipment to capture all radio transmissions between dispatchers and officers.
  - b. Install caller-identification feature to incoming phone lines.
2. Continue improving telecommunicator's qualifications and capabilities.
  - a. Obtain E-911 certification for all dispatchers.
  - b. Send communications training officers to a "Train the Trainer course.
3. Expand the capabilities of the Department's Property and Crime Scene function.
  - a. Obtain EvidenceOnQ barcode tracking system for controlling evidence and property.
  - b. Provide specialized continuing education and advanced training to Crime Scene Technicians.
4. Improve the Department's Records function.
  - a. Provide advanced Uniform Crime Reporting (UCR) training to staff.
  - b. Improve quality control of report and crime classifications.



General Fund  
Police Support Services



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Division Head Salaries</u>				
Lieutenant of Administration	1.00	1.00	69,350	71,947
<u>Regular Salaries &amp; Wages</u>				
Records Clerk	2.00	2.00	49,050	49,670
Comm. Tech. Supervisor	1.00	1.00	44,250	42,452
Comm. Dispatcher II	2.00	2.00	79,720	76,502
Comm. Dispatcher I	6.00	6.00	206,000	204,797
Crime Scene Tech/Prop Room	1.00	1.00	35,550	36,088
Victim Advocate Coordinator	1.00	1.00	42,000	42,619
<u>Part-Time Wages</u>				
Crime Scene Tech/Prop Room	0.75	0.73	24,400	23,748
<b>Total</b>	<b>14.75</b>	<b>14.73</b>	<b>550,320</b>	<b>547,823</b>



FUND: GENERAL  
 DIV: POLICE SUPPORT SERVICES  
 ACCT#: 001-0062-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	31,644	71,064	69,350	40,684	71,947
12-99	Regular Full-Time Wages	262,148	351,082	456,570	397,636	452,128
13-11	Part-Time Wages	118,881	73,592	24,400	24,400	23,748
13-12	Temporary Wages	0	0	0	0	0
14-11	Overtime Wages	20,341	28,388	15,000	75,000	10,000
15-11	Employee Appreciation Incentive	650	800	750	600	800
15-14	One-Time Lump Sum Payment	5,000	0	0	0	0
15-16	Health Insurance Waiver Stipend	4,800	5,400	5,400	6,750	9,000
15-21	Incentive Pay - Police	300	720	1,320	1,320	1,800
15-22	Education Incentive	0	500	600	600	600
15-23	Uniform Cleaning Allowance	2,250	3,542	5,000	5,000	5,500
15-27	Stand-By Time	1,218	2,080	2,080	2,080	3,120
15-28	Off-Duty Pay	1,990	3,563	2,500	2,500	3,500
15-29	Meal Allowance	0	48	500	500	500
21-11	Social Security Matching	33,894	39,960	44,640	44,824	48,607
22-11	Florida Retirement System	22,949	32,099	37,120	37,120	37,864
22-12	Police Pension Fund	0	0	0	11,500	53,175
23-11	Group Health Insurance	22,119	41,038	69,300	69,300	69,300
23-12	Group Life Insurance	151	197	680	680	768
23-13	Accidental Death - AD & D	18	23	170	170	192
24-24	W/C Police Officers	5,290	4,523	7,270	7,270	11,500
24-26	W/C Clerical	718	1,039	1,780	1,780	1,830
	<b>TOTAL PERSONAL SERVICES</b>	<b>534,361</b>	<b>659,658</b>	<b>744,430</b>	<b>729,714</b>	<b>805,879</b>
40-11	Travel and Training	7,612	9,440	13,500	6,600	14,420
42-11	Postage	177	80	200	200	200
46-21	Maintenance - Equipment	3,500	5,901	9,000	9,000	9,000
46-23	Maintenance - Copiers	1,785	306	2,000	0	0
46-31	Central Garage Maintenance	1,503	400	2,370	0	2,370
47-99	Printing and Binding - Miscellaneous	2,093	713	1,000	1,000	1,000
51-11	Office Supplies - General	6,041	2,728	3,600	5,000	3,000
52-11	Fuel	4,662	6,162	4,500	4,500	6,000
52-31	Clothing and Wearing Apparel	2,625	1,679	2,000	2,800	2,000
52-41	Licensing and ID Materials	5,455	1,912	2,500	1,500	2,500
52-42	Photographic Supplies	0	5,444	2,000	2,000	2,000
52-43	Computer Supplies	9,979	8,564	9,000	10,500	11,000
52-89	Automotive Parts	4,885	5,692	3,500	13,000	3,500
52-99	Operating Supplies - Miscellaneous	2,521	12,931	3,000	7,000	5,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>52,838</b>	<b>61,952</b>	<b>58,170</b>	<b>63,100</b>	<b>61,990</b>
62-99	Building Improvements	0	0	0	0	45,000
64-14	Automobiles	0	0	0	0	25,000
64-18	Software	39,100	0	0	38,186	0
64-31	Special Purpose Equipment	0	0	0	0	2,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>39,100</b>	<b>0</b>	<b>0</b>	<b>38,186</b>	<b>72,000</b>
	<b>TOTAL POLICE SUPPORT SERVICES</b>	<b>626,299</b>	<b>721,610</b>	<b>802,600</b>	<b>831,000</b>	<b>939,869</b>



Five (5) Year Capital Equipment/Improvement Plan

Police Support Services

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-14	<i>Automobiles</i>					
	CST Van	25,000				
	Police Pursuit Vehicle		25,000			
	<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-18	<i>Software</i>					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Emergency Light Bar	2,000				
	<b>Total</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
62-99	<i>Building Improvements</i>	45,000	0	0		
	<b>Total</b>	<b>45,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>72,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Police

Division: Community Services

### Accomplishments FY 14-15

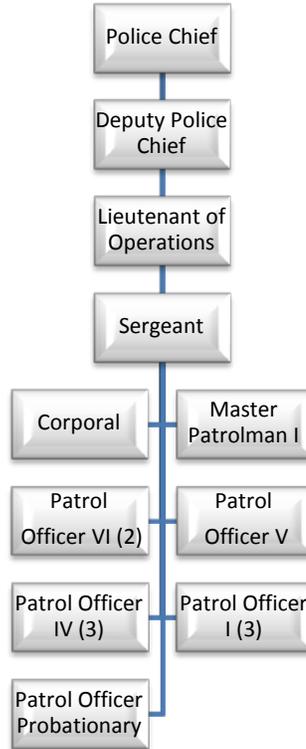
1. Focused on City's Sex Offender Ordinance; conducted Sex Offender and Sex Predator operations resulting in four offenders moving from the City limits; purchased surveillance equipment; conducted numerous prostitution stings.
2. Outfitted, trained and activated a bicycle unit comprised of four officers (two from Patrol, two from CID); attended monthly Intelligence Led Policing (ILP) meetings at the Sheriff's office; participated with CrimeStoppers of Tampa Bay.
3. Participated in the Financial Investment Strike Team (FIST), Multi-Agency Task Force (MAGTF), Organized Drug Enforcement Task Force (OCDETF), DEA Task Force, Central Florida Internet Crimes Against Children Task Force, Child Abduction Response Team (CART), and the ASAP Pill Drop Box at the Police Department resulting in 187 lbs. of drugs.
4. Increased Detective's skills through participation in advanced specialized training courses to include: Homicide Invest, Internal Affairs Invest, Background Invest, Fraud Invest, etc.
5. Detective Sergeant attended Managing the Detective Unit training and First Line Supervision.

### Goals and Objectives

1. Increase visibility in neighborhoods and business contacts.
  - a. COP Unit to develop strategy for implementing Crime Watch and Neighborhood Watch programs.
2. Increase investigation clearance rates.
  - a. Provide additional Uniform Crime Report (UCR) training.
  - b. Institute "check and balance" system to ensure UCR accuracy.
3. Increase intelligence gathering of gang and subversive group activities.
  - a. Assignment of SRO at Gulf High School.
  - b. COP Unit responsibilities will include gang intelligence gathering.



General Fund  
Police Community Services



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Regular Salaries &amp; Wages</u>				
Sergeant	1.00	1.00	65,480	61,900
Corporal	1.00	1.00	60,500	58,320
Master Patrolman I	1.00	0.00	57,600	0
Patrol Officer VI	3.00	2.00	168,220	107,475
Patrol Officer V	1.00	1.00	52,250	53,020
Patrol Officer IV	0.00	3.00	0	142,625
Patrol Officer II	1.00	0.00	46,090	0
Patrol Officer I	2.00	3.00	89,720	129,690
Patrol Officer-Probationary	1.00	0.00	40,220	0
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>580,080</b>	<b>553,030</b>



FUND: GENERAL  
 DIV: POLICE COMMUNITY SERVICES  
 ACCT#: 001-0063-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-99	Regular Full-Time Wages	468,424	479,655	580,080	500,000	553,030
14-11	Overtime Wages	52,614	53,800	57,500	57,500	55,000
15-11	Employee Appreciation Incentive	450	450	550	450	550
15-14	One-Time Lump Sum Payment	4,500	0	0	0	0
15-16	Health Insurance Waiver Stipend	3,450	1,800	3,600	3,600	3,600
15-21	Incentive Pay - Police	5,490	4,800	3,360	4,360	5,280
15-23	Uniform Cleaning Allowance	4,500	4,500	5,500	5,500	5,500
15-24	Clothing Allowance	1,500	3,000	3,000	3,000	4,000
15-26	Court Time	5,202	3,202	4,500	4,500	5,000
15-27	Stand-By Time	3,120	4,160	2,080	5,200	8,320
15-28	Off-Duty Pay	16,038	14,470	12,410	12,410	15,000
15-29	Meal Allowance	813	195	1,000	1,000	1,000
21-11	Social Security Matching	42,681	42,505	51,530	45,891	50,210
22-12	Police Pension Fund	244,331	205,236	300,170	302,313	290,647
23-11	Group Health Insurance	33,059	49,245	56,700	48,700	37,800
23-12	Group Life Insurance	184	184	530	530	336
23-13	Accidental Death - AD & D	22	22	140	140	84
24-24	W/C Police Officers	18,245	19,853	36,040	36,040	35,054
	<b>TOTAL PERSONAL SERVICES</b>	<b>904,623</b>	<b>887,077</b>	<b>1,118,690</b>	<b>1,031,134</b>	<b>1,070,411</b>
34-99	Contractual Services - Miscellaneous	532	508	0	0	600
40-11	Travel and Training	2,409	8,734	21,000	12,500	15,000
42-11	Postage	7	21	200	200	200
44-63	Lease - Automobile	5,808	5,778	5,780	5,780	5,780
46-21	Maintenance - Equipment	0	885	800	800	800
46-31	Central Garage Maintenance	1,082	2,540	2,500	0	4,500
47-99	Printing and Binding - Miscellaneous	300	305	300	300	300
51-11	Office Supplies - General	329	928	300	1,200	1,500
52-11	Fuel	9,320	27,816	10,000	28,507	10,000
52-31	Clothing and Wearing Apparel	847	674	3,000	5,000	2,000
52-89	Automotive Parts	1,314	11,840	6,000	10,267	10,000
52-99	Operating Supplies - Miscellaneous	1,297	2,192	1,500	3,100	3,100
	<b>TOTAL OPERATING EXPENSES</b>	<b>23,245</b>	<b>62,221</b>	<b>51,380</b>	<b>67,654</b>	<b>53,780</b>
64-13	Data Processing Equipment	0	0	0	0	2,000
64-14	Automobiles	0	0	0	28,130	25,000
64-17	Communications Equipment	0	0	0	3,406	3,950
64-31	Special Purpose Equipment	0	0	0	0	6,900
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,536</b>	<b>37,850</b>
	<b>TOTAL POLICE COMMUNITY SVC.</b>	<b>927,868</b>	<b>949,298</b>	<b>1,170,070</b>	<b>1,130,324</b>	<b>1,162,041</b>



Five (5) Year Capital Equipment/Improvement Plan  
 Police Community Services

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-13	<i>Data Processing Equipment</i>					
	Laptop Computer	2,000				
	<b>Total</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-14	<i>Automobiles</i>					
	Pick-up Truck(unmarked)					
	Police Pursuit Vehicles(unmarked)					
	Police Pursuit Vehicles(marked)	25,000				
	<b>Total</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-17	<i>Communication Equipment</i>					
	Mobile In-car Radio	3,950				
	<b>Total</b>	<b>3,950</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Emergency Light Bar	2,000				
	In-car Video Equipment	4,900				
	<b>Total</b>	<b>6,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>37,850</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Police

Division: Patrol

### Accomplishments FY 14-15

1. Purchased and outfitted a K-9 SUV; conducted ongoing K-9 investigations with the US Postal Service resulting in local and international criminal charges; retrofitted pick-up truck for use by the Marine Unit.
2. Conducted Marine Unit tryouts resulting in the selection of three officers who have become certified as law enforcement marine officers; upgraded Marine Unit truck and boat trailer; participated in "Operation Dry Water" with the Florida Fish and Wildlife; participated in Gasparilla event with Tampa Police Department.
3. Purchased the following equipment and provided training for officers: shotgun and rifle racks in all police vehicles, AR-15 rifles, Glock 35 pistols, TASERS, TRACS traffic citation and crash report writing system and printers, equipped two patrol vehicles with License Plate Readers, GEM electric vehicle, Global paperless report writing system.
4. Conducted numerous Pedestrian Safety Grant operations, prostitution stings, partnered with DOC Parole and Probation for warrant sweeps, partnered with Public Works to clean up Celeste/Candice/Char Lanes, partnered with Public Works for citywide clean-up.

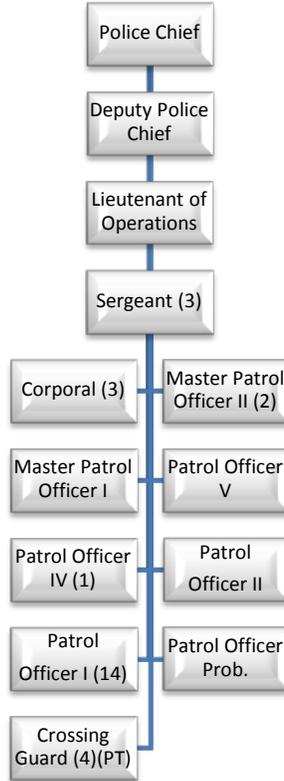
### Goals and Objectives

1. Increase Marine Unit visibility and activity along waterways.
  - a. Establish regular patrol schedule in collaboration with the Port Richey Police Department.
2. Maintain high visibility in Sims Park and downtown areas .
  - a. Utilize the GEM, T-3s, bicycles and foot patrol.
3. Increase focus on crime "hot spots".
  - a. Utilize staff pooled from all shifts to create temporary STRIKE teams.
  - b. Perform crime analysis audits to identify potential hot spots and crime trends.
  - c. Increase specialized assignments to enforce new ordinances (prostitution, chronic nuisance, illegal dumping)
4. Provide advanced and specialized training for Patrol Officers
  - a. Driving under the influence.
  - b. Aggressive driving.
  - c. Field sobriety testing.
  - d. Laser and radar.



General Fund

Police Patrol



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Division Head Salaries</u>				
Lieutenant	1.00	1.00	69,350	
<u>Regular Salaries &amp; Wages</u>				
Sergeant	3.00	3.00	196,110	
Corporal	3.00	3.00	181,790	
Master Patrol Officer II	2.00	2.00	117,620	
Master Patrol Officer I	1.00	1.00	57,600	
Patrol Officer V	1.00	1.00	52,250	
Patrol Officer IV	5.00	1.00	247,530	
Patrol Officer III	0.00	0.00	0	
Patrol Officer II	2.00	2.00	92,180	
Patrol Officer I	6.00	14.00	269,120	
Patrol Officer - Probationary	4.00	0.00	161,660	
<u>Part-Time Wages</u>				
Crossing Guard (4)	0.69	0.69	17,310	
<b>Total</b>	<b>28.69</b>	<b>28.69</b>	<b>1,462,520</b>	<b>0</b>



FUND: GENERAL  
 DIV: POLICE PATROL  
 ACCT#: 001-0064-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	82,392	69,998	69,350	69,350	71,947
12-99	Regular Full-Time Wages	1,156,080	1,238,389	1,375,860	1,382,120	1,395,680
13-11	Part-Time Wages	31,034	22,960	17,310	24,310	21,960
14-11	Overtime Wages	165,281	165,858	110,000	152,000	110,000
15-11	Employee Appreciation Incentive	1,300	1,550	1,600	1,500	1,600
15-14	One-Time Lump Sum Payment	11,500	0	0	0	0
15-16	Health Insurance Waiver Stipend	3,450	13,200	12,600	15,100	12,600
15-21	Incentive Pay - Police	14,550	16,950	15,360	17,360	13,560
15-23	Uniform Cleaning Allowance	10,827	12,083	14,000	14,000	14,000
15-26	Court Time	13,575	19,569	24,000	24,000	30,000
15-28	Off-Duty Pay	79,351	87,238	88,000	88,000	82,000
15-29	Meal Allowance	642	30	0	0	0
21-11	Social Security Matching	117,335	122,442	132,200	132,679	134,140
22-11	Florida Retirement System	1,626	1,603	1,280	2,580	1,619
22-12	Police Pension Fund	627,836	553,421	680,950	683,792	687,817
22-16	Police Pension-State Funds	195,041	177,693	0	0	0
23-11	Group Health Insurance	90,718	103,107	132,300	141,300	132,300
23-12	Group Life Insurance	437	471	1,350	1,350	1,344
23-13	Accidental Death - AD & D	51	55	340	340	336
24-24	W/C Police Officers	51,388	55,603	92,460	92,460	93,810
	<b>TOTAL PERSONAL SERVICES</b>	<b>2,654,414</b>	<b>2,662,220</b>	<b>2,768,960</b>	<b>2,842,241</b>	<b>2,804,713</b>
34-72	Car Wash Services	998	998	1,000	998	1,000
40-11	Travel and Training	4,709	1,676	2,500	2,500	1,000
40-13	Police Training	4,485	13,768	15,000	15,000	15,000
42-11	Postage	557	301	500	500	500
46-21	Maintenance - Equipment	25,085	6,687	8,000	8,000	8,000
46-24	Maintenance - Technical Equipment	0	0	0	0	0
46-26	Maintenance - Marine Equipment	0	0	0	0	0
46-31	Central Garage Maintenance	18,233	11,198	8,000	0	8,000
46-49	Radio Maintenance	0	0	0	0	0
47-21	Forms	0	0	0	0	0
47-99	Printing and Binding - Miscellaneous	1,276	1,894	3,000	3,000	3,000
49-75	K-9 Unit	11,838	8,253	12,000	10,000	12,000
51-11	Office Supplies - General	2,307	3,276	2,000	4,000	3,000
51-41	Small Tools and Implements	95,861	47,842	20,000	28,590	20,000
52-11	Fuel	78,861	118,062	85,000	130,895	90,000
52-31	Clothing and Wearing Apparel	26,043	26,021	25,000	55,000	25,000
52-43	Computer Supplies	24,427	9,545	3,500	5,500	3,500
52-44	Ammunition	6,032	10,721	7,000	11,610	10,000
52-47	First Aid Supplies	0	73	200	200	200
52-89	Automotive Parts	50,993	80,686	50,000	83,000	50,000
52-99	Operating Supplies - Miscellaneous	9,089	16,875	8,000	8,000	8,000
54-61	Books and Publications	255	0	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>361,049</b>	<b>357,876</b>	<b>250,700</b>	<b>366,793</b>	<b>258,200</b>



FUND: GENERAL  
 DIV: POLICE PATROL  
 ACCT#: 001-0064-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
64-14	Automobiles	50,431	0	129,000	74,328	122,000
64-17	Communication Equipment	13,457	3,878	0	13,464	3,950
64-18	Software	0	3,000	0	0	0
64-31	Special Purpose Equipment	61,267	30,200	0	0	27,600
	<b>TOTAL CAPITAL OUTLAY</b>	<b>125,155</b>	<b>37,078</b>	<b>129,000</b>	<b>87,792</b>	<b>153,550</b>
	<b>TOTAL POLICE PATROL</b>	<b>3,140,618</b>	<b>3,057,174</b>	<b>3,148,660</b>	<b>3,296,826</b>	<b>3,216,463</b>



Five (5) Capital Equipment/Improvement Plan

Police Patrol

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-14	<i>Automobiles</i>					
	Police Pursuit Vehicle	75,000				
	K-9 Police Pursuit Vehicle	47,000				
	<b>Total</b>	<b>122,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-17	<i>Communication Equipmant</i>					
	Mobile In-car Radio	3,950				
	<b>Total</b>	<b>3,950</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-18	<i>Software</i>					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	4-In-car Video Equipment	19,600				
	4-Emergency Light Bars	8,000				
	<b>Total</b>	<b>27,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total</b>	<b>153,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Police

Division: Code Enforcement

### Accomplishments FY 14-15

1. Established a temporary impound lot.
2. Developed new ordinances to include Postitition, Chronic Nuisance, Vehicle Impound and Illegal Dumping.
3. Completed Walden Pond abatement; focused on blighted areas and worked with Community Redevelopment resulting in three residential and one commercial demolition.
4. Handled an average of 300 jobs/activities per month.

### Goals and Objectives

1. Implement a Spice Ordinance.
2. Increase proactive enforcement against code violations and blighted properties.
3. Establish a system for impounded vehicle auctions.
4. Establish a permanent impound lot and increase vehicle impound activities.
  - a. Obtain estimates/bids.
  - b. Coordinate with Development Department for zoning.



General Fund  
Police Code Enforcement



Position	Personnel		Amended Budget 14-15	Proposed Budget 15-16
	Full-Time Equivalent			
	14-15	15-16		
<u>Regular Salaries &amp; Wages</u> Code Enforcement Insp.	2.00		72,950	
<b>Total</b>	<b>2.00</b>	<b>0.00</b>	<b>72,950</b>	<b>0</b>



FUND: GENERAL  
 DIV: POLICE CODE ENFORCEMENT  
 ACCT#: 001-0065-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-99	Regular Full-Time Wages	41,283	41,967	73,738	73,738	115,211
14-11	Overtime	204	443	0	1,000	1,050
15-11	Employee Appreciation Incentive	50	50	100	50	150
15-14	One-Time Lump Sum Payment	500		0	0	0
15-23	Cleaning Allowance	1,250	500	1,000	1,000	1,000
15-29	Meal Allowance	0	60	0	0	0
21-11	Social Security Matching	3,259	3,169	5,730	5,730	8,990
22-11	Florida Retirement System	2,318	2,945	5,380	4,380	8,490
23-11	Group Health Insurance	4,700	6,156	13,560	13,560	18,900
23-12	Group Life Insurance	20	20	100	100	144
23-13	Accidental Death - AD & D	2	2	30	30	36
24-36	W/C Inspection of Risks	941	1,039	2,860	2,860	4,500
	<b>TOTAL PERSONAL SERVICES</b>	<b>54,527</b>	<b>56,351</b>	<b>102,498</b>	<b>102,448</b>	<b>158,471</b>
31-11	City Attorney Services	28,584	23,695	0	0	0
34-31	Animal Control Services	69,673	110,595	84,480	84,480	84,476
34-39	Lot Clearing/Mowing	3,180	3,038	20,000	10,000	10,000
34-99	Contractual Services - Miscellaneous	0		0	0	6,265
40-11	Travel and Training	776	1,158	2,120	920	1,750
41-21	Telephone	0		0	0	0
42-11	Postage	4,592	4,843	8,000	8,000	9,500
46-21	Maintenance - Equipment	0		0	0	600
46-23	Maintenance - Copiers	0		0	0	0
46-31	Central Garage Maintenance	980	300	1,000	1,000	1,500
46-71	Impound Lot Maintenance	0	30,737	25,000	25,000	0
47-21	Forms	0		0	0	0
47-99	Printing and Binding - Miscellaneous	746	930	1,000	1,000	1,500
49-64	Animal Control Donations	2,600		0	0	0
51-11	Office Supplies - General	2,266	762	1,000	1,600	2,300
51-41	Small Tools and Implements	0	91	100	100	0
52-11	Fuel	3,678	2,316	7,500	7,500	11,250
52-31	Clothing and Wearing Apparel	178	59	500	500	1,300
52-42	Photographic Supplies	13	209	500	500	500
52-43	Computer Supplies	2,093	2,530	3,000	3,600	6,600
52-89	Automotive Parts	1,011	746	1,000	1,000	765
52-99	Operating Supplies - Miscellaneous	49	91	100	100	665
54-11	Dues and Memberships	45	50	200	200	740
	<b>TOTAL OPERATING EXPENSES</b>	<b>120,464</b>	<b>182,150</b>	<b>155,500</b>	<b>145,500</b>	<b>139,711</b>
64-15	Trucks and Trailers	0	0	0	0	20,000
64-31	Special Purpose Equipment	0	0	0	0	2,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,000</b>
	<b>TOT. POLICE CODE ENFORCEMENT</b>	<b>174,991</b>	<b>238,501</b>	<b>257,998</b>	<b>247,948</b>	<b>320,182</b>



Five (5) Year Capital Equipment/Improvement Plan  
Police Code Enforcement

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-15	<i>Trucks and Trailers</i>					
	Pick-Up Truck	20,000				
	<b>Total</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Emergency Light Bar	2,000				
	<b>Total</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>22,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



General Fund

Police Code Enforcement - Grant Funded



Position	Personnel		Amended Budget 14-15	Proposed Budget 15-16
	Full-Time Equivalent			
	14-15	15-16		
<u>Regular Salaries &amp; Wages</u> Code Enforcement Insp.	1.00		36,590	
<b>Total</b>	<b>1.00</b>	<b>0.00</b>	<b>36,590</b>	<b>0</b>



FUND: GENERAL  
 DIV: POLICE CODE ENFORCEMENT-GRANT FUNDED  
 ACCT#: 001-0066-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-99	Regular Full-Time Wages	27,160	36,728	36,590	37,128	0
15-11	Employee Appreciation Incentive	0	50	50	50	0
15-23	Cleaning Allowance	372	500	500	500	0
21-11	Social Security Matching	2,097	2,850	2,850	2,882	0
22-11	Florida Retirement System	1,595	2,607	2,700	2,736	0
23-11	Group Health Insurance	1,903	6,156	6,780	6,300	0
23-12	Group Life Insurance	9	20	50	48	0
23-13	Accidental Death - AD & D	1	2	20	12	0
24-36	W/C Inspection of Risks	887	934	1,440	1,451	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>34,024</b>	<b>49,847</b>	<b>50,980</b>	<b>51,107</b>	<b>0</b>
34-99	Contractual Services - Miscellaneous	1,195	2,000	6,270	675	0
40-11	Travel and Training	440	480	710	0	0
42-11	Postage	2,225	3,595	1,500	2,705	0
46-21	Maintenance - Equipment	0	0	600	0	0
46-31	Central Garage Maintenance	200	80	500	0	0
51-11	Office Supplies - General	349	1,046	700	175	0
52-11	Fuel	351	872	3,750	316	0
52-31	Clothing and Wearing Apparel	269	153	300	578	0
52-43	Computer Supplies	111	718	1,600	464	0
52-89	Automotive Parts	104	908	1,500	1,221	0
52-99	Operating Supplies Miscellaneous	812	655	570	80	0
54-11	Dues and Memberships	35	0	540	65	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>6,091</b>	<b>10,507</b>	<b>18,540</b>	<b>6,279</b>	<b>0</b>
64-13	Data Processing Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOT. POLICE CODE ENF.-GRANTS</b>	<b>40,115</b>	<b>60,354</b>	<b>69,520</b>	<b>57,386</b>	<b>0</b>



## General Fund

Department: Police

Division: Red Light Cameras

### Accomplishments FY 13-14

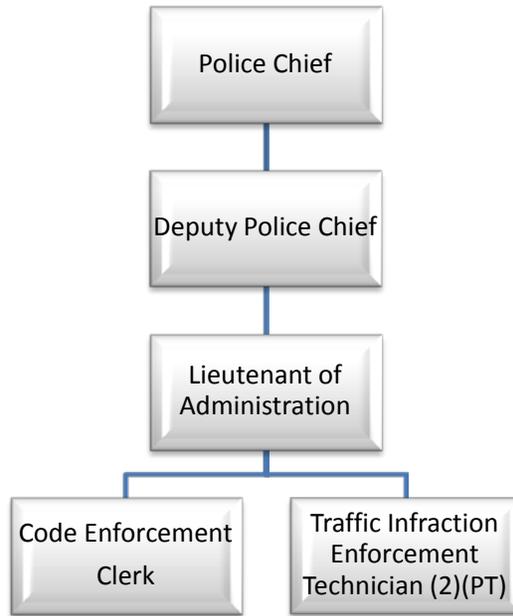
1. Identified missing/removed sensors from numerous intersections; worked with contractor and expedited installation of replacement sensors; coordinated with American Traffic Solutions for refund and reduction of fees for missing/removed sensors.
2. Worked with City Attorney to develop a Special Magistrate ordinance; worked with the Human Resource and Finance Departments to solicit Special Magistrate applicants; implemented Special Magistrate program to handle Chronic Nuisance Ordinance violations, Red Light Camera violations and vehicle impound appeals.

### Goals and Objectives

1. Maintain Red Light Camera Program.



General Fund  
Police Red Light Cameras



Position	Personnel		Amended Budget 14-15	Proposed Budget 15-16
	Full-Time Equivalent			
	14-15	15-16		
<u>Regular Salaries &amp; Wages</u> Code Enforcement Clerk	1.00	1.00	30,000	
<u>Part-Time Wages</u> Traffic Infraction Enf Tech(2)	1.00	1.00	25,090	
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>55,090</b>	<b>0</b>



FUND: GENERAL  
 DIV: Special Traffic Enforcement Programs  
 ACCT#: 001-0067-521

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
12-99	Regular Full-Time Wages	4,327	29,401	30,000	30,000	30,000
13-11	Part-Time Wages	0	29,960	25,090	25,090	29,960
14-11	Overtime	81	1,293	0	4,175	1,200
15-11	Employee Appreciation Incentive	0	50	150	100	100
21-11	Social Security Matching	337	4,605	4,230	4,680	4,690
22-11	Florida Retirement System	306	3,667	3,620	3,300	3,600
23-11	Group Health Insurance	0	5,288	6,780	4,000	6,780
23-12	Group Life Insurance	0	18	50	17	18
23-13	Accidental Death - AD & D	0	2	20	2	5
24-26	W/C Clerical	0	138	230	200	250
	<b>TOTAL PERSONAL SERVICES</b>	<b>5,051</b>	<b>74,422</b>	<b>70,170</b>	<b>71,564</b>	<b>76,603</b>
31-11	City Attorney Services	18,039	2,501	0	0	0
31-99	Professional Services-Miscellaneous	0	19,280	20,000	26,000	28,000
34-29	Red Light Camera Fee	439,741	505,640	515,000	470,000	540,000
34-81	State Share - Red Light Camera	915,407	607,975	752,000	585,000	515,000
42-11	Postage	0	1,808	2,000	2,000	1,880
46-21	Maintenance - Equipment	0	16	0	0	0
47-99	Printing and Binding - Miscellaneous	0	1,735	350	860	1,000
51-11	Office Supplies - General	0	5,087	3,000	3,800	3,000
52-43	Computer Supplies	0	1,266	1,000	1,300	1,200
	<b>TOTAL OPERATING EXPENSES</b>	<b>1,373,187</b>	<b>1,145,308</b>	<b>1,293,350</b>	<b>1,088,960</b>	<b>1,090,080</b>
	<b>TOT. Special Traffic Enforcement Programs</b>	<b>1,378,238</b>	<b>1,219,730</b>	<b>1,363,520</b>	<b>1,160,524</b>	<b>1,166,683</b>

Note: Previously this division was called the Red Light Camera Division. The division title has changed to incorporate other duties to include the impound lot.



## General Fund

Department: Fire

Division: Supervision

### Mission Statement

The mission of the New Port Richey Fire and Emergency Services Department is to protect the lives and property of the citizens and visitors to New Port Richey by providing the highest possible levels of service through fire prevention, public education, fire suppression, emergency medical services and mitigation of the effects from natural and man-made disasters, consistent with resources provided.

### Accomplishments FY 14-15

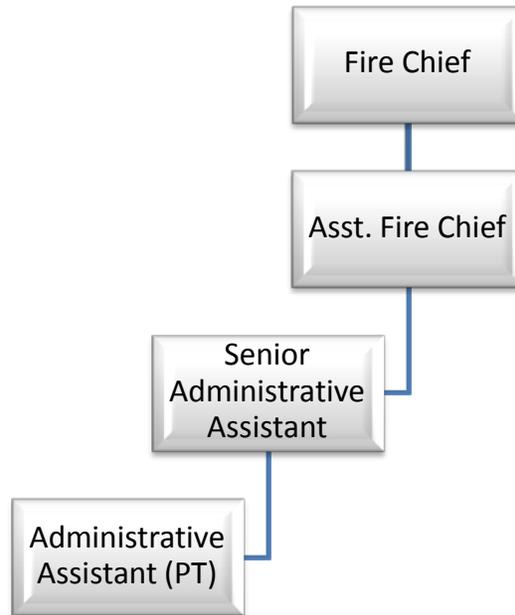
1. Responded to 3,977 calls; conducted over 1,100 inspections of city businesses; completed over 5,300 hours of training; provided fire safety and prevention education through station tours, visits to schools and participation in events sponsored by local churches and businesses.
2. Contracted with an architect related to the Fire Station(s) project.
3. Instituted a succession planning program. Actions included officer training and assessment for necessary promotions, designing and administering testing process to include written exams, assessment centers and interview processes, and established eligibility lists for promotional opportunities.
4. Applied for an Assistance to Firefighters (AFG) grant through FEMA. If successful, the department will receive approximately \$231,500 in grant funding to purchase new self contained breathing apparatus for our firefighting personnel. New apparatus will be compliant with the most recent industry standards.

### Goals and Objectives

1. Complete site plans for relocation and construction of Fire Station #2 (ongoing since FY 14-15).
  - a. Secure station site.
  - b. Develop construction documents.
  - c. Pursue funding possibilities.
2. Continued training and development in the following areas (ongoing).
  - a. EMS training in accordance with guidelines established by the US DOT National Curricula for EMT and Paramedic refresher courses.
  - b. Fire tactic training.
  - c. USAR (Urban Search and Rescue) training.
3. Computer software upgrades and acquisition.
  - a. Continue to assess EMS software options for EMSTAR compliance.
  - b. Implement and train personnel on new release of Fire Programs software.
  - c. Implement an interface between Global CAD software and Fire Programs, to enable call information to be automatically inserted into incident and EMS reports.
  - d. Utilize Fire Programs Scheduling software.
  - e. Goal is to have Auto Vehicle Locators (AVLs) and computers purchased in 2014 installed and operational in vehicles.
  - f. Assessing EMS and Fire software and implementation of new version of FirePrograms.



General Fund  
Fire Supervision



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Department Head Salaries</u>				
Fire Chief	1.00	1.00	84,720	75,000
<u>Regular Salaries &amp; Wages</u>				
Senior Administrative Assistant	1.00	1.00	32,200	32,470
Administrative Clerk	1.00	0.00	25,000	0
<u>Part-Time Wages</u>				
Administrative Clerk	0.00	0.73	0	18,520
<b>Total</b>	<b>3.00</b>	<b>2.73</b>	<b>141,920</b>	<b>125,990</b>



FUND: GENERAL  
 DIV: FIRE SUPERVISION  
 ACCT#: 001-0071-522

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	71,535	73,544	84,720	85,282	75,000
12-99	Regular Full-Time Wages	31,842	55,971	57,200	57,351	32,470
13-11	Part-Time Wages	12,805	(360)	0	0	18,520
15-11	Employee Appreciation Incentive	150	150	150	150	150
15-14	One-Time Lump Sum Payment	1,250	0	0	0	0
15-22	Education Incentive Pay	600	600	600	600	600
15-23	Uniform Cleaning Allowance	750	1,000	1,000	1,000	1,000
15-25	Paramedic Incentive Pay	1,800	1,800	1,800	1,013	0
15-32	Inspector Incentive	1,200	1,200	1,200	1,200	1,200
15-33	USAR Incentive	300	300	300	300	0
21-11	Social Security Matching	9,009	9,938	11,250	11,305	9,870
22-11	Florida Retirement System	746	1,629	1,850	1,850	2,780
22-13	Firemen's Pension Fund	0	0	4,870	4,870	5,320
22-14	Defined Contribution Plan	3,264	3,286	3,260	3,275	3,280
23-11	Group Health Insurance	9,052	16,928	20,340	20,340	7,800
23-12	Group Life Insurance	41	56	150	150	150
23-13	Accidental Death - AD & D	5	7	40	40	40
24-23	W/C Firefighters/Drivers	2,352	2,570	4,610	4,610	4,000
24-26	W/C Clerical	115	145	240	240	210
	<b>TOTAL PERSONAL SERVICES</b>	<b>146,816</b>	<b>168,764</b>	<b>193,580</b>	<b>193,576</b>	<b>162,390</b>
34-12	Pest Control Services	624	936	940	940	0
34-33	Lawn Maintenance	900	900	900	900	0
34-99	Contractual Services - Miscellaneous	4,370	4,445	11,430	11,430	9,130
40-11	Travel and Training	0	315	1,410	1,410	3,400
41-21	Telephone	3,443	3,253	3,060	3,060	3,060
41-34	Data Lines	5,101	5,169	9,210	9,210	8,500
42-11	Postage	146	184	200	200	200
42-21	Freight Express Charges	88	38	230	230	230
43-11	Electric - City Facilities	10,425	10,806	10,500	10,500	10,000
43-31	Trash Removal	1,358	1,387	1,380	1,380	0
43-41	Gas (Propane/Natural)	391	433	420	420	400
43-51	Water and Sewer - City	3,116	3,753	3,600	3,600	3,300
43-73	Street Light Fee	146	146	150	150	150
43-81	Stormwater Assessment	460	458	470	470	470
45-34	Fire AD & D Insurance	2,205	2,202	2,250	2,250	2,250
46-11	Maintenance - Buildings & Grounds	4,985	19,534	10,200	10,200	2,000
46-21	Maintenance - Equipment	0	0	50	50	50
46-23	Maintenance - Copiers	288	56	150	150	150
46-31	Central Garage Maintenance	233	20	300	300	300
47-99	Printing and Binding - Miscellaneous	0	112	250	250	3,200
51-11	Office Supplies - General	882	1,548	1,500	1,500	1,500
52-11	Fuel	2,442	4,222	2,650	2,650	3,000
52-31	Clothing and Wearing Apparel	719	576	1,000	1,000	1,000



FUND: GENERAL  
 DIV: FIRE SUPERVISION  
 ACCT#: 001-0071-522

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
52-43	Computer Supplies	2,028	286	200	200	400
52-89	Automotive Parts	130	468	1,650	1,650	1,650
54-11	Dues and Memberships	315	325	380	380	380
54-61	Books and Publications	0	0	750	750	750
	<b>TOTAL OPERATING EXPENSES</b>	<b>44,795</b>	<b>61,572</b>	<b>65,230</b>	<b>65,230</b>	<b>55,470</b>
62-99	Building Improvements	0	0	40,000	40,000	0
64-14	Automobiles	0	0	0	0	0
64-18	Software	0	0	0	0	32,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>32,000</b>
	<b>TOTAL FIRE SUPERVISION</b>	<b>191,611</b>	<b>230,336</b>	<b>298,810</b>	<b>298,806</b>	<b>249,860</b>



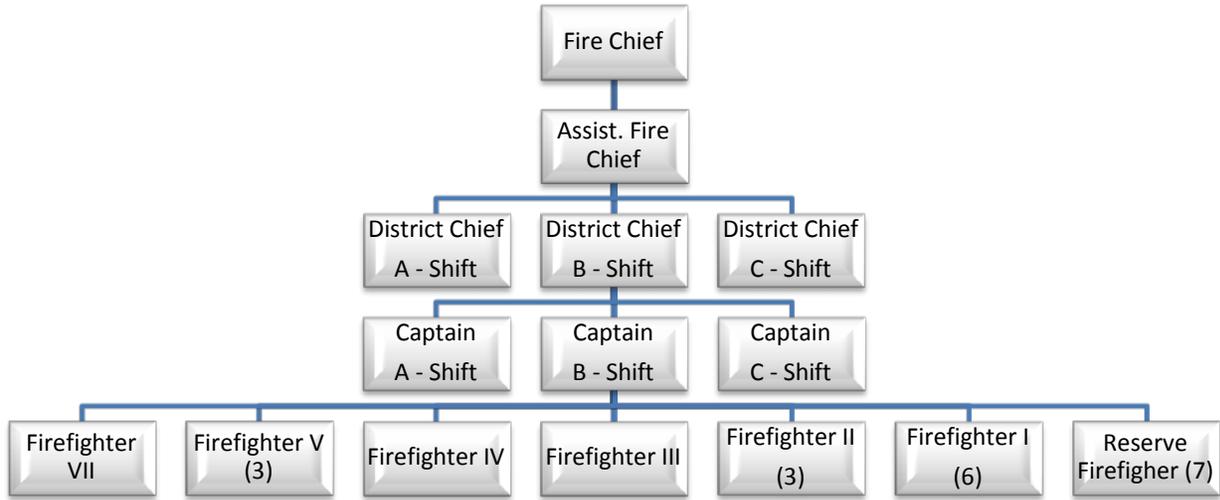
Five (5) Year Capital Equipment/Improvement Plan  
Fire Supervision

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
62-99	<i>Building Improvements</i>					
	St.#2/Training Cntr Relocation					
	Kitchen Remodel-St#1					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-18	<i>Software</i>					
	EMS Software	25,000				
	PrePlan Software	7,000				
	<b>Total</b>	<b>32,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>32,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



General Fund

Firefighting



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Division Head Salaries</u>				
District Chief	3.00		212,340	
Assistant Fire Chief	1.00		70,890	
<u>Regular Salaries &amp; Wages</u>				
Fire Captain	3.00		180,810	
Firefighter VII	1.00		58,250	
Firefighter V	3.00		167,820	
Firefighter IV	1.00		52,930	
Firefighter III	1.00		50,950	
Firefighter II	3.00		136,090	
Firefighter I	6.00		276,320	
Firefighter- Probation	0.00		0	
<u>Part-Time Wages</u>				
Reserve Firefighter (7)	1.80		64,630	
<b>Total</b>	<b>23.80</b>	<b>0.00</b>	<b>1,271,030</b>	<b>0</b>



FUND: GENERAL  
 DIV: FIREFIGHTING  
 ACCT#: 001-0073-522

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	269,405	278,759	283,230	285,701	286,000
12-99	Regular Full-Time Wages	760,273	852,012	926,557	876,559	928,548
13-14	Part-Time Firefighters Wages	90,627	41,830	64,630	44,630	66,000
14-11	Overtime Wages	43,000	37,675	37,020	37,020	37,000
15-11	Employee Appreciation Incentive	1,600	1,500	1,450	1,600	1,600
15-14	One-Time Lump Sum Payment	9,500	0	0	0	0
15-16	Health Insurance Waiver Stipend	6,000	4,650	3,600	3,600	3,600
15-22	Education Incentive Pay	3,200	3,050	3,600	4,000	5,000
15-23	Uniform Cleaning Allowance	9,250	10,500	11,000	11,000	11,000
15-25	Paramedic Incentive Pay	29,400	30,750	36,900	36,900	34,000
15-30	Coordinator Incentive Pay	2,340	2,040	2,040	2,040	3,120
15-32	Inspector Incentive	12,700	12,500	12,000	12,000	14,400
15-33	USAR Incentive	3,125	2,975	3,000	3,000	3,000
21-11	Social Security Matching	93,323	96,131	105,960	106,148	106,590
22-13	Firemen's Pension Fund	448,640	386,008	285,550	286,431	287,570
22-17	Fire Pension - State Funds	152,383	156,746	0	0	0
23-11	Group Health Insurance	66,606	107,211	123,600	123,600	133,100
23-12	Group Life Insurance	364	408	1,060	1,060	1,060
23-13	Accidental Death - AD & D	43	48	270	270	270
24-23	W/C Firefighters/Drivers	38,668	43,553	71,420	71,420	72,000
	<b>TOTAL PERSONAL SERVICES</b>	<b>2,040,447</b>	<b>2,068,346</b>	<b>1,972,887</b>	<b>1,906,979</b>	<b>1,993,858</b>
31-32	Physicals-Firefighters-Reg & PT	9,900	11,014	14,890	14,890	15,000
34-99	Contractual Services - Miscellaneous	2,400	2,400	2,400	2,400	2,400
40-11	Travel and Training	3,705	2,150	2,150	2,150	2,150
41-41	Pager Services	153	158	160	160	160
46-26	Maintenance - M.S.A. Equipment	0	0	0	0	0
46-31	Central Garage Maintenance	11,657	2,040	12,500	0	12,500
46-41	First Aid Equipment	0	0	0	0	0
46-43	Fire Hose	0	0	0	0	0
46-49	Radio Maintenance	0	0	0	0	0
51-11	Office Supplies - General	431	896	500	500	500
51-41	Small Tools and Implements	1,195	373	5,800	5,800	7,000
52-11	Fuel	24,240	39,501	37,200	32,200	39,060
52-21	Chemicals	0	0	150	150	150
52-31	Clothing and Wearing Apparel	11,895	15,451	20,850	20,850	21,200
52-33	Clothing - Auxiliary	823	400	900	900	900
52-43	Computer Supplies	320	162	2,800	2,800	2,800
52-47	First Aid Supplies	22,265	20,959	23,030	23,030	26,000
52-51	Janitorial Supplies	2,509	3,255	4,000	4,000	0
52-54	Training Supplies - General	800	0	1,260	1,260	1,260
52-62	County Dispatch Upgrade	0	20,474	0	0	0
52-89	Automotive Parts	43,809	28,759	50,000	62,000	50,000



FUND: GENERAL  
 DIV: FIREFIGHTING  
 ACCT#: 001-0073-522

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
52-95	Community Education	0	0	0	0	3,200
52-99	Operating Supplies - Miscellaneous	6,065	3,281	6,292	10,000	10,000
54-11	Dues and Memberships	35	97	40	50	50
54-61	Books and Publications	217	217	600	1,000	1,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>142,419</b>	<b>151,587</b>	<b>185,522</b>	<b>184,140</b>	<b>195,330</b>
64-15	Trucks and Trailers	0	437,206	0	0	25,000
64-31	Special Purpose Equipment	0	4,250	279,940	0	265,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>441,456</b>	<b>279,940</b>	<b>0</b>	<b>290,000</b>
	<b>TOTAL FIREFIGHTING</b>	<b>2,182,866</b>	<b>2,661,389</b>	<b>2,438,349</b>	<b>2,091,119</b>	<b>2,479,188</b>



Five (5) Year Capital Equipment/Improvement Plan  
 Firefighting

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-15	<i>Trucks and Trailers</i>					
	L1 Replacement/Refurbish	25,000				
	Unit 150 Truck Replacement					
	<b>Total</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Extrication Equipment-Ladder 1					
	Thermal Imaging Camera					
	Extractor					
	SCBA Replacement	265,000				
	<b>Total</b>	<b>265,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>290,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Comprehensive Planning

Division: Economic Development

### Mission Statement

Create an environment that supports the recruitment and retention of businesses, fosters tourism, and improves a quality of life for New Port Richey, producing revenues for the delivery of essential services to residents

### Accomplishments FY 14-15

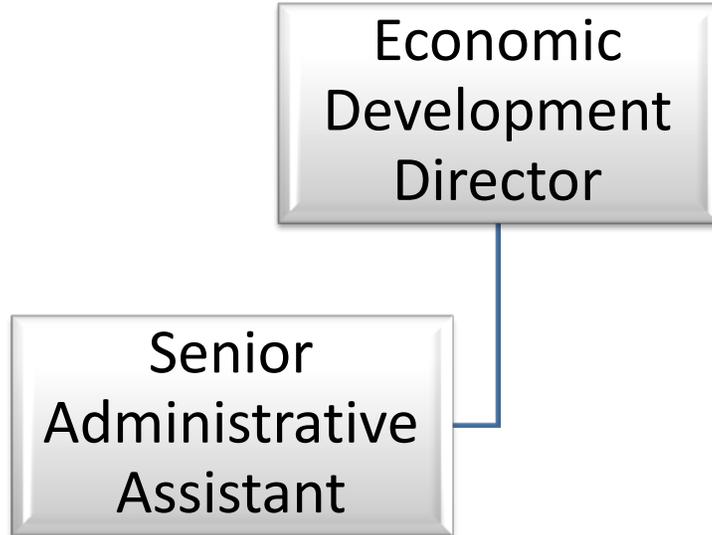
1. Vastly improved communications and access for city stakeholders as highlighted as a *Need* in the 2012 CRA Plan.
2. Selection and implementation of Architectural Firms for Hacienda Rehabilitation Grant \$1 million and Small-Matching Grant awards.
3. Closing of the Hacienda Development Agreement.
4. Continued and ongoing communication and effort nurturing related to:
  - a. Main Street Landing
  - b. Residences of Orange Lake
  - c. Trinity Medical Center West Pasco Campus
  - d. Acorn Street redevelopment district
5. Directly assisted the following employers in relocating in New Port Richey
  - a. Can Can Concealment – Benefited from change in Hospital District zoning change. Firm moved into vacant medical office and has grown to 9 employees.
  - b. Ole Main Street Barbers – Recommended change in zoning ordinance so this NPR business could acquire a long-time vacant property on Grant Blvd.
  - c. Tampa Bay Multi-Media – Relocated from Tarpon Springs
  - d. Dulcet
6. New Port Richey Smartstart Business Incubator
  - a. Developed the Smart Start Business Startup Challenge
  - b. Continued operation of business development efforts via Pasco County Economic Development Council.
7. Implementation of Façade and Business improvement grant program.

### Goals and Objectives

1. Solidify ongoing stakeholder network, relationships and communications.
2. Complete Hacienda Rehabilitation Grant.
3. Improve the business brand of New Port Richey.
4. Promote and educate New Port Richey as a Walkable, Bikeable, Workable town as it relates to New Urbanism trends.
5. Secure county funding for Acorn District redevelopment site.
6. Pursue county economic development dollars for blighted property acquisitions.
7. Redefine the role of the business incubator as it relates to business development.
8. Establish a Local Enterprise Zone in the Marine District and Downtown TIF district plan.
9. Secure Major City Business Partner.
10. Pursue Available Tourist Development Funding.
11. Develop an Information Technology downtown Wi-fi infrastructure strategy.



General Fund  
Economic Development



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Department Head Salaries</u> Economic Development Director	1.00	1.00	73,010	77,270
<u>Regular Exempt Salaries</u> Senior Administrative Asst.	1.00	0.00	32,000	0
<u>Part-Time Salaries</u> Senior Administrative Asst.	0.00	0.70	0	22,400
<b>Total</b>	<b>2.00</b>	<b>1.70</b>	<b>105,010</b>	<b>99,670</b>



FUND: GENERAL  
 DIV: ECONOMIC DEVELOPMENT  
 ACCT#: 001-0080-515

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	0	0	73,010	73,010	77,270
12-10	Regular Exempt Salaries	0	0	32,000	15,000	0
13-11	Part-Time Wages	0	0	0	14,000	22,400
15-11	Employee Appreciation Incentive	0	0	100	100	100
15-12	Gas/Car Allowance	0	0	3,000	3,000	3,000
21-11	Social Security Matching	0	0	8,280	8,280	7,870
22-11	Florida Retirement System	0	0	17,800	17,800	15,500
23-11	Group Health Insurance	0	0	13,560	13,560	6,240
23-12	Group Life Insurance	0	0	100	100	110
23-13	Accidental Death - AD & D	0	0	30	30	33
24-26	W/C Clerical	0	0	450	450	430
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>148,330</b>	<b>145,330</b>	<b>132,953</b>
40-11	Travel and Training	0	0	5,010	3,010	5,000
41-34	Data Lines	0	0	250	250	250
51-11	Office Supplies - General	0	0	1,200	2,200	1,200
54-11	Dues and Memberships	0	0	980	0	0
54-61	Books and Publications	0	0	150	500	500
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>7,590</b>	<b>5,960</b>	<b>6,950</b>
64-18	Software	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>0</b>	<b>155,920</b>	<b>151,290</b>	<b>139,903</b>



Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-18	Software					
	GIS Software					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Economic Development</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Comprehensive Planning

Division: Development

### Mission Statement

Our mission is to promote public welfare and safety, improve aesthetics and advance urban design, enhance the business community and preserve neighborhoods.

### Accomplishments FY 14-15

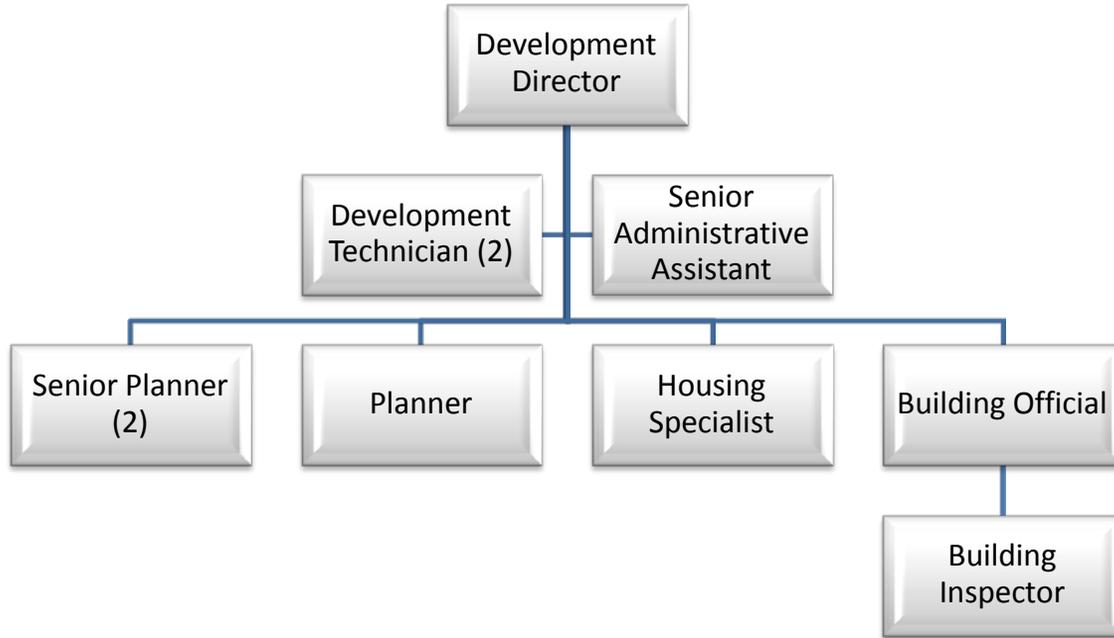
1. Issued 932 building permits valued at over \$9.6 million.
2. Processed 22 development applications through the Development Review Committee; five applications through the Land Development Review Board; 20 applications through City Council.
3. Assisted 1,929 walk-in customers and countless telephone and e-mail customers.
4. Held 51 pre-application meetings with residents, developers and builders.
5. Inspected 2,590 sites for conformance with Building Code.
6. Implemented slum & blight program including the removal of three residential structures; processed an appeal of an Order to Demolish (pending) and successfully motivated an owner to voluntarily demolish a commercial structure.
7. Updated the Local Mitigation Strategy.
8. Drafted a parking ordinance in regard to residential neighborhoods.
9. Prepared an amendment to the Comprehensive Plan creating a Downtown Core Category (pending).
10. Amended the LDC regarding Downtown District standards and uses (pending)
11. Prepared a Request for Qualifications (RFQ) for construction management services for the Sims Park improvement project and coordinated the selection of firm.
12. Prepared an RFP for design services for relocation and expansion of the fitness center in the Recreation & Aquatics Center and coordinated selection of firm.
13. Prepared an RFQ for design services for fire station improvements/consolidation and coordinated selection of firm.
14. Implemented a Wayfinding Program.

### Goals and Objectives

1. Expand the slum and blight program.
  - a. Identify affected structures and process notices.
  - b. Contract for asbestos surveys, demolition and site stabilization.
2. Amend the Comprehensive Plan.
  - a. Develop a zoning overlay district for US19.
  - b. Meet State requirements for Evaluation and Appraisal Report.
  - c. Meet State requirements for Capital Improvements Plan.
  - d. Determine other requirements.
3. Amend Land Development Code.
  - a. Develop a new sign ordinance for outdoor storage.
  - b. Regulate problematic uses in commercial zoning districts.
  - c. Address landscaping standards Include development standards for automobile dealerships.
  - d. Address parking in commercial & multi-family districts.
4. Prepare growth boundary plan.
  - a. Determine limits of annexation.
  - b. Determine limits of water and sewer extensions.
  - c. Pursue annexations or agreements to annex from qualifying property owners.
5. Transition to new permitting software.
  - a. Coordinate data conversion with vendor.
  - b. Train staff.
  - c. Educate customers



General Fund  
Development



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Department Head Salaries</u> Development Director	1.00	1.00	73,010	79,165
<u>Division Head Salaries</u> Building Official	1.00	1.00	54,980	73,008
Building Inspector	1.00	1.00	48,470	49,192
Senior Planner	1.00	2.00	50,960	103,002
Planner	1.00	0.00	45,000	0
Residential Code Inspector	0.00	1.00	0	32,000
Housing Specialist	1.00	1.00	35,360	43,992
Development Technician	2.00	2.00	59,980	61,110
Senior Administrative Asst	0.00	1.00	0	30,000
<b>Total</b>	<b>8.00</b>	<b>10.00</b>	<b>367,760</b>	<b>471,469</b>



FUND: GENERAL  
 DIV: DEVELOPMENT  
 ACCT#: 001-0081-515

ACCOUNT CODE	CLASSIFICATION	ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
		FY 12-13	FY 13-14	BUDGET FY 14-15	FY 14-15	FY 15-16
11-11	Department Head Salaries	70,586	71,802	73,010	78,000	79,165
11-12	Division Head Salaries	55,205	56,227	54,980	33,270	73,008
12-99	Regular Full-Time Wages	124,000	131,022	239,770	174,000	319,296
13-11	Part-Time Wages	1,260	0	0	0	0
14-11	Overtime	0	296	3,120	0	3,162
15-11	Employee Appreciation Incentive	200	250	400	250	450
15-12	Gas/Car Allowance	0	3,000	3,000	0	0
15-14	One-Time Lump Sum Payment	2,000	0	0	0	0
15-16	Health Insurance Waiver Stipend	1,200	0	0	0	0
21-11	Social Security Matching	17,849	19,006	28,640	22,185	36,350
22-11	Florida Retirement System	16,965	26,916	37,390	30,000	40,088
23-11	Group Health Insurance	17,909	32,317	54,240	47,000	55,620
23-12	Group Life Insurance	94	107	390	110	432
23-13	Accidental Death - AD & D	11	13	100	20	108
24-26	W/C Clerical	356	460	1,120	1,000	0
24-32	W/C Municipal Classification	4,608	5,023	7,750	7,000	10,340
	<b>TOTAL PERSONAL SERVICES</b>	<b>312,243</b>	<b>346,439</b>	<b>503,910</b>	<b>392,835</b>	<b>618,019</b>
31-11	City Attorney Services	4,459	7,885	0	0	0
31-21	City Engineer Services	22,861	29,798	35,000	30,000	36,050
31-81	Professional Services - Planning	4,520	0	20,000	19,760	25,000
31-99	Professional Services - Miscellaneous	0	4,434	20,000	83,000	20,000
34-99	Contractual Svcs - Misc.	0	32,088	0	30,000	50,000
40-11	Travel and Training	2,357	3,107	5,410	5,410	6,080
41-21	Telephone	1,749	2,336	2,520	2,520	4,400
42-11	Postage	767	1,282	1,200	1,700	1,800
44-29	Rent - Software	0	0	3,000	3,000	0
44-81	Lease - Copier	0	0	2,040	2,200	2,820
45-71	Notary Bond	0	146	0	0	0
46-11	Maintenance - Buildings and Grounds	0	118	0	0	2,000
46-23	Maintenance - Copiers	230	677	500	500	500
46-31	Central Garage Maintenance	370	40	2,000	0	2,060
47-99	Printing and Binding - Miscellaneous	0	22	500	500	500
49-51	Housing Incentives	0	0	150,000	20,000	150,000
51-11	Office Supplies - General	3,739	2,277	2,000	2,000	2,200
51-41	Small Tools and Implements	0	0	150	150	150
52-11	Fuel	1,507	2,634	2,000	3,150	4,300
52-31	Clothing and Wearing Apparel	0	0	350	540	610
52-43	Computer Supplies	523	1,534	2,000	5,100	4,500
52-89	Automotive Parts	667	253	200	1,500	1,900
52-99	Operating Supplies - Miscellaneous	0	164	100	3,340	3,440
54-11	Dues and Memberships	949	836	1,250	1,250	1,890
54-61	Books and Publications	318	0	1,000	1,000	1,030
	<b>TOTAL OPERATING EXPENSES</b>	<b>45,016</b>	<b>89,631</b>	<b>251,220</b>	<b>216,620</b>	<b>321,230</b>
62-99	Building Improvements	0	0	0	0	250,000
64-11	Office Furniture/Fixtures	0	0	3,000	0	0
64-13	Data Processing Equipment	0	0	12,400	12,400	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>12,400</b>	<b>12,400</b>	<b>250,000</b>
	<b>TOTAL DEVELOPMENT</b>	<b>357,259</b>	<b>436,070</b>	<b>767,530</b>	<b>621,855</b>	<b>1,189,249</b>



Five (5) Year Capital Equipment/Improvement Plan  
Development

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
62-99	<i>Building Improvements</i>					
	City Hall	250,000				
	<b>Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-13	<i>Data Processing Equipment</i>					
	Computers					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Other General Government

Division: Municipal Building Operations

### Mission Statement

Our Mission is to maintain a safe, clean and attractive facility for the employees and visitors.

### Accomplishments FY 14-15

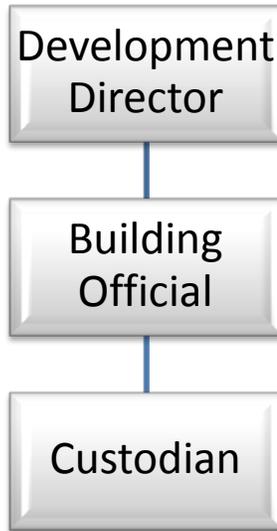
1. Replaced carpet and re-painted all offices at City Manager's suite.
2. Added partitions and re-painted lobby in Billing and Collection office.
3. Re-keyed all doors in City Hall.
4. Contracted for HVAC upgrades and roof/skylight replacement.

### Goals and Objectives

1. Install panic buttons in various locations in City Hall.
2. Improve appearance of City Hall and grounds.
  - a. Power wash all sidewalks.
  - b. Replace dead, dying and over mature plantings with new mulch.
  - c. Repaint exterior doors and railings.
  - d. Update signage.
3. Implement greening practices for City Hall.
  - a. Install new low flow fixtures in restrooms.
4. Renovate City Hall restrooms.
  - a. Replace tile.
  - b. Replace partitions.
  - c. Replace countertop and lavatories.



General Fund  
Municipal Building Operation



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Regular Salaries &amp; Wages</u> Custodian	1.00	0.00	22,180	0
<b>Total</b>	<b>1.00</b>	<b>0.00</b>	<b>22,180</b>	<b>0</b>



FUND: GENERAL  
 DIV: MUNICIPAL BUILDING OPERATION  
 ACCT#: 001-0082-519

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-99	Regular Full-Time Wages	22,040	22,801	22,180	22,180	0
14-11	Overtime	1,701	1,615	2,420	2,420	0
15-11	Employee Appreciation Incentive	50	50	50	50	0
15-14	One-Time Lump Sum Payment	500	0	0	0	0
21-11	Social Security Matching	1,853	1,847	1,890	1,890	0
22-11	Florida Retirement System	1,345	1,697	1,820	1,820	0
23-11	Group Health Insurance	4,568	6,156	6,780	6,780	0
23-12	Group Life Insurance	20	20	50	50	0
23-13	Accidental Death - AD & D	2	2	20	20	0
24-27	W/C Buildings - NOC	844	920	1,450	1,450	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>32,923</b>	<b>35,108</b>	<b>36,660</b>	<b>36,660</b>	<b>0</b>
34-12	Pest Control Services	564	720	740	740	0
34-51	Contractual Services - Electric	250	352	400	400	0
34-52	Contractual Services - Plumbing	0	0	400	400	0
34-53	Contractual Services - Mechanical	11,977	15,916	16,000	16,000	0
34-74	Security Services	0	0	1,700	1,700	0
34-99	Contractual Services - Miscellaneous	10,429	9,253	12,100	12,100	0
41-21	Telephone	1,147	1,397	1,300	1,300	0
41-41	Pager Services	0	0	0	0	0
43-11	Electric - City Facilities	55,853	59,551	73,000	73,000	0
43-31	Trash Removal	1,511	1,524	1,820	1,820	0
43-51	Water and Sewer - City	6,958	7,207	7,490	10,050	0
43-73	Street Light Fee	580	580	590	590	0
43-81	Stormwater Assessment	1,415	1,415	1,420	1,420	0
46-11	Maintenance - Buildings & Grounds	7,233	19,426	24,000	24,000	0
52-31	Clothing and Wearing Apparel	0	0	100	100	0
52-51	Janitorial Supplies	3,367	2,654	4,700	4,700	0
52-99	Operating Supplies - Miscellaneous	33	562	1,500	1,500	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>101,317</b>	<b>120,557</b>	<b>147,260</b>	<b>149,820</b>	<b>0</b>
62-99	Building Improvements	0	107,805	635,740	335,000	0
64-16	Heavy Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>107,805</b>	<b>635,740</b>	<b>335,000</b>	<b>0</b>
	<b>TOTAL MUNICIPAL BLDG. OPERATION</b>	<b>134,240</b>	<b>263,470</b>	<b>819,660</b>	<b>521,480</b>	<b>0</b>



Five (5) Year Capital Equipment/Improvement Plan  
Municipal Building Operation

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
62-99	<i>Building Improvements</i>					
	Repl Glass Block-City Hall Lobby					
	Renovate City Hall Restrooms					
	Repaint offices/Repl signage					
	Replace carpet in City Hall					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
63-99	<i>Improvements Other Than Buildings</i>					
	City Hall Exterior Improvements					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-16	<i>Heavy Equipment</i>					
	Generator					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Parks and Recreation

Division: Recreation

### Mission Statement

To create memorable recreational, parks and aquatics experiences to enhance the quality of life.

### Accomplishments FY 14-15

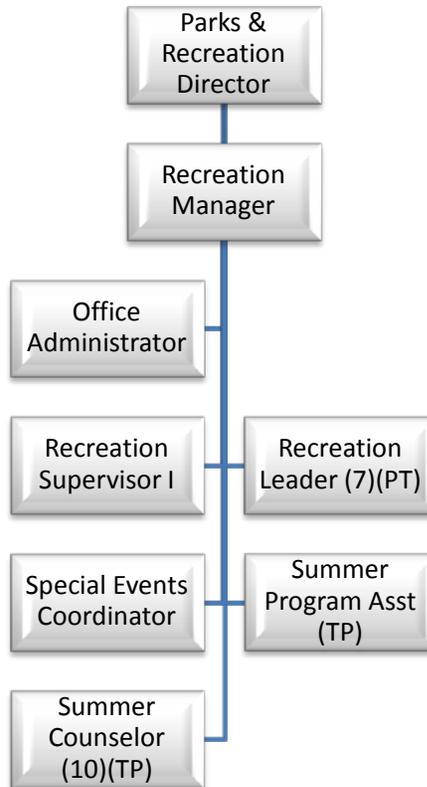
1. The CDBG, Community Development Block Grant, was utilized to complete the weatherization project at the Claude Pepper Senior Center.
2. The Land and Water Conservation Grant was brought into compliance for the Sims Park Improvement Project.
3. The National Award "Playful City USA Community" was awarded for the seventh consecutive year.
4. Recipient of the "Let's Move Cities, Towns and Counties" Award.
5. Cotee River Clean-Up Day volunteers removed one ton of debris from the River and City Parks.
6. Expanded the Healthways Silver Sneakers.
7. Monthly Movie Nights in the Park drew crowds of 500 to over 1000 spectators on select nights.
8. Total Revenue at the Recreation and Aquatic Center increase from \$496,571 between May 2013 and May 2014 to \$505,415 between May 2014 and May 2015.
9. The Tennis Courts at the Recreation and Aquatic Center were resurfaced and added "blended lines" to accommodate the seniors and children that utilize the courts and new lighting was installed.
10. City-wide special events were held in the Parks a total of 72 days last year.
11. Design completed for the Sims Park Improvement Project.
12. Engineered plans were developed for Kayak Launches at Frances Avenue Park and at the James E. Grey Preserve.
13. Design being developed for the Recreation and Aquatic Expansion Project.
14. \$50,000 playground donated at the James E. Grey Preserve from the New Port Richey Rotary.
15. Pinehill Park Improvement Project, \$5,500. donated from the Trinity Rotary Club. With the assistance of 40 volunteers the baseball field dugouts, concession building and wheel stops were painted. New player benches and dugout organizers were installed in each dugout.

### Goals and Objectives

1. Improve membership recruitment and retention for the Recreation and Aquatic Center.
2. Increase the reach and effectiveness of our marketing and outreach programs.
3. Enhance the user experience for residents and visitors to our parks and facilities.
4. Expand community programming in the parks.
5. Develop plan to more effectively utilize staff resources.
6. Expand the programs and events at the Aquatic Center to increase revenue



General Fund  
Recreation



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Department Head Salaries</u>				
Parks & Recreation Director	1.00	1.00	73,010	77,150
<u>Division Head Salaries</u>				
Recreation Manager	1.00	1.00	38,010	38,570
<u>Regular Exempt Salaries</u>				
Special Events Coordinator	1.00	1.00	30,140	30,140
<u>Regular Salaries &amp; Wages</u>				
Recreation Supervisor I	1.00	1.00	28,000	29,890
Office Administrator	1.00	1.00	31,990	32,940
Custodian	1.00	0.00	21,010	0
Recreation Leader	2.00	0.00	53,750	0
<u>Part-Time Wages</u>				
Custodian	0.67	0.00	14,140	0
Recreation Leader (7)	2.01	5.08	50,490	129,136
<u>Temporary Wages</u>				
Summer Program Assistant	0.17	0.17	3,640	3,640
Summer Counselor (10)	1.60	1.60	34,340	34,340
<b>Total</b>	<b>12.45</b>	<b>11.85</b>	<b>378,520</b>	<b>375,806</b>



FUND: GENERAL  
 DIV: RECREATION  
 ACCT#: 001-0092-572

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	69,781	73,131	73,010	75,010	77,150
11-12	Division Head Salaries	16,723	36,484	38,010	32,010	38,570
12-10	Regular Exempt Salaries	9,921	30,139	30,140	33,140	30,140
12-99	Regular Full-Time Wages	117,186	126,972	134,750	134,750	72,830
13-11	Part-Time Wages	51,937	58,481	64,630	64,630	129,136
13-12	Temporary Wages	34,406	41,925	37,980	37,980	37,980
14-11	Overtime Wages	3,408	1,813	2,350	2,350	3,000
15-11	Employee Appreciation Incentive	500	600	600	600	550
15-14	One-Time Lump Sum Payment	3,750	0	0	0	0
15-16	Health Insurance Waiver Stipend	0	1,050	1,800	1,800	0
15-22	Education Incentive Pay	0	750	3,000	1,000	600
15-29	Meal Allowance	30	9	0	0	0
21-11	Social Security Matching	22,938	27,680	29,550	29,330	29,840
22-11	Florida Retirement System	18,360	31,749	35,330	35,330	38,188
23-11	Group Health Insurance	28,025	42,064	54,240	48,240	38,160
23-12	Group Life Insurance	122	151	390	190	288
23-13	Accidental Death - AD & D	14	18	100	30	72
24-26	W/C Clerical	72	79	140	140	140
24-27	WC Buildings NOC	1,466	1,420	2,110	2,110	0
24-28	W/C Park Operations/Maintenance	6,568	8,796	15,250	15,250	16,948
	<b>TOTAL PERSONAL SERVICES</b>	<b>385,207</b>	<b>483,311</b>	<b>523,380</b>	<b>513,890</b>	<b>513,592</b>
34-12	Pest Control Sevices	850	1,200	1,850	1,850	0
34-22	Advertising/Marketing Consultant	19,639	0	0	0	0
34-43	Contractual Services - Instructors	40,551	42,316	38,000	38,000	42,500
34-74	Security Services	4,803	1,087	1,100	1,100	1,100
34-99	Contractual Services - Miscellaneous	200	1,858	1,000	1,000	51,000
40-11	Travel and Training	1,301	1,894	2,810	2,810	2,810
41-21	Telephone	5,557	5,717	6,660	6,660	8,300
41-34	Data Lines	4,221	4,196	4,220	4,500	4,500
42-11	Postage	320	364	1,100	600	600
42-21	Freight Express Charges	0	63	100	100	100
43-11	Electric - City Facilities	123,492	101,494	145,500	125,500	145,500
43-31	Trash Removal	6,939	6,891	10,400	9,000	0
43-41	Gas (Propane/Natural)	1,187	2,743	1,800	1,800	2,000
43-51	Water and Sewer - City	5,449	5,869	6,000	6,000	6,000
43-73	Street Light Fee	758	758	760	760	760
43-81	Stormwater Assessment	4,365	4,365	4,400	4,400	4,400
44-19	Rent - Equipment	1,308	1,323	22,000	2,000	2,000
46-11	Maintenance - Buildings & Grounds	49,395	62,557	70,000	65,000	2,000
46-21	Maintenance - Equipment	790	1,052	1,490	1,490	1,490
46-22	Maintenance - Office Equipment	0	0	0	0	0
46-23	Maintenance - Copiers	3,546	1,135	1,000	1,000	1,000
46-31	Central Garage Maintenance	80	40	720	720	720
46-52	Vandalism Repairs	0	0	300	300	0



FUND: GENERAL  
 DIV: RECREATION  
 ACCT#: 001-0092-572

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
49-61	Special Events	1,262	1,042	1,250	1,250	1,250
49-62	Recreation Events - Donations	4,035	5,232	1,000	3,000	1,000
49-63	Recreation Trips	10,926	9,752	5,200	5,200	5,200
49-65	City Sponsored Program Expense	0	122	5,000	5,000	5,000
49-99	Other Current Charges-Miscellaneous	3,773	4,772	5,000	4,200	5,000
51-11	Office Supplies - General	921	944	1,000	1,000	1,000
51-41	Small Tools and Implements	299	523	1,000	1,000	1,000
52-11	Fuel	1,129	1,309	1,500	1,500	1,500
52-31	Clothing and Wearing Apparel	1,067	2,052	1,650	1,650	1,650
52-34	Swim/Recreation Accessories	1,498	863	2,000	2,000	2,000
52-41	Licensing and ID Materials	1,245	1,363	1,900	1,900	5,000
52-42	Photographic Supplies	0	0	0	0	0
52-43	Computer Supplies	1,380	10,583	6,000	6,000	5,000
52-45	Recreation Supplies	7,251	10,505	7,800	7,800	10,000
52-46	Advertising/Marketing Supplies	22,130	21,038	25,000	28,000	25,000
52-47	First Aid Supplies	211	376	400	400	400
52-48	Prizes and Awards	1,858	2,065	2,000	2,000	2,000
52-51	Janitorial Supplies	12,805	11,118	14,000	12,000	0
52-89	Automotive Parts	2,856	1,198	1,080	1,080	1,080
52-99	Operating Supplies - Miscellaneous	2,784	1,491	4,000	4,000	8,000
54-11	Dues and Memberships	535	523	760	660	760
	<b>TOTAL OPERATING EXPENSES</b>	<b>352,716</b>	<b>333,793</b>	<b>408,750</b>	<b>364,230</b>	<b>358,620</b>
62-99	Building Improvements	0	22,680	0	0	233,000
63-99	Improvements Other Than Buildings	0	0	65,000	30,000	380,000
64-15	Trucks & Trailers	0	0	0	0	9,500
64-18	Software	0	0	0	0	24,000
64-31	Special Purpose Equipment	0	0	0	35,000	4,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>22,680</b>	<b>65,000</b>	<b>65,000</b>	<b>650,500</b>
	<b>TOTAL RECREATION</b>	<b>737,923</b>	<b>839,784</b>	<b>997,130</b>	<b>943,120</b>	<b>1,522,712</b>



Five (5) Year Capital Equipment/Improvement Plan  
Recreation

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
62-99	<i>Building Improvements</i>					
	Storage Shed					
	Window Covering	5,000				
	Restrooms - Frances Ave.	228,000				
	<b>Total</b>	<b>233,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
63-99	<i>Improvements Other Than Buildings</i>					
	Skate Park					
	Tennis Court Resurfacing					
	Windscreens for Tennis	14,000				
	Parking Lot Striping					
	Tennis Court Half Wall					
	Playground Equipment					
	Scoreboards (2)					
	Walking/Fitness Trail					
	Movie Screen/Projector-Sims Park					
	Fitness Center Equipment	300,000				
	Kayak Launches(JEG, Frances)	50,000				
	Tables for Sims Park (11)	16,000				
	<b>Total</b>	<b>380,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-15	<i>Truck and Trailers</i>					
	ATV	9,500				
	<b>Total</b>	<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-18	<i>Software</i>					
	ActiveNet	24,000				
	<b>Total</b>	<b>24,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Floor Scrubber	4,000				
	<b>Total</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>650,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Parks and Recreation

Division: Parks

### Accomplishments FY 14-15

1. Built floats that City Council rode in the Christmas and Chasco Fiesta parades. The Chasco Fiesta parade float won the "Most Outstanding" award over all other floats.
2. Provided outstanding service for 52 special event days held in Sims Park as well as coordinated Toys for Tots event for 500 volunteers and 4,000 children and their families.
3. Coordinated a controlled burn with the Division of Forestry and the Fire Department at the Grey Preserve at no cost to the City.
4. Coordinated volunteer groups to complete projects such as: painted over graffiti, trash removal, invasive plant removal, facility painting, brush trimming as well as numerous Eagle Scout Projects.

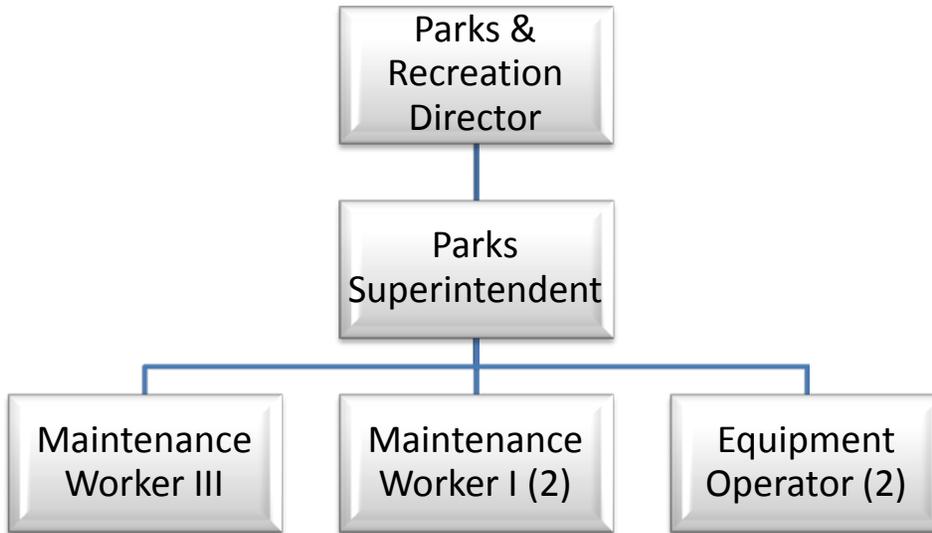
### Goals and Objectives

1. Continue the preventative maintenance program in the City parks for safety and budgetary purposes.
  - a. Take corrective action on items in a timely manner.
  - b. Utilize daily maintenance forms to identify any concerns.
2. Work with various groups to support special events that promote the City.
  - a. Work with various organizers to ensure all rules and regulations are understood.
  - b. Oversee the setup, event and take down and provide support for a smooth operation.
3. Provide a system of Parks and Open Spaces for recreation use and for the protection of our natural resources.
  - a. Utilize staff for maximum coverage of facilities.
  - b. Use volunteer and/or community service groups to complete projects.
  - c. Educate and cross train staff to perform all tasks.
  - d. Implement the first phase of the Master Plan for Sims Park.
  - e. Work with the design firm to develop specifications.
  - f. Oversee all phases of the project from engineering, design and demolishing of existing structure and construction.



General Fund

Parks



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Division Head Salaries</u>				
Parks Superintendent	1.00	0.00	38,010	0
<u>Regular Salaries &amp; Wages</u>				
Maintenance Worker III	1.00	0.00	28,870	0
Equipment Operator	2.00	0.00	53,000	0
Maintenance Worker I	2.00	0.00	47,640	0
<b>Total</b>	<b>6.00</b>	<b>0.00</b>	<b>167,520</b>	<b>0</b>



FUND: GENERAL  
 DIV: PARKS  
 ACCT#: 001-0093-572

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	34,640	37,407	38,010	38,010	0
12-99	Regular Full-Time Wages	115,915	124,557	129,510	129,510	0
14-11	Overtime Wages	9,392	7,880	9,330	9,330	0
15-11	Employee Appreciation Incentive	250	300	300	300	0
15-14	One-Time Lump Sum Payment	2,500	0	0	0	0
15-22	Education Incentive Pay	0	0	3,600	3,600	0
15-29	Meal Allowance	0	24	0	0	0
21-11	Social Security Matching	12,321	12,856	13,830	13,830	0
22-11	Florida Retirement System	7,357	9,755	10,930	10,930	0
22-14	Defined Contribution Plan	3,089	2,949	2,870	2,870	0
23-11	Group Health Insurance	23,676	34,369	40,680	38,680	0
23-12	Group Life Insurance	105	114	290	290	0
23-13	Accidental Death - AD & D	12	13	80	80	0
24-28	W/C Parks Operations/Maintenance	4,337	5,437	8,720	8,720	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>213,594</b>	<b>235,661</b>	<b>258,150</b>	<b>256,150</b>	<b>0</b>
34-33	Lawn Maintenance	24,732	24,732	26,000	29,000	0
34-99	Contractual Services - Mics.	0	0	0	0	0
40-11	Travel and Training	0	570	1,200	800	0
41-21	Telephone	2,451	2,953	3,000	3,000	0
41-42	Burglar Alarm Lines	0	0	500	0	0
43-11	Electric - City Facilities	8,262	9,458	10,400	10,400	0
43-31	Trash Removal	2,695	3,116	2,970	2,970	0
43-51	Water and Sewer - City	21,283	22,581	27,040	27,040	0
43-73	Street Light Fee	127	127	130	130	0
43-81	Stormwater Assessment	3,443	3,315	3,500	3,500	0
44-19	Rent - Equipment	0	139	500	1,000	0
46-11	Maintenance - Buildings & Grounds	34,791	31,787	32,300	28,300	0
46-31	Central Garage Maintenance	4,190	1,067	6,480	0	0
46-52	Vandalism Repairs	4,870	246	7,000	2,000	0
46-53	Pinehill Cemetery Repair/Maint.	0	0	500	500	0
46-54	Playground Repairs/Maintenance	0	0	0	0	0
46-55	Senior Center Repairs/Maintenance	1,902	5,741	5,000	5,000	0
51-11	Office Supplies - General	19	54	100	100	0
51-41	Small Tools and Implements	1,188	1,235	2,600	2,000	0
52-11	Fuel	10,872	16,657	14,280	11,280	0
52-31	Clothing and Wearing Apparel	612	610	800	800	0
52-43	Computer Supplies	179	66	1,200	200	0
52-47	First Aid Supplies	115	39	300	300	0
52-51	Janitorial Supplies	7,331	10,005	14,000	10,000	0
52-89	Automotive Parts	8,720	20,115	6,000	12,000	0
52-99	Operating Supplies - Miscellaneous	544	5,278	8,400	4,000	0
53-21	Signs and Sign Material	400	269	3,000	3,000	0
53-41	Sod - Seed	70	986	1,400	1,400	0
54-11	Dues and Memberships	0	160	160	160	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>138,796</b>	<b>161,306</b>	<b>178,760</b>	<b>158,880</b>	<b>0</b>



FUND: GENERAL  
 DIV: PARKS  
 ACCT#: 001-0093-572

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
62-99	Building Improvements	0	14,138	0	73,750	0
63-99	Improvements Other Than Buildings	0	0	75,000	27,636	0
64-15	Trucks and Trailers	0	0	23,300	23,000	0
64-31	Special Purpose Equipment	0	0	6,000	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>14,138</b>	<b>104,300</b>	<b>124,386</b>	<b>0</b>
	<b>TOTAL PARKS</b>	<b>352,390</b>	<b>411,105</b>	<b>541,210</b>	<b>539,416</b>	<b>0</b>



Five (5) Year Capital Equipment/Improvement Plan  
Parks

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
62-99	<i>Building Improvements</i>					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
63-99	<i>Improvements Other Than Buildings</i>					
	Playground Equip(Meadows Park)					
	Camping Sites - Grey Preserve					
	Playground at Russ Park					
	Pave Parking Lot-Peace Hall					
	Swings - Frances Ave.					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-15	<i>Trucks and Trailers</i>					
	3/4 Ton Pick-up Truck					
	1 Ton Dump Truck					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Pressure Washer					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Parks and Recreation

Division: Aquatics

### Accomplishments FY 14-15

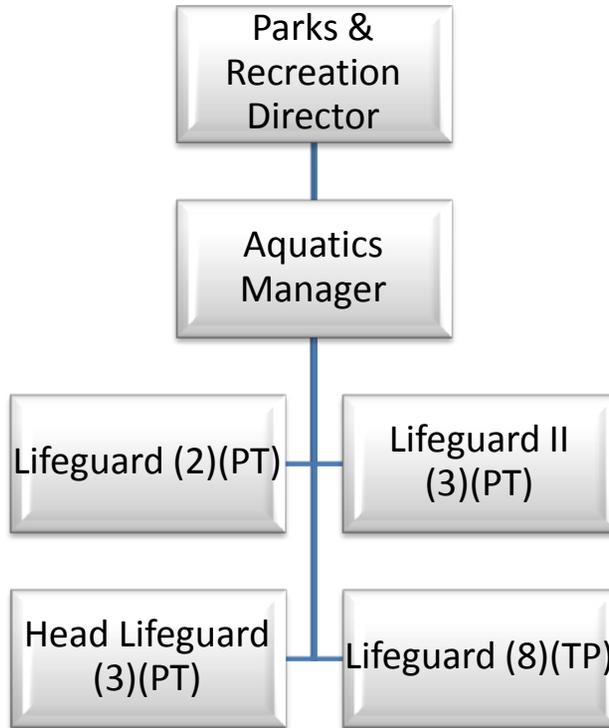
1. Hired a new Aquatics Manager.
2. Promoted the Lifeguard Training classes in the local high schools and received a large enrollment in the programs.
3. Completed off season repairs prior to opening day.
4. Developed a great working relationship with the swim team, T-Bay.

### Goals and Objectives

1. Provide a safe aquatics program for the public and staff.
  - a. Develop an in-service training schedule.
  - b. Implement the in-service trainings on a regular basis.
2. Provide a schedule of events and programs in the pools to increase attendance.
  - a. Offer events such as family game night.
  - b. Keep the pools open later in the evening to attract more patrons.
3. Teach children and adults how to swim.
  - a. Offer Learn To Swim at all levels.
  - b. Offer the Learn To Swim programs at various hours to accomodate working parents.
  - c. Offer Learn To Swim at an affordable cost so more families can participate.
4. Develop partnerships with local groups to expand the offerings in the pools.
  - a. Provide the "Every Childs a Swimmer" with the Kiwanis Club.
  - b. Offer the water rescue merit badge with the Boy Scouts.
  - c. Participate in the World's Largest Swim Lesson.



General Fund  
Aquatics



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
	<b>Total</b>			
<u>Division Head Salaries</u>				
Aquatics Manager	1.00	1.00	45,000	45,660
<u>Part-Time Wages</u>				
Head Lifeguard (2)(3)	1.14	2.19	28,850	55,200
Lifeguard (4)(2)	0.76	0.00	16,160	-
Lifeguard II (2)(3)	1.14	0.00	26,550	-
<u>Temporary Wages</u>				
Lifeguard (7)(8)	2.32	1.02	48,490	65,910
Lifeguard II (10)	0.00	6.43	-	22,995
<b>Total</b>				
	<b>6.36</b>	<b>10.64</b>	<b>165,050</b>	<b>189,765</b>



FUND: GENERAL  
 DIV: AQUATICS  
 ACCT#: 001-0094-572

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	34,640	31,297	45,000	45,000	45,660
12-99	Regular Full-Time Wages	1,280	0	0	0	0
13-11	Part-Time Wages	69,843	40,101	71,560	71,560	55,200
13-12	Temporary Wages	28,574	54,830	48,490	48,490	88,910
14-11	Overtime	587	189	0	0	0
15-11	Employee Appreciation Incentive	150	150	200	20	200
15-14	One-Time Lump Sum Payment	1,250	0	0	0	0
15-22	Education Incentive Pay	0	0	1,800	1,800	0
21-11	Social Security Matching	10,318	9,644	12,780	12,780	14,540
22-11	Florida Retirement System	6,223	6,096	8,590	8,590	8,589
23-11	Group Health Insurance	5,180	3,078	6,780	6,780	6,300
23-12	Group Life Insurance	22	10	50	50	50
23-13	Accidental Death - AD & D	3	1	20	20	20
24-28	W/C Park Operations/Maintenance	4,264	4,023	8,050	8,050	8,050
	<b>TOTAL PERSONAL SERVICES</b>	<b>162,334</b>	<b>149,419</b>	<b>203,320</b>	<b>203,140</b>	<b>227,519</b>
34-12	Pest Control Services	0	0	0	0	0
34-41	Water Safety Instruction	256	355	600	600	600
34-99	Contractual Services-Miscellaneous	0	3,150	5,600	5,600	7,000
40-11	Travel and Training	290	0	500	500	800
41-21	Telephone	204	119	600	600	600
43-11	Electric - City Facilities	34,474	28,393	34,650	34,650	34,650
43-41	Gas (Propane/Natural)	6,732	8,286	10,000	10,000	10,000
43-51	Water and Sewer - City	10,338	9,673	12,000	12,000	12,000
43-73	Street Light Fee	0	0	50	50	50
43-81	Stormwater Assessment	5,492	5,492	5,500	5,500	5,500
46-11	Maintenance - Buildings & Grounds	9,665	29,397	20,000	20,000	30,000
46-21	Maintenance - Equipment	0	300	300	300	300
46-23	Maintenance - Copiers	80	0	200	0	0
51-11	Office Supplies - General	147	185	200	200	200
51-41	Small Tools and Implements	149	245	150	200	200
52-21	Chemicals	19,240	23,743	20,000	20,000	24,000
52-22	Laboratory Supplies	44	74	100	100	100
52-31	Clothing and Wearing Apparel	896	2,134	900	900	900
52-34	Swim/Recreation Accessories	515	0	1,500	1,500	1,500
52-41	Licensing and ID Materials	2,384	1,810	2,500	2,500	2,500
52-43	Computer Supplies	117	205	1,200	1,200	750
52-45	Recreation Supplies	0	835	600	600	600
52-47	First Aid Supplies	673	1,496	900	900	900
52-48	Prizes and Awards	220	300	300	300	300
52-51	Janitorial Supplies	468	223	800	800	800
52-99	Operating Supplies - Miscellaneous	106	4,951	4,500	4,500	7,000
53-21	Signs and Sign Material	19	104	200	200	200
54-11	Dues and Memberships	0	0	200	160	160
	<b>TOTAL OPERATING EXPENSES</b>	<b>92,509</b>	<b>121,470</b>	<b>124,050</b>	<b>123,860</b>	<b>141,610</b>



FUND: GENERAL  
 DIV: AQUATICS  
 ACCT#: 001-0094-572

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		
				BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
63-99	Improvements Other Than Buildings	31,424	0	0	0	17,000
64-31	Special Purpose Equipment	0	0	37,000	31,018	54,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>31,424</b>	<b>0</b>	<b>37,000</b>	<b>31,018</b>	<b>71,000</b>
	<b>TOTAL AQUATICS</b>	<b>286,267</b>	<b>270,889</b>	<b>364,370</b>	<b>358,018</b>	<b>440,129</b>



Five (5) Year Capital Equipment/Improvement Plan  
Aquatics

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-99	<i>Improvements Other Than Buildings</i>					
	Water Slide	17,000				
	Resurface Pools					
	Refurbish Activity Pool					
	<b>Total</b>	<b>17,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Pool Covers	6,000				
	Natral Gas Heater	18,000				
	Sound System on Pool Deck	15,000				
	Pool Deck Furniture	15,000				
	Chemical Feed Equipment					
	<b>Total</b>	<b>54,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>71,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## General Fund

Department: Public Works

Division: Supervision

### Mission Statement

The mission of the Public Works Department is to provide and maintain the infrastructure of the City of New Port Richey and to protect the health and welfare of City residents, businesses, and visitors.

To provide quality services within available resources to our customers in a timely and efficient manner with the unity and trust of highly qualified and skilled personnel who serve as first responders in emergency situations. This mission is accomplished through the prudent use of resources, technology, innovations, and teamwork.

### Accomplishments FY 14-15

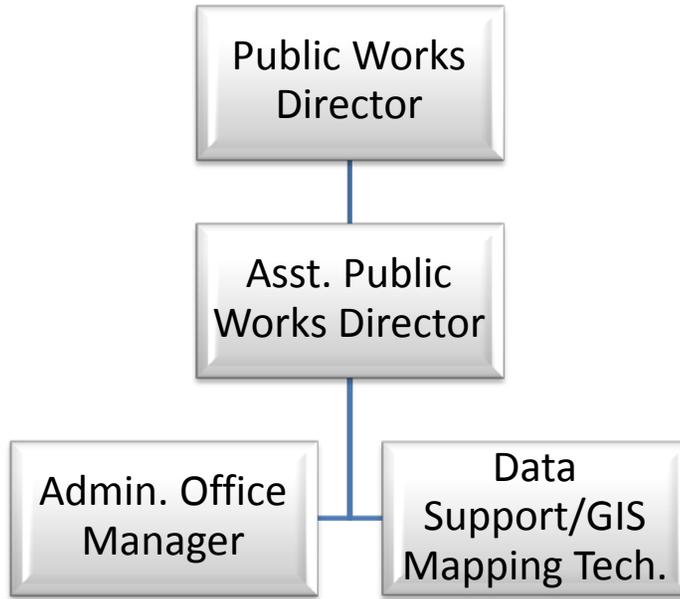
1. Grants
  - a. Orange Lake Improvement Project - \$100,000 (Restore Act), \$247,000 (SWFWMD) Co-Operative Funding.
  - b. US Hwy 19 Center Island Landscaping Project - \$126,500 (FDOT)
  - c. North Park Neighborhood Drainage Improvements - \$20,000 (SWFWMD) Co-Operative Funding.
2. Inter-local Agreements (IA) with Pasco County:
  - a. Plathe Road transfer of ownership.
  - b. Grand Blvd. transfer of ownership.
  - c. Reclaimed Water Disposal Rate negotiated at .15 per thousand gallons.
3. CIP Projects
  - a. PWOC Exterior Painting Project completion.
  - b. Grand Blvd. Relocation Project completion.
  - c. Roadway Needs Assessment substantial completion issued.
  - d. Reject Site Reclaimed Water Irrigation Project substantial completion issued.
4. Environmental
  - a. Streetlight LED Conversion completed.
  - b. Florida Local Green Government Building Coalition (FGBC) Certification Pre-Application submitted.
  - c. Two (2) Neighborhood Clean up Day events held.
  - d. HVAC upgrades/replacements identified in the Energy Assessment Report.

### Goals and Objectives

1. Grants
  - a. Reclaimed Expansion - North River Neighborhood (SWFWMD) Co-Operative Funding.
  - b. Toilet Rebate Program - (SWFWMD)
  - c. The Heights Drainage Improvements Project - (SWFWMD) Co-Operative Funding.
2. CIP
  - a. Projects 2014/2015 Water System Improvements.
  - b. 2014/2015 Street Improvements.
  - c. 2013/2014 AMI Project Phase I & II completion.
  - d. Plathe Road Improvement Project completion.
  - e. Multi-Use Path project completions for Marine Pkwy and the Riverwalk.
3. Utility System Expansion/Operational Improvements
  - a. Utility Purchase Negotiations - Lake Wood Villas Utility, Barbara Ann Acres Utility, and Silver Oaks Utility.
  - b. Unaccountable Water loss reduction due to AMI project completion.
4. Environmental
  - a. Indiana Closed Landfill - FDEP Permit Renewal.
  - b. NPDES Permit Audit compliance.
  - c. Florida Local Green Government Building Coalition Certification.



General Fund  
Public Works Supervision



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Department Head Salaries</u>				
Public Works Director	1.00	1.00	73,010	80,579
<u>Division Head Salaries</u>				
Assist Public Works Director	1.00	1.00	64,110	65,062
<u>Regular Salaries &amp; Wages</u>				
Admin. Office Manager	1.00	1.00	38,010	38,563
Data Support/GIS Mapping Tech.	1.00	1.00	31,990	32,469
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>207,120</b>	<b>216,673</b>



FUND: GENERAL  
 DIV: PUBLIC WORKS SUPERVISION  
 ACCT#: 001-0101-519

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-11	Department Head Salaries	71,535	73,133	73,010	74,414	80,579
11-12	Division Head Salaries	56,264	65,410	64,110	35,356	65,062
12-99	Regular Full-Time Wages	54,097	63,044	70,000	70,000	71,032
14-11	Overtime Wages	0	384	1,010	129	1,024
15-11	Employee Appreciation Incentive	200	200	200	200	200
15-14	One-Time Lump Sum Payment	2,000	0	0	0	0
15-16	Health Insurance Waiver Stipend	0	0	0	0	0
15-22	Education Incentive Pay	0	350	1,200	600	600
15-29	Meal Allowance	60	0	150	0	150
21-11	Social Security Matching	13,869	15,241	16,050	13,667	16,730
22-11	Florida Retirement System	13,190	23,439	25,400	23,139	24,284
23-11	Group Health Insurance	18,801	24,623	27,120	24,030	24,720
23-12	Group Life Insurance	82	82	200	187	200
23-13	Accidental Death - AD & D	10	10	50	45	50
24-26	W/C Clerical	139	151	300	300	300
24-32	W/C Municipal Classification	5,706	6,613	10,270	8,743	10,910
	<b>TOTAL PERSONAL SERVICES</b>	<b>235,953</b>	<b>272,680</b>	<b>289,070</b>	<b>250,810</b>	<b>295,841</b>
34-12	Pest Control Services	1,296	1,836	2,000	2,000	0
40-11	Travel and Training	885	1,320	4,190	1,000	3,000
41-21	Telephone	6,059	6,409	9,000	9,000	9,000
41-31	Telephone - Long Distance	0	0	0	0	0
41-34	Data Lines	8,926	9,256	8,880	9,023	9,050
41-41	Pager Services	36	43	40	40	40
42-11	Postage	173	121	250	250	250
43-11	Electric - City Facilities	34,308	32,395	40,000	35,000	35,000
43-31	Trash Removal	5,767	5,857	8,800	8,800	0
43-51	Water and Sewer - City	4,256	4,482	5,410	12,000	10,000
43-73	Street Light Fee	571	571	600	600	600
43-81	Stormwater Assessment	5,774	5,767	5,800	5,800	5,800
45-71	Notary Bond	105	0	150	55	150
46-11	Maintenance - Buildings & Grounds	8,788	11,129	9,460	25,000	0
46-21	Maintenance - Equipment	2,522	3,238	3,000	3,500	3,000
46-23	Maintenance - Copiers	2,051	2,876	2,000	2,110	2,000
46-31	Central Garage Maintenance	1,910	320	1,760	0	1,700
46-49	Radio Maintenance	0	0	0	0	0
51-11	Office Supplies - General	1,739	679	2,000	2,000	1,850
51-41	Small Tools and Implements	200	126	300	300	300
52-11	Fuel	5,652	6,143	7,500	3,200	6,000
52-25	Software Licenses/Support	2,548	3,455	4,320	3,000	3,000
52-31	Clothing and Wearing Apparel	269	272	300	300	400
52-43	Computer Supplies	3,688	7,628	4,200	2,500	4,000
52-47	First Aid Supplies	111	115	200	200	200
52-51	Janitorial Supplies	397	269	800	600	0



FUND: GENERAL  
 DIV: PUBLIC WORKS SUPERVISION  
 ACCT#: 001-0101-519

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
52-89	Automotive Parts	5,270	7,086	1,500	15,000	3,000
52-99	Operating Supplies - Miscellaneous	2,813	1,898	4,000	2,000	3,000
54-11	Dues and Memberships	1,454	1,350	1,400	1,660	1,660
54-61	Books and Publications	0	12	300	150	300
	<b>TOTAL OPERATING EXPENSES</b>	<b>107,568</b>	<b>114,653</b>	<b>128,160</b>	<b>145,088</b>	<b>103,300</b>
62-99	Building Improvements	0	0	0	0	0
64-13	Data Processing Equipment	0	0	0	0	0
64-15	Trucks and Trailers	0	0	30,000	24,440	0
64-31	Special Purpose Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>24,440</b>	<b>0</b>
	<b>TOTAL PUBLIC WORKS SUPERVISION</b>	<b>343,521</b>	<b>387,333</b>	<b>447,230</b>	<b>420,338</b>	<b>399,141</b>



Five (5) Year Capital Equipment/Improvement Plan  
Public Works Supervision

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-13	<i>Data Processing Equipment</i>					
	Desktop Computer		1,200			
	Flat Panel TV w/Computer & Camera		2,600			
	Desktop Computer w/Dual HD Monitors			2,600		
	<b>Total</b>	<b>0</b>	<b>3,800</b>	<b>2,600</b>	<b>0</b>	<b>0</b>
64-18	<i>Software</i>					
	ESRI Online Module		15,000			
	<b>Total</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-15	<i>Trucks and Trailers</i>					
	SUV Ford Explorer (#1)		2,500	2,500	2,500	2,500
	<b>Total</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
	<b>Division Total</b>	<b>0</b>	<b>21,300</b>	<b>5,100</b>	<b>2,500</b>	<b>2,500</b>



## General Fund

Department: Public Works

Division: Street and Right-Of-Way Maintenance

### Mission Statement

The Street/R.O.W. mission is to repair, maintain, and eliminate hazards to all Public Streets, Right of Ways and Alleys, making our City a safer place for the residents and the general public.

The Division strives to keep all traffic signs, roadway markings, sidewalks and streetlights maintained for public safety as well as, the set up all road closures, detours and planning for special events, to function safely in cooperation of the Police Department. The Division handles the FDEP Transfer Station Permits along with emergency call outs for various hazards.

### Accomplishments FY 14-15

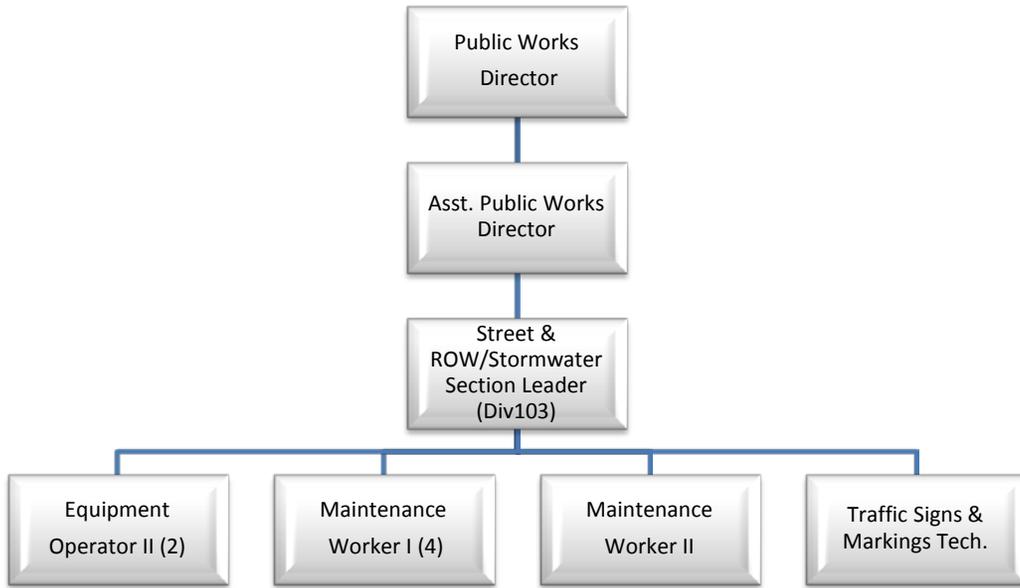
1. Special Events - Set up traffic control for over 16 events including Chasco, the Christmas parade, Rap-River Run, Main Street Blast and the City's 90th Birthday Celebration.
2. Collected and Re-cycled over 18,530 cubic yards of Yard Debris.
3. Outreach Programs - Maintained the City's Tree City USA Program, Adopt a Road Program, Neighborhood Cleanup Day Program, Downtown Flower Pot Program and the Adopt a Tree Program, Flower Pot Program, and the Adopt a Tree Program.

### Goals and Objectives

1. Streetscape/Landscaping Improvements
  - a. Downtown Median Islands
  - b. Welcome to New Port Richey sign areas.
  - c. Trim Trees along Main St. in the Palm District.
2. Sidewalks
  - a. Complete Downtown sidewalk pressure washing and expansion joint rehabilitation.
  - b. Continue to take a proactive approach to identify pedestrian hazards and correct.
  - c. Identify areas for missing section of sidewalk as to incorporate them into future Street Improvement Projects.
  - d. Upgrade Crosswalks to Special Emphasis Specifications.
3. Traffic Control Signage
  - a. Complete the upgrade of street name blades as to conform with the current Federal Manual on Traffic Control Devices.
  - b. Clean or replace all regulatory signs identified to have deficiencies.
  - c. Identify correct all vision zone deficiencies identified.
4. Roadway Improvements
  - a. Identify existing deficiencies such as potholes and depressions in the asphalt and take remediation measures.
  - b. Collect quantities for 2015/2016 Roadway Striping Project.
  - c. Improve response time when addressing roadway hazards by increasing "cold patch" inventory.



General Fund  
Street and Right-Of-Way Maintenance



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
	<u>Regular Salaries &amp; Wages</u>			
Equipment Operator II	2.00	2.00	56,680	57,720
Maintenance Worker I	4.00	4.00	84,840	86,112
Maintenance Worker II	1.00	1.00	26,400	26,790
Traffic Signs & Markings Tech	1.00	1.00	28,000	28,413
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>195,920</b>	<b>199,035</b>



FUND: GENERAL  
 DIV: STREET & RIGHT-OF-WAY MAINTENANCE  
 ACCT#: 001-0102-541

198847		AMENDED				
ACCOUNT		ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	FY 14-15	FY 14-15	FY 15-16
12-99	Regular Full-Time Wages	172,446	165,074	197,318	197,318	199,889
14-11	Overtime Wages	3,543	5,902	16,100	16,100	15,440
15-11	Employee Appreciation Incentive	350	300	400	400	400
15-14	One-Time Lump Sum Payment	3,500	0	0	0	0
15-16	Health Insurance Waiver Stipend	1,800	1,500	1,800	1,800	1,800
15-27	Stand-By Time	2,760	5,660	3,930	5,206	5,520
15-29	Meal Allowance	0	30	160	60	240
21-11	Social Security Matching	13,650	13,394	16,810	16,810	17,090
22-11	Florida Retirement System	10,108	12,536	15,920	14,500	15,330
23-11	Group Health Insurance	27,304	33,856	47,460	40,500	43,260
23-12	Group Life Insurance	142	129	390	165	390
23-13	Accidental Death - AD & D	17	15	100	25	100
24-31	W/C Street Maintenance/Trash	6,357	6,988	12,200	10,200	12,400
	<b>TOTAL PERSONAL SERVICES</b>	<b>241,977</b>	<b>245,384</b>	<b>312,588</b>	<b>303,084</b>	<b>311,859</b>
31-29	Engineering Svcs - Mics.	0	0	0	25,000	7,500
31-99	Professional Services - Miscellaneous	0	0	0	0	0
34-30	Parking Lot Maintenance	138	972	1,000	500	1,000
34-38	Lab Test	0	0	250	200	250
34-85	Trash Grinding Service	6,816	12,461	15,000	15,000	15,000
34-99	Contractual Services - Miscellaneous	11,039	28,706	25,000	30,000	25,000
40-11	Travel and Training	496	521	600	700	900
41-21	Telephone	3,680	5,085	4,200	3,750	4,000
41-34	Data Lines	483	953	480	480	480
42-11	Postage	118	87	50	50	50
43-11	Electric - City Facilities	1,437	1,407	1,400	1,400	1,400
43-12	Electric - Traffic Lights	4,505	4,554	5,000	5,000	5,000
43-21	Eastbury Garden Street Lights	2,472	2,488	2,500	2,500	2,500
43-22	Hillandale Street Lights	16,443	16,508	18,700	18,700	17,500
43-23	Ridgewood Street Lights	7,221	7,754	8,500	8,500	8,500
43-31	Trash Removal	9,298	11,896	18,000	15,000	15,000
43-51	Water and Sewer - City	32,661	39,259	30,000	35,000	40,000
2280	Stormwater Assessment	2,271	2,272	2,280	2,280	2,280
44-19	Rent - Equipment	0	60	1,500	2,000	1,500
46-11	Maintenance - Buildings & Grounds	10,551	8,726	11,480	10,000	15,000
46-21	Maintenance - Equipment	0	55	100	100	100
46-31	Central Garage Maintenance	14,700	4,100	14,550	0	14,000
49-83	Permit Fees	0	0	70	0	70
51-11	Office Supplies - General	13	198	200	200	200
51-41	Small Tools and Implements	1,647	1,405	1,500	1,500	1,500



FUND: GENERAL  
 DIV: STREET & RIGHT-OF-WAY MAINTENANCE  
 ACCT#: 001-0102-541

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
52-11	Fuel	49,990	69,686	52,000	57,000	47,000
52-31	Clothing and Wearing Apparel	1,106	1,149	1,400	2,500	2,400
52-43	Computer Supplies	0	171	1,650	1,650	250
52-47	First Aid Supplies	53	213	100	250	100
52-62	Trees	145	882	3,000	1,000	3,000
52-89	Automotive Parts	32,824	69,770	35,000	60,000	35,000
52-99	Operating Supplies - Miscellaneous	9,731	8,943	10,000	10,000	10,000
53-21	Signs and Sign Material	13,935	11,385	12,000	12,000	12,000
53-41	Sod - Seed	1,162	989	750	750	750
53-99	Road Materials - Miscellaneous	8,336	12,928	25,000	425,000	27,000
54-11	Dues and Memberships	185	223	300	450	300
54-61	Books and Publications	140	0	200	150	200
	<b>TOTAL OPERATING EXPENSES</b>	<b>243,596</b>	<b>325,806</b>	<b>303,760</b>	<b>748,610</b>	<b>316,730</b>
64-15	Trucks and Trailers	0	49,991	275,000	201,000	0
64-31	Special Purpose Equipment	0	0	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>49,991</b>	<b>275,000</b>	<b>201,000</b>	<b>0</b>
	<b>TOTAL STREET &amp; RIGHT-OF-WAY</b>	<b>485,573</b>	<b>621,181</b>	<b>891,348</b>	<b>1,252,694</b>	<b>628,589</b>

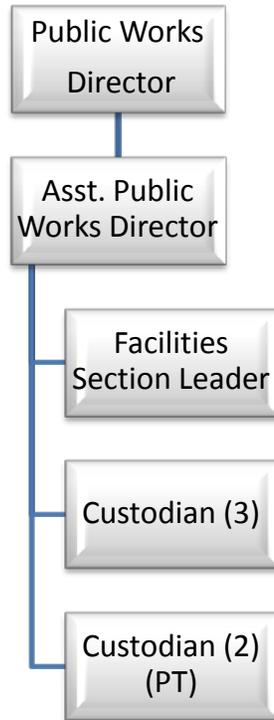


Five (5) Year Capital Equipment/Improvement Plan  
Street and Right-Of-Way Maintenance

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-15	<i>Trucks and Trailers</i>					
	Truck w/Utility Body (#92)			40,000		
	Truck w/Utility Body (#91)				40,000	
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Tree Stump Grinder		25,000			
	<b>Total</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>0</b>	<b>25,000</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
<b>Total General Fund Capital Outlay</b>		<b>1,859,120</b>	<b>249,800</b>	<b>361,100</b>	<b>205,500</b>	<b>122,500</b>



General Fund  
Facilities Maintenance



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Regular Salaries &amp; Wages</u>				
Facilities Section Leader	0.00	1.00	0.00	42,224
Custodian	0.00	3.00	0.00	45,688
<u>Part-time Salaries &amp; Wages</u>				
Custodian	0.00	1.45	0.00	30,914
<b>Total</b>	<b>0.00</b>	<b>5.45</b>	<b>0.00</b>	<b>118,826</b>



FUND: GENERAL  
 DIV: FACILITIES MAINTENANCE  
 ACCT#: 001-0106-519

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-99	Regular Full-Time Wages	0		0		109,742
13-11	Part-Time Wages	0		0		48,951
14-11	Overtime	0		0		791
15-11	Employee Appreciation Incentive	0		0		350
15-14	One-Time Lump Sum Payment	0		0		0
15-16	Health Insurance Waiver Stipend	0		0		1,880
21-11	Social Security Matching	0		0		12,230
22-11	Florida Retirement System	0		0		11,083
23-11	Group Health Insurance	0		0		18,540
23-12	Group Life Insurance	0		0		336
23-13	Accidental Death - AD & D	0		0		84
24-27	W/C Buildings - NOC	0		0		9,495
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>213,482</b>
34-11	Custodial/Janitorial Services	0		0		1,500
34-12	Pest Control Services	0		0		7,400
34-33	Lawn Maintenance	0		0		0
34-51	Contractual Services - Electric	0		0		1,200
34-52	Contractual Services - Plumbing	0		0		1,200
34-53	Contractual Services - Mechanical	0		0		1,200
34-54	Contractual Services - HVAC/AIR	0		0		47,450
34-74	Security Services	0		0		1,700
34-99	Contractual Services - Miscellaneous	0		0		40,000
41-21	Telephone	0		0		2,000
41-42	Burglar Alarm Lines	0		0		1,960
43-11	Electric - City Facilities	0		0		73,000
43-31	Trash Removal	0		0		13,200
43-51	Water and Sewer - City	0		0		7,490
43-73	Street Light Fee	0		0		590
43-81	Stormwater Assessment	0		0		1,420
46-11	Maintenance - Buildings & Grounds	0		0		58,950
46-31	Central Garage Maintenance	0		0		1,700
51-11	Office Supplies - General	0		0		500
51-41	Small Tools & Implements	0		0		4,000
52-11	Fuel	0		0		6,000
52-31	Clothing and Wearing Apparel	0		0		1,500
52-43	Computer Supplies	0		0		1,200
52-47	First Aid Supplies	0		0		300
52-51	Janitorial Supplies	0		0		30,000
52-89	Automotive Supplies	0		0		3,000
52-99	Operating Supplies - Miscellaneous	0		0		1,500
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>309,960</b>

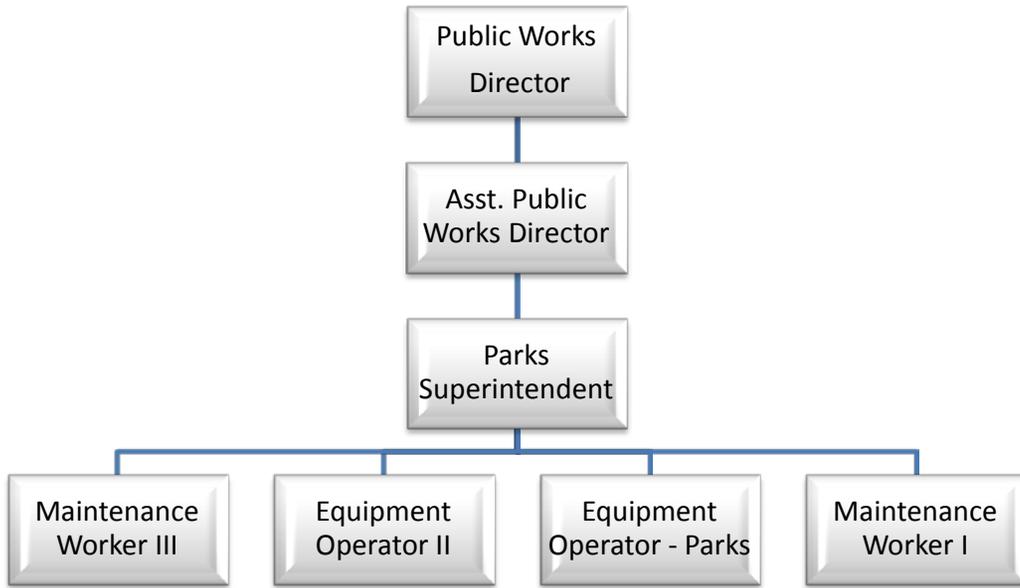


FUND: GENERAL  
 DIV: FACILITIES MAINTENANCE  
 ACCT#: 001-0106-519

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
62-99	Building Improvements	0		0		0
64-16	Heavy Equipment	0		0		0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL MUNICIPAL BLDG. OPERATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>523,442</b>



General Fund  
Grounds Maintenance



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Division Head Salaries</u>				
Parks Superintendent	0.00	1.00	-	45,510
<u>Regular Salaries &amp; Wages</u>				
Maintenance Worker III	0.00	1.00	-	29,307
Equipment Operator II	0.00	1.00	-	26,104
Equipment Operator - Parks	0.00	1.00	-	26,894
Maintenance Worker I	0.00	2.00	-	49,525
<b>Total</b>	<b>0.00</b>	<b>6.00</b>	<b>0</b>	<b>177,341</b>



FUND: GENERAL  
 DIV: GROUNDS MAINTENANCE  
 ACCT#: 001-0110-999

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	0		0		45,510
12-99	Regular Full-Time Wages	0		0		176,120
14-11	Overtime Wages	0		0		12,900
15-11	Employee Appreciation Incentive	0		0		400
15-14	One-Time Lump Sum Payment	0		0		0
15-22	Education Incentive Pay	0		0		0
15-29	Meal Allowance	0		0		0
21-11	Social Security Matching	0		0		17,980
22-11	Florida Retirement System	0		0		14,999
22-14	Defined Contribution Plan	0		0		3,100
23-11	Group Health Insurance	0		0		50,400
23-12	Group Life Insurance	0		0		384
23-13	Accidental Death - AD & D	0		0		96
24-28	W/C Grounds Operations/Maintenance	0		0		11,323
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>333,212</b>
34-30	Parking Lot Maintenance	0		0		2,000
34-33	Contractual Services - Lawn Maint.	0		0		129,830
34-99	Contractual Services - Mics.	0		0		25,000
40-11	Travel and Training	0		0		1,250
41-21	Telephone	0		0		3,500
43-11	Electric - City Facilities	0		0		10,920
43-31	Trash Removal	0		0		19,530
43-51	Water and Sewer - City	0		0		27,040
43-73	Street Light Fee	0		0		1,505
43-81	Stormwater Assessment	0		0		3,500
44-19	Rent - Equipment	0		0		1,000
46-11	Maintenance - Buildings & Grounds	0		0		58,950
46-31	Central Garage Maintenance	0		0		6,480
46-52	Vandalism Repairs	0		0		7,300
46-53	Pinehill Cemetery Repair/Maint.	0		0		3,000
46-54	Playground Repairs/Maintenance	0		0		0
46-55	Senior Center Repairs/Maintenance	0		0		5,000
49-99	Other Current Charges Misc	0		0		5,000
51-11	Office Supplies - General	0		0		100
51-41	Small Tools and Implements	0		0		4,000
52-11	Fuel	0		0		17,000
52-31	Clothing and Wearing Apparel	0		0		1,800
52-43	Computer Supplies	0		0		1,200
52-47	First Aid Supplies	0		0		300
52-89	Automotive Parts	0		0		7,000
52-99	Operating Supplies - Miscellaneous	0		0		8,000



FUND: GENERAL  
 DIV: GROUNDS MAINTENANCE  
 ACCT#: 001-0110-999

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
53-21	Signs and Sign Material	0		0		3,000
53-41	Sod - Seed	0		0		5,000
54-11	Dues and Memberships	0		0		160
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>358,365</b>
62-99	Building Improvements					
63-99	Improvements Other Than Buildings	0		0		
64-15	Trucks and Trailers	0		0		42,000
64-31	Special Purpose Equipment	0		0		5,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47,000</b>
	<b>TOTAL PARKS</b>	<b>0</b>	<b>396,967</b>	<b>0</b>	<b>0</b>	<b>738,577</b>



Five (5) Year Capital Equipment/Improvement Plan  
 Grounds Maintenance

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-15	<i>Trucks and Trailers</i>					
		42,000				
	<b>Total</b>	<b>42,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Pressure Washer	5,000				
	<b>Total</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>47,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



FUND: GENERAL  
 DIV: NON-EXPENDITURE DISBURSEMENTS  
 ACCT#: 001-0580

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
581-	<i>TRANSFERS</i>					
91-63	Trans To Redevelpmnt - Tax Increment	709,208	632,285	719,560	719,560	825,090
	<i>Distribution - Loan Proceeds-Street Imp</i>					6,165,000
	<i>Distribution - Loan Proceeds- CIP # 301</i>					2,466,000
	<i>Distribution - Loan Proceeds- CRA #630</i>					16,029,000
	<b>TOTAL TRANSFERS</b>	<b>709,208</b>	<b>632,285</b>	<b>719,560</b>	<b>719,560</b>	<b>25,485,090</b>
584-	<i>RESERVES</i>					
94-21	Reserves - Contingency			280,530		250,000
94-24	Reserves - Sick Leave			63,320		75,000
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>343,850</b>	<b>0</b>	<b>325,000</b>
	Intergovernmental Loan to CRA				803,656	
	<b>TOTAL INTERGOVERNMENTAL LOANS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>803,656</b>	<b>0</b>
	<b>TOTAL NON-EXPENDITURE DISB.</b>	<b>709,208</b>	<b>632,285</b>	<b>1,063,410</b>	<b>719,560</b>	<b>25,810,090</b>
	<b>GENERAL FUND EXPENDITURES</b>	<b>15,286,481</b>	<b>17,206,991</b>	<b>20,166,723</b>	<b>19,114,951</b>	<b>45,545,402</b>



## Stormwater Utility Fund

Department: Public Works

Division: Stormwater

### Mission Statement

The mission of the Stormwater Utility is to have a proactive inspection program that identifies flood prone areas, remediates those areas, expands or enlarges existing systems to eliminate the flood areas identified, and to improve water quality and quality of life for its residents where applicable.

This mission includes unfunded mandates and requirements of the Florida Department of Environmental Protection's National Pollution Discharge Elimination System Permit.

### Accomplishments FY 14-15

1. Completed the purchase of four properties in the Heights and North Park Neighborhoods as called out in the current Stormwater Master Plan.
2. Completed bank/side slope rehabilitation at the Azalea Dr. wet retention pond and the Sheldon Rd. dry detention pond.
3. Completed the removal of sediments from the Pennsylvania Ave., Davis St., and Adams St. ponds.
4. Completed a pump test, water quality sampling, evasive vegetation removal, and debris removal and disposal at Orange Lake.

### Goals and Objectives

1. NPDES Mandate Activities:
  - a. Continue facility inspections of CDS Units, pipe, ponds, catch basins, outfalls, and swales.
  - b. Sediment removal from ponds and swales.
  - c. Continue catch basin tag id and stencil installations.
  - d. Continue street sweeping activities on all curbed roadways.
2. Pond construction and or expansion:
  - a. Marine Pkwy and Allamanda Dr.
  - b. Delaware Ave.
3. Outfall maintenance and repair:
  - a. Identify deficiencies.
  - b. Perform maintenance and/or repairs.
4. Sediment removal activities:
  - a. Washington St. pond Public Works Operations Center ponds.
  - b. Tanglewood Terrace Pond

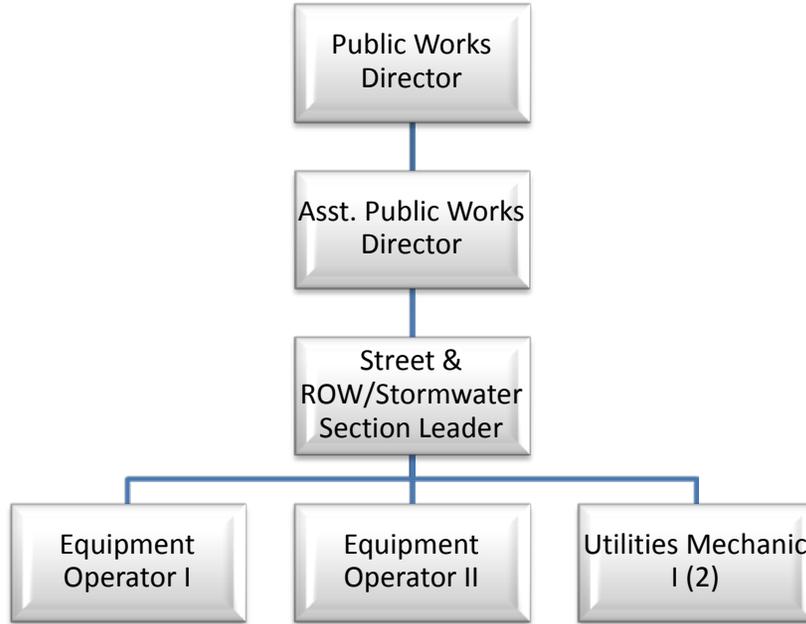


FUND: STORMWATER UTILITY  
 ACCT#: 002-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET	FY 14-15	FY 15-16
337-31	SWFWMD Grant	0	0	465,000	0	70,000
341-52	Employee Contribution to Health Ins.	0	0	1,990	0	0
343-71	Stormwater Utility Fee	993,449	992,663	1,014,780	1,014,000	1,050,000
361-10	Interest on Investments	817	231	200	0	0
361-15	Interest-Stormwater Utility Fee	22	5	10	900	500
361-20	Interest - S.B.A.	1,326	1,329	1,400	20	30
361-25	Interest - FMIvT	131	307	260	550	400
364-42	Insurance Proceeds	11,516	0	0	750	600
381-60	Transfer From C.I.F.	326,185	0	0	0	0
389-89	Prior Yr Fund Bal-Assigned F/A	0	0	0	0	0
389-90	Prior Yr Fund Bal-Unassigned	0	0	278,100	114,282	418,744
	<b>STORMWATER UTILITY FUND REVENUES</b>	<b>1,333,446</b>	<b>994,535</b>	<b>1,761,740</b>	<b>1,130,502</b>	<b>1,540,274</b>



Stormwater Utility Fund



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Regular Salaries &amp; Wages</u>				
St&ROW/Stmwtr Sect Leader	1.00	1.00	31,680	31,200
Equipment Operator I	1.00	1.00	23,000	23,358
Equipment Operator II	0.00	1.00	30,190	30,638
Utilities Mechanic I	3.00	2.00	42,600	44,262
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>127,470</b>	<b>129,459</b>



FUND: STORMWATER UTILITY  
 DIV: 002-0103-538

ACCOUNT CODE	CLASSIFICATION	ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
		FY 12-13	FY 13-14	BUDGET FY 14-15	FY 14-15	FY 15-16
12-99	Regular Full-Time Wages	114,064	125,899	127,470	127,957	129,459
14-11	Overtime Wages	25,970	14,193	24,700	8,500	25,770
15-11	Employee Appreciation Incentive	250	250	250	250	250
15-14	One-Time Lump Sum Payment	2,500		0	0	0
15-16	Health Insurance Waiver Stipend	1,800	2,100	1,800	1,800	1,800
15-22	Education Incentive Pay	0	300	0	600	600
15-27	Stand-By Time	7,199	5,009	8,190	5,858	6,652
15-29	Meal Allowance	0		150	30	240
17-11	Accrued Vacation	282	607	0	0	0
17-12	Accrued Sick Time	0		0	0	0
21-11	Social Security Matching	11,522	10,330	12,430	12,467	12,590
21-21	Accrued FICA - Vacation and Sick	22	46	0	0	0
22-11	Florida Retirement System	8,378	10,223	11,820	11,820	11,248
22-21	Accrued FRS - Vacation	40	51	0	0	0
23-11	Group Health Insurance	16,501	23,084	27,120	27,120	24,720
23-12	Group Life Insurance	94	100	240	240	240
23-13	Accidental Death - AD & D	11	12	60	60	60
23-15	Net OPEB Obligation Expense	4,248	4,496	2,130	2,130	2,130
24-33	W/C Irrigation Works Oper./Driver	4,795	4,977	8,270	7,570	8,380
	<b>TOTAL PERSONAL SERVICES</b>	<b>197,676</b>	<b>201,677</b>	<b>224,630</b>	<b>206,402</b>	<b>224,139</b>
31-29	Engineering Services - Miscellaneous	12,106	21,798	50,000	25,000	40,000
31-99	Professional Services-Miscellaneous	45,600	69,673	40,000	20,000	40,000
34-33	Lawn Maintenance	16,993	47,990	50,000	50,000	60,000
34-38	Lab Test	2,215		15,000	5,000	10,000
34-99	Contractual Services - Miscellaneous	28,145	67,778	50,000	40,000	40,000
40-11	Travel and Training	307	1,863	2,220	2,220	2,220
41-21	Telephone	2,527	4,744	2,500	3,300	3,300
41-34	Data Lines	483	489	480	480	480
41-41	Pager Services	70	110	100	75	100
42-11	Postage	268		50	50	50
43-11	Electric - City Facilities	9,180	9,728	11,500	12,000	12,000
43-31	Trash Removal	14,208	9,828	11,000	11,000	11,000
43-81	Stormwater Assessment	142	142	200	230	230
44-19	Rent - Equipment	97		5,000	4,000	5,000
45-11	Liability Insurance-Comp. General	3,082	3,435	3,330	3,330	3,330
45-21	Buildings and Contents Insurance	3,081		3,300	3,300	3,300
45-23	Automobile and Truck Insurance	616	687	670	745	750
46-11	Maintenance - Buildings & Grounds	7,447	8,337	22,000	7,000	15,000
46-15	Maintenance - Orange Lake	0		0	0	0
46-21	Maintenance - Equipment	0	108	400	400	400
46-31	Central Garage Maintenance	8,310	1,303	28,230	0	12,000
46-49	Radio Maintenance	0		0	0	0
46-61	Maintenance - Physical Plant	0		0	0	0
49-83	Permit Fees	1,806	1,006	2,500	2,500	2,500
49-99	Other Current Chgs. - Misc	0		0	1,873	0
51-11	Office Supplies - General	213	81	300	300	300
51-21	Maps and Charts	142	55	300	200	300
51-41	Small Tools and Implements	4,921	5,771	7,000	7,000	7,000



FUND: STORMWATER UTILITY  
 DIV: 002-0103-538

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		
				BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
52-11	Fuel	18,980	30,506	22,000	22,000	25,000
52-25	Software Licenses/Support	171	171	200	200	200
52-31	Clothing and Wearing Apparel	843	1,017	1,000	1,475	1,500
52-43	Computer Supplies	1,418	817	1,000	500	1,000
52-47	First Aid Supplies	53	261	200	200	200
52-89	Automotive Parts	13,954	9,473	25,000	25,000	25,000
52-99	Operating Supplies - Miscellaneous	8,531	9,181	12,000	12,000	12,000
53-11	Asphalt/Concrete	0	0	0	0	0
53-12	Limestone/Crushed Concrete	0	0	0	0	0
53-13	Gravel/Shell	0	0	0	0	0
53-21	Signs and Sign Material	2,021	2,465	7,000	4,000	5,000
53-31	Pipe/Culvert Material	1,116	972	20,000	20,000	20,000
53-41	Sod - Seed	1,318	3,708	7,000	10,000	10,000
53-99	Road Materials - Miscellaneous	6,529	5,927	24,000	15,000	20,000
54-11	Dues and Memberships	30	118	200	200	200
54-61	Books and Publications	0	0	250	250	250
99-96	Depreciation Expense	199,119	219,089	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>416,042</b>	<b>538,631</b>	<b>425,930</b>	<b>310,828</b>	<b>389,610</b>
63-99	Miscellaneous Flood Control	0	0	815,000	350,000	615,000
64-13	Data Processing Equipment	0	0	0	0	2,400
64-15	Trucks and Trailers	0	0	140,000	125,000	0
64-16	Heavy Equipment	0	0	0	0	50,000
64-31	Special Purpose Equipment	0	0	23,700	19,022	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>978,700</b>	<b>494,022</b>	<b>667,400</b>
580-581-	<i>TRANSFERS</i>					
91-51	Transfer To General Fund	75,000	75,000	119,250	119,250	259,125
	<b>TOTAL TRANSFERS</b>	<b>75,000</b>	<b>75,000</b>	<b>119,250</b>	<b>119,250</b>	<b>259,125</b>
580-584-	<i>RESERVES</i>					
94-21	Reserves - Contingency	0	0	12,130	0	0
94-24	Reserves - Sick Leave	0	0	1,100	0	0
94-35	Reserves - Future Construction	0	0	0	0	0
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>13,230</b>	<b>0</b>	<b>0</b>
	<b>STORMWATER UTILITY FUND EXPENSES</b>	<b>688,718</b>	<b>815,308</b>	<b>1,761,740</b>	<b>1,130,502</b>	<b>1,540,274</b>



Five (5) Year Capital Equipment/Improvement Plan  
Stormwater Utility

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-XX	<i>Flood Control</i>					
	Flood Control/Water Quality Projects	300,000	300,000	300,000	300,000	300,000
	Environmental Study for Pithlachascotee	25,000				
	2015/2016 Stormwater Improvements	271,000				
	Indiana Ave. Closed Landfill Rehab.				7,000	190,000
	Duplex Control Panel - Stormwater Lift	19,000				
	<b>Total</b>	<b>615,000</b>	<b>300,000</b>	<b>300,000</b>	<b>307,000</b>	<b>490,000</b>
64-13	<i>Data Processing Equipment</i>					
	Laptop Computer (1)	2,400				
	Desktop Computer			2,800		
	<b>Total</b>	<b>2,400</b>	<b>0</b>	<b>2,800</b>	<b>0</b>	<b>0</b>
64-16	<i>Heavy Equipment</i>					
	Street Sweeper (#102)	50,000				
	<b>Total</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Stormwater Utility Fund</b>		<b>667,400</b>	<b>300,000</b>	<b>302,800</b>	<b>307,000</b>	<b>490,000</b>



FUND: STREET LIGHTING FUND  
 ACCT#: 121-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET	FY 14-15	FY 15-16
334-50	St Hwy Lighting & Maint Agreement	30,842	33,599	34,600	34,607	35,645
343-91	Street Light Assessment	371,679	370,727	374,930	375,000	380,000
361-10	Interest on Investments	250	307	200	500	350
361-35	Interest-Steet Lighting	3	2	0		10
364-42	Insurance Proceeds	0	2,023	0		
369-90	Other Miscellaneous Revenue	118		0		
389-90	Prior Yr Fund Bal-Unassigned	0		0		
	<b>STREET LIGHTING FUND REVENUES</b>	<b>402,892</b>	<b>406,658</b>	<b>409,730</b>	<b>410,107</b>	<b>416,005</b>



FUND: STREET LIGHTING FUND  
 DIV: 121-0104-541

ACCOUNT CODE	CLASSIFICATION	ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
		FY 12-13	FY 13-14	BUDGET FY 14-15	FY 14-15	FY 15-16
42-11	Postage	100		0		
43-71	Electric - City Street Lights	60,420	66,486	75,000	70,000	75,000
43-72	Street Light Rental & Maintenance	219,070	221,761	260,000	240,000	260,000
43-74	US 19 Street Light Oper/Maintenance	56,717	35,589	60,000	40,000	50,000
52-52	Decorations		24,817		0	15,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>336,307</b>	<b>348,653</b>	<b>395,000</b>	<b>350,000</b>	<b>400,000</b>
580-584-	<i>RESERVES</i>					
94-21	Reserves - Contingency			14,730		
94-85	Reserves - Future Construction			0		0
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>14,730</b>	<b>0</b>	<b>0</b>
	<b>STREET LIGHTING FUND EXPENDITURES</b>	<b>336,307</b>	<b>348,653</b>	<b>409,730</b>	<b>350,000</b>	<b>400,000</b>



FUND: GENERAL DEBT SERVICE  
 ACCT#: 201-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET FY 14-15	FY 14-15	FY 15-16
314-10	Electric Utility Tax	1,277,872	1,356,940	1,250,000	1,250,000	1,400,000
314-40	Gas Utility Tax	81,049	86,310	80,000	80,000	80,000
314-80	Propane Utility Tax	49,014	51,554	49,000	49,000	51,000
361-10	Interest On Investments	1,524	1,959	600	700	500
381-37	Transfer from Redevelopment - Share of Debt Service & Interlocal Agreement	667,261	0	0	0	595,833
	Transfer from Street Improvement - Share of Debt Service	0	0	0	0	229,167
381-60	Transfer From C. I. F. - Share of Debt Service	0	0	0	0	91,667
382-11	Contributions Fr. W&S-TBW Assets	0	7,018,547	0	0	
384-30	Net Proceeds From Bond Issues	0	0	0	0	24,660,000
389-90	Prior Yr Fund Bal-Unassigned	0	0	154,880	0	0
	<b>GENERAL DEBT SERVICE REVENUES</b>	<b>2,076,720</b>	<b>8,515,310</b>	<b>1,534,480</b>	<b>1,379,700</b>	<b>27,108,167</b>



FUND: GENERAL DEBT SERVICE  
 DIV: 201-0201

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
517-	<i>PRINCIPAL</i>					
71-21	Principal - Redevelpmt 2005 Note A	0	550,892	437,000		
	Principal - Redevelpmt 2005 Note B					
71-36	Principal - 2000 Note	309,546	673,522	0		
71-37	Principal - 2010 Note	0	0	0		
71-38	Principal - Cap. Imp. Note	0	0	0		
71-39	Principal - 2012 Note	369,319	6,067,467	0		
	<i>INTEREST</i>					
72-21	Interest - Redevelpmt 2005 Note A	0	130,892	244,480		
72-36	Interest - 2000 Note	47,586	44,098	0		
72-37	Interest - 2010 Note	0		0		
72-38	Interest - Cap. Imp. Note	0		0		916,637
72-39	Interest - 2012 Note	297,917	142,779	0		
73-41	Issue Costs	0		0		
	<b>TOTAL PRINCIPAL AND INTEREST</b>	<b>1,024,368</b>	<b>7,609,650</b>	<b>681,480</b>	<b>0</b>	<b>916,637</b>
580-581	<i>TRANSFERS</i>					
91-51	Transfer to General Fund	1,027,263	1,501,026	853,000	1,100,000	26,285,000
	<b>TOTAL TRANSFERS</b>	<b>1,027,263</b>	<b>1,501,026</b>	<b>853,000</b>	<b>1,100,000</b>	<b>26,285,000</b>
	<b>GENERAL DEBT SERVICE EXPENDITURES</b>	<b>2,051,631</b>	<b>9,110,676</b>	<b>1,534,480</b>	<b>1,100,000</b>	<b>27,201,637</b>



FUND: CAPITAL IMPROVEMENT FUND  
 ACCT#: 301-0000

REVENUE		ACTUAL	ACTUAL	AMENDED		BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	FY 14-15	FY 14-15	FY 15-16
312-61	1-Cent Infrastructure Surtax	1,566,812	1,673,113	1,876,700	1,900,000	2,005,000
331-52	Urban Forestry Grant	0	10,000	0	0	0
331-54	Community Development Block Grant	0	190,150	0	0	0
334-70	Historic Preservation Grant	0		1,050,000	250,000	800,000
334-72	FL Recreation Development Program	0		200,000	0	200,000
334-76	Restore Act Funds (BP)	0		350,000	0	100,000
	SWFWMD	0	0	0	0	240,000
	Florida Department of Transportation	0	0	0	0	530,000
361-10	Interest On Investments	1,332	1,837	650	2,600	0
361-20	Interest - S.B.A.	5,307	2,725	2,400	1,800	0
361-25	Interest - FMIvT	610	1,917	900	6,000	0
366-90	Contributions & Donations	0	0	0	5,500	0
369-90	Other Miscellaneous Revenue	9,133	0	0	0	0
381-20	Transfer from W & S Revenue	0	182,060	204,600	134,650	0
381-31	Transfer from Street Impr. Fund	0	0	291,850	200,000	0
<b>TOTAL CAP.IMP.FUND PRIOR TO FUND BAL.</b>		<b>1,583,194</b>	<b>2,061,802</b>	<b>3,977,100</b>	<b>2,500,550</b>	<b>3,875,000</b>
	Transfer from Debt Service Fund					4,566,000
<b>TOTAL FINANCING SOURCES (USES)</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,566,000</b>
389-90	Prior Yr Fund Bal-Unassigned	0	0	4,397,550		4,188,150
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>4,397,550</b>	<b>0</b>	<b>4,188,150</b>
<b>CAPITAL IMPROVEMENT REVENUES</b>		<b>1,583,194</b>	<b>2,061,802</b>	<b>8,374,650</b>	<b>2,500,550</b>	<b>12,629,150</b>



FUND: CAPITAL IMPROVEMENT FUND  
 DIV: 301-0301

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
515-	<i>COMPREHENSIVE PLANNING</i>					
62-33	Hacienda Hotel Restoration	0	0	1,100,000	200,000	900,000
63-44	Old Post Office Bldg. Improvements	0	0	0	0	0
	<b>TOTAL COMPREHENSIVE PLANNING</b>	<b>0</b>	<b>0</b>	<b>1,100,000</b>	<b>200,000</b>	<b>900,000</b>
519-	<i>OTHER GENERAL GOVERNMENT</i>					
62-54	Fleet/Purchasing Warehouse	0	0	30,900	0	0
	<b>TOTAL OTHER GOVERNMENT</b>	<b>0</b>	<b>0</b>	<b>30,900</b>	<b>0</b>	<b>0</b>
522-	<i>FIRE CONTROL</i>					
62-99	Cental Fire Station Relocation	0	0	100,000	12,500	2,100,000
	<b>TOTAL FIRE CONTROL</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>12,500</b>	<b>2,100,000</b>
541-	<i>ROAD AND STREET FACILITIES</i>					
63-20	Grey Preserve West Entrance	0	0	423,330	0	285,000
	Downtown Landscaping Improv.	0	0	0	0	300,000
63-31	Downtown Parking Lot Improvements	0	42,507	0	0	200,000
63-32	Main Street Project	92,063	0	0	0	0
63-33	Multi-Use Trail-Marine Parkway	0	0	500,000	40,000	0
	Multi-Use Path Master Plan	0	0		0	60,000
63-37	Multi-Use Trail-Morton Plant	91,823	19,004	1,235,770	0	0
63-38	Misc. Neighborhood Improvements	136,457	494,599	0	0	0
	US Hwy 19 Beautification**					1,000,000
63-39	Streetscape Tree Replacement	1,000	61,515	0	0	0
63-40	School Road Sidewalk Project	18,266	0	0	0	0
63-42	Way Finding Signage Upgrades	0	0	100,000	0	300,000
	<b>TOTAL ROAD AND STREET</b>	<b>339,609</b>	<b>617,625</b>	<b>2,259,100</b>	<b>40,000</b>	<b>2,145,000</b>
572-	<i>PARKS AND RECREATION</i>					
62-99	Fitness Center Expansion	0		425,000	50,000	2,700,000
63-26	Sims Park	0	28,978	2,200,000	925,000	2,310,000
63-47	ADA Playground - Sims Park	19,794	6,997	0		
63-48	Pine Hill Baseball Complex	0		35,000	15,000	50,000
63-49	Orange Lake Restoration*	0		500,000		920,000
	<b>TOTAL PARKS AND RECREATION</b>	<b>19,794</b>	<b>35,975</b>	<b>3,160,000</b>	<b>990,000</b>	<b>5,980,000</b>
580-581-	<i>TRANSFERS</i>					
91-51	Transfer To General Fund	68,463	150,000	1,169,400	0	1,369,150
91-62	Transfer to Stormwater Utility Fund	326,185	0	0	0	135,000
	Transfer to Street Improvement Fd	0	0	0	0	0
91-64	Transfer To Redevelopment Fund	13,678	205,000	450,000	100,000	0
	<b>TOTAL TRANSFERS</b>	<b>408,326</b>	<b>355,000</b>	<b>1,619,400</b>	<b>100,000</b>	<b>1,504,150</b>
584-	<i>RESERVES</i>					
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>CAPITAL IMPROVEMENT EXPENDITURES</b>	<b>767,729</b>	<b>1,008,600</b>	<b>8,269,400</b>	<b>1,342,500</b>	<b>12,629,150</b>

\*Restore Act Funds \$100,000; SWFWMD \$240,000

\*\*FDOT \$530,000



Five (5) Year Capital Equipment/Improvement Plan  
Capital Improvement Fund

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19
<u>Comprehensive Planning</u>					
***	Hacienda Hotel Restoration	1,100,000			
	<b>Total</b>	<b>1,100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Other General Government</u>					
****	Fleet/Purchasing Warehouse	30,900	200,000		
	<b>Total</b>	<b>30,900</b>	<b>200,000</b>	<b>0</b>	<b>0</b>
<u>Fire Control</u>					
+	Central Fire Station Relocation/Design	100,000	47,000	147,000	147,000
	<b>Total</b>	<b>100,000</b>	<b>47,000</b>	<b>147,000</b>	<b>147,000</b>
<u>Road and Street Facilities</u>					
*	Multi-Use Trail Marine Parkway	500,000			
*	Grey Preserve Entrance Paving	423,330			
*	Streetscape Impr-Madison Ave.	105,250	244,750		
+	Downtown Parking Lot Resurfacing		80,000		
+	Way Finding Signage Upgrades	100,000			
+	Sidewalk Improvements-Grand Blvd.		180,000		
+	Sidewalk Improvements-Plathe Rd.			130,000	
◆	US Hwy 19 Beautification		20,000	200,000	
◆◆	Multi-Use Trail-Morton Plant	1,235,770			
+	Gateway Entry Sign		25,000		
	<b>Total</b>	<b>2,364,350</b>	<b>549,750</b>	<b>330,000</b>	<b>0</b>
<u>Parks and Recreation</u>					
+	Restrooms-Frances Avenue Park			250,000	
◆◆◆	Sims Park	2,200,000	300,000		
*	Pine Hill Baseball Complex	35,000			
+++	Orange Lake Restoration	500,000			
++	Olympic Sized Competition Pool				3,100,000
*	Fitness Center Expansion	425,000			
	<b>Total</b>	<b>3,160,000</b>	<b>300,000</b>	<b>250,000</b>	<b>3,100,000</b>
<b>Total Capital Improvement</b>		<b>6,755,250</b>	<b>1,096,750</b>	<b>727,000</b>	<b>3,247,000</b>

- \* Penny for Pasco dollars - Old
- \*\* Funded by W & S Revenue Fund
- \*\*\* Funded by Historic Preservation Grant (\$1,050,000); Penny for Pasco-New (\$50,000)
- \*\*\*\* Funded by Penny for Pasco-Old (\$30,900) and W & S Revenue (\$200,000)
- ◆ Funded by Penny for Pasco-New (\$120,000) and FDOT Grant (\$100,000)
- ◆◆ Funded by Local Option Gas Tax (\$291,850); W & S Revenue (\$204,600)
- ◆◆◆ Funded by Penny for Pasco-Old (\$1,800,000) and FRDAP Grant (\$200,000)
- + New Penny for Pasco dollars
- ++ Funded by Penny for Pasco - New (\$1,000,000) and US Facilities Grant (\$2,100,000)
- +++ Funded by Penny for Pasco - Old (\$150,000) and Restore Act Funds (BP) (\$350,000)



FUND: WATER & SEWER  
 ACCT#: 401-0000

REVENUE CODE	CLASSIFICATION	ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
		FY 12-13	FY 13-14	BUDGET FY 14-15	FY 14-15	FY 15-16
329-50	Sewer Permits	540	380	500	400	0
337-31	SWFWMD Grant-Rebate Program	0	3,264	0	0	0
	<b>TOTAL PERMIT/INTERGOVMT.</b>	<b>540</b>	<b>3,644</b>	<b>500</b>	<b>400</b>	<b>0</b>
341-52	Employee Contribution to Health Ins.	0		21,210	0	0
343-31	Water Sales - Retail	3,605,013	4,338,132	4,340,000	4,600,000	4,650,000
343-32	Water Sales - Magnolia Valley	443,055		0	0	0
343-33	Water Sales - Reclaimed Water	186,472	202,616	215,000	210,000	220,000
343-34	Water Sales - Lindrick	0		0	5,200	7,000
343-35	Bulk Water - Port Richey	416,346	445,108	450,000	450,000	465,000
343-36	Surplus Water - TBW	406,218	405,864	400,000	345,000	380,000
343-51	Sewer Sales - Retail	3,462,983	4,209,427	4,310,000	4,310,000	4,450,000
343-53	Bulk Sewer - Port Richey	317,761	297,149	230,000	350,000	400,000
343-54	Sewer Sales - Magnolia Valley	570,495		0	0	0
343-56	Bulk Sewer - Lindrick	737,091	690,522	650,000	740,000	750,000
349-60	Water Connect Fees - Meters	42,575	44,465	18,000	14,000	20,000
349-61	Reclaimed Water Connect Fee-Meters	1,910	1,245	3,000	500	1,500
349-70	Meter Turn On/Off Fee	20,640	24,895	25,000	30,000	32,000
349-71	Sprinkler Charge	46,163	46,971	45,000	45,000	48,500
349-71	Meter Turn On/Off Fee-Mag.Valley	0		0	0	0
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>10,256,722</b>	<b>10,706,394</b>	<b>10,707,210</b>	<b>11,099,700</b>	<b>11,424,000</b>
361-10	Interest On Investments	4,578	(490)	500	800	750
361-11	Interest - Note Receivable	457,065	438,633	419,050	419,050	398,310
361-20	Interest - S.B.A.	4,860	4,146	2,500	0	0
361-25	Interest - FMIvT	9,917	13,907	10,000	5,000	5,000
361-27	Int-Impact Fee Agreement	0	0	0	30,138	26,429
364-42	Insurance Proceeds	0	0	0	600	1,000
369-30	Refund of Prior Year Expense	1,291	5,645	500	500	500
369-70	Late Payment Penalties	262,668	205,283	200,000	260,000	275,000
369-71	Return Check Charge	2,740	3,449	3,000	3,000	3,500
369-72	Late Payment Penalties-Magnolia Valley	20,532	0	16,000	0	0
369-73	Returned Check Charge-Magnolia Valley	55	0	50	0	0
369-90	Other Miscellaneous Revenue	7,433	4,908	6,000	6,000	6,000
369-91	County Share of Engineering	0	0	0	0	0
369-92	County Share of Construction	0	0	0	0	0
369-93	County Share of Operations	701,614	804,977	825,000	825,000	875,000
369-94	County Share of Reclaimed Water	466,314	191,372	370,000	270,000	300,000
369-95	Water Impact Fees	119,274	41,688	50,000	0	60,000
369-97	Sewer Impact Fees	226,200	74,646	50,000	75,000	85,000
97-10	Sewer Impact Fees - Lindrick	209,395	193,288	190,000	163,150	166,859
369-99	Sewer Impact Fees - Port Richey	43,070	32,113	6,500	54,000	60,000
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>2,537,006</b>	<b>2,013,565</b>	<b>2,149,100</b>	<b>2,112,238</b>	<b>2,263,348</b>
	<b>TOTAL W &amp; S FUND PRIOR TO FUND BALANCE</b>	<b>12,794,268</b>	<b>12,723,603</b>	<b>12,856,810</b>	<b>13,212,338</b>	<b>13,687,348</b>
389-89	Prior Yr Fund Bal-Assigned F/A	0	0	0	0	0
389-90	Prior Yr Fund Bal-Unassigned	0	0	5,644,420	0	0
	<b>TOTAL FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>5,644,420</b>	<b>0</b>	<b>0</b>
	<b>WATER &amp; SEWER FUND REVENUES</b>	<b>12,794,268</b>	<b>12,723,603</b>	<b>18,501,230</b>	<b>13,212,338</b>	<b>13,687,348</b>



## Water and Sewer Revenue Fund

Department: Public Works

Division: Water Production

### Mission Statement

Our goal is to operate, maintain, and manage the City of New Port Richey's Joseph A. Maytum Water Treatment Plant in such a professional way that delivers a reliable and adequate supply of safe drinking water at a pressure that meets the safety and needs of all our customers throughout the distribution system.

### Accomplishments FY 14-15

1. Produced and delivered 1,896,520,000 gallons of water to the residents of New Port Richey and the regional system.
2. Produced and delivered 680,560,000 gallons of water for regional supplier Tampa Bay Water.
3. Aerator tank modifications (both units).
4. Motor for High Service Pump #3 removal and replacement and Variable Frequency Drive replacement for High Service Pumps #1 and 2.

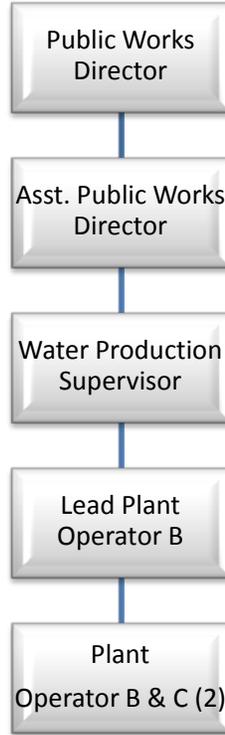
### Goals and Objectives

1. Operations:
  - a. To produce a high quality drinking water for the residents of New Port Richey on a consistent basis.
  - b. To produce a high quality drinking water for regional supplier Tampa Bay Water as needed.
  - c. Stay current on all FDEP drinking water rules and regulations.
2. Projects:
  - a. Exterior Painting of the Elevated Storage Tank.
  - b. Painting of exterior plant piping.
  - c. Chlorine bulk storage tank replacement.
  - d. Chlorine feed pump system replacement.



Water and Sewer Revenue Fund

Water Production



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Division Head Salaries</u>				
Water Production Supervisor	1.00	1.00	55,100	55,931
<u>Regular Salaries &amp; Wages</u>				
Lead Plant Operator B	1.00	1.00	44,990	45,656
Plant Operator B	0.00	1.00	0	38,002
Plant Operator C	3.00	2.00	107,810	74,173
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>207,900</b>	<b>213,762</b>



FUND: WATER & SEWER  
 DIV: WATER PRODUCTION  
 ACCT#: 401-0105-533

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	54,511	55,311	55,100	55,100	55,100
12-99	Regular Full-Time Wages	154,864	146,884	152,800	154,366	154,366
14-11	Overtime Wages	2,473	1,441	2,000	2,000	2,000
15-11	Employee Appreciation Incentive	250	250	250	250	250
15-14	One-Time Lump Sum Payment	2,500	0	0	0	0
15-27	Stand-By Time	15,192	15,345	14,860	14,860	14,860
17-11	Accrued Vacation	95	408	0	0	0
17-12	Accrued Sick Time	0	0	0	0	0
21-11	Social Security Matching	17,074	16,533	17,220	17,340	17,340
21-21	Accrued FICA - Vacation and Sick	7	31	0	0	0
22-11	Florida Retirement System	12,825	15,374	16,570	16,570	16,570
22-21	Accrued FRS - Vacation	126	59	0	0	0
23-11	Group Health Insurance	23,369	29,239	33,900	33,900	33,900
23-12	Group Life Insurance	102	97	240	240	240
23-13	Accidental Death - AD & D	12	11	60	60	60
23-15	Net OPEB Obligation Expense	6,662	6,707	5,690	5,690	5,690
24-21	W/C Waterworks Operations	5,664	6,173	9,500	9,500	9,570
	<b>TOTAL PERSONAL SERVICES</b>	<b>295,726</b>	<b>293,863</b>	<b>308,190</b>	<b>309,876</b>	<b>309,946</b>
31-29	Engineering Services - Miscellaneous	0	1,963	10,000	10,000	10,000
34-12	Pest Control Services	288	420	440	440	440
34-38	Lab Test	1,080	1,440	5,350	5,350	5,350
34-74	Security Services	1,926	2,093	4,510	4,510	4,510
34-99	Contractual Services - Miscellaneous	3,276	5,363	5,000	5,000	20,000
40-11	Travel and Training	100	320	1,470	700	1,470
41-21	Telephone	1,757	2,654	5,380	5,380	5,380
41-31	Telephone - Long Distance	0	0	0	0	0
41-34	Data Lines	6,924	6,813	6,860	7,400	7,400
41-41	Pager Services	46	46	160	160	160
42-11	Postage	2,121	2,192	4,000	4,000	4,000
42-21	Freight Express Charges	0	0	30	30	30
43-11	Electric - City Facilities	93,513	98,201	124,290	105,000	124,290
43-13	Electric - Water Plant	0	0	0	0	0
43-15	Electric - Pumps and Wells	0	0	0	0	0
43-31	Trash Removal	771	772	880	880	880
43-73	Street Light Fee	38	37	100	100	100
43-81	Stormwater Assessment	135	6	150	150	150
46-11	Maintenance - Buildings and Grounds	16,570	23,132	22,000	42,000	22,000
46-21	Maintenance - Equipment	0	0	1,000	1,000	1,000
46-23	Maintenance - Copiers	0	0	550	550	550
46-24	Maintenance - Technical Equipment	0	0	0	0	0
46-31	Central Garage Maintenance	1,890	60	8,030	8,030	0
46-49	Radio Maintenance	0	0	0	0	0
46-61	Maintenance - Physical Plant	2,828	0	0	0	0
49-83	Permit Fees	6,000	6,000	6,000	6,000	6,000
51-11	Office Supplies - General	261	19	1,100	1,100	1,100
51-21	Maps and Charts	0	0	520	300	520



FUND: WATER & SEWER  
 DIV: WATER PRODUCTION  
 ACCT#: 401-0105-533

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
51-41	Small Tools and Implements	258	188	500	500	500
52-11	Fuel	7,992	10,786	11,690	11,690	11,700
52-21	Chemicals	102,329	103,290	129,170	129,170	129,170
52-22	Laboratory Supplies	3,923	5,339	7,000	7,000	7,000
52-31	Clothing and Wearing Apparel	569	799	840	1,500	1,500
52-43	Computer Supplies	983	600	4,200	4,200	4,200
52-47	First Aid Supplies	27	150	250	250	250
52-51	Janitorial Supplies	352	38	800	800	800
52-61	Raw Water	2,641,013	2,821,184	2,430,000	2,875,000	2,900,000
52-89	Automotive Parts	3,859	5,436	3,380	3,380	3,380
52-94	Conservation Kits & Materials	2,534	5,793	12,000	12,000	12,000
52-99	Operating Supplies - Miscellaneous	2,654	1,148	1,870	1,870	1,870
54-11	Dues and Memberships	678	415	840	840	840
54-61	Books and Publications	47	0	200	200	200
	<b>TOTAL OPERATING EXPENSES</b>	<b>2,906,742</b>	<b>3,106,697</b>	<b>2,810,560</b>	<b>3,256,480</b>	<b>3,288,740</b>
63-41	Elevated Storage Tank			150,000	0	150,000
63-44	City Well Repairs			0	0	0
63-45	Ground Storage Reservoirs			0	0	0
63-99	Improvements Other Than Buildings			0	0	0
64-15	Trucks and Trailers			48,000	43,545	0
64-31	Special Purpose Equipment			43,600	37,500	52,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>241,600</b>	<b>81,045</b>	<b>202,000</b>
	<b>TOTAL WATER PRODUCTION</b>	<b>3,202,468</b>	<b>3,400,560</b>	<b>3,360,350</b>	<b>3,647,401</b>	<b>3,800,686</b>



Five (5) Year Capital Equipment/Improvement Plan  
Water Production

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-41	<i>Elevated Storage Tank</i>					
	Clean/Paint Elevated Storage Tank	150,000				
	Elevated Storage Tank (R&R)		20,000	20,000	20,000	20,000
	<b>Total</b>	<b>150,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
63-44	<i>City Well Repair</i>					
	City Well Repair (R&R)		10,000	10,000	10,000	10,000
	<b>Total</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
63-45	<i>Ground Storage Reservoirs</i>					
	Clean/Paint Ground Storage Tanks		60,000			
	Ground Storage Reservoirs		10,000	10,000	10,000	10,000
	<b>Total</b>	<b>0</b>	<b>70,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
63-99	<i>Improvements Other Than Buildings</i>					
	Stand-by Power Equipment (R&R)		10,000	10,000	10,000	10,000
	Process Equipment		10,000	10,000	10,000	10,000
	<b>Total</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
64-15	<i>Trucks and Trailers</i>					
	Trucks (R&R)		10,000	10,000	10,000	10,000
	<b>Total</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
64-31	<i>Special Purpose Equipment</i>					
	Chlorine Bulk Storage Tank	14,000				
	Variable Frequency Drive	25,000				
	Ammonia Bulk Storage Tank	8,000				
	Benchtop Spectrophotometer	5,000				
	Ammonia Bulk Storage Tank		8,000			
	Ammonia Feed Skid w/Pumps		24,000			
	Emerg Shower - Fluoride Area		4,000			
	On-Line Free Ammonia Analyzer		35,000			
	PH/F Benchtop Meter		3,000			
	Commercial Lawn Tractor			9,000		
	Multi Parameter Field Meter pH/DO/Temp			4,000		
	Emerg Shower - Chemical Building			4,000		
	Fluoride Benchtop Meter				3,500	
	Chlorine/MonoChloramine Meter				2,000	
	Variable Frequency Drive				25,000	
	On-Line Free Ammonia Analyzer				36,000	
	Chlorine Bulk Storage Tank					16,000
	Fluoride Bulk Storage Tank					12,000
	<b>Total</b>	<b>52,000</b>	<b>74,000</b>	<b>17,000</b>	<b>66,500</b>	<b>28,000</b>
	<b>Division Total</b>	<b>202,000</b>	<b>204,000</b>	<b>87,000</b>	<b>136,500</b>	<b>98,000</b>



## Water and Sewer Revenue Fund

Department: Public Works

Division: Water and Reclaimed Water Distribution

### Mission Statement

The mission of the Water Distribution Division is to maintain and upgrade the City's potable water system. To demonstrate a high level of service that includes but is not limited to proactive maintenance activities, expansion of the water system where possible, monitor, and evaluate all current regulatory requirements, a one hour response to emergency water breaks, a 24 hour response to all internal and external inquires, and finally to demonstrate a high level of professionalism to all City residents and Utility customers.

### Accomplishments FY 14-15

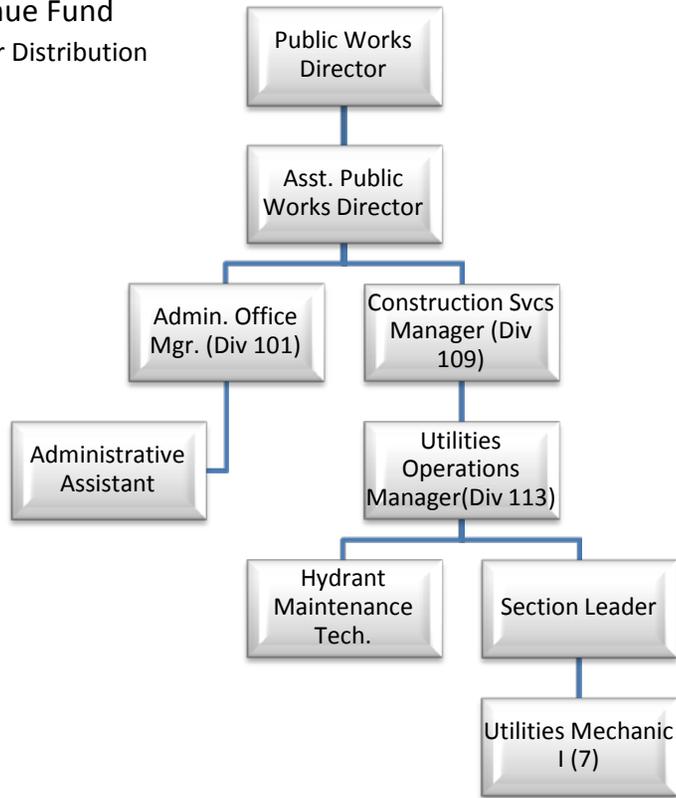
1. Preparations and upgrades for AMI Project.
2. Upgraded/replaced 10 Fire Hydrant Assemblies in various areas of our system.
3. Installation of 8" reclaimed water on Kentucky Avenue; installation of RC irrigation systems in two City retention ponds.
4. Completed water utility relocations for other capital projects including US Hwy 19 and 2011 Miscellaneous Stormwater Improvements.

### Goals and Objectives

1. Upgrade (5) bulk water interconnects with proper backflow protection.
2. Work with contractor to implement Phase 1 on the AMI Project.
3. Continue expansion of Reclaimed Distribution systems using in-house forces.
4. Coordinate water system improvements in conjunction with other capital improvement projects.



Water and Sewer Revenue Fund  
Water and Reclaimed Water Distribution



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
	<u>Regular Salaries &amp; Wages</u>			
Section Leader	1.00	1.00	31,000	38,563
Utilities Mechanic I	7.00	7.00	147,640	158,430
Backflow/Recl Field Supervisor	1.00	0.00	30,140	-
Administrative Assistant	1.00	1.00	25,000	25,376
Hydrant Maintenance Tech.	1.00	1.00	21,000	21,320
<b>Total</b>	<b>11.00</b>	<b>10.00</b>	<b>254,780</b>	<b>243,690</b>



FUND: WATER & SEWER  
 DIV: WATER & RECLAIMED WATER DISTRIBUTION  
 ACCT#: 401-0107-533

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-10	Regular Exempt Salaries	0	33,393	0	0	0
12-99	Regular Full-Time Wages	232,106	218,177	254,780	255,081	243,690
13-11	Part-Time Wages	0	0	0	0	0
13-12	Temporary Wages	0	0	0	0	0
14-11	Overtime Wages	22,376	27,702	17,480	29,238	32,977
15-11	Employee Appreciation Incentive	500	550	550	550	500
15-14	One-Time Lump Sum Payment	5,000	0	0	0	0
15-16	Health Insurance Waiver Stipend	1,800	3,300	3,600	5,400	5,400
15-22	Education Incentive	0	300	1,200	400	0
15-27	Stand-By Time	8,727	9,194	9,030	11,576	12,466
15-29	Meal Allowance	150	36	530	300	525
17-11	Accrued Vacation	1,822	(3,684)	0	0	0
21-11	Social Security Matching	20,125	21,671	21,970	25,330	22,620
21-21	Accrued FICA - Vacation and Sick	139	(282)	0	0	0
22-11	Florida Retirement System	15,236	21,340	20,730	20,730	20,093
22-21	Accrued FRS - Vacation	211	(244)	0	0	0
23-11	Group Health Insurance	36,085	40,012	61,020	61,020	43,260
23-12	Group Life Insurance	172	163	530	530	480
23-13	Accidental Death - AD & D	20	19	140	140	120
23-15	Net OPEB Obligation Expense	6,800	8,968	7,040	7,040	7,040
24-21	W/C Waterworks Operations	6,399	7,126	11,010	11,010	11,286
24-26	W/C Clerical	60	66	120	120	115
24-32	W/C Municipal Classification	2,165	2,511	0	0	0
	<b>TOTAL PERSONAL SERVICES</b>	<b>359,893</b>	<b>356,925</b>	<b>409,730</b>	<b>428,465</b>	<b>400,572</b>
31-99	Professional Services - Miscellaneous	0	0	200,000	100,000	200,000
34-42	Call Candy Services	3,035	2,678	4,000	4,000	4,000
34-99	Contractual Services - Miscellaneous	2,921	10,351	20,000	14,000	20,000
40-11	Travel and Training	1,794	1,017	2,780	3,000	3,000
41-21	Telephone	7,979	10,200	6,220	8,000	8,000
41-34	Data Lines	483	489	420	420	420
41-41	Pager Services	70	70	160	160	160
42-11	Postage	430	909	1,100	1,100	1,100
43-31	Trash Removal	1,113	4,931	6,600	6,600	6,600
44-19	Rent - Equipment	0	215	800	500	800
45-71	Notary Bond	0	0	150	150	150
46-11	Maintenance - Buildings and Grounds	12,969	9,515	6,900	5,500	6,900
46-21	Maintenance - Equipment	0	270	2,600	2,600	2,600
46-24	Maintenance - Technical Equipment	0	0	0	0	0
46-31	Central Garage Maintenance	12,390	3,710	16,800	0	16,800
46-49	Radio Maintenance	0	0	0	0	0
46-61	Maintenance - Physical Plant	(5,438)	(283)	0	0	0
47-99	Printing and Binding - Miscellaneous	87	29	0	0	0
51-11	Office Supplies - General	1,257	849	800	800	800
51-41	Small Tools and Implements	8,180	7,792	7,690	7,690	7,690
52-11	Fuel	36,851	55,911	36,250	45,000	36,250
52-25	Software Licenses/Support	4,479	3,538	4,670	4,670	4,670



FUND: WATER & SEWER  
 DIV: WATER & RECLAIMED WATER DISTRIBUTION  
 ACCT#: 401-0107-533

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
52-31	Clothing and Wearing Apparel	1,928	2,421	2,500	2,653	2,800
52-43	Computer Supplies	1,551	3,380	3,500	3,500	3,500
52-47	First Aid Supplies	78	462	200	400	200
52-71	Meters	19,447	64,702	40,000	75,000	40,000
52-72	Pipe	13,377	6,876	14,000	8,000	14,000
52-73	Hydrants	2,908	6,353	15,000	8,500	15,000
52-74	Valves and Clamps	43,767	54,265	80,000	50,000	80,000
52-79	Water & Sewer Supplies-Miscellaneous	24,890	20,497	10,000	10,000	10,000
52-89	Automotive Parts	21,122	62,218	18,430	30,000	18,430
52-99	Operating Supplies - Miscellaneous	14,281	23,828	21,750	21,750	21,750
53-11	Asphalt/Concrete	0	0	0	0	0
53-12	Limestone	(270)	270	0	0	0
53-13	Gravel/Shell	0	0	0	0	0
53-41	Sod - Seed	432	2,066	4,000	3,600	4,000
53-99	Road Materials - Miscellaneous	7,047	10,734	15,000	7,000	15,000
54-11	Dues and Memberships	250	185	400	400	400
54-61	Books and Publications	67	213	240	150	240
	<b>TOTAL OPERATING EXPENSES</b>	<b>239,475</b>	<b>370,661</b>	<b>542,960</b>	<b>425,143</b>	<b>545,260</b>
63-99	Improvements Other Than Buildings			0	0	0
64-13	Data Processing Equipment			4,500	0	0
64-15	Trucks and Trailers			220,000	200,000	27,000
64-16	Heavy Equipment			0	0	0
64-31	Special Purpose Equipment			32,000	30,415	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>256,500</b>	<b>230,415</b>	<b>27,000</b>
	<b>TOTAL WATER/RECLAIMED WATER DISTR</b>	<b>599,368</b>	<b>727,586</b>	<b>1,209,190</b>	<b>1,084,023</b>	<b>972,832</b>



Five (5) Year Capital Equipment/Improvement Plan  
 Water and Reclaimed Water Distribution

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-13	<i>Data Processing Equipment</i>					
	Laptop Computer (3)					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-15	<i>Trucks and Trailers</i>					
	2016 Ford T-250 Transit Cargo Van	27,000				
	F450 Flat Bed Dump Trk(#63)			60,000 (A)		
	<b>Total</b>	<b>27,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>0</b>
64-16	<i>Heavy Equipment</i>					
	Dump F700 Truck #18 (R&R)				75,000 (B)	
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>
	(A) Year of Acquisition (\$20,000 from R&R)					
	(B) Year of Acquisition (\$60,000 from R&R)					
	<b>Division Total</b>	<b>27,000</b>	<b>0</b>	<b>60,000</b>	<b>75,000</b>	<b>0</b>



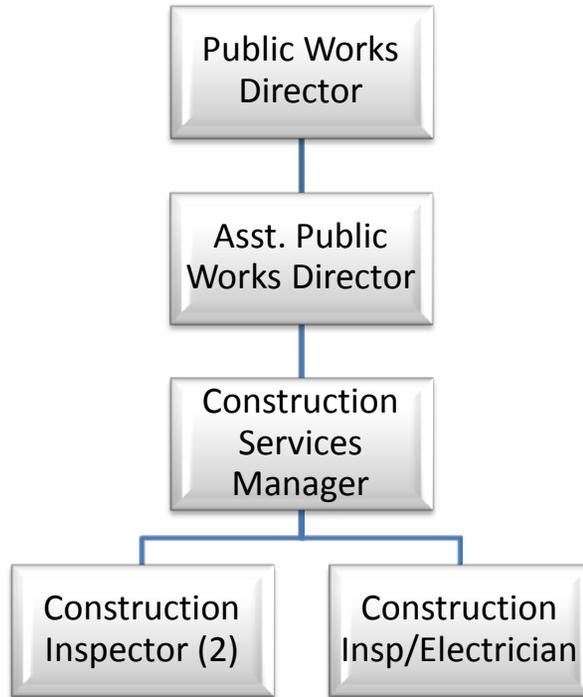
FUND: WATER & SEWER  
 DIV: W & S NON-CLASSIFIED  
 ACCT#: 401-0108-536

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
31-10	Contractual Attorney Services	0	0	0	0	0
31-11	City Attorney Services	4,867	4,212	5,000	2,000	4,000
31-14	Master Utility Plan Upgrade	0	0	0	0	10,000
31-99	Professional Services - Miscellaneous	2,530	40,778	10,000	11,000	12,000
32-11	Annual Audit Services	6,775	9,198	8,500	25,000	15,000
32-21	Rate Study	32,007	0	20,000	0	20,000
45-11	Liability Insurance-Comp. General	14,380	13,739	15,540	20,000	20,000
45-21	Buildings and Contents Insurance	43,141	24,044	46,120	20,000	25,000
45-23	Automobile and Truck Insurance	14,175	15,800	15,320	25,000	27,000
45-90	Insurance Miscellaneous	0	0	2,200	0	2,000
49-11	Legal Advertising	0	0	0	0	0
49-99	Other Current Charges - Miscellaneous	24,679	24,702	22,000	25,000	27,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>142,554</b>	<b>132,473</b>	<b>144,680</b>	<b>128,000</b>	<b>162,000</b>
99-21	Amortization	28,905	28,905	0	0	0
99-31	Depreciation Expense	1,685,126	1,749,605	0	0	0
99-41	Write-Off of Bad Debts	101,963	54,456	0	0	0
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>1,815,994</b>	<b>1,832,966</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL W &amp; S NON-CLASSIFIED</b>	<b>1,958,548</b>	<b>1,965,439</b>	<b>144,680</b>	<b>128,000</b>	<b>162,000</b>



Water and Sewer Revenue Fund

Construction Services



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Regular Exempt Salaries</u> Construction Svcs Manager	1.00	1.00	51,340	54,704
<u>Regular Salaries &amp; Wages</u> Construction Inspector	2.00	2.00	76,010	77,126
Construction Insp/Electrician	1.00	1.00	41,600	42,224
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>168,950</b>	<b>174,054</b>



FUND: WATER & SEWER  
 DIV: CONSTRUCTION SERVICES  
 ACCT#: 401-0109-536

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-10	Regular Exempt Salaries	0	19,152	51,340	52,327	54,704
12-99	Regular Full-Time Wages	0	35,784	117,610	110,450	119,350
14-11	Overtime Wages	0	27	10,610	3,890	10,758
15-11	Employee Appreciation Incentive	0	0	200	200	200
15-16	Health Ins Waiver Stipend	0	300	0	3,600	1,880
17-11	Accrued Vacation	0	4,487	0	0	80
17-12	Accrued Sick Time	0	0	0	0	0
21-11	Social Security Matching	0	4,018	13,760	13,836	14,160
21-21	Accrued FICA - Vacation and Sick	0	343	0	0	0
22-11	Florida Retirement System	0	4,010	13,240	13,240	12,845
22-21	Accrued FRS - Vacation	0	331	0	0	0
23-11	Group Health Insurance	0	4,104	27,120	27,120	12,360
23-12	Group Life Insurance	0	17	200	200	192
23-13	Accidental Death - AD & D	0	2	50	50	48
23-15	Net OPEB Obligation Expense	0	1,588	4,400	4,400	4,400
24-21	W/C Waterworks Operations	0	0	13,450	13,450	13,980
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>74,163</b>	<b>251,980</b>	<b>242,763</b>	<b>244,957</b>
40-11	Travel and Training	0	0	0	0	1,800
41-21	Telephone - Local	0	0	6,300	3,400	6,300
41-34	Telephone - Data Lines	0	0	420	410	420
42-11	Postage	0	0	150	75	150
46-11	Maint - Building & Grounds	0	0	0	0	1,000
46-21	Maintenance - Equipment	0	0	1,200	650	1,200
46-23	Maint. - Copiers	0	0	0	3,000	3,300
46-31	Central Garage Maintenance	0	0	2,000	0	2,000
47-99	Printing & Binding Miscellaneous	0	0	100	100	100
51-11	Office Supplies - General	0	0	400	360	400
51-41	Small Tools and Implements	0	0	300	300	300
52-11	Fuel	0	0	3,500	7,500	3,500
52-25	Software Licenses/Support	0	0	1,500	1,500	1,500
52-31	Clothing and Wearing Apparel	0	0	400	750	1,000
52-43	Computer Supplies	0	0	3,200	550	1,000
52-89	Automotive Parts	0	0	2,000	1,400	2,000
52-99	Operating Supplies - Miscellaneous	0	0	1,500	1,000	1,200
54-11	Dues and Memberships	0	0	200	0	200
54-61	Books and Publications	0	0	200	200	200
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>23,370</b>	<b>21,195</b>	<b>27,570</b>
64-13	Data Processing Equipment			3,300	0	0
64-15	Trucks and Trailers	0	0	0	0	25,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>3,300</b>	<b>0</b>	<b>25,000</b>
	<b>TOTAL CONSTRUCTION SERVICES</b>	<b>0</b>	<b>74,163</b>	<b>278,650</b>	<b>263,958</b>	<b>297,527</b>



Five (5) Year Capital Equipment/Improvement Plan  
Construction Services

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-15	<i>Trucks and Trailers</i>					
	1/2 Ton Pick Up Truck (#85)				35,000	
	3/4 Ton Pick Up Truck (#60)	25,000				
	<b>Total</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>0</b>
			0			
	<b>Division Total</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>0</b>



## Water and Sewer Revenue Fund

Department: Public Works

Division: Reclaimed Water Production

### Mission Statement

To protect health and the environment by operating and maintaining the reclaim water production facility at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. To be innovative and creative to hold costs to a minimum.

### Accomplishments FY 14-15

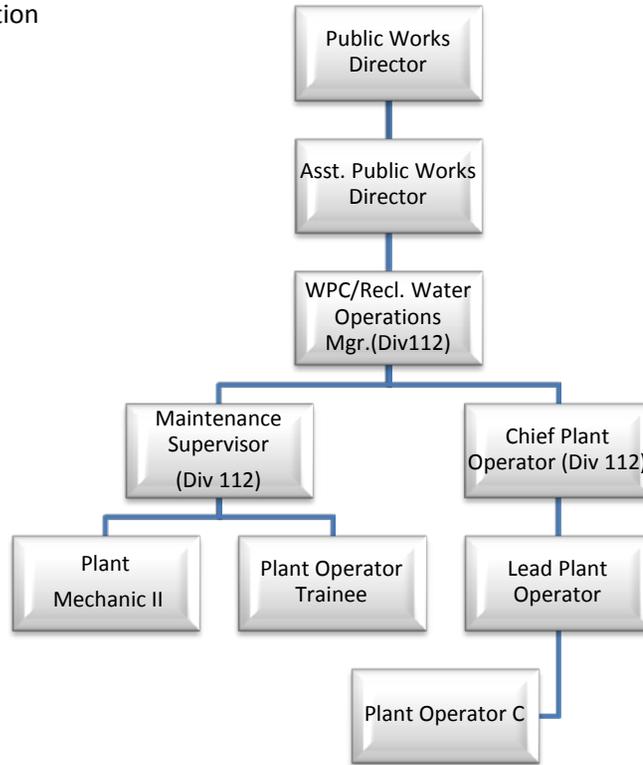
1. Filtered, disinfected and distributed 1.8 billion gallons of reclaimed water to customers.

### Goals and Objectives

1. Continue to provide high quality reuse water for beneficial reuse.
2. Continue to seek out ways to be more energy efficient.



Water and Sewer Revenue Fund  
Reclaimed Water Production



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Regular Salaries &amp; Wages</u>				
Lead Plant Operator	1.00	1.00	42,800	43,451
Plant Operator C	1.00	1.00	35,050	35,568
Plant Mechanic II	1.00	1.00	30,830	31,283
Plant Operator Trainee	1.00	1.00	34,370	30,576
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>143,050</b>	<b>140,878</b>



FUND: WATER & SEWER  
 DIV: RECLAIMED WATER PRODUCTION  
 ACCT#: 401-0111-535

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-99	Regular Full-Time Wages	137,407	169,282	143,050	143,110	140,878
14-11	Overtime Wages	5,059	2,784	3,930	3,930	5,970
15-11	Employee Appreciation Incentive	200	250	200	200	200
15-14	One-Time Lump Sum Payment	2,000	0	0	0	0
15-27	Stand-By Time	8,415	8,561	8,850	8,580	8,983
15-29	Meal Allowance	30	0	150	150	150
17-11	Accrued Vacation	(247)	481	0	0	0
17-12	Accrued Sick Time	0	0	0	0	0
21-11	Social Security Matching	11,604	13,708	11,950	11,940	11,950
21-21	Accrued FICA - Vacation and Sick	(19)	37	0	0	0
22-11	Florida Retirement System	8,502	12,672	11,490	10,830	10,831
22-21	Accrued FRS - Vacation	73	56	0	0	0
23-11	Group Health Insurance	17,263	27,187	27,120	24,720	24,720
23-12	Group Life Insurance	77	90	200	200	192
23-13	Accidental Death - AD & D	9	11	50	50	48
23-15	Net OPEB Obligation Expense	4,384	5,542	3,580	3,580	3,580
24-22	W/C Sewage Disposal Oper./Driver	3,468	3,741	5,690	5,690	5,690
	<b>TOTAL PERSONAL SERVICES</b>	<b>198,225</b>	<b>244,402</b>	<b>216,260</b>	<b>212,980</b>	<b>213,192</b>
34-38	Lab Test	8,058	11,911	12,000	12,000	12,000
34-99	Contractual Services - Miscellaneous	223	169	270	270	270
40-11	Travel and Training	1,090	900	1,790	1,000	1,790
42-11	Postage	2	0	30	30	30
43-11	Electric - City Facilities	219,744	263,388	250,000	250,000	250,000
43-18	Electric - Reclaimed Water	0	0	0	0	0
45-99	Insurance	0	0	1,000	1,000	1,000
46-11	Maintenance - Buildings and Grounds	41,161	57,048	41,000	41,000	41,000
46-21	Maintenance - Equipment	4,768	3,885	3,800	3,800	3,800
46-24	Maintenance - Technical Equipment	0	0	0	0	0
46-61	Maintenance - Physical Plant	1,873	(2,582)	0	0	0
49-51	Excess Reclaimed Water Expense	577,932	100,000	75,000	75,000	85,000
51-11	Office Supplies - General	100	100	100	100	100
52-21	Chemicals	74,482	54,422	90,640	90,640	90,640
52-22	Laboratory Supplies	198	27	200	200	200
52-31	Clothing and Wearing Apparel	531	788	860	1,135	1,200
52-51	Janitorial Supplies	216	145	220	220	220
52-99	Operating Supplies - Miscellaneous	693	471	500	500	500
54-11	Dues and Memberships	90	50	300	300	300
	<b>TOTAL OPERATING EXPENSES</b>	<b>931,161</b>	<b>490,722</b>	<b>477,710</b>	<b>477,195</b>	<b>488,050</b>
63-99	Improvements Other Than Buildings	0	0	0	0	0
64-31	Special Purpose Equipment	0	0	0	0	12,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,000</b>
	<b>TOTAL RECLAIMED WATER PROD.</b>	<b>1,129,386</b>	<b>735,124</b>	<b>693,970</b>	<b>690,175</b>	<b>713,242</b>



Five (5) Year Capital Equipment/Improvement Plan  
Reclaimed Water Production

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-99	<i>Improvements Other Than Buildings</i>					
	Structure Maintenance & Repair (R&R)		10,000	10,000	10,000	10,000
	Process Equipment (R&R)		10,000	10,000	10,000	10,000
	<b>Total</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
64-31	<i>Special Purpose Equipment</i>					
	Effluent Sampler	6,500				
	Pressure Washer	5,500				
	<b>Total</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>12,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>



## Water and Sewer Revenue Fund

Department: Public Works

Division: Pollution Control

### Mission Statement

To protect public health and the environment by operating and maintaining the wastewater treatment plant at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. Be innovative and creative to hold costs to a minimum.

### Accomplishments FY 14-15

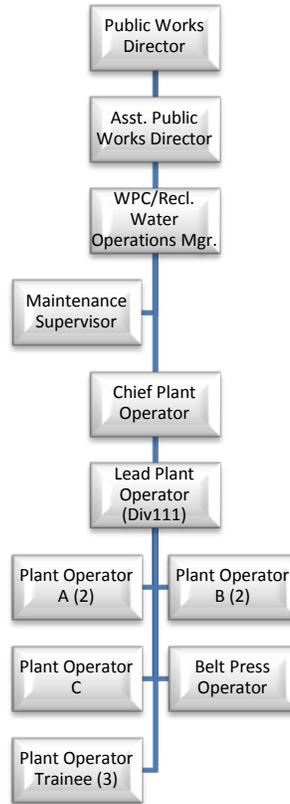
1. Completed numerous energy efficiency projects including LED conversion of street lights, automated dissolved oxygen system, automated Return Pump System, designed and installed a more efficient chemical feed system for disinfection.
2. Completed Phase 3 of the SCADA upgrade, installed network process monitoring cameras.
3. Continued headworks restoration project.
4. Treated 1.7 billion gallons of wastewater to near drinking water standards with 99.0% pollutant removal.

### Goals and Objectives

1. To supply and produce high quality reclaimed water for beneficial reuse in accordance with DEP rules.
  - a. Continue with headworks and SCADA projects.
  - b. Continue to seek out energy saving technologies.
  - c. Be creative and innovative in implementing process improvements.



Water and Sewer Revenue Fund  
Pollution Control



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Division Head Salaries</u>				
WPC/Reclaimed Water Operations Manager	1.00	1.00	65,630	67,933
<u>Regular Salaries &amp; Wages</u>				
Chief Plant Operator	1.00	1.00	55,370	56,202
Plant Operator A	2.00	2.00	80,400	81,598
Belt Press Operator	1.00	1.00	35,050	35,568
Maintenance Supervisor	1.00	1.00	40,940	41,558
Lab Technician	1.00	0.00	40,340	-
Plant Operator C	1.00	3.00	34,890	102,232
Plant Operator B	2.00	2.00	76,280	77,418
Plant Operator Trainee	3.00	2.00	103,050	60,902
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>531,950</b>	<b>523,411</b>



FUND: WATER & SEWER  
 DIV: WATER POLLUTION CONTROL  
 ACCT#: 401-0112-535

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
11-12	Division Head Salaries	65,819	65,876	65,630	65,630	67,940
12-99	Regular Full-Time Wages	467,828	432,887	466,320	450,000	455,480
14-11	Overtime Wages	11,558	6,672	11,100	21,000	24,970
15-11	Employee Appreciation Incentive	650	600	650	650	650
15-14	One-Time Lump Sum Payment	6,500	0	0	0	0
15-16	Health Insurance Waiver Stipend	1,800	3,600	3,600	3,600	3,600
15-22	Education Incentive Pay	0	0	0	850	600
15-27	Stand-By Time	11,823	11,660	11,450	15,084	11,620
15-29	Meal Allowance	45	0	210	210	210
17-11	Accrued Vacation	(1,406)	3,168	0	0	0
17-12	Accrued Sick Time	0	0	0	0	0
21-11	Social Security Matching	42,188	39,014	42,770	41,000	43,230
21-21	Accrued FICA - Vacation and Sick	(108)	242	0	0	0
22-11	Florida Retirement System	28,553	35,458	46,980	42,000	35,830
22-14	Defined Contribution Plan	8,114	7,948	7,780	8,155	8,130
22-21	Accrued FRS - Vacation	380	257	0	0	0
23-11	Group Health Insurance	52,393	57,966	74,580	70,000	67,990
23-12	Group Life Insurance	250	225	630	630	630
23-13	Accidental Death - AD & D	29	26	160	160	160
23-15	Net OPEB Obligation Expense	16,590	15,876	13,200	13,200	13,200
24-22	W/C Sewage Disposal Oper./Driver	10,839	11,774	17,890	17,890	18,030
24-32	W/C Municipal Classification	2,907	3,169	5,050	4,585	5,230
	<b>TOTAL PERSONAL SERVICES</b>	<b>726,752</b>	<b>696,418</b>	<b>768,000</b>	<b>754,644</b>	<b>757,500</b>
31-29	Engineering Services - Miscellaneous	0	4,445	20,000	20,000	55,000
31-99	Professional Services - Miscellaneous	0	2,760	5,000	5,000	5,000
34-12	Pest Control Services	288	420	420	420	420
34-38	Lab Test	8,115	4,421	12,000	12,000	12,000
34-99	Contractual Services - Miscellaneous	1,956	2,611	2,000	2,000	5,000
40-11	Travel and Training	2,030	1,452	1,950	1,000	2,400
41-21	Telephone	1,281	2,269	2,100	2,451	2,600
41-31	Telephone - Long Distance	0	0	0	0	0
41-34	Data Lines	4,221	4,196	4,680	4,322	4,680
41-41	Pager Services	140	140	200	140	140
42-11	Postage	124	77	130	130	130
42-21	Freight Express Charges	0		300	900	300
43-11	Electric - City Facilities	174,496	203,801	320,000	275,000	320,000
43-17	Electric - Sewer Plant	0		0	0	0
43-31	Trash Removal	6,957	7,095	12,100	11,000	12,100
43-51	Water and Sewer - City	23,461	24,349	27,500	27,500	27,500
43-61	Sludge Removal	300,450	292,736	330,000	300,000	330,000
43-73	Street Light Fee	253	252	260	260	260
43-81	Stormwater Assessment	2,631	2,631	2,690	2,690	2,690
44-19	Rent - Equipment	1,947	788	2,000	2,000	2,000
45-11	Liability Insurance - Fuel Tanks	7,190	10,304	7,570	7,570	7,570
45-21	Buildings and Contents Insurance	129,423	151,131	138,340	138,340	138,340
45-23	Automobile and Truck Insurance	2,465	2,748	2,670	2,670	2,670
45-25	Flood Insurance	10,087	11,582	13,900	13,900	13,900



FUND: WATER & SEWER  
 DIV: WATER POLLUTION CONTROL  
 ACCT#: 401-0112-535

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
46-11	Maintenance - Buildings and Grounds	95,995	98,163	98,250	98,250	98,250
46-21	Maintenance - Equipment	11,589	9,813	12,280	12,280	12,280
46-23	Maintenance - Copiers	0	0	510	510	510
46-24	Maintenance - Technical Equipment	0	0	0	0	0
46-31	Central Garage Maintenance	1,560	460	4,700	0	4,700
46-49	Radio Maintenance	0	0	0	0	0
46-61	Maintenance - Physical Plant	3,440	(1,400)	0	0	0
49-83	Permit Fees	1,000	1,000	1,000	1,000	1,000
51-11	Office Supplies - General	1,438	1,173	1,500	1,500	1,500
51-41	Small Tools and Implements	2,056	1,534	2,000	2,000	2,000
52-11	Fuel	23,749	10,056	25,000	25,000	25,000
52-21	Chemicals	142,352	132,951	200,000	180,000	200,000
52-22	Laboratory Supplies	9,876	10,192	10,000	10,000	10,000
52-31	Clothing and Wearing Apparel	2,056	2,626	2,800	2,800	3,400
52-43	Computer Supplies	2,760	5,000	5,600	5,600	5,600
52-47	First Aid Supplies	27	245	400	400	400
52-51	Janitorial Supplies	3,795	3,708	3,800	3,800	3,800
52-89	Automotive Parts	7,572	15,236	6,880	6,880	6,880
52-99	Operating Supplies - Miscellaneous	2,958	3,653	3,000	3,000	3,000
54-11	Dues and Memberships	1,233	0	1,300	1,300	1,300
54-61	Books and Publications	108	0	150	150	150
	<b>TOTAL OPERATING EXPENSES</b>	<b>991,079</b>	<b>1,024,618</b>	<b>1,284,980</b>	<b>1,183,763</b>	<b>1,324,470</b>
62-99	Building Improvements	0	0	14,000	11,875	0
63-99	Improvements Other Than Buildings	0	0	140,000	124,928	185,000
64-15	Trucks and Trailers	0	0	0	0	0
64-31	Special Purpose Equipment	0	0	0	0	5,200
64-41	Tools - Hand and Power	0	0	0	0	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>154,000</b>	<b>136,803</b>	<b>190,200</b>
	<b>TOTAL WATER POLLUTION CONTROL</b>	<b>1,717,831</b>	<b>1,721,036</b>	<b>2,206,980</b>	<b>2,075,210</b>	<b>2,272,170</b>



Five (5) Year Capital Equipment/Improvement Plan  
Water Pollution Control

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-99	<i>Building Improvements</i>					
	Structure Maintenance & Repair		20,000	20,000	20,000	20,000
	<b>Total</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
63-99	<i>Improvements Other Than Buildings</i>					
	Standby Power Equipment		20,000	20,000	20,000	20,000
	Process Equipment		40,000	40,000	20,000	20,000
	Replace South Influent Griner	95,000				
	Replace Return Sludge Pump 2	40,000				
	Replace Odor Control Carbon	38,000				
	Replace Aerator Motor 1	12,000				
	<b>Total</b>	<b>185,000</b>	<b>60,000</b>	<b>60,000</b>	<b>40,000</b>	<b>40,000</b>
64-31	<i>Special Purpose Equipment</i>					
	DR3900 Spectrophotometer	5,200				
	<b>Total</b>	<b>5,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>190,200</b>	<b>80,000</b>	<b>80,000</b>	<b>60,000</b>	<b>60,000</b>



## Water and Sewer Revenue Fund

Department: Public Works

Sewer Collection

### Mission Statement

The mission of the Sewer Collection Division is to maintain and upgrade, wherever possible, the City's sewer collection system. To remain current with today's technology and to implement that technology on a continued basis as to maintain a high level of service and professionalism to all of its utility customers.

### Accomplishments FY 14-15

1. Completed Phase 1 of Communication Server Replacement. (main communication system for 67 lift stations)
2. Completed Gravity Sewer and Manhole Rehabilitation Projects (\$300,000 annually to control deterioration of system.
3. Identified areas of collection system in need of rehabilitation by inspection of mains by cleaning and televising the main lines.
4. Retrofitted 10 bubbler control systems in existing lift stations and performed full panel replacement in (2) stations. Also completed numerous other control component/pump replacements and upgrades in the system.

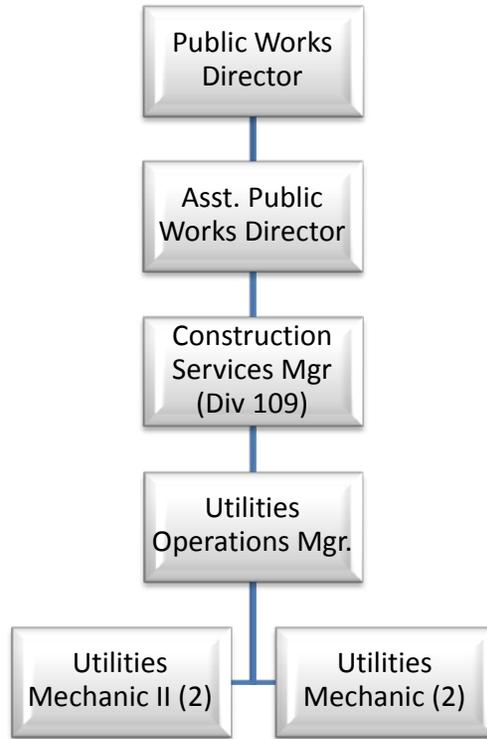
### Goals and Objectives

1. Complete Phase 2 of Communication Server Upgrades.
  - a. Finalize engineering and schematic design of components needs to replace existing RTU's.
  - b. Build and receive training on implementation of new PLC controller units.
2. Continue Gravity Sewer Rehabilitation Program.
  - a. Continue annual high pressure cleaning of Gravity Mains throughout the system.
  - b. Continue video inspection of the Gravity Mains throughout the system to identify defective pipe, inflow and infiltration.
3. PLC upgrades in lift station RTU panels.
  - a. Begin building and installing new PLC units in lift stations to replace old outdated RTU controllers.



Water and Sewer Revenue Fund

Sewer Collection



Position	Personnel Full-Time Equivalent		Amended Budget 14-15	Proposed Budget 15-16
	14-15	15-16		
<u>Regular Exempt Salaries</u>				
Utilities Operations Manager	1.00	1.00	49,090	43,077
<u>Regular Salaries &amp; Wages</u>				
Utilities Mechanic III	1.00	0.00	30,300	-
Utilities Mechanic II	0.00	3.00	-	76,128
Utilities Mechanic I	4.00	3.00	84,040	68,056
<b>Total</b>	<b>6.00</b>	<b>7.00</b>	<b>163,430</b>	<b>187,261</b>



FUND: WATER & SEWER  
 DIV: SEWER COLLECTION  
 ACCT#: 401-0113-535

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-10	Regular Exempt Salaries	0	34,173	49,090	49,090	43,077
12-99	Regular Full-Time Wages	217,189	173,942	136,290	137,827	144,184
14-11	Overtime Wages	35,301	34,466	31,950	34,004	31,200
15-11	Employee Appreciation Incentive	400	400	350	350	400
15-14	One-Time Lump Sum Payment	4,000	0	0	0	0
15-16	Health Insurance Waiver Stipend	1,800	2,400	3,600	750	0
15-22	Education Incentive	0	400	1,200	1,100	600
15-27	Stand-By Time	10,245	9,865	9,830	10,490	10,400
15-29	Meal Allowance	75	168	400	300	160
17-11	Accrued Vacation	568	1,164	0	0	0
21-11	Social Security Matching	20,288	19,124	17,810	17,928	17,600
21-21	Accrued FICA - Vacation and Sick	43	89	0	0	0
22-11	Florida Retirement System	14,897	17,794	16,750	16,750	15,906
22-21	Accrued FRS - Vacation	141	112	0	0	0
23-11	Group Health Insurance	30,460	35,395	33,900	33,900	49,440
23-12	Group Life Insurance	154	145	340	340	384
23-13	Accidental Death - AD & D	18	17	90	90	96
23-15	Net OPEB Obligation Expense	7,043	7,824	4,400	4,400	4,400
24-22	W/C Sewage Disposal Oper./Driver	4,668	4,911	7,390	7,390	8,370
24-32	W/C Municipal Classification	2,165	2,360	0	0	0
24-35	W/C Storage Warehouse Inventory	1,007	966	2,130	1,470	2,039
	<b>TOTAL PERSONAL SERVICES</b>	<b>350,462</b>	<b>345,715</b>	<b>315,520</b>	<b>316,179</b>	<b>328,256</b>
34-32	Inspection Service	0	0	800	600	800
34-99	Contractual Services - Miscellaneous	23,661	20,082	19,000	15,000	19,000
40-11	Travel and Training	965	759	1,900	1,900	2,800
41-21	Telephone	7,417	12,263	7,000	7,000	7,000
41-31	Telephone - Long Distance	0	0	0	0	0
41-34	Data Lines	483	489	2,800	2,800	2,800
41-41	Pager Services	70	134	80	75	80
42-11	Postage	147	123	250	200	250
42-21	Freight Express Charges	0	0	30	30	30
43-11	Electric - City Facilities	67,123	73,543	73,000	73,000	80,000
43-14	Electric - Lift Stations	1,127	0	0	0	0
43-31	Trash Removal	7,176	6,134	7,700	8,500	10,000
43-81	Stormwater Assessment	49	50	60	60	60
44-19	Rent - Equipment	385	0	500	450	500
46-11	Maintenance - Buildings and Grounds	86,585	74,847	146,000	140,000	145,000
46-21	Maintenance - Equipment	1,597	4,161	10,000	8,000	9,000
46-24	Maintenance - Technical Equipement	0	0	0	0	0
46-31	Central Garage Maintenance	8,569	2,055	27,930	0	27,930
46-49	Radio Maintenance	0	0	0	0	0
46-61	Maintenance - Physical Plant	33,915	3,148	0	0	0



FUND: WATER & SEWER  
 DIV: SEWER COLLECTION  
 ACCT#: 401-0113-535

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
47-99	Printing and Binding - Miscellaneous	50	48	0	0	0
51-11	Office Supplies - General	623	977	900	900	900
51-41	Small Tools and Implements	6,995	6,668	6,850	6,700	6,850
52-11	Fuel	25,324	60,670	21,250	50,000	30,000
52-21	Chemicals	1,851	3,512	5,000	5,000	5,000
52-25	Software Licenses/Support	2,971	4,439	3,710	3,000	3,000
52-31	Clothing and Wearing Apparel	1,131	1,756	1,400	2,000	2,400
52-43	Computer Supplies	2,754	1,371	1,500	1,250	1,500
52-47	First Aid Supplies	107	486	300	250	300
52-72	Pipe	1,461	1,656	8,000	6,000	7,500
52-74	Valves and Clamps	20,905	3,365	26,000	20,000	24,000
52-89	Automotive Parts	17,360	54,122	17,000	35,000	17,000
52-99	Operating Supplies - Miscellaneous	13,335	15,015	19,250	17,760	19,000
53-11	Asphalt/Concrete	0	0	0	0	0
53-12	Limestone	0	0	0	0	0
53-13	Gravel/Shell	0	0	0	0	0
53-41	Sod - Seed	848	674	3,000	2,000	3,000
53-99	Road Materials - Miscellaneous	4,623	1,974	13,450	10,000	12,000
54-11	Dues and Memberships	170	128	300	250	300
54-61	Books and Publications	0	219	200	200	200
	<b>TOTAL OPERATING EXPENSES</b>	<b>339,777</b>	<b>200,783</b>	<b>425,160</b>	<b>417,925</b>	<b>438,200</b>
63-99	Improvements Other Than Buildings			25,000	25,000	25,000
64-13	Data Processing Equipment			0	0	0
64-15	Trucks and Trailers			0	0	0
64-16	Heavy Equipment			150,000	0	150,000
64-17	Communication Equipment			92,000	92,000	0
64-31	Special Purpose Equipment			27,500	24,880	4,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>294,500</b>	<b>141,880</b>	<b>179,000</b>
	<b>TOTAL SEWER COLLECTION</b>	<b>690,239</b>	<b>546,498</b>	<b>1,035,180</b>	<b>875,984</b>	<b>945,456</b>



Five (5) Year Capital Equipment/Improvement Plan  
Sewer Collection

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-99	<i>Improvements Other Than Buildings</i>					
	Lift St. Control Panel Upgrades(2)	25,000 (A)	25,000	25,000	25,000	25,000
	<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
64-13	<i>Data Processing Equipment</i>					
	Desktop Computer		2,800		2,800	
	<b>Total</b>	<b>0</b>	<b>2,800</b>	<b>0</b>	<b>2,800</b>	<b>0</b>
64-15	<i>Trucks and Trailers</i>					
	Svc Truck w/Util Body/Crane (#76)(R&R)			95,000 (B)		
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>95,000</b>	<b>0</b>	<b>0</b>
64-16	<i>Heavy Equipment</i>					
	480V Mobile Standby Generator (R&R)		150,000 C			
	Compact Excavator-Track Hoe (R&R)			65,000 (D)		
	<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>65,000</b>	<b>0</b>	<b>0</b>
64-17	<i>Communication Equipment</i>					
	SCADA Comm Sys Upgrade-Engineering	40,000				
	SCADA Comm Sys Upgrade-Construction	300,000				
	<b>Total</b>	<b>340,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	6kw Towable Light Tower	8,525				
	Portable Gas Air Compressor	2,200				
	Portable Gas Generator	2,200				
	<b>Total</b>	<b>12,925</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Division Total</b>	<b>377,925</b>	<b>177,800</b>	<b>185,000</b>	<b>27,800</b>	<b>25,000</b>
<b>Total W &amp; S Revenue Fund Capital Outlay</b>		<b>822,125</b>	<b>464,600</b>	<b>412,000</b>	<b>337,100</b>	<b>183,000</b>



FUND: WATER & SEWER  
 DIV: NON-EXPENDITURE DISBURSEMENTS  
 ACCT#: 401-0580

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
581-	<i>TRANSFERS</i>					
91-50	Transfer to Gen Fund-TBW Assets	847,579	847,580	419,050	419,000	398,303
91-51	Transfer to General Fund	2,312,760	2,312,760	3,060,680	3,060,680	3,046,301
91-52	Transfer to General Debt Svc Fund	0	7,018,547	0	0	0
91-53	Transfer to Capital Improvement Fund	0	182,060	204,600	0	0
91-54	Transfer to Gen Fund-PILOFF	107,360	549,330	575,000	560,000	560,000
91-55	Transfer to W & S Sinking Fund	877,656	875,385	876,270	876,270	732,003
91-56	Transfer to W & S R & R Fund	596,499	328,033	265,000	265,000	265,000
91-57	Transfer to W & S Construction	672,946	2,251,355	3,995,000	2,000,000	2,935,000
	<b>TOTAL TRANSFERS</b>	<b>5,414,800</b>	<b>14,365,050</b>	<b>9,395,600</b>	<b>7,180,950</b>	<b>7,936,607</b>
584-	<i>RESERVES</i>					
94-21	Reserves - Contingency			167,880	0	180,000
94-24	Reserves - Sick Leave			8,750	0	10,000
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>176,630</b>	<b>0</b>	<b>190,000</b>
	<b>TOTAL NON-EXPENDITURE DISB.</b>	<b>5,414,800</b>	<b>14,365,050</b>	<b>9,572,230</b>	<b>7,180,950</b>	<b>8,126,607</b>
	<b>WATER AND SEWER FUND EXPENSES</b>	<b>14,712,640</b>	<b>23,535,456</b>	<b>18,501,230</b>	<b>15,945,701</b>	<b>17,290,520</b>



FUND: W & S RENEWAL & REPLACEMENT  
 ACCT#: 402-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET	FY 14-15	FY 15-16
361-10	Interest On Investments	11	213	70	500	400
361-20	Interest - S.B.A.	2,132	1,480	1,500	1,800	1,400
361-25	Interest - FMIvT	1,321	2,561	2,500	2,600	2,300
361-26	Interest - Adjustable Rate Mortgages	(63)	(556)	0	0	0
361-28	Interest - T-Bills and Bonds	0	0	0	0	0
361-30	Net Incr(Decr)-Fair Value of Investments	(2)	2	0	0	0
381-20	Transfer From W & S Revenue	596,499	0	265,000	0	0
389-90	Prior Yr Fund Bal-Unassigned	0	0	0	0	0
	<b>W&amp;S RENEWAL &amp; REPLACEMENT REV.</b>	<b>599,898</b>	<b>3,700</b>	<b>269,070</b>	<b>4,900</b>	<b>4,100</b>



FUND: W & S RENEWAL & REPLACEMENT  
 DIV: 402-0402

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
580-581-	<i>TRANSFERS</i>					
91-57	Transfer to W & S Construction	346,931	25,177	225,000	0	0
	<b>TOTAL TRANSFERS</b>	<b>346,931</b>	<b>25,177</b>	<b>225,000</b>	<b>0</b>	<b>0</b>
580-584-	<i>RESERVES</i>					
94-92	Reserve - Facility Expansion	0	0	44,070	0	0
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>44,070</b>	<b>0</b>	<b>0</b>
	<b>W&amp;S RENEWAL &amp; REPLACEMENT EXP.</b>	<b>346,931</b>	<b>25,177</b>	<b>269,070</b>	<b>0</b>	<b>0</b>



FUND: W & S DEBT SERVICE  
ACCT#: 403-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET	FY 14-15	FY 15-16
361-12	Interest On Investments - S.F.	983	535	0	600	500
361-20	Interest - S.B.A.	176	276	0	200	150
381-20	Transfer From W & S Revenue	877,656	875,385	876,270	876,270	732,003
	<b>W &amp; S DEBT SERVICE REVENUES</b>	<b>878,815</b>	<b>876,196</b>	<b>876,270</b>	<b>877,070</b>	<b>732,653</b>



FUND: W & S DEBT SERVICE  
 DIV: 403-0403

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
536-	<i>INTEREST</i>					
72-32	Interest - 2007A Bonds	80,589	54,864	28,070	28,070	0
72-34	Interest - 2012 Bonds	194,050	194,050	194,050	194,050	194,050
582-	<i>PRINCIPAL</i>					
71-32	Principal - 2007A Bonds			654,150	654,150	0
71-34	Principal - 2012 Bonds			0	0	537,953
	<b>TOTAL PRINCIPAL AND INTEREST</b>	<b>274,639</b>	<b>248,914</b>	<b>876,270</b>	<b>876,270</b>	<b>732,003</b>
580-581-	<i>TRANSFERS</i>					
91-59	Transfer To W & S Revenue Fund	0	0	0	0	0
	<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>W &amp; S DEBT SERVICE EXPENSES</b>	<b>274,639</b>	<b>248,914</b>	<b>876,270</b>	<b>876,270</b>	<b>732,003</b>



FUND: W & S SEWER ASSESSMENT  
 ACCT#: 404-0000

REVENUE		ACTUAL	ACTUAL	AMENDED		
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
361-25	Interest - FMIvT	47	77	0	0	0
363-20	Interest On Assessments	2,070	2,839	0	0	0
363-30	Penalties On Assessments	1,116	1,832	0	0	0
	<b>W &amp; S SEWER ASSESSMENT REVENUES</b>	<b>3,233</b>	<b>4,748</b>	<b>0</b>	<b>0</b>	<b>0</b>



FUND: W & S SEWER ASSESSMENT  
DIV: 404-0404

ACCOUNT CODE	CLASSIFICATION	ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
		FY 12-13	FY 13-14	BUDGET FY 14-15	FY 14-15	FY 15-16
535-	SEWER SERVICES					
63-XX	Lakewood Villas	0	0	0	0	0
63-XX	Treasure Island	0	0	0	0	0
	<b>W &amp; S SEWER ASSESSMENT EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



FUND: WATER & SEWER CONSTRUCTION  
ACCT#: 405-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET	FY 14-15	FY 15-16
337-31	SWFWMD Grant	0	214,000	0	0	0
381-20	Transfer From W & S Revenue	672,946	2,251,355	3,995,000	2,000,000	2,935,000
383-30	Transfer From W & S - R & R	346,931	25,177	225,000	225,000	2,500,000
	<b>W &amp; S CONSTRUCTION FUND REVENUES</b>	<b>1,019,877</b>	<b>2,490,532</b>	<b>4,220,000</b>	<b>2,225,000</b>	<b>5,435,000</b>



FUND: WATER & SEWER CONSTRUCTION  
 DIV: PROJECTS  
 ACCT#: 405-

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
951-533	<i>WATER MAIN REPLACEMENTS</i>					
63-81	Contractor Payments			0		
63-91	Engineering Services			0		
	<b>TOTAL WATER MAIN REPLACEMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
953-533	<i>WATER MAIN EXTENSIONS</i>					
63-81	Contractor Payments			250,000		
63-91	Engineering Services			25,000		
	<b>TOTAL WATER MAIN EXTENSIONS</b>	<b>0</b>	<b>0</b>	<b>275,000</b>	<b>0</b>	<b>0</b>
955-533	<i>WATER IMPROVEMENTS</i>					
63-81	Contractor Payments			200,000		
63-91	Engineering Services			85,000		
	<b>TOTAL WATER IMPROVEMENTS</b>	<b>0</b>	<b>0</b>	<b>285,000</b>	<b>0</b>	<b>0</b>
956-533	<i>WATER METERING UPGRADE</i>					
63-81	Contractor Payments			1,500,000		
	<b>TOTAL WATER METERING UPGRADE</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>
960-535	<i>2013 SEWER UTILITY IMPR</i>					
63-81	Contractor Payments			1,000,000		
63-91	Engineering Services			10,000		
	<b>TOTAL 2013 SEWER UTILITY IMPR.</b>	<b>0</b>	<b>0</b>	<b>1,010,000</b>	<b>0</b>	<b>0</b>
961-535	<i>RECLAIMED WATER</i>					
63-81	Contractor Payments			445,000		
63-91	Engineering Services			100,000		
	<b>TOTAL RECLAIMED WATER</b>	<b>0</b>	<b>0</b>	<b>545,000</b>	<b>0</b>	<b>0</b>
962-535	<i>REJECT STORAGE SITE RECLAIMED</i>					
63-81	Contractor Payments			305,000		
	<b>TOTAL REJECT STORAGE SITE RECL.</b>	<b>0</b>	<b>0</b>	<b>305,000</b>	<b>0</b>	<b>0</b>
965-535	<i>GRAVITY SEWER MAIN REHAB.</i>					
63-81	Contractor Payments			300,000		
	<b>TOTAL GRAVITY SEWER MAIN REHAB</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>
	<b>W &amp; S CONSTRUCTION FUND EXPENSES</b>	<b>0</b>	<b>0</b>	<b>4,220,000</b>	<b>0</b>	<b>0</b>



Five (5) Year Capital Equipment/Improvement Plan  
 Water and Sewer Construction Fund

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
<u>Water Improvements</u>						
	Water Main Extensions					
	Water System Improvements					
	Water Metering Upgrade					
	Bulk Meter Upgrades					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Reclaimed Water Distribution</u>						
	City Facility Irrigation					
	Port Richey Distribution					
	Pasco Co/NPR Meter Repl.					
	Residential Distribution					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Sewer Improvements</u>						
	Sewer Utility Improvements					
	Reject Storage Site Reclaimed					
	Gravity Sewer Main Rehabilitation					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total W &amp; S Construction Fund</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## Central Garage

Department: Public Works Maintenance

### Mission Statement

The mission of the Central Garage is to maintain the City's fleet of vehicles and equipment in a dependable, safe, and environmentally sound condition. All of which includes a scheduled maintenance program to create a proactive approach in keeping maintenance cost down to a minimum in an attempt to avoid major repair costs due to maintenance

### Accomplishments FY 14-15

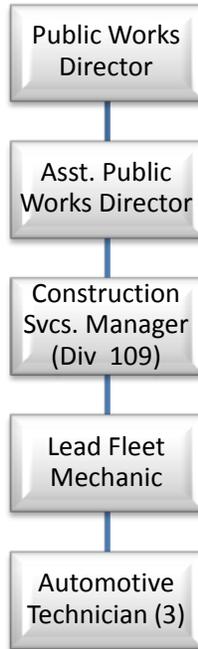
1. Completed the Fleet fueling dispensing system (OPW) switchover.
2. Fleet storm hardening: identified area of existing structure that met current codes.
3. Vehicle and equipment program was implemented. Performed bi-annual auctions.
4. Completed all FDEP maintenance requirements and passed all fuel storage tank annual inspections for the year.

### Goals and Objectives

1. Training and schooling.
  - a. Become fuel tank certified/EPA compliant.
  - b. Emergency vehicle training.
  - c. ASE auto/truck certified and keep certification.
2. Small engine/equipment room.
  - a. Organize room, move all necessary tools to the room.
  - b. All small engine work will be kept in this room.
  - c. Clean out small engine/equipment space in large garage to use space safely. Less cluttered , tripping hazard.
3. Parts department flow.
  - a. Relocate Inventory Coordinator out of small office in back to larger front office.
  - b. Install sliding window in inventory office for parts pass-through to keep employees out of parts room for better inventory control.
  - c. Turn small office into lunch room/kitchen.
4. Fleet garage.
  - a. Two mechanics are retiring April, 2015, and will need to hire two new ASE Certified Technicians.
  - b. Clean out 40 year old storage room to store shop equipment in.
  - c. Install new 12,000 lb. lift in bay where old lift was removed for safety reasons.
  - d. Set up a tire department where everything is in one location and easy to get to.



Central Garage Fund



Position	Personnel Full-Time Equivalent		Amended Budget	Proposed Budget
	14-15	15-16	14-15	15-16
<u>Regular Salaries &amp; Wages</u>				
Lead Fleet Mechanic	1.00	1.00	46,220	46,904
Automotive Technician	3.00	3.00	129,880	119,974
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>176,100</b>	<b>166,878</b>



FUND: CENTRAL GARAGE  
 ACCT#: 501-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET	FY 14-15	BUDGET
				FY 14-15	FY 14-15	FY 15-16
341-52	Employee Contribution to Health Ins.	0	0	2,650	0	0
361-10	Interest On Investments	(229)	(273)	0	300	300
361-20	Interest - S.B.A.	221	43	100	100	100
361-25	Interest - FMIvT	134	98	500	500	500
364-41	Surplus Furn., Fix., Equip. Sales	0	0	0	0	1,000
369-30	Refund of Prior Year Expense	240	0	0	0	0
369-90	Other Miscellaneous Revenue	50	0	0	0	0
389-90	Prior Yr Fund Bal-Undesignated	0	0	0	0	0
399-11	Garage - Labor and Overhead	100,457	28,820	219,000	0	123,180
399-12	Garage - Parts	204,596	365,837	230,000	370,000	245,000
399-13	Garage - Fuel	335,206	480,736	400,000	455,900	400,000
	<b>CENTRAL GARAGE REVENUES</b>	<b>640,675</b>	<b>875,261</b>	<b>852,250</b>	<b>826,800</b>	<b>770,080</b>



FUND: CENTRAL GARAGE  
 DIV: CENTRAL GARAGE  
 ACCT#: 501-0501-591

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
12-99	Regular Full-Time Wages	171,412	176,300	176,100	176,100	166,878
14-11	Overtime Wages	285	395	1,020	1,020	982
15-11	Employee Appreciation Incentive	200	200	200	200	200
15-14	One-Time Lump Sum Payment	2,000	0	0	0	
15-29	Meal Allowance	0	0	0	0	525
17-11	Accrued Vacation	66	1,423	0	0	0
21-11	Social Security Matching	(3,685)	13,290	13,570	13,570	12,860
21-21	Accrued FICA - Vacation and Sick	13,191	109	0	0	0
22-11	Florida Retirement System	(277)	17,310	17,430	17,430	11,665
22-14	Defined Contribution Plan	11,508	0	0	0	0
22-21	Accrued FRS - Vacation	461	49	0	0	0
23-11	Group Health Insurance	16,842	24,623	27,120	27,120	24,720
23-12	Group Life Insurance	73	82	200	200	192
23-13	Accidental Death - AD & D	9	10	50	50	48
23-15	Net OPEB Obligation Expense	5,204	5,428	5,670	5,670	5,670
24-25	W/C Auto Repair/Parts Department	5,700	6,212	9,580	9,580	9,080
	<b>TOTAL PERSONAL SERVICES</b>	<b>222,989</b>	<b>245,431</b>	<b>250,940</b>	<b>250,940</b>	<b>232,820</b>
34-34	Wrecker Services	1,539	1,831	3,000	3,000	3,000
34-36	Paint and Body Work	17,098	(7,685)	10,000	10,000	8,000
34-37	Auto Repair and Testing	51,374	30,677	46,000	40,000	40,000
40-11	Travel and Training	748	1,810	4,000	3,000	4,000
41-21	Telephone	982	2,089	850	2,150	2,150
41-31	Telephone - Long Distance	0	0	0	0	0
42-11	Postage	88	259	150	150	150
44-19	Rent - Equipment	221	0	200	100	200
46-11	Maintenance - Buildings and Grounds	6,343	6,123	8,000	8,000	8,000
46-21	Maintenance - Equipment	3,783	2,544	2,500	2,500	2,500
46-24	Maintenance - Technical Equipment	0	0	0	0	0
46-31	Central Garage Maintenance	4,673	23	0	0	10,880
46-49	Radio Maintenance	0	0	0	0	0
49-83	Permit Fees	150	150	180	0	180
51-11	Office Supplies - General	141	170	400	400	400
51-41	Small Tools and Implements	1,377	3,296	4,000	4,000	5,000
52-11	Fuel	330,820	327,458	322,980	250,000	276,000
52-25	Software Licenses/Support	950	950	1,500	950	1,500
52-31	Clothing and Wearing Apparel	104	160	150	0	150
52-32	Laundry Service	2,532	4,822	2,700	2,700	2,700
52-43	Computer Supplies	1,490	2,364	1,500	2,000	2,000
52-47	First Aid Supplies	27	0	150	150	150
52-51	Janitorial Supplies	371	340	500	500	500
52-89	Automotive Parts	172,724	172,643	150,000	180,000	150,000
52-98	Inventory Adjustment	669	3,758	1,000	1,000	1,000
52-99	Operating Supplies - Miscellaneous	3,465	5,601	5,000	5,000	5,000
54-11	Dues and Memberships	0	50	100	200	200
54-61	Books and Publications	120	0	200	1,000	1,000
97-11	Depreciation Expense	15,777	18,462	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>617,566</b>	<b>577,895</b>	<b>565,060</b>	<b>516,800</b>	<b>524,660</b>



FUND: CENTRAL GARAGE  
 DIV: CENTRAL GARAGE  
 ACCT#: 501-0501-591

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		
				BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
64-15	Trucks and Trailers	0	0	0	0	0
64-31	Special Purpose Equipment	0	0	22,800	15,000	12,600
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>22,800</b>	<b>15,000</b>	<b>12,600</b>
580-584	<i>RESERVES</i>					
94-21	Reserves - Contingency			12,420	0	0
94-24	Reserves - Sick Leave			1,030	0	0
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>13,450</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CENTRAL GARAGE EXPENSES</b>	<b>840,555</b>	<b>823,326</b>	<b>852,250</b>	<b>782,740</b>	<b>770,080</b>



Five (5) Year Capital Equipment/Improvement Plan  
Central Garage

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
64-15	<i>Trucks and Trailers</i>					
	Trk w/Svc Body/Liftgate/Crane(#22)(R&R)				30,000	
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>
64-31	<i>Special Purpose Equipment</i>					
	Aluminum Tig Welder	3,400				
	Power Feed Drill Press	4,200				
	134a Freon Recovery/Recharge Machi	5,000				
	LED Light Fixtures Installed (24 Fixtures)		14,000			
	Two (2) Containment Tank Basins			3,000		
	Waste Oil Heater			7,000		
	Compressor #1-Main Shop				5,000	
	Compressor #2-Back up					5,000
	Hot Hi-Pressure Washer					5,000
	Waste Oil Fuel Tank					3,500
	<b>Total</b>	<b>12,600</b>	<b>14,000</b>	<b>10,000</b>	<b>5,000</b>	<b>13,500</b>
<b>Total Central Garage Fund</b>		<b>12,600</b>	<b>14,000</b>	<b>10,000</b>	<b>35,000</b>	<b>13,500</b>



FUND: Community Redevelopment Agency (CRA) (A Dependent Special District)  
 ACCT#: 630-0000

REVENUE CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
311-10	Current Ad Valorem Taxes	506,204	489,124	556,260	556,261	643,947
331-54	Community Development Block Grant	0	0	288,000	0	0
341-31	Administrative Fees	0	0	0	0	0
354-10	Code Enforcement Fines	5,600	(10,081)	0	0	0
354-11	Lot Clearing/Mowing Fines	0	(219)	0	0	0
361-10	Interest On Investments	(2,206)	(1,173)	0	0	0
361-20	Interest - S.B.A.	1,729	335	0	0	0
361-25	Interest - FMIvT	127	0	0	0	0
366-90	Contributions & Donations	1,551	40,000	0	0	0
369-90	Other Miscellaneous Revenue	123,200	838	0	0	0
	Trans Fr Debt Service Fund - Proceeds	0	0	0	0	5,029,000
381-10	Trans Fr General - Tax Increment	709,208	632,285	719,560	719,554	825,090
381-11	Trans Fr General - Loan/Interlocal Agr	0	0	0	0	503,859
381-60	Trans Fr Capital Impr. Fund	13,678	205,000	450,000	0	0
381-65	Transfer From CIF - Loan Per ILA	0	0	0	0	0
389-90	Prior Yr Fund Bal-Unassigned	0	0	107,020	0	0
	<b>REDEVELOPMENT FUND REVENUES</b>	<b>1,359,091</b>	<b>1,356,109</b>	<b>2,120,840</b>	<b>1,275,815</b>	<b>7,001,896</b>
	Advance from General Fund				803,656	
	<b>INTERGOVERNMENTAL ADVANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>803,656</b>	<b>0</b>
	<b>REDEVELOPMENT FUND REVENUES</b>	<b>1,359,091</b>	<b>1,356,109</b>	<b>2,120,840</b>	<b>2,079,471</b>	<b>7,001,896</b>



FUND: Community Redevelopment Agency (CRA) (A Dependent Special District)  
 ACCT#: 630-0080-515

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		
				BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
11-11	Department Head Salaries	0	63,285	0	0	0
12-10	Regular Exempt Salaries	0	25,142	0	0	33,500
15-11	Employee Appreciation Incentive	0	100	0	0	50
15-12	Gas/Car Allowance	0	2,750	0	0	0
21-11	Social Security Matching	0	6,628	0	0	2,563
22-11	Florida Retirement System	0	7,320	0	0	2,329
23-11	Group Health Insurance	0	7,182	0	0	6,180
23-12	Group Life Insurance	0	24	0	0	48
23-13	Accidental Death - AD & D	0	3	0	0	12
24-26	W/C Clerical	0	0	0	0	140
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>112,434</b>	<b>0</b>	<b>0</b>	<b>44,822</b>
31-11	City Attorney Services	2,730	9,319	3,500	4,495	5,000
31-29	Engineering Services - Miscellaneous	0	37,663	0	0	0
31-81	Professional Services - Planning	0	3,500	30,000	30,000	30,000
31-99	Professional Services - Miscellaneous	90,288	94,380	65,000	65,000	85,000
34-22	Advertising/Marketing Consultant	0	0	40,000	40,000	10,000
34-61	Main Street Grant Award	10,000	10,000	10,000	10,000	
40-11	Travel and Training	0	395	0		800
41-34	Data Lines	166	244	0		0
42-11	Postage	0	2	0	0	50
43-11	Electric - City Facilities	4,319	10,569	12,600	14,000	16,000
43-31	Trash Removal	317	470	1,350	2,385	0
43-51	Water and Sewer - City	4,533	4,940	5,000	5,500	6,300
43-73	Street Light Fee	768	768	770	770	770
43-81	Stormwater Assessment	3,582	3,523	3,590	3,590	3,590
45-21	Buildings and Contents Insurance	21,571	17,174	23,060	23,060	25,366
46-11	Maintenance - Buildings and Grounds	1,514	6,851	1,500	4,200	0
46-12	Repairs - Hacienda Hotel	30,942	17,475	2,400	20	0
46-13	Repairs - Old Post Office	11,957	37,966	2,400	26,000	0
49-11	Legal Advertising	0	0	2,400	500	500
49-52	Redevelopment Incentives	0	0	0	0	450,000
49-99	Other Current Charges - Miscellaneous	1,838	3,287	2,400	2,400	2,400
51-11	Office Supplies - General	0	298	0	0	500
54-11	Dues and Memberships	990	495	0	0	350
54-61	Books and Publications	0	0	0	0	75
	<b>TOTAL OPERATING EXPENSES</b>	<b>185,515</b>	<b>259,319</b>	<b>205,970</b>	<b>231,920</b>	<b>636,701</b>
63-53	Main St Landings Streetscape	13,678	250,389	0	0	0
63-41	Commercial Area Improvements(parking)	0	0	588,000	0	1,500,000
63-43	Waterfront Activity Center	0	0	150,000	0	150,000
64-18	Computer & Software with Printer	0	4,500	0	0	2,600
	<b>TOTAL CAPITAL OUTLAY</b>	<b>13,678</b>	<b>254,889</b>	<b>738,000</b>	<b>0</b>	<b>1,652,600</b>



FUND: Community Redevelopment Agency (CRA) (A Dependent Special District)  
 ACCT#: 630-0080-515

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		
				BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
71-21	Principal Pmts-Redevelopment Note A	403,000	0	0	437,000	0
71-23	Principal Pmts-Redevelopment Note B	403,000	419,000	436,000	436,000	0
71-24	Principal Pmts-CRA Share Debt Service	0	0	0	0	0
72-21	Interest Pmts-Redevelopment Note A	278,388	0	0	244,481	18,873
72-23	Interest Pmts-Redevelopment Note B	278,569	261,925	244,620	244,620	18,885
72-24	Interest Pmts-CRA Share Debt Service	0	0	0	0	595,833
	<b>TOTAL DEBT SERVICE</b>	<b>1,362,957</b>	<b>680,925</b>	<b>680,620</b>	<b>1,362,101</b>	<b>633,591</b>
	<b>TOTAL REDEVELOPMENT</b>	<b>1,562,150</b>	<b>626,642</b>	<b>1,624,590</b>	<b>1,594,021</b>	<b>2,967,714</b>

The Personal Services of the Economic Development Department have been moved to the General Fund in FY 2015.  
 A Florida Main Street Program Administrator has been Budgeted in the CRA Redevelopment Budget for 2016



Five (5) Year Capital Equipment/Improvement Plan  
Community Redevelopment Agency

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
63-41	Commercial Area Improvements	1,500,000	1,500,000	1,500,000	800,000	
63-43	Waterfront Activity Center	150,000				
	<b>Total</b>	<b>1,650,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>800,000</b>	<b>0</b>
	Computer Software Printer	2,600				
	<b>Total Redevelopment</b>	<b>1,652,600</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>800,000</b>	<b>0</b>



FUND: Community Redevelopment Agency (CRA) (A Dependent Special District)  
 DIV: NON-EXPENDITURE DISBURSEMENTS  
 ACCT#: 630-0580

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED BUDGET FY 14-15	ESTIMATE FY 14-15	BUDGET FY 15-16
581-	<i>TRANSFERS</i>					
91-51	Transfer to General Fund-Administrative	0		485,450	485,450	505,182
91-52	Transfer to General Debt Service	667,261		0		
	<b>TOTAL TRANSFERS</b>	<b>667,261</b>	<b>0</b>	<b>485,450</b>	<b>485,450</b>	<b>505,182</b>
584-	<i>RESERVES</i>					
94-21	Reserves - Contingency			10,800		
94-24	Reserves-Future Incentives/Const.			0		3,529,000
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>10,800</b>	<b>0</b>	<b>3,529,000</b>
	<b>TOTAL NON-EXPENDITURE DISB.</b>	<b>667,261</b>	<b>0</b>	<b>496,250</b>	<b>485,450</b>	<b>4,034,182</b>
	<b>REDEVELOPMENT FUND EXPENDITURES</b>	<b>2,229,411</b>	<b>1,307,567</b>	<b>2,120,840</b>	<b>2,079,471</b>	<b>7,001,896</b>



FUND: STREET IMPROVEMENT  
 ACCT#: 701-0000

REVENUE		ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET
CODE	CLASSIFICATION	FY 12-13	FY 13-14	BUDGET	FY 14-15	BUDGET
				FY 14-15	FY 14-15	FY 15-16
312-41	Local Option Gas Tax	529,683	476,438	724,000	680,000	426,765
	Second Penny					312,919
361-10	Interest On Investments	885	331	300	0	850
361-20	Interest - S. B. A.	21,014	(11,225)	800	1,050	1,000
361-25	Interest - FMIvT	1,206	3,221	3,500	3,400	6,000
363-10	Assessment Income	83,324	66,035	80,000	70,000	65,000
363-11	Special Assessment-Capital Impr.	0		0	0	0
363-20	Interest On Assessments	13,347	14,650	12,000	11,000	11,000
363-30	Penalties On Assessments	2,229	3,651	1,500	1,200	2,000
369-71	Returned Check Charge	40		0	0	
381-60	Transfer From Debt Service Fund	0		0	0	4,065,000
389-90	Prior Yr Fund Bal-Unassigned	0		50,610	0	1,017,405
	<b>STREET IMPROVEMENT FUND REV.</b>	<b>651,728</b>	<b>553,101</b>	<b>872,710</b>	<b>766,650</b>	<b>5,907,939</b>



FUND: STREET IMPROVEMENT  
 DIV: 701-0701

ACCOUNT CODE	CLASSIFICATION	ACTUAL FY 12-13	ACTUAL FY 13-14	AMENDED		BUDGET FY 15-16
				BUDGET FY 14-15	ESTIMATE FY 14-15	
541-	<i>ROAD AND STREET FACILITIES</i>					
63-29	Streets - Special Assessments	0	0	0	0	0
	Roadway Striping Projects	0	0	0	0	60,000
	Multi-Use Path & Reclaimed Water Main (River Walk; Marton Plant North Bay Hospital, Aquatic Center)	0	0	0	0	660,000
	Multi-Use Path Master Plan	0	0	0	0	60,000
	2014-15 Street Impr. Project	0	0	0	0	2,330,000
	Streetscape Improvements Madison Ave., Main St. to Massachusetts Ave.	0	0	0	0	720,000
	Multi-Use Trail Marine Parkway	0	0	0	0	710,000
	LED Crosswalk Signage & Lighting	0	0	0	0	25,000
	Plathe Road Paving	0	0	0	0	55,000
	15/16 Neighborhood Imprvmts	0	0	0	0	600,000
63-30	Streets - Miscellaneous	54,225	68,348	520,000	400,000	267,000
99-41	Write-Off Bad Debts	(8,776)	(5,001)	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>45,449</b>	<b>63,347</b>	<b>520,000</b>	<b>400,000</b>	<b>5,487,000</b>
580-581-	<i>TRANSFERS</i>					
91-51	Transfer to General Fund	0	0	60,860	40,574	420,939
91-53	Transfer to Capital Impr. Fund	0	0	291,850	0	0
91-67	Transfer To Redevelopment	0	0	0	0	0
	<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>352,710</b>	<b>40,574</b>	<b>420,939</b>
580-584-	<i>RESERVES</i>					
94-35	Reserves - Future Construction			0		
	<b>TOTAL RESERVES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>STREET IMPROVEMENT FUND EXP.</b>	<b>45,449</b>	<b>63,347</b>	<b>872,710</b>	<b>440,574</b>	<b>5,907,939</b>



Five (5) Year Capital Equipment/Improvement Plan  
Street Improvement

Account Code	Description	F. Y. 2015-16	F. Y. 2016-17	F. Y. 2017-18	F. Y. 2018-19	F. Y. 2019-20
<i>Street Improvements</i>						
	Roadway Striping Projects	60,000	60,000	60,000	60,000	60,000
	Multi-Use Path & Reclaimed Water Main (River Walk; Marton Plant North Bay Hospital, Aquatic Center)	660,000				
	Multi-Use Path Master Plan	60,000				
	2014-15 Street Impr. Project	2,330,000				
	Streetscape Improvements Madison Ave., Main St. to Massachusetts Ave.	720,000				
	Multi-Use Trail Marine Parkway	710,000	1,150,000	3,300,000		
	LED Crosswalk Signage & Lighting	25,000				
	Plathe Road Paving	55,000				
	15/16 Neighborhood Improvmts	600,000				
	Street Impr. Project - Future Years	0	130,000	1,600,000	1,500,000	1,500,000
	Emergency Road Repairs	267,000	50,000	50,000	50,000	50,000
	<b>Total</b>	<b>5,487,000</b>	<b>1,390,000</b>	<b>5,010,000</b>	<b>1,610,000</b>	<b>1,610,000</b>
<b>Total Street Improvement Fund</b>		<b>5,487,000</b>	<b>1,390,000</b>	<b>5,010,000</b>	<b>1,610,000</b>	<b>1,610,000</b>